



ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Carl Oldham
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Jodi MacKay
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Karen Outerleys

ALSO ATTENDING

- Director Corporate Services Jen Boyd
- Director Planning & Development Devin Lake
- Manager Economic Development Marianne Gates
- Community Planner Jeremy Banks
- Planning Department Intern Emily Statton, and
- Interested members of the public

LATE ARRIVALS

- Councillor Wendy Elliott

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:30 am

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED	CARRIED
2. Approval of Minutes	02-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 7, 2017 BE APPROVED AS CIRCULATED	CARRIED
	8:35am Councillor Elliott arrived at Committee of the Whole meeting	
3. Presentations		
a. <u>Kings County Family Resource Centre</u> Melissa Connell	<ul style="list-style-type: none">• The Kings County Family Resource Centre strives to strengthen the lives of families and inspire growth by providing quality programs• Presentation made to Council to highlight how support can be provided – volunteer, promote the centre, refer families, partner to offer programs or fundraisers and donations	
4. Question Period	No questions were presented to Council	



Agenda Item	Discussion and Decisions
5. Committee Reports (Internal)	
a. <u>Planning Advisory Committee</u> Deputy Mayor Oldham	<ul style="list-style-type: none">• The Planning Advisory Committee met on November 29th<ul style="list-style-type: none">○ Key issues discussed at the meeting included:○ MPS Review Update – Information Report○ 329 Main Street Plan Amendment / Rezoning○ Development Agreement Amendment – Troy Restaurant○ Development Agreement Discharge – 2 Lynwood Drive• The next meeting of the Planning Advisory Committee is scheduled for December 20th
(1) RFD 070-2017 Development Agreement Discharge, 2 Lynwood	03-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE DISCHARGE OF DEVELOPMENT AGREEMENT 2000-04 AT 2 LYNWOOD DRIVE (PID 55279574) CARRIED
(2) RFD 069-2017 Troy Lounge Development Agreement	04-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE DRAFT DEVELOPMENT AGREEMENT AMENDMENT FOR 12 ELM AVENUE TO A PUBLIC HEARING BEFORE A DECISION IS MADE BY COUNCIL CARRIED
6. Staff Reports for Discussion	
a. Information Report: MPS Review Update	<ul style="list-style-type: none">• Review has been ongoing since 2015. A high calibre of work and policy dialogue has taken place to-date. Staff are committed to working with PAC and Council to produce a document that the community can be proud of.• Staff are focused on bringing a completed draft to PAC and Council for review and feedback where all aspects and inter-relationships (“holistic view”) can be presented and feedback sought.• Once an additional resource is secured, Staff will bring back a more detailed timeline• After direction is provided on the full draft (and any additional analysis or consultation completed) we will proceed with public education, notification and the legislated approval process. <p>9:50am Chair called a break to Committee of the Whole Meeting 10:00am Chair reconvened Committee of the Whole Meeting</p>
b. RFD 065-2017 Landmark East Association One-Time Capital Grant Request	05-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE GRANT FOR LANDMARK EAST ASSOCIATION IN THE AMOUNT OF \$50,000 TO THE 2018/19 OPERATING BUDGET PROCESS CARRIED



Agenda Item	Discussion and Decisions
c. RFD 066-2017 Acadia Students' Union One-Time Capital Grant Request	<ul style="list-style-type: none">• No Motion put forward by Council• Additional information required, and issue will be brought back to the January 2018 Committee of the Whole meeting
d. RFD 067-2017 Regional Enterprise Network (REN) Evaluation Review	<p>06-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE EXTENDING THE TOWN OF WOLFVILLE'S NOTICE FOR WITHDRAWAL FROM THE VALLEY REGIONAL ENTERPRISE NETWORK TO MARCH 31, 2019</p> <p style="text-align: right;">CARRIED</p> <p>07-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DIRECT STAFF TO BRING A FULL EVALUATION OF THE TOWN'S MEMBERSHIP WITH THE VALLEY REGIONAL ENTERPRISE NETWORK FOR COUNCIL'S CONSIDERATION IN FEBRUARY 2019</p> <p style="text-align: right;">CARRIED</p>
e. Information Report: Bob Stead Drive Street Naming	<ul style="list-style-type: none">• In 2015 there was a request to Council to name a street in honour of former Mayor Bob Stead• The Street Naming Policy requires that the Wolfville Historical Society be consulted when considering new street names and the Society will make a recommendation based on criteria laid out in the policy• In May of 2015 the Wolfville Historical Society was consulted and provided a favourable response to this venture(attached).• In September 2017 Staff attended the Wolfville Historical Society meeting where it was put forward that one of the streets in the new West End or Maple Avenue Developments be named after former Mayor Bob Stead. The Society was supportive of this and it was decided that Staff would bring it forward to the Society once the development(s) was at a stage where the street names were needed• Staff suggested that one of the streets in the new subdivision be named for Bob Stead.
f. RFD 068-2017 Kings Standing Committee of Mayors	<p>08-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: WHEREAS THE MAYORS OF BERWICK, KENTVILLE, KINGS AND WOLFVILLE DO MEET ON A REGULAR BASIS TO DISCUSS MATTERS OF COMMON INTEREST BETWEEN OUR RESPECTIVE COMMUNITIES;</p>

AND WHEREAS THE MAYORS HAVE DETERMINED TO COMMIT TO THE



Agenda Item

Discussion and Decisions

ENSHRINEMENT AND FORMALIZATION OF THIS MODEL OF COOPERATION AND CONSENSUS BUILDING BY REQUESTING THEIR RESPECTIVE COUNCILS TO APPROVE THE CREATION OF A STANDING COMMITTEE OF MAYORS;

BE IT RESOLVED THAT COUNCIL OF THE TOWN OF WOLFVILLE APPROVE THE CREATION OF SUCH A STANDING COMMITTEE, WITH THE FOLLOWING TERMS AND MANDATE:

- 1. THE COMMITTEE SERVING IN AN ADVISORY ROLE TO THE RESPECTIVE COUNCILS;**
- 2. THE SERVING MAYOR OF EACH MUNICIPAL UNIT IS, EX-OFFICIO, THE MEMBER OF THE COMMITTEE REPRESENTING THE MAYOR'S MUNICIPAL UNIT;**
- 3. COUNCILS SHALL RECEIVE REPORTS FROM THE COMMITTEE IN THE SAME MANNER AS OTHER STANDING COMMITTEES OF THE MUNICIPAL UNIT;**
- 4. EACH MAYOR'S UNIT WILL BE RESPONSIBLE FOR ANY AND ALL OF ITS MAYOR'S INDIVIDUAL EXPENSES ASSOCIATED WITH PARTICIPATION ON THE COMMITTEE; AND**
- 5. THE COMMITTEE SHALL:**
 - ANNUALLY APPOINT ONE MAYOR AS CHAIR (WITH THE CHAIR'S MUNICIPAL UNIT PROVIDING ADMINISTRATIVE SUPPORT TO THE COMMITTEE, E.G., RECORDING AND DISTRIBUTING OF MINUTES);**
 - DEVELOP A WORK PLAN, THE ELEMENTS OF WHICH ARE TO BE SUPPORTED BY THE MEMBER CAOS; AND**
 - NOT LESS THAN ANNUALLY, CONVENE A MEETING OF ALL ELECTED OFFICIALS OF THE MEMBER UNITS FOR THE PURPOSES OF REVIEWING WORK PLANS OF THE COMMITTEE AND OTHER ITEMS OF MUTUAL INTEREST**

CARRIED

7. Conference Reports

a. UNSM Annual Conference

- Members of Council and the CAO attended the 2017 UNSM Annual Conference in Halifax, Nova Scotia at the Westin Hotel November 7-10, 2017

8. CAO Report

The CAO's report was presented to Council as part of the Agenda Package

- CAO didn't offer highlights of her report, it is attached for the committee to review.
- Director Corporate Services introduced the Town's new IT Manger - Mike Long, and Dalhousie Intern Emily Statton working in Community Development

9. Committee Reports (External)



Agenda Item	Discussion and Decisions
a. <u>Valley Waste Resource Management (VWRM)</u> Councillor Elliott	<ul style="list-style-type: none">• The Valley Region Solid Waste-Resource Management Authority met on November 15th• Construction of the Sustane Plant near Chester is underway and is expected to be well tested and in operation by April 2018• The recruitment process to replace the retiring General Manager is well underway with Gerald Walsh and Associates facilitating the process with the selection committee. Richard Ramsay has been engaged to serve as Interim General Manager as this process moves forward
b. <u>Kings Transit Authority (KTA)</u> Councillor Brian	<ul style="list-style-type: none">• The Kings Transit Authority met on November 2nd• The Board and staff continue to work on the Acadia U-Pass initiative
c. <u>Kings Point-to-Point (KPPT)</u> Councillor Brian	<ul style="list-style-type: none">• The Kings Point-to-Point Board met on November 28th• The next meeting is scheduled for January 23, 2018
d. <u>Valley Community Fibre Network (VCFN)</u> Mayor Cantwell	<ul style="list-style-type: none">• Nothing significant to report
e. <u>Annapolis Valley Trails Coalition (AVTC)</u> Councillor MacKay	<ul style="list-style-type: none">• The AVTC Board met on November 16th• The majority of the meeting was spent participating in a presentation and review of consultant Mike Trinacity's "Harvest Moon Trailway Assessment and Implementation Plan" (Phase 1). The report discusses the AVTC's obligations to provide amenities and signage that meet regulatory standards and create a "welcoming and quality experience to both the local and visiting trail user"
f. <u>Wolfville Business Development Corporation (WBDC)</u> Councillor Donovan	<ul style="list-style-type: none">• The WBDC Board of Directors met on Tuesday, November 21st• Wolfville's Manager Economic Development provided an update on the Town's Alcohol Policy initiative and changes to the MPS Bylaw related to lounge capacity – Planning staff will contact lounge owners to discuss any changes to current development agreements• Downtown parking was identified as a topic of interest with further discussion planned for January
g. <u>Race Relations and Anti-Discrimination Committee (RRADC)</u> Councillor Proudfoot	<ul style="list-style-type: none">• There was great response to a Workshop that was put on by the Committee and Horizons, called "Stepping Up"• The Workshop was for non-indigenous people• Discussions ongoing to further fund the initiative of the Workshop• RRADC may be coming to Councils to request funding to further continue the Workshops



Agenda Item	Discussion and Decisions
10. Adjournment to In-Camera meeting	<p>09-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 11:05 AM TO AN IN-CAMERA MEETING UNDER SECTION 22(2)(C)(G) OF THE MUNICIPAL GOVERNMENT ACT</p> <ul style="list-style-type: none">PERSONNEL MATTERS RFD 057-2017: COMMITTEES OF COUNCIL APPOINTMENTSLEGAL ADVICE <p style="text-align: right;">CARRIED</p>
11. Adjournment of In-Camera meeting	<p>10-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 11:36 AM</p> <p style="text-align: right;">CARRIED</p>
12. Regular Meeting Reconvened	<p>11-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE RECONVENED AT 11:37 AM</p> <p style="text-align: right;">CARRIED</p>
13. Motions from In-Camera Meeting	
a. RFD 057-2017 Committees of Council Appointments	<p>12-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT, EFFECTIVE DECEMBER 12, 2017, THE FOLLOWING COMMUNITY MEMBERS TO THE <u>COMMITTEES OF COUNCIL</u> FOR THE PERIOD OF TERMS INDICATED (TERMS OF SERVICE TO EXPIRE END-DECEMBER OF THE APPLICABLE YEAR):</p> <p><u>ART IN PUBLIC SPACES</u></p> <ul style="list-style-type: none">JESSIE FORMAN, TWO YEAR APPOINTMENTKRYSTAL TANNER, THREE YEAR APPOINTMENT <p><u>AUDIT COMMITTEE</u></p> <ul style="list-style-type: none">GORDON JOICE, TWO YEAR APPOINTMENT <p><u>PLANNING ADVISORY COMMITTEE</u></p> <ul style="list-style-type: none">OMAR BHIMJI, TWO YEAR APPOINTMENTSTEVE MATTSON, THREE YEAR APPOINTMENTMARY COSTELLO, THREE YEAR APPOINTMENT <p>WOLFVILLE REGIONAL HOUSING AUTHORITY</p> <ul style="list-style-type: none">JENNIFER SMITH <p>WOLFVILLE BUSINESS DEVELOPMENT CORPORATION</p> <ul style="list-style-type: none">HUGH SIMPSON



Agenda Item	Discussion and Decisions	
		CARRIED
14. Adjournment	13-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 11:39 AM	CARRIED

Approved by Committee of the Whole Motion 02-01-18, January 9, 2018

As recorded by Karen Outerleys, AA Public Works