



**F2018-19
Expense Reporting
April 1, 2018 To December 31, 2018**

Name: Erin Beaudin
Title: CAO

Transactions Posted As of: January 28, 2019

Months	Date Expenses Incurred	Business Purpose of Expense:	Accommodations	Expense Type	kms Driven	Mileage Calculated @ \$0.4415	Travel/Prof Dev Cost (\$)	Meals			Other Expenses
								Breakfast	Lunch	Dinner	
Apr											
	3-Apr	VWRM Meeting		Meal		-				15.87	
	11-Apr	VWRM Meeting- Berwick		Mileage	68	30.02					
	16-Apr	CAO Meeting		Meal		-				18.49	
	17-Apr	Legal - Halifax		Mileage	184	81.24					
				Parking		-	20.00				
	18-Apr	CEO/CAO Forum April 18, 19, 2018		Registration		-	345.00				
	19-Apr	VWRM Meeting		Meal		-				22.46	
	24-Apr	VCFN Business Plan		Meal		-				13.79	
	27-Apr	VW/KTA		Meal		-				18.52	
Apr Sum					252	111.26	365.00			89.13	
May											
	8-May	Municipal Modernization - Halifax		Mileage	184	81.24					
	28-May	CAMA		Meal		-				11.59	
		CAMA Conference May 28-30, 2018		Conference Fees		-	833.75				
	31-May	CAMA		Meal		-				20.23	
				Toll		-	4.00				
May Sum					184	81.24	837.75			31.82	
Jun											
	13-Jun	AMANS - WhitePoint		Mileage	153	67.55					
		AMANS		Meal		-				11.48	
		AMA Spring Conference June 13 - 15, 2018		Conference Fees		-	287.50				
	15-Jun	AMANS - WhitePoint		Mileage	153	67.55					
	25-Jun	Breakfast with Brison ticket		Meal		-			17.25		
	28-Jun	VWRM - Berwick		Mileage	68	30.02					
Jun Sum					374	165.12	287.50	17.25	11.48		
Jul											
	11-Jul	Louis Coutinho - Windsor		Mileage	50	22.08					
	25-Jul	VWRM Berwick		Mileage	68	30.02					
Jul Sum					118	52.10					
Aug											
	8-Aug	AMANS Halifax		Mileage	184	81.24					
Aug Sum					184	81.24					
Sep											
	18-Sep	VWRM - Annapolis Royal		Mileage	236	104.19					
Sep Sum					236	104.19					

Months	Date Expenses Incurred	Business Purpose of Expense:	Accommodations	Expense Type	kms Driven	Mileage Calculated @ \$0.4415	Travel/Prof Dev Cost (\$)	Meals			Other Expenses
								Breakfast	Lunch	Dinner	
Oct											
	12-Oct	CAO/Mayor Meeting		Meal		-			16.80		
Oct Sum						-			16.80		
Nov											
	5-Nov	Director of P & R interview/CAO portion		Meal		-			19.81		
	6-Nov	NSFM Conference November 6 - 9, 2018		Registration		-	557.00				
	7-Nov	NSFM Conference November 6 - 9, 2018		Meal		-				19.25	
				Mileage	184	81.24					
	8-Nov	NSFM Conference November 6 - 9, 2018		Meal		-		24.28	17.70		
	9-Nov	NSFM Conference November 6 - 9, 2018		Meal		-		24.28			
		Meeting with new Employee Candidate		Meal		-			33.06		
	22-Nov	Council Retreat November 21 & 22, 2018. For Reporting purposes % of total invoice allocated to each attendee		Meal		-		19.06	47.01	33.03	27.95
			Mersey River Chalets	Meeting Accommodation		-	79.46				15.68
Nov Sum					184	81.24	636.46	67.62	117.58	52.28	43.63
Grand Total					1532	676.38	2,126.71	84.87	266.81	52.28	43.63