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## **ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor David Mangle, Councillor Mercedes Brian, Councillor Carl Oldham, Councillor Hugh Simpson, Chief Administrative Officer Erin Beaudin, Councillor Dan Sparkman, and Recording Secretary Dan Stovel

## **ALSO ATTENDING**

Director Finance Michael MacLean, Director Corporate Services Jen Boyd and a number of interested persons

## **LATE ARRIVAL**

Councillor Hugh Simpson

## **CALL TO ORDER**

The meeting was called to order at 6:31 pm.

### **1. APPROVAL OF AGENDA**

**24-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**CARRIED**

### **2. APPROVAL OF MINUTES**

**25-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF OCTOBER 20, 2015 BE APPROVED AS CIRCULATED.**

**CARRIED**

**ACTION:** Staff to post final version of 2015-10-20 Town Council Meeting Minutes to the Town of Wolfville Town Council website.

### **3. COMMENTS FROM THE MAYOR**

- Mayor highlighted the presentations from the Atlantic Mayors Congress which have been distributed to all Councillors on Mango and key issues from this conference will be relayed at the December 8<sup>th</sup> Committee of the Whole meeting. The next Atlantic Mayors Congress will be hosted in Charlottetown, Spring 2016
- A significant event coming to Wolfville this weekend - Rogers Hometown Hockey November 27-29. A huge event for Wolfville - lots of activities and family fun times throughout the weekend as part of Rogers Hometown Hockey
- Warden of Kings County and three Town Mayors (Berwick, Kentville, Wolfville) have a meeting Thursday November 26h at 2:00pm
- December 10<sup>th</sup> is the 7<sup>th</sup> Annual anniversary of the multi-culturalism and anti-racism event at the Old Orchard Inn
- Remembrance Day was highlighted by one of the largest turn outs at University Hall and a huge turnout by Acadia University students. A great day of remembrance
- November 18<sup>th</sup> saw Landmark East School conduct a "Waterwalk" which was a replication of what some of the school's have to do in Africa to obtain fresh water. A great initiative by Landmark East School over the last couple of years

**4. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, OCTOBER 6, 2015:**

**a. VIDEO SURVEILLANCE SYSTEM**

The objective is to address the issues of noise, unruly disturbances and property damage to businesses and private property in the Town of Wolfville. The Town has not been successful in controlling these issues which occur yearly. The RCMP supports the use of video surveillance as an effective tool at combating offenses by providing eyes on the street. Video surveillance has been used in neighbouring communities – Windsor, Berwick, Kingston, and Kentville is considering the installation. The proposal is for a limited trial use of installation of video surveillance in the downtown core.

**26-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL REFER THE PURCHASE AND INSTALLATION OF A VIDEO SURVEILLANCE SYSTEM TO THE 2016/17 BUDGET.**

**CARRIED  
4-AYE / 3-NAY**

**Discussion:**

- There is no evidence presented to Council that video surveillance has worked in other Towns
- While a video surveillance system may not curtail noise complaint uses, there is definitely a case for the installation of a video surveillance system to not only curtail criminal activity but further aid in the investigation into criminal activity
- Reminder that the Motion was to approve video surveillance but it was put forward to move the issue to budget deliberations in 2016/2017 for more information
- Council needs to really think about what is coming up in the 2016/17 budget
- The RCMP have clearly indicated that the system would prove useful

**ACTION:** Staff to prepare a Project Charter for a Video Surveillance System for the 2016/17 budget.

**5. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, NOVEMBER 10, 2015:**

**a. RFD 083-2015 EXISTING LOTS WITHOUT FRONTAGE**

**27-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE FIRST READING OF AMENDMENTS TO THE MUNICIPAL PLANNING STRATEGY AND THE LAND USE BY-LAW TO ENABLE THE DEVELOPMENT OF EXISTING LOTS WITHOUT FRONTAGE ON A STREET BY WAY OF AN ACCESS EASEMENT FROM A PUBLIC AUTHORITY, AS OUTLINED IN THE RESOLUTION – ATTACHMENT 1.**

**CARRIED**

**b. RFD 085-2015 EXPROPRIATION EXPLORATION – WEST END LANDS**

**28-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DIRECT STAFF TO PREPARE A REPORT EXPLORING THE COSTS, BENEFITS, RISKS, AND OPPORTUNITIES OF EXPROPRIATING LAND BETWEEN VIKING VENTURE’S WEST END LAND (PID 55268379) AND SKYWAY DRIVE/KENT AVENUE TO FACILITATE FURTHER DEVELOPMENT OF THE AREA.**

**CARRIED**

**ACTION:** Staff to prepare a report exploring the costs, risks and opportunities of expropriating land between Viking Venture’s West End Land and Skyway Drive/Kent Avenue to facilitate further development of the area.



**c. RFD 081-2015 PROJECT CHARTER – CLOCK PARK WATER FEATURE  
29-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE PROJECT  
CHARTER FOR THE CLOCK PARK WATER FEATURE.**

**CARRIED**

**Discussion:**

- Concerns expressed regarding the overall size of Clock Park and how rapidly it is filling up with items in such a small space that it may look cluttered with the addition of a water feature
- The theme will be related to tides and our environment and act as a unifying structure within the park
- Through the jury process there will be a recommendation that will come forward to Council for approval
- The water feature's design, especially its size and scale will be thoughtful in recognizing its location in the downtown gateway to Wolfville. The Park as a whole will be the focal point and not the water feature itself

**d. RFD 078-2015 APPOINTMENT OF EXTERNAL AUDITOR  
30-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT PRICEWATERHOUSE  
COOPERS (PWC) AS THE TOWN'S AUDITOR FOR THE FISCAL YEAR ENDING MARCH 31, 2016, AND  
PROVIDED THAT THE PERFORMANCE AND FEE CONTINUE TO BE SATISFACTORY THAT THEY MAY BE  
APPOINTED FOR EACH OF THE NEXT TWO FISCAL YEARS PENDING AN ANNUAL REVIEW OF THOSE FEES  
AND PERFORMANCE.**

**CARRIED**

**e. RFD 074-2015 COUNCIL-COMMITTEES OF COUNCIL MEETING SCHEDULE 2016  
31-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ACCEPTS THE 2016 COUNCIL-  
COMMITTEES OF COUNCIL MEETING SCHEDULE AS PRESENTED IN RFD 074-2015.**

**CARRIED**

**ACTION:** Staff to update the 2016 Council-Committees of Council meeting schedule to the Town of [Wolfville Meetings website](#).

**f. RFD 067-2015 APPOINTMENT OF FIRE AND LIFE SAFETY INSPECTOR  
32-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT MR ERGIN NEMBURT  
AS THE MUNICIPAL FIRE AND LIFE SAFETY INSPECTOR, PURSUANT TO SECTION 19(1)(B) OF THE FIRE  
SAFETY ACT, CHAPTER 6 OF THE ACTS OF 2002.**

**CARRIED**

**g. RFD 080-2015 INFORMATION TECHNOLOGY POLICY  
33-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPTS THE INFORMATION  
TECHNOLOGY USAGE POLICY 150-001 FOR THE TOWN OF WOLFVILLE.**

**CARRIED**

**ACTION:** Staff to publish the Information Technology Usage Policy 150-001 to the Town of [Wolfville Policies Website](#).



**h. RFD 084-2015 CITTASLOW**

**34-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ENDORSE THE APPLICATION ATTACHED TO RFD 084-2015 TO CITTASLOW FOR WOLFVILLE TO BE CERTIFIED AS A "SLOW CITY".**

**CARRIED**

**ACTION:** Staff to prepare a formal thank you letter to those who compiled the Cittaslow application.

**i. RFD 076-2015 COMPENSATION REVIEW**

**35-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL:**

**(1) ADOPT THE SALARY GRID PROPOSED IN THE ROYER THOMPSON REPORT, TO INCREASE ANNUALLY EACH YEAR BY CPI (AS REFLECTED IN THE AVERAGE CHANGE OVER THE CALENDAR YEAR), WITH THE FOLLOWING CORRECTIONS:**

- A. STEP 4 OF THE CAO BAND BE CHANGED FROM \$103,478 TO \$102,480 TO ENSURE EVEN 5% INCREASES BETWEEN EACH STEP AND;**
- B. CLARIFY A TYPO IN STEP 7 OF THE ADMINISTRATIVE ASSISTANTS BAND FROM "\$38,8778" TO \$38,877;**

**(2) RETROACTIVE TO OCTOBER 1, 2015, MOVE ALL EXISTING POSITIONS TO THEIR RECOMMENDED PLACEMENTS ON THE SALARY GRID. ADDITIONALLY, DIRECTORS WILL BE AWARDED MERIT INCREASES FOR 2015/16 AS A RESULT OF POSITIVE PERFORMANCE EVALUATIONS AND WILL BE PLACED AS FOLLOWS:**

- A. DIRECTOR OF PUBLIC WORKS – DIRECTORS BAND, STEP 7;**
- B. DIRECTOR OF FINANCE – DIRECTORS BAND, STEP 6;**
- C. DIRECTOR OF COMMUNITY DEVELOPMENT – DIRECTORS BAND, STEP 4;**
- D. DIRECTOR OF CORPORATE SERVICES – DIRECTORS BAND, STEP 3**

**CARRIED**

**j. REGIONAL GOVERNANCE**

The Warden and three Mayors are gathering Thursday November 26, 2015 to discuss issues such as Regional Governance and Kings Partnership Committee (KPSC) at the Municipal Building in Kentville. This meeting will open up the lines of discussion between the Warden and three Mayors, and issues brought back to Council. It was agreed that the issue of Regional Governance would be left at Committee of the Whole level and that the Motion from the November 10<sup>th</sup> meeting would not be put before Council for decision. The intent of the meeting is to set up a future meeting of all Councils, possibly early in the New Year.

**6. MOTIONS FROM STAFF REPORTS FOR DECISION**

**a. RFD 087-2015 FCM SUSTAINABLE COMMUNITIES CONFERENCE ATTENDANCE**

**36-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTENDANCE OF COUNCILLOR MERCEDES BRIAN AND COUNCILLOR HUGH SIMPSON TO ATTEND THE FCM SUSTAINABLE COMMUNITIES CONFERENCE IN OTTAWA FEBRUARY 9-11, 2016.**

**CARRIED**

**ACTION:** Staff to register Councillor Mercedes Brian and Councillor Hugh Simpson for attendance at the FCM Sustainable Communities Conference in Ottawa, February 9-11, 2016.



**b. RFD 088-2015 ROGERS HOMETOWN HOCKEY CLOCK PARK VENDOR**

**37-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE VENDING REQUEST FROM KERNEL SANFORD, THE POPCORN MAN, TO OPERATE AT CLOCK PARK NOVEMBER 28 AND NOVEMBER 29, 2015 FROM 12:00 PM TO 6:00 PM DURING THE ROGERS HOMETOWN HOCKEY EVENT.**

**CARRIED**

**7. CORRESPONDENCE**

**Council received the following correspondence:**

- a. Regional Governance
  - i. 2015-11-13 Letter: Kentville to KPSC Units
  - ii. 2015-11-17 Email: CAO Kings County to Municipal CAOs

**8. QUESTION PERIOD**

- Susan MacArthur expressed her thanks to Council for supporting the Motion of Land Expropriation – seen as a great move forward in the development of West End Lands
- Mayor Cantwell took the opportunity to recognize Mark Peck from Municipal Affairs in attendance at the Town Council meeting

**9. ADJOURNMENT TO IN CAMERA MEETING**

**38-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO AN IN CAMERA MEETING TO DISCUSS A LEGAL ISSUE PERTAINING TO 336 MAIN STREET AT 7:42 PM.**

**CARRIED**

**10. IN CAMERA / REGULAR MEETING ADJOURNED**

**39-11-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA AND REGULAR MEETINGS BE ADJOURNED AT 7:55 PM.**

**CARRIED**

**Approved by Council Motion 16-12-15, December 15, 2015**

**As recorded by Dan Stovel, AA Corporate Services**