



**ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor David Mangle, Councillor Mercedes Brian, Councillor Carl Oldham, Councillor Hugh Simpson, Councillor Dan Sparkman, Chief Administrative Officer Erin Beaudin, and Recording Secretary Karen Outerleys

**ALSO ATTENDING**

Interested members of the public

**ABSENT WITH REGRETS**

Director Public Works Kevin Kerr Director Finance Michael MacLean, Director Community Development Chrystal Fuller

**CALL TO ORDER**

The meeting was called to order at 6:32 pm.

**1. APPROVAL OF AGENDA**

**15-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

Amendments to the Agenda

Item 5a PUBLIC HEARING DECISION, RFD 082-2015 WEST END DEVELOPMENT AGREEMENT (PID 55268379) AMENDMENT was moved to item 2b.

**THE AGENDA WAS APPROVED WITH THE ABOVE NOTED CHANGE.**

**CARRIED**

**2. APPROVAL OF MINUTES / PUBLIC HEARING DECISION**

**a. APPROVAL OF MINUTES**

**16-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF NOVEMBER 24, 2015 BE APPROVED AS CIRCULATED.**

**CARRIED**

**b. PUBLIC HEARING DECISION**

**RFD 082-2015 WEST END DEVELOPEMENT AGREEMENT (PID 55268379) AMENDMENT**

**27-12-15 THAT THE DECISION ON THE DRAFT AMENDED WEST END DEVELOPMENT AGREEMENT (PID 55268379) TO ALLOW 4 ADDITIONAL DEVELOPMENT LOTS BE POSTPONED TO THE NEXT TOWN COUNCIL MEETING.**

**CARRIED**

**Comments:**

- Council needs more time to have clarification from Town engineer on the information brought forth at the public meeting.
- The developer should be given the opportunity to listen to the recording of the public meeting and get a chance to respond to the comments.
- Would approval of the new development benefit those existing residents to have a proper erosion, sedimentation and a flood control plan?



**3. COMMENTS FROM THE MAYOR**

- Noted a memorial was held on Monday, December 15<sup>th</sup> for Dr. Sharon Roscoe, a renowned member of the community.
- Local artists have CD's available at our local record stores featuring Kim Matheson, Ariana Nassar & Sarah Pound.
- Shout out to all the key organizer, volunteers and supporters of Roger's Hometown Hockey and making Wolfville and Acadia shine.
- Congratulations on the Retirement of Inspector Christine McNaughton, after 34 years of service.
- Thrive! announcement for free public use of the walking track at the Acadia Complex between the hours 6:30am-9am, 6:00pm-9pm, and the Acadia Pool on Sundays 2-4pm.
- New Year's Eve Levee coming up January 1<sup>st</sup> at the Garden Room at the KC Irving Centre.
- Regular meetings of the January COW and Council pushed forward by a week due to holidays.

**4. MOTIONS/RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE, DECEMBER 8, 2015:**

**a. RFD 093-2015 KINGS DISTRICT DOMESTIC VIOLENCE/SEXUAL ASSAULT INVESTIGATOR/COORDINATOR**

**17-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE PARTIAL FUNDING OF THE POSITION OF KINGS DISTRICT DOMESTIC VIOLENCE/SEXUAL ASSAULT INVESTIGATOR/COORDINATOR TO THE 2016/17 BUDGET.**

**CARRIED**

**b. DEVELOPMENT OF A TOWN OF WOLFVILLE SUSTAINABILITY COMMITTEE TERMS OF REFERENCE 18-12-15 THAT COUNCIL DIRECT STAFF TO PREPARE A REPORT WITH TERMS OF REFERENCE REGARDING THE TOWN OF WOLFVILLE'S FORMATION OF ITS OWN SUSTAINABILITY COMMITTEE AND HOW IT WILL RELATE TO THE MUNICIPAL CLIMATE CHANGE ACTION PLAN (MCCAP)**

**CARRIED**

- Should not be a stand-alone committee, to be effective it should be part of the COW, for example Eco Kings may not have been as effective as hoped because it was a separate committee.
- Eco Kings wasn't effective largely due to the fact that the biggest player wasn't in support of the committee and did not have representation on the committee. A separate and focused committee can bring advice to the COW.
- Environmental action needs to be addressed on a large scale, at provincial and national levels along with municipal. Working only at the municipal level is a miss-allocation of our environmental passion and miss-allocation of our municipal resources, should be lobbying at the Provincial level.
- Benefit of separate committees they can focus on a particular project and can bring a certain level of knowledge and passion to the as project, that not all Council members would have.

**ACTION: Staff to prepare a report with Terms of Reference regarding the Town of Wolfville's formation of its own sustainability Committee.**



**c. RFD 086-2015 COUNCIL COMMITTEE APPOINTMENTS - 2016**

**19-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE COUNCIL COMMITTEE APPOINTMENTS AS OUTLINED IN RFD 086-2015**

**CARRIED**

**d. RFD 091-2015 COMMITTEE APPOINTMENTS - 2016**

**20-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT THE COMMITTEE APPOINTMENTS FOR THE SPECIFIED TERMS AS OUTLINED IN RFD 091-2015:**

- **ART IN PUBLIC SPACES – SALLY BENEVIDES HOPKINS (1 YEAR TERM);**
- **RCMP ADVISORY BOARD – JOAN BOUTILIER (3 YEAR TERM); AND**
- **MUNICIPALITY OF KINGS RACE RELATIONS AND ANTI-DISCRIMINATION COMMITTEE – MAYOR JEFF CANTWELL**

**CARRIED**

**e. RFD 089A-2015 ELECTION PROJECT CHARTER**

**21-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE 2016 MUNICIPAL ELECTION PROJECT CHARTER AS A FRAMEWORK TO GUIDE THE 2016 MUNICIPAL ELECTION PROCESS FOR THE TOWN OF WOLFVILLE.**

**CARRIED**

**Note:** The Session of “What it Means to be a Councillor” will be moved to a new date in the spring from August.

**f. RFD 089B-2015 APPOINTMENT OF RETURNING OFFICER**

**22-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT JENNIFER BOYD AS THE RETURNING OFFICER FOR THE TOWN OF WOLFVILLE FOR THE 2016 MUNICIPAL ELECTION.**

**CARRIED**

**g. RFD 089C-2015 DELEGATION OF AUTHORITY**

**23-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DELEGATE THE POWER TO APPOINT AN ASSISTANT RETURNING OFFICER, IF APPLICABLE, TO THE CHIEF ADMINISTRATIVE OFFICER.**

**THAT COUNCIL DELEGATE THE AUTHORITY TO MAKE, REVISE AND AMEND THE TARIFF OF FEES AND EXPENSES TO BE PAID TO ANY PERSON FOR THEIR SERVICES AND EXPENSES UNDER THE MUNICIPAL ELECTIONS ACT AND MAY SIMILARLY REVISE AND AMEND THE TARIFF AND PROVIDE FOR A METHOD OF RENDERING AND VERIFYING ACCOUNTS FOR PAYMENT AS PART OF THE 2016 MUNICIPAL ELECTION FOR THE TOWN OF WOLFVILLE AND ELECTORAL DISTRICT 10 FOR THE NOVA SCOTIA SCHOOL BOARD ELECTIONS (IF APPLICABLE), TO THE CHIEF ADMINISTRATIVE OFFICER.**

**THAT COUNCIL DELEGATE AUTHORITY TO THE RETURNING OFFICER TO SET THE DATE OF THE FIRST ADVANCE POLL.**

**CARRIED**

**h. RFD 090-2015 VENDOR BYLAW – PROJECT CHARTER**

**24-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVES THE PROJECT CHARTER TO GUIDE THE DEVELOPMENT OF A VENDING BYLAW.**

**CARRIED**



**i. RFD 071-2015 POLICY MAKING & MANAGEMENT POLICY 110-007**

**25-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPTS THE POLICY MAKING & MANAGEMENT POLICY 110-007 FOR THE TOWN OF WOLFVILLE.**

**CARRIED**

**j. RFD 092-2015 APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR**

**26-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE RETENTION OF DAN STOVEL AS THE EMERGENCY MANAGEMENT COORDINATOR FOR THE TOWN OF WOLFVILLE AS REQUIRED BY THE TOWN OF WOLFVILLE EMERGENCY MEASURES BYLAW 57.**

**CARRIED**

Question: How long is the appointment, clarification that initially it was an unspecified term but will now continue and perpetuate until the existing member is unable to service or council decides to change course. The appointment will be ongoing.

**5. CORRESPONDENCE**

**Council reviewed the following correspondence:**

- a. 2015-11-24 Email - Lila Hope-Simpson - Video Surveillance Opinion
- b. 2015-11-30 Email – Chris Moore, MOK – Wolfville appointment for Municipality of Kings Race Relations & Anti-Discrimination Committee
- c. 2015-11-19 Letter – NS Municipal Affairs Re: Kings 2050  
Comment: All correspondence has been received and responded to; no further action required.

**6. QUESTION PERIOD**

- Susan MacArthur of Viking Venture’s apologized for missing the Public Hearing, due to a traffic accident. She would have liked to have heard the comments and been available to respond. Would like to move forward with all parties with the development of these four new lots. Viking Ventures have worked hard with the Town and Engineers to get the pond functioning properly. Look forward to the January meeting to discuss moving forward.

Mayor’s Comments: the need to have items clarified and if Council is unsure of anything it will be communicated through the CAO to staff. The extra time will help Council get the information they need to make a comfortable decision.

- Michael Curry, resident of Wolfville and employee at a local restaurant asked the Mayor about the Town’s commitment to buy local values. Concerned by increasing presence of outside of Town food trucks, are we still a town with buy local values and if not when did we lose these values. Concerned by the increasing presence of out of town food trucks taking away business from the local restaurants.

Mayor’s Comments: For Roger’s the Town was contractually obligated to allow food trucks. In the absence of a vendor bylaw the Town, by Council policy, brings in outside vendors two times a year for Devour! and Mud Creek Days. The Town continues to promote our local culinary and wine district, and these will be the focus in the development of a vendor bylaw.



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**7. REGULAR MEETING ADJOURNED**

**28-12-15 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED  
AT 7:29PM. CARRIED**

**Approved by Council Motion 23-01-16, January 16, 2016**

**As recorded by Karen Outerleys, AA Public Works & Parks**