

# Your Town Council in Action

Items of Interest from Wolfville's Town Council Meeting



Summary of issues brought forward at the **September 19, 2017 Meeting of [Town Council](#)**

- The Minutes from the meeting will be approved at the Town Council meeting on October 17, 2017
- [Agenda Package](#) | [Audio Recording](#)

## MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, SEPTEMBER 5, 2017

### ***LOUNGE SEATING***

- Council initiated a process to review lounge seating restrictions established in the Municipal Planning Strategy in response to a request from Troy Restaurant to remove the lounge seating limitations
- The recommendation from the Planning Advisory Committee (PAC) to remove the restrictions was made after receiving a staff report, input from the public at a Public Participation Meeting, a consultation with lounge owners, a jurisdictional review and pop up consultation with residents and visitors
- Council gave First Reading to the Municipal Planning Strategy Amendments, as attached to RFD 049-2017 in Appendix A, to remove restrictions on lounge seating, and forward to the October 17, 2017 Town Council meeting for Second Reading
- Council directed staff to bring back supplementary information that would further describe where future lounges could be located in the C-1 Residential zone, specifically restrictions in proximity to residential zones

### ***ENVIRONMENTAL SUSTAINABILITY COMMITTEE***

- Council directed staff to investigate a solar Wolfville be put on the Town's future workplan
- Council directed staff to approach Valley Waste to develop a Joint Educational Program with regard to the problem with plastics and their harm on the environment

### ***CULINARY TOURISM CENTRE (CTC) BUSINESS PLAN FUNDING***

- In January 2016, The Town of Wolfville provided \$10,000 in funding to the Culinary Tourism Centre Limited to assist with the development a business plan for the Culinary Tourism Centre (CTC). As of August 2017, the CTC has not yet started the process to develop this business plan and the funds remained unused
- Council will review, by March 31, 2018, the expenditure of \$10,000 provided by the Town of Wolfville to complete the Business Plan for the CTC, and at that time, Council will consider extension of the deadline for the expenditure



### **BYLAW & POLICY AMENDMENTS RE: MUNICIPAL FEES POLICY**

- Town Council approved the [Municipal Fees Policy 140-015](#) at the July 17, 2017 Town Council meeting. As this Policy provides a consolidated listing of all Municipal Fees collected for the Town of Wolfville, all Bylaws & Policies that indicate a fee required updating to reference Policy 140-015
- Council gave First Reading to the amended Town Bylaws identified in RFD 051-2017, and forwarded to the October 17, 2017 Town Council meeting for Second Reading:
  - Chapter 03 – Town Seal Bylaw
  - Chapter 40 – Taxi Bylaw
  - Chapter 65 – Building Bylaw
  - Chapter 67 – Deed Transfer Tax Bylaw
  - Chapter 91 – Subdivision Bylaw
  - Chapter 99 – Vending Bylaw
- Council approved the amended [Policy 610-003, Sidewalk Café Policy](#)

### **OPERATING LINES OF CREDIT**

- All organizations require a stable cash flow in order to meet expenditure obligations on a timely basis, be that supplier payments or payroll. Timing of cash flow receipts does not always match the timing of required payments. The approval of annual operating lines of credit provides flexibility for staff to carry out the approved budget plans of Council in an effective and efficient manner.
- Council approved the following lines of credit with the Bank of Montreal, effective October 1, 2017 to September 30, 2018:

(1) Town Operating Fund, Bank Account	\$400,000 Maximum Credit
(2) Water Utility Operating Fund, Bank Account	\$150,000 Maximum Credit
(3) Corporate Credit Cards	\$ 50,000 Maximum Credit (All cards combined)

### **IT SERVICES - CONTRACT**

- Town Staff have completed the procurement process for IT Services as identified in the 2017/18 Operational Plan. Based on the proposed costs and after interviewing the top 3 proponents, staff are recommending that a full-time employee be hired to provide IT services to the Town of Wolfville
- Council approved the addition of the full-time, permanent position – Manager of Information Technology, to the organization

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## DEVOUR! THE FILM FOOD FEST 2017

- Council approved the reduction of vending fees outlined in the [Vending Fees Bylaw, Chapter 99](#), for Devour! 2017 to \$75.00

## WOLFVILLE TOWN COUNCIL

	Email Address	Cell Phone Number
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• Councillor Oonagh Proudfoot	<a href="mailto:oproudfoot@wolfville.ca">oproudfoot@wolfville.ca</a>	902-599-2844

### [Collective Email Address – Town Council](#)



**Front Row:** Councillor Oonagh Proudfoot / Mayor Jeff Cantwell / Councillor Wendy Elliott  
**Back Row:** Councillor Mercedes Brian / Councillor Wendy Donovan / Deputy Mayor Carl Oldham / Councillor Jodi MacKay