



ATTENDING

Mayor Jeff Cantwell, Deputy Mayor Carl Oldham, Councillor Mercedes Brian, Councillor Wendy Donovan, Councillor Wendy Elliott, Councillor Jodi MacKay, Councillor Oonagh Proudfoot, Chief Administrative Officer Erin Beaudin, and Recording Secretary Dan Stovel

ALSO ATTENDING

Director Corporate Services Jen Boyd, Director Finance Mike MacLean, Director Community Development Chrystal Fuller, and interested members of the public

EARLY DEPARTURES

Councillor Jodi MacKay

CALL TO ORDER

Chair called the meeting to order at 8:31 am

1. APPROVAL OF AGENDA

01-07-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED

CARRIED

2. APPROVAL OF MINUTES

a. 02-07-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF JUNE 27, 2017 BE APPROVED AS CIRCULATED

CARRIED

3. CAO REPORT:

The CAO's report was presented to Council as part of the Agenda Package

CAO highlighted the following issues from the report:

- The Marking Day camps that staff held on June 27th and 28th were a success, with 15 registrants both days
- Canada Day events went ahead on July 1st but attendance was quite low because of inclement weather
- Free Yoga in the park starting on Sunday July 9th, locations and times will be finalized shortly
- The 'No Smoking in Public Area' signs will be posted this week
- Streets that were scheduled for milling and paving have been completed
- As of June 26th, staff is managing 14 planning applications
- Doug Parish will start with the planning Department as of Tuesday, July 4th
- The Draft Financial Statements will be going to the Audit Committee on July 7th and planned to be presented to Council on July 18th
- There was a Kings County Mayor's and CAO's meeting last week, and one of the action items is that there is a renewed interest to pull out the Guiding Principles for Kings 2050

- Mayor Cantwell highlighted the following issues:
 - Thanks expressed to all who helped with the Horton High School Grad held in Wolfville



- This Saturday, July 8th, the Wolfville Tennis Club will be marking its 40th Anniversary with a day-long tennis competition, and the four Mayors of the County will be participating in a doubles match
- Councillor Proudfoot put forward that this weekend is the summer reunion for Acadia University

4. CONFERENCE UPDATES:

a. International Town & Gown Association (ITGA), Councillor Proudfoot

- Councillor Proudfoot and CAO Erin Beaudin attended the International Town and Gown Association (ITGA) Conference in Eugene, Oregon May 30 – June 2, 2017.
- The conference was well attended by a wide variety of people representing a wide range of institutions and vocations
- There may be a possibility in the future for Wolfville to host an ITGA

5. COMMITTEE REPORTS

a. EXTERNAL

(1). [VALLEY WASTE RESOURCE MANAGEMENT \(VWRM\)](#), Councillor Wendy Elliott

- The Valley Region Solid Waste-Resource Management Authority met on June 21, 2017 in keeping with the normal meeting schedule.
- The Authority was presented with the audited statements for the year ending March 31, 2017 from the Authority's auditing firm Levy Casey Carter MacLean. The statements indicated a \$439,484.00 surplus to be returned to the Authority's partners from 2016-2017 operations. The Audited Statements were approved by the Authority on the recommendation of the Audit Committee.
- CAO highlighted that the partners will be asked to approve a budget at the contribution levels of 2016/17 for operating, and a separate Capital Budget for 2017/18 and then a supplementary budget process will be undertaken to address the surplus from Chester
- The next meeting of the Valley Region Solid Waste-Resource Management Authority is scheduled for Wednesday, July 19, 2017

(2). [KINGS TRANSIT AUTHORITY \(KTA\)](#), Councillor Mercedes Brian

- Refugee Families – Kings Transit is assisting local organizations this summer by offering bus passes for new refugee families taking the English language program at Acadia – the passes are valid until the end of August
- Student Summer Pass – the new passes are being distributed to the ticket agents this week. A Facebook post has gone out and more ideas for promoting the passes are being discussed
- Year-end Audit – the onsite Audit work by Grant Thornton has been completed and the team is still putting together the final report

(3). [KINGS POINT TO POINT TRANSIT \(KPPT\)](#), Councillor Mercedes Brian

- Councillor Brian is now the Chair on the KPPT Board

(4). [VALLEY COMMUNITY FIBRE NETWORK \(VCFN\)](#), Mayor Jeff Cantwell

- Nothing significant to report

(5). [ANNAPOLIS VALLEY TRAILS COALITION \(AVTC\)](#), Councillor Jodi MacKay

- The Annual General Meeting was held Thursday, June 22, 2017



- Chair's Annual Report included updates on construction progress, including the Wolfville to Grand Pre-extension which is now under way. Once finished, the trail will connect the Grand Pre Historic Site with the Annapolis Royal – Port Royal Historic Site. It was noted that MOU's and/or partnership agreements will be sought with each Municipality and trail group that is involved
- Ribbon Cutting ceremonies/events will be held in Kingston (July 8th), Middleton (July 15th), Annapolis Royal (July 29th) and Wolfville (August 19th at Waterfront Park). A walk/jog/bike along the trail will follow the ceremony, followed by activities, games and refreshments.

(6). [WOLFVILLE BUSINESS DEVELOPMENT CORPORATION \(WBDC\)](#)

- The WBDC Board of Directors met for their monthly meeting on Wednesday, June 21st at which the new Executive Board was appointed
- The Culinary Tourism Centre (CTC) study is still on track
- The WBDC Annual General Meeting was held Tuesday, June 27th
- There was a presentation at the AGM by Director Community Development with regard to the move of the RCMP to New Minas

(7). RACE RELATIONS AND ANTI-DISCRIMINATION COMMITTEE (RRADC), Councillor Oonagh Proudfoot

- Nothing significant to report

b. INTERNAL

(1). [PLANNING ADVISORY COMMITTEE](#), Deputy Mayor Carl Oldham

- The Planning Advisory Committee met on June 21st, 2017 and the following issues were discussed:
 - Development Agreement – 462/468 Main Street (DA 2017-001). Forwarded to Council with a positive recommendation
 - Development Agreement – 9 Gaspereau Avenue (DA 2017-005). The Committee forwarded the application with a positive recommendation as per Staff's recommendation to forgo holding a PIM due to considerations for the business owner and the relatively minor nature of the application.
 - MPS Amendment for West End Lands and Development Agreement – Viking Ventures. Staff recommended the implementation of a secondary plan specific to the West End Lands to safeguard public interest during the development. The secondary plan would identify road networks, other infrastructure and parks. Separate development Agreements for the Viking Venture and Kadray lands would include provisions around phasing, density, residential/commercial uses, minimum lot sizes, etc. Staff was directed by the Committee to proceed concurrently with drafting West End policies and a Viking Ventures development agreement. A Public Participation Meeting, as per the requirements of the Town's Public Participation Program Policy and the MGA, will be held on July 26th, 2017.
 - Plan Amendment – 185 Main Street (PA 2016-03). Application for a slight increase in density from 2 units to 3 requires a designation from low density residential to medium density residential
- There was a Special PAC/Council Workshop on June 29th to discuss the Municipal Planning Strategy (MPS). The workshop covered a significant amount of material and arguably the most important aspects of the overall policy approach to managing growth and achieving community priorities
- The next meeting of the Planning Advisory Committee will take place on July 19th, 2017



i. RFD 044-2017: MPS REVIEW – SEGMENT II

- Staff is recommending additional analysis be provided to Council on certain issues while others be addressed as other Segments of the MPS are moved forward and continue to refine and articulate the policy directions through the regulations of the Land Use by-law and design guidelines
- Additional work will impact the overall project timeline; however, given the importance of our planning documents in managing growth and achieving our community priorities, Staff are of the opinion it will be time/resources well spent

10:22am Chair called a break to Committee of the Whole meeting

10:33am Committee of the Whole meeting reconvened

03-04-07 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THAT THE MPS ALLOW FOR UP TO 8 UNITS IN THE R-3 ZONE SUBJECT TO CLEAR CRITERIA REGARDING PARKING, SITE COVERAGE AND IMPERMEABLE SURFACES

CARRIED

10:35am Deputy Mayor Oldham declared a conflict of interest and departed the meeting

04-04-07 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO PREPARE A REPORT EXAMINING THE IMPLICATION OF REQUIRING RESIDENTIAL PARKING REGULATIONS IN THE CORE AREA COMMERCIAL THAT EQUAL RESIDENTIAL PARKING REQUIREMENTS IN OTHER ZONES

CARRIED

05-04-07 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO PREPARE A REPORT AND AMEND THE CORE AREA DESIGN GUIDELINES TO RESTRICT BUILDING HEIGHT IN THE CORE TO A MAXIMUM OF 3 STORIES

CARRIED

10:42am Deputy Mayor Oldham returned to the committee of the whole meeting

06-04-07 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE AMENDING THE REGULATIONS REGARDING PERSONAL OFFICES TO REMOVE THE RESTRICTION ON CLIENT VISITATIONS AND THAT R-1 PROPERTY OWNERS BE NOTIFIED OF THIS POTENTIAL CHANGE

DEFEATED

07-04-07 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE NEIGHBOURHOOD BUSINESSES ON HIGHER ORDER STREETS IN THE CORE AREA AND ON PROPERTIES WITHIN THE FORMER C-2 ZONE

CARRIED

08-04-07 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE EXTENDING THE TIMELINES FOR THE MPS BY TWO MONTHS AS OUTLINED IN RFD 044-2017

CARRIED



6. STAFF REPORTS FOR DISCUSSION:

a. RFD 043-2017: FIRE AREA RATE

09-04-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL SET THE FIRE PROTECTION AREA RATE AT 5.8 CENTS PER HUNDRED DOLLARS OF ASSESSMENT IN ORDER TO RECOVER ESTIMATED FIRE PROTECTION (HYDRANT) CHARGES OF \$372,467 AND THAT THE AREA RATE BE REFLECTED ON THE FINAL 2017/18 TAX BILLS, SUBJECT TO THE SAME DUE DATES AND ARREARS INTEREST AS ALL OTHER AMOUNTS ON THE TAX BILLS

CARRIED

b. RFD 007-2017: COMMUNITY STANDARDS (NUISANCE) BYLAW

- Council gave First Reading to a Nuisance Bylaw in 2014. Since then, the Town has made significant changes in the way it delivers bylaw services, staffing levels and has clarified roles with the RCMP which led to a review of the Draft Nuisance Bylaw
- Staff recommend that the Community Standards Bylaw not proceed due to affordability, jurisdictional and authorization issues of Bylaw officers, occupational health and safety concerns and liability issues and that First Reading of the Nuisance Bylaw (Community Standards) be rescinded

10-04-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL RESCIND FIRST READING OF THE NUISANCE BYLAW, CHAPTER 97

CARRIED

c. RFD 042-2017: POLICY 140-015, MUNICIPAL FEES POLICY

11-03-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE POLICY 140-015, MUNICIPAL FEES POLICY

CARRIED

7. REQUEST FOR AGENDA ITEM:

a. RECORDING OF TOWN COUNCIL VOTES, Deputy Mayor Oldham

- Issue discussed with regard to whether or not Minutes of Council meetings should or should not be recording votes of Council

8. QUESTION PERIOD

- Mayor Cantwell welcomed Doug Parrish to the Planning Department
- Audrey Conroy highlighted that she had attended the June 29th PAC/Council MPS meeting. Concern expressed about the Community priorities of economic prosperity, placemaking, social equality and sustainability. And, under Social equality, to ensure an inclusive community through bold leadership, community education etc. As the zoning of Wolfville is discussed, we are not at the right level yet. A challenge to Keep an inclusive society and accommodate those people that are wanting to live in our society – keep a full range of housing options available
- Mayor Cantwell highlighted the following issues:
 - Vandalism at the Reservoir Park – staff is looking at a Placemaking event to rectify the vandalism
 - Interested in seeing if the concept of a ‘Community Livability Officer’, as presented at the International Town & Gown Association conference, could become a Pilot project in the Town of Wolfville



9. REGULAR MEETING ADJOURNED

12-07-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 11:47 AM

CARRIED

Approved by Committee of the Whole Motion 02-09-17, September 5, 2017

As recorded by Dan Stovel, AA Corporate Services/Town Clerk