



ATTENDING

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor David Mangle, Councillor Mercedes Brian, Councillor Carl Oldham, Councillor Dan Sparkman, Chief Administrative Officer Erin Beaudin, and Recording Secretary Dan Stovel

ALSO ATTENDING

Director Corporate Services Jen Boyd, Director Finance Michael MacLean, Director Community Development Chrystal Fuller and a number of interested persons

ABSENT WITH REGRET

Councillor Hugh Simpson

CALL TO ORDER

The meeting was called to order at 6:30 pm.

1. APPROVAL OF AGENDA

19-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.

CARRIED

2. APPROVAL OF MINUTES

a. 20-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF SEPTEMBER 15, 2015 BE APPROVED AS CIRCULATED.

Amendments to Minutes:

Last page – amend infeasible to read unfeasible

THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES

CARRIED

b. 21-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF OCTOBER 6, 2015 BE APPROVED AS CIRCULATED.

CARRIED

3. PRESENTATIONS

a. [Annapolis Valley Regional Library \(AVRL\)](#) – Ann-Marie Mathieu

- Presentation of the Annual Report (April 1, 2014 – March 31, 2015)
- Key achievements from the Annual Report
 - Advocacy Award from the Atlantic Provinces Library association for the “12 Days of Cookies” Project
 - Received the Canadian Federation of University Women Library Award in recognition of the STREAM Summer Reading Club. The award was used to provide quality programming throughout the region.
- Key Partnerships:
 - AVRL has partnered with Sport Nova Scotia and Department of Health & Wellness, Active Living Branch to create physical literacy kits for check-out. The kits are designed to increase physical literacy and to make it easy for patrons to be active.
 - With the generous support of the TD Environment Fund, the Wolfville Library was able to successfully create and present The Pollinator Project, a three-month program of art and

science activities for children aged 2-12, ultimately resulting in a new pollinator-friendly garden adjacent to the library.

- Performance Measures:
 - 586,538 items were borrowed
 - 248,101 visits to AVRL libraries
 - 27,454 active members
 - 40,597 hours of public computer use
- Wolfville Library ranked number 1 in 3 of the key indicators
 - 79,189 items borrowed
 - 348 programs
 - 4,126 attended programs

Does the AVRL Board have a plan in the next year or so to look at space needs and partnership?

Examined the option of an addition about 5 years ago but it was not financially feasible. The need for any future library expansion will need to come from the Community and not necessarily from the AVRL board. Facilities development is seen as a leadership role for the library.

b. Culinary Tourism Centre – Ian Porter, WBDC President

- Introduction of the new tourism destination development project that can potentially benefit the Town of Wolfville
- The working title for the project is the “Culinary Tourism Centre”
- Earlier this year, the WBDC commissioned a feasibility study that took a high level strategic look at what might be involved in the development of a year-round facility to promote our area as a culinary tourism destination
- The final report was received by the WBDC Board in September 2015 and given unanimous endorsement by the WBDC Board (The report is part of the Agenda Package)
- The establishment of a Culinary Tourism Centre in Wolfville is the next great example of how the WBDC can make things happen
- The aim is to have the Culinary Tourism Centre established to take advantage of the 2016 high tourist season and having it fully operational by the end of 2017
- Tourism Nova Scotia is targeting the culinary enthusiasts
- The establishment of a Culinary Tourism Centre in Wolfville is consistent with, and further authenticates the Wolfville brand
- Like the Wolfville Magic Winery Bus, the Centre will not only strengthen Wolfville’s position but also provide positive economic impact year round
- Looking at establishing the Culinary Tourism Centre at 329 Main St, Wolfville (former United Church)
- Seeking Council’s endorsement to prioritize discussions and grant support from the Strategic Economic Development Fund.

Council sees this as an exciting initiative and a wonderful location.



4. COMMENTS FROM THE MAYOR

- Recognized significant community members who recently passed away:
 - Don MacLeod – previous VP Administration Acadia University, and member of Wolfville Town Committees, a very active community member
 - Janet Townsend – known to many having played all the music concerts and a choir director, with a deep love of the community. The wife of former Mayor Bill Townsend
- Congratulations to MP Scott Brison
- Deep Roots at end September was a huge success and surpassed all previous sales
- Wolfville helped host a Bike Summit at the Farmers’ Market – first time for Wolfville to be involved in the Bike Summit
- Landmark East – October 4th held a walk-a-thon
- The Booker School, Port Williams, was in Wolfville for a civic class – the 2nd year that Wolfville has supported this event
- Mayor attended the Acadia University presentation of Academic all Canadians
 - Acadia has 109 Academic All Canadians playing varsity sport, and along with their volunteer activities, maintain an average of over 80%
 - Approximately 40% of the student athletes are Academic All Canadians
- Upcoming Events:
 - Wednesday, October 21 Community Supper at the Wolfville Farmers’ Market
 - Saturday, October 24th kicks off the Harvest Pride Week with the flag raising at the Waterfront Park
 - October 28-30 Atlantic Mayor’s Congress in Shediac, NB
 - October 30 Wolfville is hosting Sackville, NB and Mount Allison
 - November 3-6 Annual UNSM conference in Halifax
 - November 4-8 Devour! The Food Film Festival
 - November 13 Annual Tree Lighting ceremony
 - November 21-22 Annual Christmas Craft Fair at the University Rink
 - November 27-29 Rogers Hometown Hockey
- CAO highlighted the Harvest Valley Marathon as a successful event with 2600 runners over all events and 1000 children at the Kids Fun Run

5. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, SEPTEMBER 1, 2015:

a. RFD 054-2015 ELECTRONIC VOTING

22-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE DEVELOPMENT OF A BY-LAW AUTHORIZING VOTERS TO VOTE ELECTRONICALLY IN THE 2016 MUNICIPAL ELECTION AND THAT THERE BE NO USE OF PAPER BALLOTS.

DEFEATED



6. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, OCTOBER 6, 2015:

a. RFD 073-2015 VALLEY WASTE RESOURCE MANAGEMENT OPERATING RESERVES

23-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL SUPPORT FURTHER RESEARCH BY VALLEY WASTE RESOURCE MANAGEMENT INTO THE ESTABLISHMENT OF AN OPERATING RESERVE AND THAT NO RESERVE BE APPROVED BY VALLEY WASTE RESOURCE MANAGEMENT UNTIL THEY HAVE PROVIDED THE FUNDING PARTNERS WITH:

- **A DOLLAR LIMIT TO BE PLACED ON THE RESERVE ACCUMULATION;**
- **CRITERIA THAT CONTRIBUTE TO AN ANNUAL SURPLUS THAT WILL RESULT IN THOSE FUNDS NOT BEING CONSIDERED FOR THE RESERVE; AND**
- **CRITERIA THAT PROVIDE THE GUIDELINES ON WHEN AND HOW THE OPERATING FUND RESERVE CAN BE UTILIZED.**

CARRIED

b. CROSSWALK PAINTING

24-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE REPAINTING OF ALL CROSSWALKS IN TOWN THIS FALL IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES FOR CANADA (MUTCDC), INCLUDING THE RAINBOW CROSSWALK LOCATED ON MAIN STREET IN FRONT OF JUST US.

CARRIED

c. RFD 068-2015 LIBRARY ROOF

25-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ACCEPTS THE RECOMMENDATION OF THE HERITAGE ADVISORY COMMITTEE FOR ROOFING OPTION #3 (DIAMOND-SHAPED METAL SHINGLES), WITH THE COLOUR OF THE SHINGLES AS CLOSE TO THE ORIGINAL AS POSSIBLE.

CARRIED

d. RFD 066-2015 RECORDS MANAGEMENT POLICY 120-013

26-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPTS THE RECORDS MANAGEMENT POLICY 120-013 FOR THE TOWN OF WOLFVILLE.

CARRIED

ACTION: Staff to post Records Management Policy 120-013 to the Town of Wolfville Policies website

e. RFD 072-2015 PROCLAMATIONS POLICY 120-014

27-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPTS THE PROCLAMATION POLICY 120-014 FOR THE TOWN OF WOLFVILLE.

CARRIED

ACTION: Staff to post the Proclamations Policy 120-014 to the Town of Wolfville Policies website.

f. RFD 070-2015 PLANS – MIND MAP

28-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE RECOMMENDATIONS “NOT TO BE DONE” AND “NOT COMPLETED – TO BE DONE” OUTLINED IN RFD 070-2015 BASED ON THE REVIEW OF FIFTEEN OF THE TOWN’S PLANS, REPORTS AND STRATEGIES.

CARRIED



g. VIDEO SURVEILLANCE SYSTEM

29-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL REFER THE PURCHASE AND INSTALLATION OF A VIDEO SURVEILLANCE SYSTEM TO THE 2016/17 BUDGET.

AMENDED MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL POSTPONE FURTHER DISCUSSION REGARDING THE INSTALLATION OF A VIDEO SURVEILLANCE SYSTEM UNTIL THE NOVEMBER 24, 2015 TOWN COUNCIL MEETING

CARRIED

ACTION: Staff to include the issue of Video Surveillance System in the November 24, 2015 Town Council Meeting Agenda

7. NEW BUSINESS:

a. RFD 075-2015 INTERIM MOBILE FOOD VENDOR POLICY

30-10-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AMEND THE INTERIM MOBILE VENDOR POLICY TO PERMIT EIGHT (8) FOOD TRUCKS AT THE DEVOUR! FOOD TRUCK RALLY.

CARRIED

8. CORRESPONDENCE

Council received the following correspondence:

- a. Email – 2015-09-14 Kings 2050 MPS (Mr DA Daniels)
- b. Email – 2015-10-08 Whispering Creek’s Olsen Park (Shirley and Walley Bower)
- c. Letter – 2015-10-14 Bicycles on Sidewalks (Joan Boutilier)
- d. Email – 2015-09-18 Compliance Officer (Jake Rideout)

ACTION: Staff to reply to correspondence received by Town Council

9. QUESTION PERIOD

- a. Mr. DA Daniels inquired about the Development Agreement for 4 Prospect St, specifically, is the Town planning on doing something regarding the DA and conformity to the landscape plan
 - CAO – the Development Officer has indicated that the only outstanding issue is the amount of hard surface. Confirming that the developer is under the 50% hard-surface requirement

ACTION: Staff to follow-up with more detail to Council and to Mr Daniels on the status of the development

- b. Has the Town heard from the Minister of Justice regarding the enforcement of the Noise Bylaw by the RCMP.
 - CAO – Staff at the Department of Justice have indicated that a letter will be coming in the next few days, but not sure as to the contents of the letter. Expect the letter to arrive this week.
- c. Joan Boutilier – letter dated October 14, 2015 outlined dangerous encounters with cyclists. Recognition that some are more vulnerable than others and all should feel safe walking on the sidewalks. Disappointed and surprised that the temporary chalk signs were not replaced with more



permanent signs. Another issue is one of enforcement – when will the Compliance Officer begin a meaningful enforcement of bicycling on sidewalks? When can pedestrians expect to see, what date, will there be concrete action to see pedestrian as being safe.

- CAO – under Provincial Motor Vehicle Act, the RCMP is the authority for enforcement. Recommending that as issues arise, the RCMP should be called to make sure that the reporting takes place. The Compliance Officer aids in the education process.
- The RCMP is the Town of Wolfville’s contracted enforcement agency. Bicycles on the sidewalk are a Motor Vehicle Act violation. Letters to Council are effective but recommended that the letters also go to the RCMP.

ACTION: Staff to include bicycle safety information in periodic newsletter

10. REGULAR MEETING ADJOURNED

31-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETINGS BE ADJOURNED AT 8:45 PM. CARRIED

Approved by Council Motion 25-11-15, November 24, 2015

As recorded by Dan Stovel, AA Corporate Services