



---

## **ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor Hugh Simpson, Councillor Dan Sparkman, Councillor Mercedes Brian, Councillor David Mangle, Chief Administrative Officer Erin Beaudin, Director of Corporate Services, Jennifer Boyd, Director of Finance Mike MacLean and Director of Planning Chrystal Fuller.

### **1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m.

### **2. Approval of the Agenda**

**14-02-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

Changes to the agenda:

Add Item 9(a) to discuss a personnel issue in-camera.

**THE AGENDA WAS APPROVED WITH THE ABOVE NOTED CHANGES. CARRIED.**

### **3. APPROVAL OF MINUTES**

#### **a. SPECIAL TOWN COUNCIL JANUARY 13, 2015**

**15-02-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF JANUARY 13, 2015 BE APPROVED AS CIRCULATED. CARRIED.**

### **4. COMMITTEE OF THE WHOLE RECOMMENDATIONS**

#### **a. MOTIONS FROM COW JANUARY 13, 2015**

**16-02-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AT ITS NEXT MEETING THAT VALLEY WASTE REINSTATE THE FALL CLEANUP IN THE 2015-16 BUDGET. CARRIED.**

It was noted that consideration be given to dealing with leaf clean up, particularly in areas of town where there is a lot of mature trees, in the future.

#### **RFD. NO. 004-2015, VILLAGE REPRESENTATION ON KINGS PARTNERSHIP STEERING COMMITTEE**

**17-01-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL SUPPORT THE STATUS QUO FOR KPSC BE RETAINED. CARRIED.**

#### **RFD. NO. 005-2015, ROUTINE ACCESS POLICY**

**18-01-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPT THE ROUTINE ACCESS POLICY AS ATTACHED TO RFD 005-2015. CARRIED.**

#### **b. MOTIONS FROM COW FEBRUARY 3, 2015**

##### **RFD 017-2015 – COMMITTEE POLICY REVISION**

**19-01-15: IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE AMENDMENT TO THE COMMITTEE POLICY AS ATTACHED TO RFD 017-2015. CARRIED.**

### **5. COMMENTS FROM MAYOR**

- Provided an update on the meningitis cases at Acadia University.
- Noted that the KPSC meeting scheduled for Thursday, February 19 has been postponed.

- Commended the Public Works department for dealing efficiently with snow removal due to the weather from the past weekend.

## **6. COMMENTS FROM CHIEF ADMINISTRATIVE OFFICER**

- Interviews for the Planning position will start this week.
- RFP for the MPS Review will be going out on Friday.
- Kick off for the Compensation Review has started and will be completed by the end of March.
- Compliance Officer is currently being advertised and closes February 27.
- A Commissionaire has been hired to do parking enforcement.
- PAC Orientation will take place tomorrow.
- Other Committee orientations will take place at the first meeting for the respective committees.
- The other committee appointments will come to Council on March 3.
- Michael Kelly has accepted the position of Tourism and Events Coordinator with the Town.

## **7. STAFF REPORTS FOR DISCUSSION**

### **a. RECREATION MASTER PLAN CHARTER UPDATE**

Comments/concerns/

- 2 areas in the objectives that are missing:
  - o Add to #6 - And the organizational requirements to deliver this model.
  - o Add to #7 - Identify areas of policy deficiency and provide brief discussion for what those policies should include.

**20-02-15: IT WAS REGULARLY MOVED AND SECONDED COW RECOMMEND THAT COUNCIL APPROVE AN ADDITIONAL \$25,000 TO COMPLETE THE RECREATION MASTER PLAN IN THE UPCOMING 2015/16 OPERATING BUDGET AND AWARD THE CONTRACT TO THE RETHINK GROUP AND C. TALBOT & ASSOCIATES.**

Director Fuller presented the updated project charter.

Comments/concerns:

- There were concerns about the cost of the work and the amount of work that will be required of the Community Development Department in addition to the re-structuring that has occurred/is occurring over the next year with the MPS Review happening at the same time.
- There was also support for this being the perfect time to complete a Recreation Master Plan at the same time as a MPS Review because of the synergies between the two.

**ON QUESTION THE VOTE WAS 3-4. MOTION DEFEATED.**

## **8. CORRESPONDENCE**

### **a. ASHLEY D. PERRY LETTER, NOVEMBER 17, 2014**

Receive as information and wait for more information

### **b. Sandy Fraser and Ingrid Blais Letter, January 13, 2015**

Receive and refer to Committee of the Whole for discussion on March 3

Staff will bring back a report for Council to consider on March 3.

### **c. RALPH STEWART LETTER, JANUARY 22, 2015**



---

Receive and refer it to Committee of the Whole for discussion.

**d. DAISY J. DWYER LETTER, JANUARY 25, 2015**

Receive. A presentation will come to Committee of the Whole at a later date.

**9. QUESTION PERIOD**

Comment from Wendy Elliott: Whatever happened to the Transportation Study?

Wendy Elliot: Today the Municipal Financial Conditions Indicators were released from the Municipal Affairs today. Can you comment on where the Town did not fare well?

Director MacLean provided the following comments:

- **% of Commercial Tax Base:** Since our largest industry is exempt and we have about a 9% commercial base. We have been aware of this before the Conditions Indicators were established and this has been discussed previously in the Fiscal Sustainability Task Force.
- **Residential Tax Effort:** % of household income that goes to property taxes. This is because we have such a small commercial tax base the cost of services falls to the residential tax payer.
- **Undepreciated Capital Assets:** This is an accounting function guideline that relates to capital assets and we expect to see it improve over the next few years.

**a. IN-CAMERA**

**PERSONNEL**

**21-02-15 IT WAS REGULARLY MOVED AND SECONDED THAT TOWN COUNCIL MEETING ADJOURN TO AN IN CAMERA MEETING AT 8:12 P.M. CARRIED.**

**22-02-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA MEETING BE ADJOURNED AT 8:30 PM. CARRIED.**

**10. MEETING ADJOURNMENT**

**23-02-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE TOWN COUNCIL MEETING BE ADJOURNED AT 8:33 P.M.**

---

**DIRECTOR OF CORPORATE SERVICES**

**APPROVED BY RESOLUTION NO. 21-03-15**