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## **ATTENDING**

Councillor David Mangle, Mayor Jeff Cantwell, Acadia Senior Director Student Affairs James Sanford, ASU President Suzanne Gray, ASU President (incoming) Samantha Sproule, RCMP Sgt. Stephen Power, Chief Administrative Officer Erin Beaudin, and Recording Secretary Dan Stovel

## **ALSO ATTENDING**

Director Community Development Chrystal Fuller, Compliance Officer Blair MacMurtery and interested members of the public

## **LATE ARRIVALS**

Acadia Senior Director Student Affairs James Sanford, and ASU President (incoming) Samantha Sproule

## **ABSENT WITH REGRET**

Acadia Director Safety and Security, Patrick Difford, and ASU VP Communications Ted Higa

## **CALL TO ORDER**

Chair, Councillor Mangle, called the meeting to order at 12:02 pm

### **1. APPROVAL OF THE AGENDA**

The agenda was approved

### **2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 22, 2016**

The minutes were approved as drafted

### **3. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **a. Committee Priorities – Action Plan:**

- **Research and implement best practices**
  - Staff representation at both the Ontario Town & Gown annual conference (Director Community Development) and the International Town & Gown annual conference (CAO). Observations and lessons learned from both these conferences will be brought back to the Wolfville-Acadia Town & Gown Committee
  - Ongoing communication with other university Towns such as Sackville, NB
- **Promote Neighbourhood connections**
  - Student ambassador program (see item 3d)
  - Acadia Student volunteer – garbage collection (April 2016)
    - Students from the Acadia Outreach Committee contacted the Department of Community Development to become actively involved in the community
  - Student event – September 2016. To be more focused on connection to the community as a whole but not necessarily being connected directly to Welcome Week. Look at bringing back ideas/action items to next Town & Gown Committee meeting
    - Two separate events to be looked at, one as part of Welcome Week (focused on returning students) and another stand-alone event for connection to the community

**Chair welcomed incoming ASU President Samantha Sproule to the Committee meeting.**



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- **Development of partnership agreement for facilities**
    - Summer Camps Memorandum of Understanding (MOU)
    - Facilities Access Agreement
      - A wider agreement to ensure that the Community has access to Acadia facilities
      - Looking at how we can partner for the betterment of the whole community
    - [Thrive Program](#)
      - A project program to do with Active Living, designed to help build a province where healthy eating and physical activity become part of our daily environment
    - March Break Camps
      - Work with Acadia to deliver March Break camps
  
  - **Event Coordination**
    - Sport Tourism Identification
    - CIS Championships and coordination
      - Acadia University is Hosting CIS Soccer Women's Championship November 2016 with representation from across the Country
      - An Acadia planning committee has been established in support of this event
      - A standing Agenda Item to provide updates to the Committee
    - Volunteer Appreciation
    - [Mudley Fund](#)
  
  - **Provide input on key Bylaws/Policies**
    - Noise Bylaw (Public Hearing and Second Reading at May 18<sup>th</sup> Town Council Meeting)
    - Dog Bylaw (Review/amendment underway)
    - Community Standards Bylaw to deal with a variety of behavioural issues
    - Municipal Planning Strategy (MPS) Review – ongoing
    - Housing Symposium
      - Funding applied for from the Province to bring key groups together to talk about housing issues
      - Tentatively scheduled for October 2016
      - ASU will be holding an off-campus housing fair at the beginning of October which could tie in with this symposium
    - Vending Bylaw (Public Hearing and Second Reading at May 18<sup>th</sup> Town Council Meeting)
    - Enforcement Policy review and how enforcement is dealt with in the Town
    - Alcohol Policy
  
  - b. Bylaws Review**
    - Prevention of Excessive Noise Bylaw and Vending Bylaw
      - passed first reading at April 19<sup>th</sup> Town Council meeting and will go for Second Reading at the May 18<sup>th</sup> Town Council meeting
      - Public Hearing scheduled for May 18<sup>th</sup> in advance of Town Council second reading
    - Dog Bylaw is under review
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**c. Partnership Agreement – Facilities Access: Way-Ahead**

- There is an Indoor Recreations Facilities Assessment & Gap Analysis Report dated December 21, 2015. Recommendation 8.1 of the report highlights that “the Town of Wolfville and Acadia University are to begin a process to assess future shared use of Acadia facilities”
  - The Town & Gown Committee is a good forum for initial discussion of the issue, but there are other parties that need to be engaged in the discussion and decision-making process
  - Whenever this issue is to be on the Agenda, Acadia Senior Director Student Affairs to be advised in order to ensure that the appropriate Acadia University representation is at the meeting

**d. Relationship Development – “Student Ambassador Program”**

- In February 2016, The Community Development Department through the Compliance Office was offered an opportunity for a six week Acadia Professional Placement Internship from the Community Development and Recreation Management Program. This opportunity offered a fresh uniquely student perspective with enthusiasm and energy to the Compliance Office on student issues. The extra resource allowed for some exploration into relationship best practices in other Town and University settings. The result was a Student Ambassador concept that could bridge the gaps between student and community in many ways.
- The Student Ambassador could use mediation on neighbour issues, navigate students to the proper authorities on some issues and educate on the behavioral harms in the Community. Further, the position could have a communication component by the use of inspiring messaging for students to participate in town events.
- With the initial concept as a base, the need now is to continue the momentum with all the stake holders and work in partnership to bring the Student Ambassadorship position to a reality. The Town of Wolfville, The Acadia Student Union and the Acadia University Management have in the past expressed the need to build on Community relationships, on and off campus. With collaboration and assessment of the relationship needs of all residents, a mandate of a Student Ambassador can be cultivated.
- This position would be a conduit for Acadia University students as a means of communication with all members of the Wolfville community
- Next Steps:
  - Dialogue has been held with ASU, Acadia University Staff and Town of Wolfville
  - Funding is a key component for this proposed position
  - Key questions need to be answered:
    - Who will fund the position
    - What are the short, medium and long term goals of the position
    - Who will manage and be responsible for the position
    - What are the expected benefits of this position for partners
  - Acadia Senior Director Student Affairs identified as the conduit for further discussion regarding the position
  - Some possibilities exist around a Coop funded position
  - ASU is very interested in the position
- Staff-level conversations will move forward with this proposed program with reports back to future Town & Gown Committee meetings



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- Chair to send a letter of thanks to Drew Morris for his efforts in researching the proposed program

#### **4. CORRESPONDENCE**

##### **a. 2016-03-06 Letter: Community Alcohol Project – Partners Shifting the Culture of Alcohol (CAPPSCA)**

- Presented to Town & Gown Committee for information
- As a Committee member of CAPPSCA, Acadia Senior Director Student Affairs will advise the Committee at the next meeting that the letter was received by the Wolfville's Town & Gown Committee. Chair asked that appreciation be passed along to the Committee as well

#### **5. ROUNDTABLE DISCUSSION**

- Compliance Officer highlighted that he attended a Council meeting at Acadia with the Executive ASU during the Student Ambassador presentation. Very pleased to see the exchange of dialogue and active interest by the ASU in the Student Ambassador proposal
- CAO is attending the 25-27 May [AACUSS Conference](#) (Atlantic Association of College & University Student Services) and will report back to the Town & Gown Committee at the June meeting
- Acadia Senior Director Student Affairs will bring forward at the next meeting the objectives of the CAPPSCA – the long-term vision of what they would like to see in Valley high schools
- CAO celebrate and acknowledge the input from Sarah Morris at the March Town & Gown Committee meeting. While the Committee learned a lot from that session, Sarah Morris also learned a lot from the Wolfville-Acadia Town & Gown Committee
- Director Community Development proposed that ASU/Acadia will be a standing Agenda Item for future Town & Gown Committee Meetings

#### **6. NEXT MEETING**

It was announced that the next meeting of the Town and Gown Committee was scheduled for Tuesday, May 24, 2016 at 12:00 pm.

The meeting adjourned at 1:24 pm.

**Approved at the May 24, 2016 Town & Gown Meeting.**

**As recorded by Dan Stovel, AA Corporate Service**