



TOWN OF WOLFVILLE
359 Main Street
Wolfville, NS B4P 1A1
902-542-5767

Pre Authorized Payment form

YOUR INFORMATION

Name: _____
Address: _____
Phone (Home): _____ (work/cell): _____

TAX OR UTILITY ACCOUNT INFORMATION

Account number(s) from Property Tax or Utility Bill: _____ Name on bill: _____

BANKING INFORMATION

Account Number: _____ Branch # _____ Bank # _____
Name of Bank: _____
Address of Bank: _____

PAYMENT INFORMATION

Monthly withdrawals of \$ _____ on the (check one) _____ 1st or _____ 15th day of each month towards taxes.

Full Taxes The full amount of the tax billings in May and September will be debited from your Bank account on the due date of the bill.

Full (Utility) The full amount of the utility bill will be debited from your bank account on the due date of the bill.

I/we authorize the Town of Wolfville to debit my/our account as I have requested above. I/we understand that this program will be continued until the Town of Wolfville receives written notification stating that you wish to withdraw from the program. Any changes by you must be received in writing fifteen (15) days prior to the next payment date.

PLEASE NOTE:

It is the responsibility of the property owner to follow up on whether the monthly payment needs to be adjusted based on any outstanding amounts shown on bills or reminder notices. Interest on outstanding taxes is calculated at the rate of 15% per annum (1.25% per month) compounded monthly.

Please return this Application form with a VOID CHEQUE to:

The Town of Wolfville
359 Main Street
Wolfville, NS B4P 1A1
Or fax to (902) 542-4789

Signature

Date



The Town of Wolfville Pre Authorized Payment Option

The Town of Wolfville is now offering the Pre Authorized Payment option to our customers.

This program allows you to pay your **Interim and Final Tax bills** each year by giving us the authorization to withdraw the full amount of each bill from your bank account. Another option available is that you may have us withdraw monthly installments towards your bills, (however, you must remember that the installments should be sufficient to cover the amounts of the bills by their due dates, or interest will be charged on the outstanding balance in the amount of 1.25% compound monthly).

The program also allows you to pay your quarterly **Water and Sewer bills** by having the full amount of the bill withdrawn directly from your bank account on the due date.

If you are interested in enrolling in this program please complete the form on the reverse of this letter, and return it to us with a VOID cheque.

If you have any questions please contact us at 902-542-5767.