



Accessibility Advisory Committee Meeting

December 9, 2019

4.30 p.m.

Council Chambers, Town Hall

359 Main Street

Agenda

Call to Order

1. Approval of Agenda

2. Approval of Minutes

- a. Committee Meeting, November 25, 2019

3. Public Input / Question Period

- PLEASE NOTE:
- Public Participation is limited to 30 minutes
- Each Person is limited to 3 minutes and may return to speak once, for 1 minute, if time permits within the total 30-minute period
- Questions or comments are to be directed to the Chair
- Comments and questions that relate to personnel, current or potential litigation issues, or planning issues for which a public hearing has already occurred, but no decision has been made by Council, will not be answered.

4. Acadia University Update – James Sanford

5. Staff Reports for Discussion

- None



6. Round Table Discussion

- a. Access by Design Report Card – for year end reporting -
Attachment of Sample Accessibility Report Cards

7. Next Meeting: March 9, 2020

8. Adjournment

ATTENDING

- Chair – Agnieszka Hayes,
- Vice-Chair – Birgit Elssner,
- Mayor Jeff Cantwell
- Councillor Mercedes Brian,
- David Daniels,
- Andrew Roach,
- Rebecca Smith, and
- Recording Secretary, Vanessa Pearson

ALSO ATTENDING

- Director of Finance and Accessibility Coordinator Mike MacLean,

ABSENT WITH REGRETS

- Emily Duffett
- James Sanford

CALL TO ORDER

Chair, Agnieszka called the meeting to order at 4:30 pm.

- 1. Approval of Agenda** **MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

CARRIED
- 2. Approval of the Minutes** **MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FOR THE SEPTEMBER 9, 2019 ACCESSIBILITY ADVISORY COMMITTEE BE APPROVED**

CARRIED
- 3. Public Input / Question Period** There were no questions.
- 4. Acadia Update – James Sanford** No updated provided. James was not in attendance.

5. Staff Reports for Discussion:

- a. Information Report – Update on Accessibility Action Item Timeline (Draft GANTT Chart)**
- Director MacLean presented an overview on the Draft GANTT chart.
 - The Committee was advised there will not be a specific budget line item regarding Accessibility but rather both Accessibility and Environment will be considered and imbedded in every project.
- b. Information Report – Monitoring, Feedback, Complaints Update**
- Director MacLean outlined what will be brought forward to meetings in terms of feedback and complaints.
 - There have been 4 submissions put forward regarding accessible parking.
 - There will be a review of how responses are being provided to correspondence received.
- c. Information Report – Acadia Students’ Union Clubs Fair**
- An update was provided by the members who attended the Acadia Students’ Union Clubs Fair as a very successful event.

6. Round Table Discussion

- Director MacLean advised the Committee a determination needs to be made regarding how they are going to prepare the year end report card.
- Questions surrounding the format, does everyone work on all sections of the report card or should it be divided into sections and assigned to specific groups. The Chair indicated she would look at templates from Ontario and other provinces in order to not recreate.

7. Next Meeting

December 9, 2020

8. Adjournment

Members called an adjournment at 5:21 pm.

Approved at the November 25th, 2019 Accessibility Advisory Committee Meeting. As recorded by Amanda Brown, Assistant, Office of the CAO.

Sample Accessibility Report Cards from Other Areas
Prepared by Agnieszka Hayes
November 28, 2019

Ontario

1. Markham

https://www.markham.ca/wps/wcm/connect/markham/65e65c3a-3998-4695-b08e-5b39432f7f75/AODA-Report-Card-2015-2019.pdf?MOD=AJPERES&CONVERT_TO=url&CACHEID=ROOTWORKSPACE.Z18_2QD4H901OGV160QC8BLCRJ1001-65e65c3a-3998-4695-b08e-5b39432f7f75-msYKFrh

Not that great, very wordy, has a small table at the end (pg. 13), but mostly focuses on highlighting actions taken in paragraph format and not as a report card in a more traditional rubric style.

2. Aurora

https://www.aurora.ca/TownHall/Documents/Planning%20Services/Strategic%20Planning/AURORA%20-%20REPORT%20CARD%202015_R3.pdf

Very well laid-out and crafted document. It's about Aurora's entire Strategic Plan, which includes accessibility, but can be adapted for our needs and our Accessibility Plan. Has two timeframes: Short Term & Ongoing (1-2 years to initiate, and ongoing), and Medium Term (2-5 years to initiate).

3. Peel District School Board

<http://www.peelschools.org/aboutus/equity/Documents/Accessibility%20Status%20Report%202014%20%28%29.pdf>

Traditional rubric report cards for different standards on pages 6-8. A less-detailed version than Aurora's, but can still serve us well.

4. Region of Peel

<https://www.peelregion.ca/corpserv/makingway/pdfs/2018AAS-Report.pdf>

Very wordy chart, not a traditional rubric-style report card. I find it to be a difficult format to read through, like the Markham example above.

5. Chatham-Kent

<https://www.chatham-kent.ca/Council/Documents/Accessibility%20Advisory%20Committee/Accessibility%20Report%202018-2019-%20for%20web.pdf>

Another example of a wordy document, no rubric, just lists achievements, but doesn't really mention shortcomings.

6. Financial Services Commission of Ontario
<https://www.fsco.gov.on.ca/en/about/Pages/aoda-report-card-2017.aspx>

Not a municipality, but a government organization. Report card is a list of accomplishments.

7. Metrolinx
https://www.gotransit.com/static_files/gotransit/assets/pdf/AdvisoryCommitteeDocuments/Metrolinx_Accessibility_Status_Report_2016.pdf

Not a municipality, but a government agency. Report card is mostly wordy outlining accomplishments, but includes a rubric on pages 17-20 outlining timeframes and status of completion for certain action items.

Manitoba

1. Barrier-Free Manitoba
<http://www.barrierfreemb.com/files/file/BFM%E2%80%99s%20Updated%20Principled%20Report%20Card%20Revised%201.pdf>

Not a municipality, but a non-profit organization. Rubric-style report card based on the Manitoba school system report cards. Evaluates the standards that Barrier-Free Manitoba set out to judge the implementation of the Accessibility for Manitobans Act. Has footnotes for each standard, so it's a hybrid of the rubric and wordy models. However, this is the only wordy example that points out faults, and doesn't merely highlight accomplishments