

# WOLFVILLE OPERATIONAL PLAN

## Town of Wolfville

### Fiscal 2015/16

Approved – March 24, 2015



A cultivated experience for the mind, body, and soil

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## ***Introduction***

The 2015/16 Operational Plan has been prepared to (1) ensure that key projects and activities properly align with the strategic priorities of Council and (2) that priority projects and activities are appropriately resourced and reflected in the Annual Budget. The intent is that the 2015/16 Operational Plan will build on the successes and initiatives of the previous fiscal year and will ensure continued accountability and transparency related to operational activities.

## ***Summary of 2014/15 Activities***

2014/15 has been a transitional year for the Town of Wolfville, with Municipal Council producing a revised Strategic Plan to guide their work over the next few years. In addition, there has also been turnover in the Chief Administrative Officer (CAO) position, with the vacancy becoming permanently filled in October 2014. In 2014, Municipal Council also made significant changes to their Committee structure and composition to better guide the Town moving forward.

In conjunction with the organizational changes the Town has witnessed, many accomplishments were achieved in 2014/15. Some of the highlights of the 2014/15 Fiscal Year include:

- The refinement of the Bylaw enforcement/compliance function within the Town and its integration into the Planning Department;
- The adoption of a Project Charter to guide the upcoming review of the Municipal Planning Strategy (MPS) and its associated Bylaws/Policies;
- The development of a Core Area Action Plan to address issues facing the core area of Town, that integrates recommendations from the Neighbourhood Opportunities Wolfville (NOW) Report (2012) and the Core Housing Strategy (2013);
- The development and submission of the Municipal Boundary Review Report, in fulfillment of requirements under the Municipal Government Act (MGA);
- The initiation of Active Transportation, Traffic and Parking Studies to address some of the issues and limitations facing Wolfville's Downtown;
- The refinement of the Development Agreement process to make it more streamlined for the applicant;
- The completion of the Downtown Development Plan;
- Participation in a Property Investment Initiative in Cannes, France;
- The decision to streamline economic development services and have the Town play a more proactive role;
- The completion of capital upgrades to Clock Park;
- The upgrading of all streetlights in Wolfville to LED Lights;
- The paving and re-surfacing of the eastern section of Main Street through the Downtown core and Bay Street;
- The commencement of providing Planning and Development Control services to the Town of Windsor;

- Planning for the construction of the trail link from the Town of Wolfville to connect to New Minas;
- Planning and development of the Destination Trail project to brand the Annapolis Valley Trail from Grand Pre National Historic Site to Fort Anne National Historic Site;
- The adoption of a new Routine Access Policy to provide streamlined access to key documents for the public;
- The awarding of key Town contracts for legal services and audit services;
- The implementation of a formal records management system for all Town departments.
- The installation of the wayfinding signage in the downtown core;
- The restructuring of Planning function to include a dedicated Development Officer and a closer relationship between the Development Officer and Building Inspector;
- The creation of the Community Development Department to integrate planning, development, enforcement, recreation and economic development;
- The expansion and development of the Mud Creek Days festival;  
The initial installment of the Muskoka chair project and art in the park;
- Conducting a Housing Forum with other university towns to explore options of regulating rental and boarding houses.

### ***2015/16 Operating Budget Highlights***

#### **General Government (Council/Legislative)**

- No significant changes from the 2014/15 Budget;
- Focus will be on maximizing the utilization of budgeted training dollars. This ties into revisiting the Council Policy on Conference and Training Attendance.

#### **General Government (Excluding Council)**

- Allowance of \$13,000 for the CAO to use for consultants as required. One of these projects will be the development of an orientation program for Council.
- The creation of a Human Resources allowance of \$3,500 to support staff initiatives and functions;
- Finance savings with respect to contracted services – the Town no longer requires ADP Payroll, resulting in a savings of \$7,500 annually.

#### **Protective Services**

- A reduction of one Bylaw Enforcement Officer, resulting in a savings of \$60,000. This existing Bylaw Enforcement position will be re-scoped to become a Compliance Officer;
- Allowance of \$27,000 for contracted services covering the use of a part time commissionaire for parking enforcement, and the use of private security during high volume weekends in Wolfville.
- The inclusion of a review of a proposed new area rate for Fire Services to allow more equitable allocation of costs for the required service between taxable and exempt assessment base. Stakeholder consultation may mean revised area rate is not implemented until fiscal 2016/17.

### **Public Works**

- Full reinstatement of the Operator position to improve service to the public at an additional cost of \$34,000 plus benefits;
- Extending seasonal Parks Staff by an additional three months in the winter at an additional cost of \$15,000;
- The inclusion of \$2,000/month for street sweeping monthly from April until September (versus 3 times a year in 2014/15 Budget). This will assist in improving the condition of the active corridors on Main Street;
- The inclusion of an additional \$15,000 to patch/pave streets, sidewalks and curbs. This also allows milling and paving of bike lanes in the areas that require attention;
- The conversion to LED Street lights results in a savings of \$69,000 operationally on an annual basis, with \$50,000 of this redirected to the capital program to cover the ten year debt. The net savings is \$19,000 annually, plus will result in environmental savings;
- An additional \$13,000 has been allocated for lining parking lots and bike lanes (now an annual requirement) and to create a rainbow cross walk(s).

### **Parks**

- An additional \$15,000 has been added to supplies/contracted services to provide for better maintenance and trail improvements.

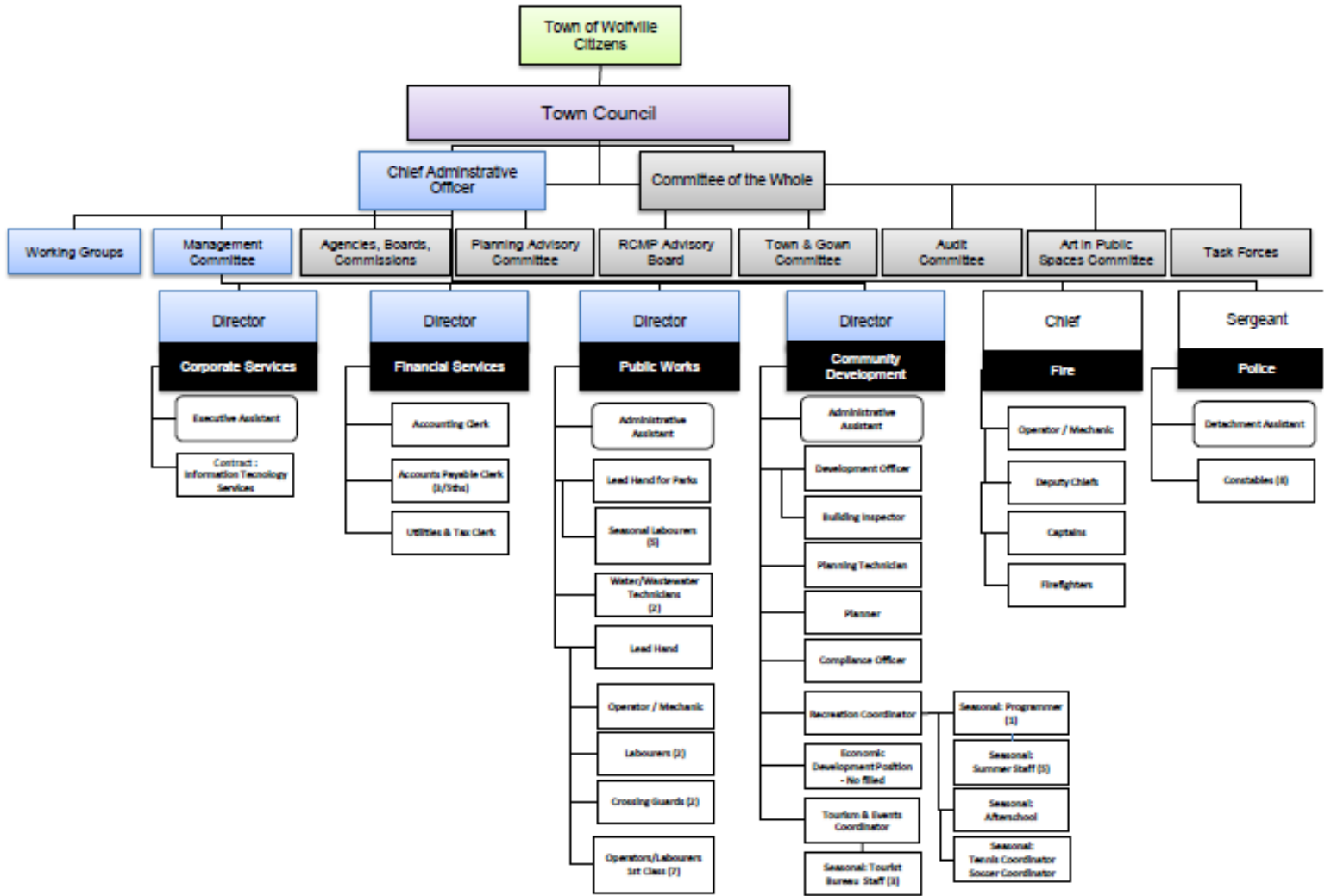
### **Planning**

- A wage increase for the Director of Planning has been made to account for this position moving from four to five days per week;
- A Planning position has been added to replace retiring special projects planner;
- A new Administrative Position has been created (50% Planning and 50% Community and Economic Development);
- \$100,000 has been allocated for the Municipal Planning Strategy Review;
- \$25,000 has been allocated for other contracted services on an as required basis.

### **Community and Economic Development**

- The budget accounts for an Economic Development Manager position;
- A \$10,000 allowance has been provided for operational materials related to enhancing festivals and events;

**Organizational Snapshot**



### ***Council's Direction***

In April 2014, Town Council revised the Town's Strategic Plan to better reflect their priorities and to guide the activities of the Town over the next few fiscal years. The following is a summary of Town's new vision statement, mission statement, guiding principles and strategic priorities.

#### *Vision Statement*

Wolfville is a Town with a thriving, diverse and adaptive economy built on the strengths of Acadia University, the beauty and productivity of our region, and the entrepreneurship of our citizens. We embrace and preserve the best of our past while seeking a modern future. Residents from all walks and stages of life live in safe and attractive neighbourhoods, in harmony with each other, in accommodation that is affordable for their unique needs. Residents and businesses are engaged in the Town's development and future and are confident in the leadership provided by the Municipality's Council and staff.

#### *Mission Statement*

To provide leadership and good governance in direction of public resources to support: safe and sustainable neighbourhoods; well-maintained public infrastructure; vibrant community and cultural experiences; and innovative and sustainable economic growth.

#### *Guiding Principles*

In support of our Vision and Mission, and mindful of the need for effective governance, the Town Council and Administration will be guided by the following operational principles:

- Accountability to the citizens and businesses of Wolfville;
- Openness and transparency in decision making;
- Prompt and respectful communication to all;
- Honesty and integrity;
- A culture of continuous improvement in service delivery;
- Balance among environmental, social, cultural and economic factors in our decision-making; and
- Broad community engagement with partners, businesses, citizens and other stakeholder groups.

#### *Strategic Priorities*

- 1) Well maintained and sustainable public infrastructure;
- 2) A diverse, prosperous and sustainable local economy;
- 3) A growing population encompassing all ages and stages who live in safe, attractive, and cohesive neighbourhoods;
- 4) A robust active living and cultural community; and
- 5) Efficient and effective leadership from a committed and responsive executive and administrative team.

**2015/16 Key Projects and Initiatives**

The following charts depict the key capital projects and initiatives that will be undertaken in the 2015/16 Fiscal Year and how they related to Council’s Strategic Plan. Regular quarterly reports on progress will be presented to Council in conjunction with the quarterly variance reports to measure and monitor progress.

<b>COUNCIL GOAL:</b>		<b>Well Maintained and Sustainable Public Infrastructure</b>																			
<b>PREAMBLE:</b>		Infrastructure , which includes roads, off-road paths and trails, public parks, sidewalks, administrative and recreation buildings, sport and play spaces, and cultural and heritage sites, are the places where community and business happens. Infrastructure encompasses the physical elements that support place making, active healthy living, resident, business and tourism attraction. As a town we are committed to ensuring our public infrastructure is safe, sustainable, and responsive to the needs and interests of those who live and do business in Wolfville.																			
<b>Projects / Initiatives</b>																					
1.	<b>Project Name</b> Oak Avenue		<b>Project Description</b> To improve the condition of Oak Avenue. This street currently ranks a 9 on the Pavement Condition Index. As part of this project, street condition and water will be addressed. This is a carry-forward project from 2014/15 and the tender has already been awarded.																		
	<b>Department</b>		<b>Related Plans</b>				<b>Budget</b>		<b>Timeline</b>												
	Public Works		<ul style="list-style-type: none"> <li>Pavement Condition Index</li> <li>Fiscal Sustainability Task Force Report</li> </ul>				\$262,000		April 1, 2015 - March 31, 2016		A	M	J	J	A	S	O	N	D	J	F
2.	<b>Project Name</b> Kencrest Avenue		<b>Project Description</b> To improve the condition of Kencrest Avenue. This street currently ranks a 13 on the Pavement Condition Index. As part of this project, street condition and sewer will be addressed. This is a carry-forward project from 2014/15 and the tender has already been awarded.																		
	<b>Department</b>		<b>Related Plans</b>				<b>Budget</b>		<b>Timeline</b>												
	Public Works		<ul style="list-style-type: none"> <li>Pavement Condition Index</li> <li>Fiscal Sustainability Task Force Report</li> </ul>				\$175,000		April 1, 2015 – March 31, 2016		A	M	J	J	A	S	O	N	D	J	F







10.	<b>Project Name</b> Municipal Building Upgrades	<b>Project Description</b> This to complete a condition/structural/space assessment of all existing municipal buildings, to replace the roof on the library and to assist with upgrades to the RCMP building.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	Public Works	• N/A	\$350,000	<b>Dates</b> April 1, 2015 – March 31, 2016	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>
11.	<b>Project Name</b> Municipal Fleet Upgrades	<b>Project Description</b> This continues the Fleet Replacement Program initiated in 2006. This year's replacement includes the one ton truck, a Parks ½ ton truck, 2 Parks mowers. There is also a proposal to get a utility trailer that is outside the replacement program as this would be a new addition to the fleet.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	Public Works	• N/A	\$134,600	<b>Dates</b> April 1, 2015 - March 31, 2016	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>
12.	<b>Project Name</b> Main Street East End Culvert Replacement	<b>Project Description</b> There is a current issue with the stormwater system and the culvert runs diagonally across another property, preventing further development of the property. The property owner has requested that the culvert be re-routed.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	Public Works	• N/A	\$75,000	<b>Dates</b> April 1, 2015 – March 31, 2016	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>
13.	<b>Project Name</b> Water Rate Study	<b>Project Description</b> To review the Town's operating and capital cost allocations as well as infrastructure replacement needs. The last time this was done was 2001, last rate change in 2004.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	Finance	• N/A	\$5,000	<b>Dates</b> April 1, 2015 – March 31, 2016	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>

<b>COUNCIL GOAL:</b>	<b>A Diverse, Prosperous and Sustainable Local Economy.</b>
<b>PREAMBLE:</b>	The Town's role in development of a strong local economy includes three elements: (1) Marketing of business and lifestyle opportunities in Wolfville; (2) Pursuit of partnerships and incentives to attract businesses; and (3) Processes and resources to expedite new business locations. Through the work of the Town and its partner organizations, including the WBDC, Annapolis Valley Chamber of Commerce, and other tourism partners, Wolfville will be a leader in business attraction in the region and the Province.

**Projects / Initiatives**

1.	<b>Project Name</b> Economic Development Implementation Plan	<b>Project Description</b> Staff will be reviewing and revising the Economic Action Plan once the Economic Development Position has been filled. This will also involve determining how to deliver a Business Retention and Expansion Program.													
	<b>Department</b>	<b>Related Plans</b>													
	CAO Community Development	<ul style="list-style-type: none"> <li>Economic Action Plan</li> <li>WBDC Strategic Plan</li> </ul>													
		<b>Budget</b>	<b>Timeline</b>												
		N/A	<b>Dates</b> April 1, 2015 – March 31, 2016 <table border="1"> <tr> <td>A</td><td>M</td><td>J</td><td>J</td><td>A</td><td>S</td><td>O</td><td>N</td><td>D</td><td>J</td><td>F</td><td>M</td> </tr> </table>	A	M	J	J	A	S	O	N	D	J	F	M
A	M	J	J	A	S	O	N	D	J	F	M				
2.	<b>Project Name</b> Municipal Planning Strategy Review	<b>Project Description</b> The Town will complete a full review of its existing MPS, LUB and Subdivision Bylaw to address key issues and encourage balanced community growth.													
	<b>Department</b>	<b>Related Plans</b>													
	Community Development	<ul style="list-style-type: none"> <li>Municipal Planning Strategy</li> <li>Land Use Bylaw</li> <li>Subdivision Bylaw</li> </ul>													
		<b>Budget</b>	<b>Timeline</b>												
		\$100,000	<b>Dates</b> April 1, 2015 – March 31, 2016 <table border="1"> <tr> <td>A</td><td>M</td><td>J</td><td>J</td><td>A</td><td>S</td><td>O</td><td>N</td><td>D</td><td>J</td><td>F</td><td>M</td> </tr> </table>	A	M	J	J	A	S	O	N	D	J	F	M
A	M	J	J	A	S	O	N	D	J	F	M				
3.	<b>Project Name</b> Regional Enterprise Network	<b>Project Description</b> The Town of Wolfville will continue to be an active part of the Valley Regional Enterprise Network (REN). Mayor Jeff Cantwell serves as Vice Chair of the Liaison Committee. The Town will be an active contributor the regional asset map currently under development.													
	<b>Department</b>	<b>Related Plans</b>													
	CAO	<ul style="list-style-type: none"> <li>N/A</li> <li>REN Strategic Plan (to be developed)</li> </ul>													
		<b>Budget</b>	<b>Timeline</b>												
		\$36,000	<b>Dates</b> April 1, 2015 – March 31, 2016 <table border="1"> <tr> <td>A</td><td>M</td><td>J</td><td>J</td><td>A</td><td>S</td><td>O</td><td>N</td><td>D</td><td>J</td><td>F</td><td>M</td> </tr> </table>	A	M	J	J	A	S	O	N	D	J	F	M
A	M	J	J	A	S	O	N	D	J	F	M				

4.	<b>Project Name</b> Vendor Bylaw	<b>Project Description</b> To work with the business community to develop a bylaw that will regulate vending in the Town of Wolfville. The bylaw will be a tool for animating spaces in the downtown while maintaining the integrity of Wolfville.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	Community Development and Corporate Services	<ul style="list-style-type: none"> <li>N/A</li> </ul>	N/A	<b>Dates</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>

<b>COUNCIL GOAL:</b>	<b>A Growing Population Encompassing all Ages and Stages Who Live in Safe, Attractive, Cohesive, Neighbourhoods</b>
<b>PREAMBLE:</b>	Attractive, safe, interesting, and affordable neighbourhoods, can contribute significantly to the attractiveness of Wolfville and the need for population growth. Along with a strong economy that residents will need, viable and sustainable neighbourhoods are imperative to our success. Ensuring that neighbourhoods are safe and attractive however goes beyond housing stock. It includes safety and security for persons and their homes, appropriate and accessible community, education, social and recreational services. As a small and walkable community Wolfville already provides the basic elements for this type of community. We will work to maintain those elements of our neighbourhoods that residents and visitors enjoy, and mitigate the problems that currently detract from the well-being of our neighbourhoods.

**Projects / Initiatives**

1.	<b>Project Name</b> Downtown Development Plan Implementation	<b>Project Description</b> To begin to implement recommendations of the Downtown Development Plan into Town policies, decision making and capital improvement projects.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	Community Development	<ul style="list-style-type: none"> <li>Downtown Development Plan</li> </ul>	N/A	<b>Dates</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>

2.	<b>Project Name</b> Core Area Action Plan	<b>Project Description</b> To implement the actions recommended in the Core Area Action Plan.													
	<b>Department</b>	<b>Related Plans</b>	<b>Budget</b>	<b>Timeline</b>											
	CAO	<ul style="list-style-type: none"> <li>NOW Report</li> <li>Core Area Housing</li> </ul>	N/A	<b>Dates</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>	<b>J</b>	<b>F</b>

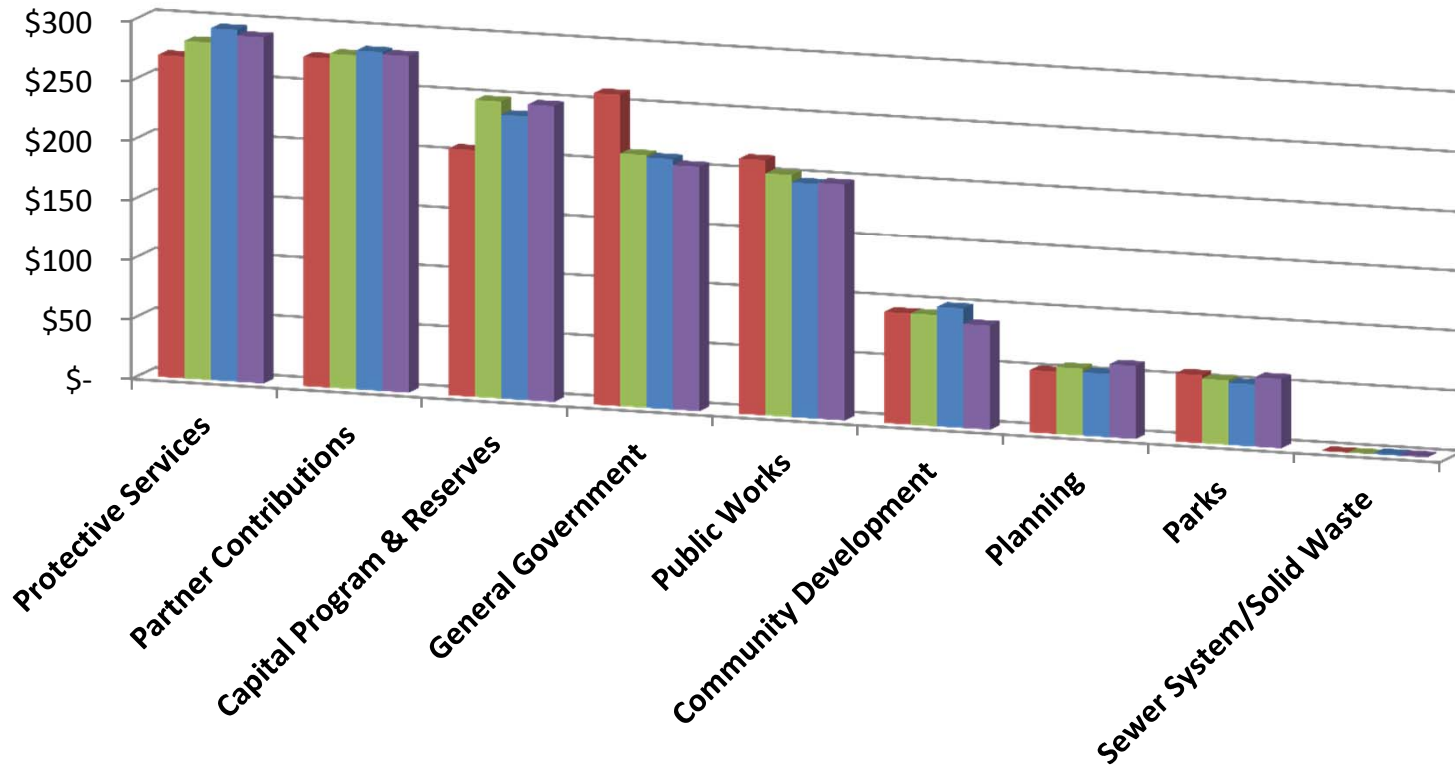




# Town of Wolfville 2015/16 Budget

## Where My Tax Dollars Go

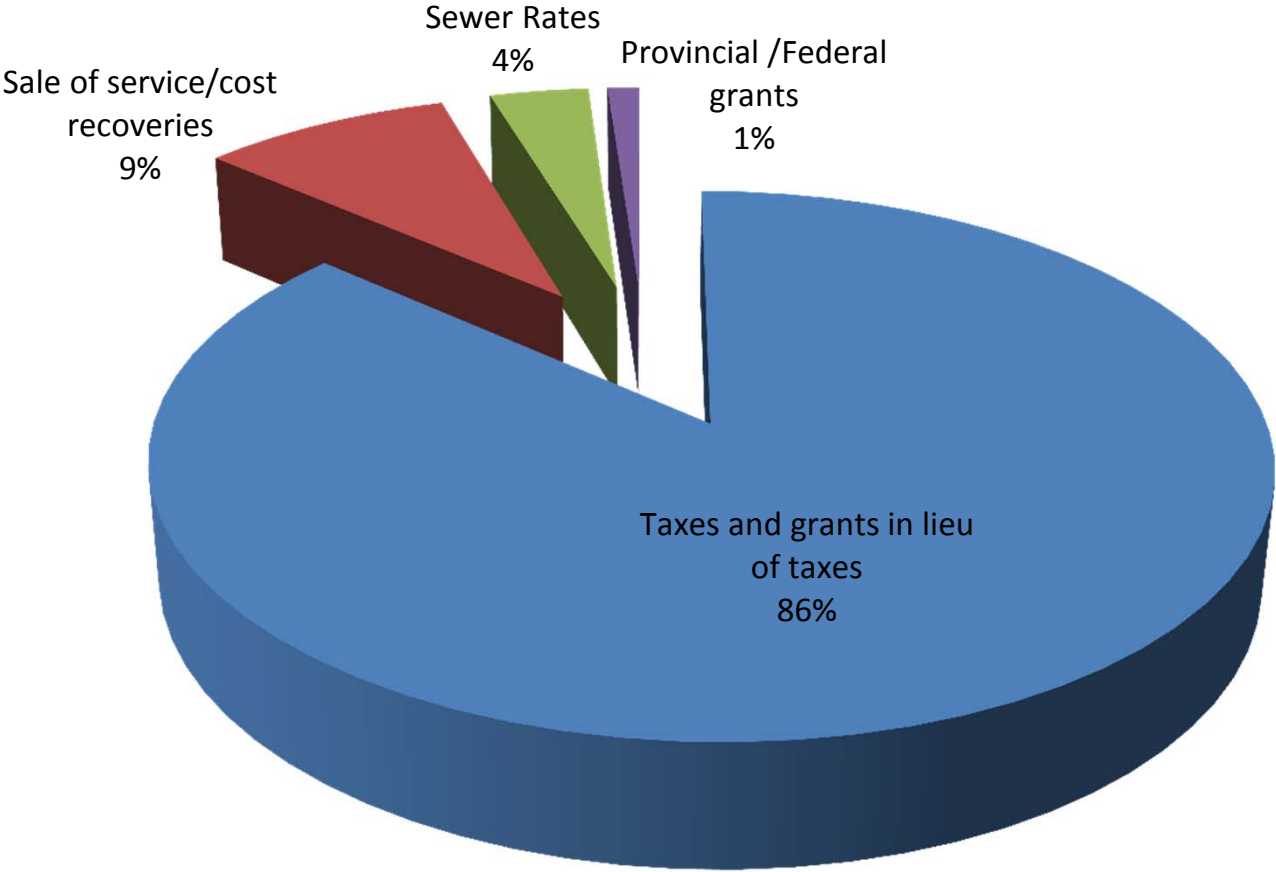
(Based on \$100,000 taxable residential assessment @ \$1.43 = \$1,430)



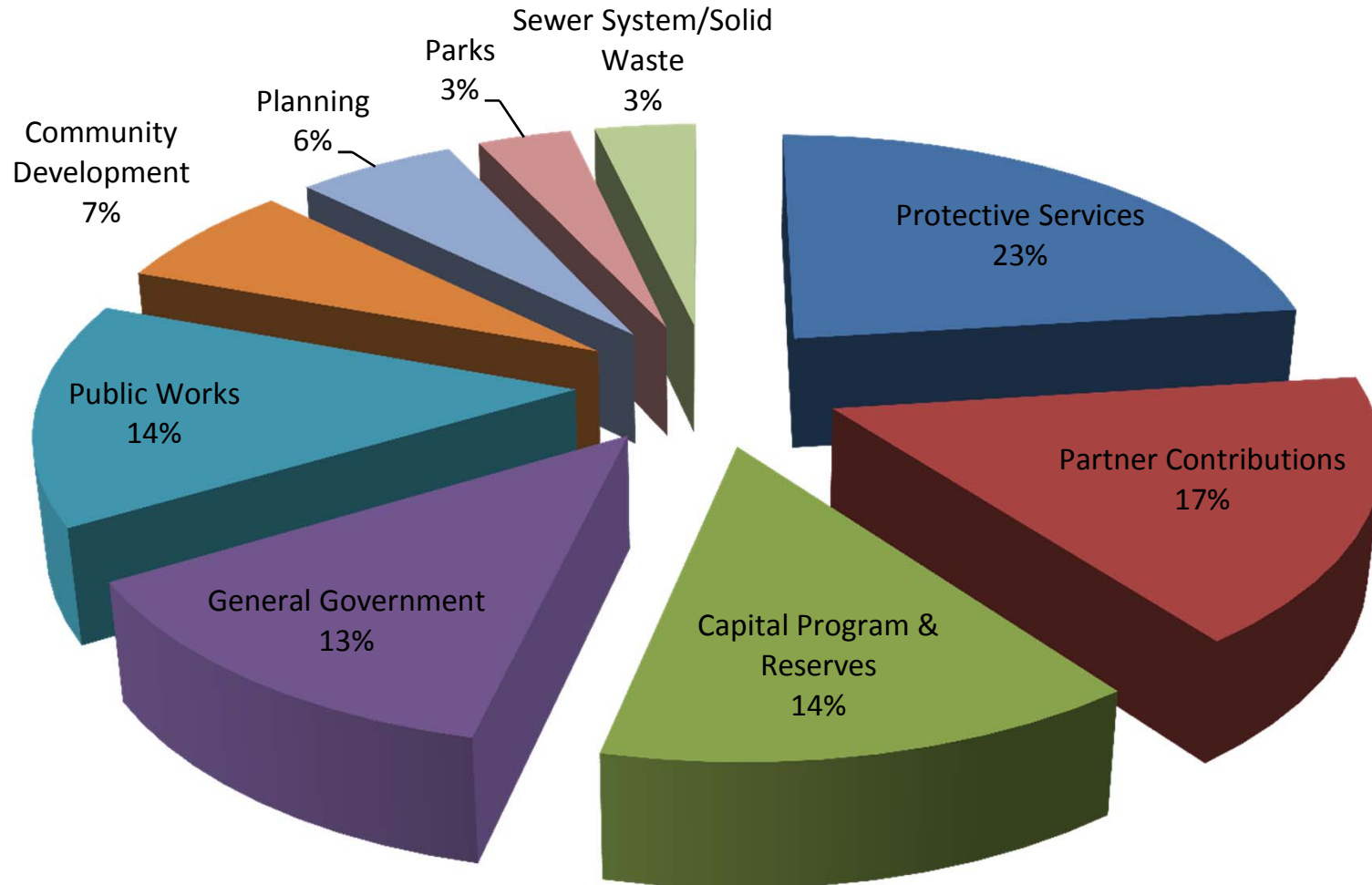
■ 2012/13 Budget   
 ■ 2013/14 Budget   
 ■ 2014/15 Budget   
 ■ 2015/16 Budget



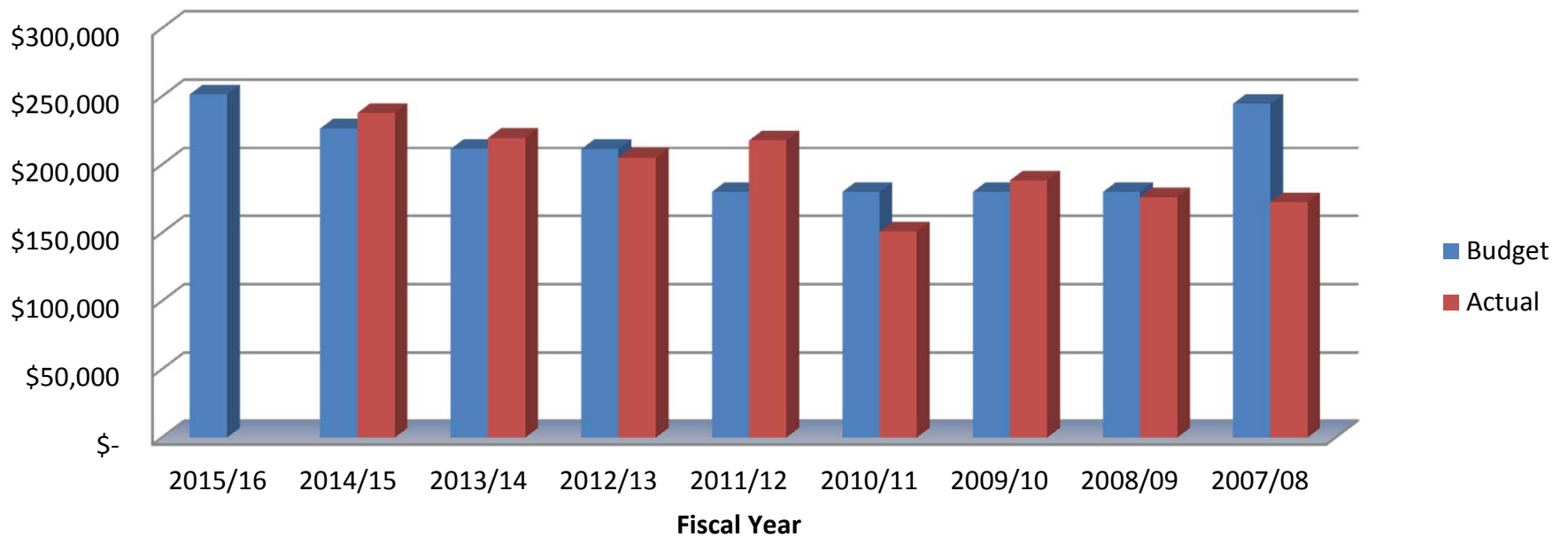
# Town of Wolfville Revenue By Source 2015/16 Budget



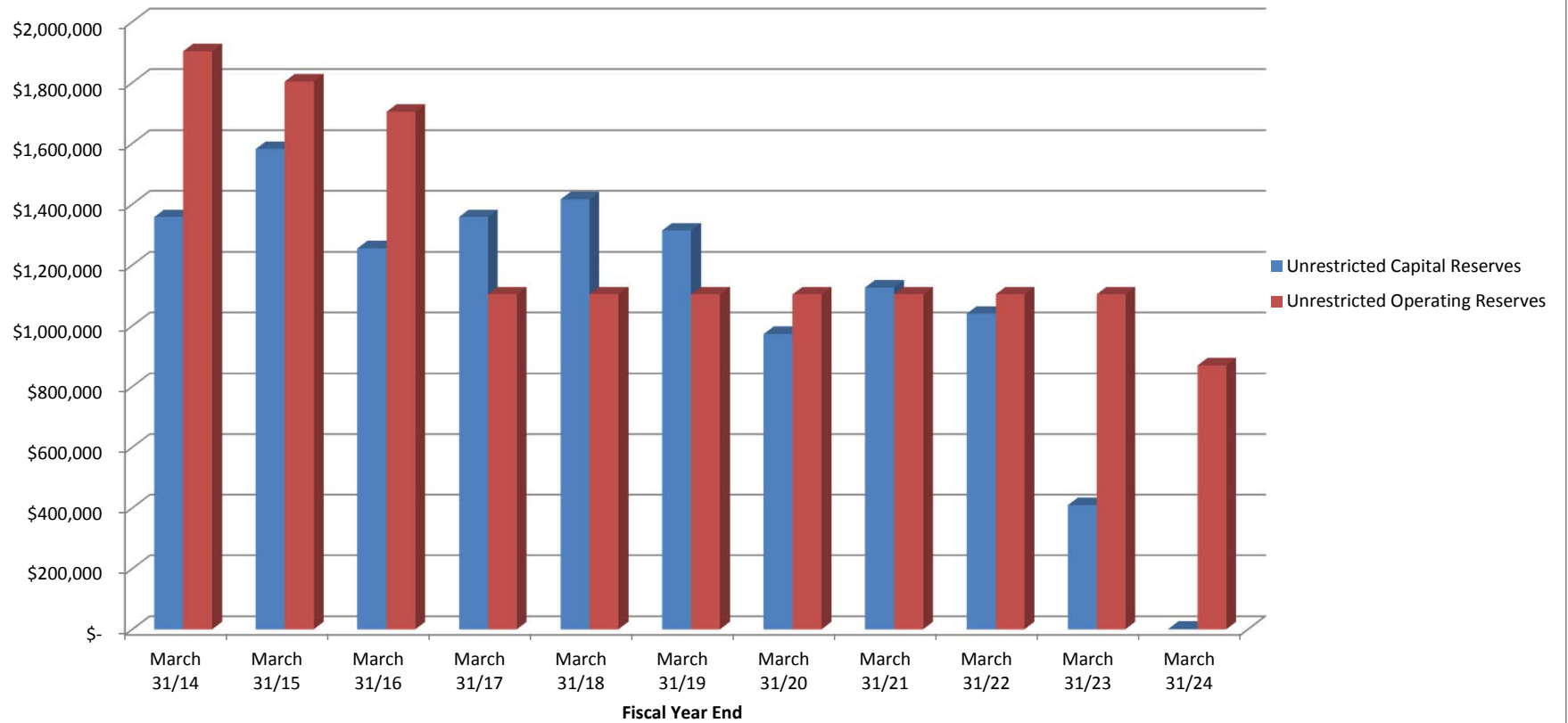
# Town of Wolfville Expenditures by Division 2015/16 Budget



## Patching/Paving - Street, Sidewalk, Curb Maintenance Budget & Actual

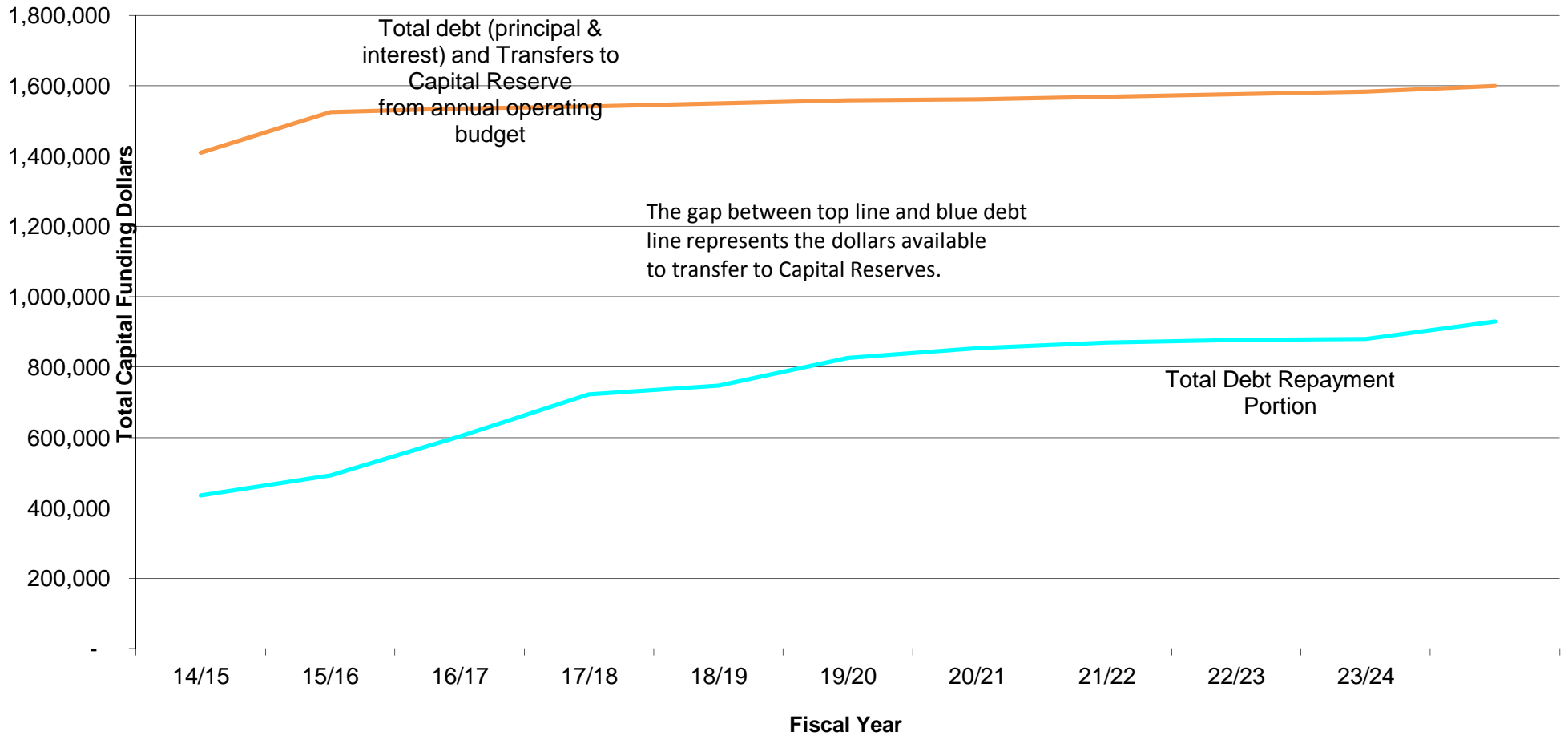


### Town of Wolfville 2015/16 Capital Budget Reserve Balances



# Town of Wolfville Total Debt & Reserve Funding Required From Operating Budget

(LTD portion also noted seperately)



**Town of Wolfville  
2015/16 Operating Budget  
All Divisions**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	<b>BUDGET</b>	Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Taxes and grants in lieu of taxes	\$ 8,254,300	\$ 7,964,500	\$ 8,012,000	\$ 7,826,210	\$ 7,852,800
Sale of service/cost recoveries	848,800	829,100	827,900	775,294	760,300
Sewer Rates	337,000	310,000	327,000	301,324	321,500
Provincial and Federal grants	107,500	120,000	112,200	109,727	91,200
	<u>9,547,600</u>	<u>9,223,600</u>	<u>9,279,100</u>	<u>9,012,555</u>	<u>9,025,800</u>
<b>EXPENSES</b>					
Salary and wages	1,628,500	1,586,100	1,549,900	1,422,208	1,467,300
Employee Benefits	307,300	277,700	293,700	262,408	333,400
Seasonal/Term Wages	309,800	352,600	361,800	262,207	263,900
Employee Benefits Seasonal wag	54,200	55,000	58,200	45,825	53,600
Meals and Travel	26,100	17,300	25,400	13,372	17,900
Professional Development	116,600	83,900	113,500	57,911	105,900
Membership Dues & Fees	15,300	15,500	15,000	9,792	11,300
Supplies	-	-	-	7,039	11,700
Advertising	13,500	15,100	17,300	12,828	15,400
Telecommunications	58,300	61,200	53,300	46,148	41,600
Office Expense	30,200	37,300	28,000	19,984	13,100
Legal	46,000	109,400	55,600	48,479	53,500
Insurance	48,000	60,000	37,000	38,718	29,000
Marketing and Communications	28,400	11,200	20,000	10,647	16,000
Audit	18,000	18,000	21,300	18,708	23,000
Stipends & Honorariums	165,000	156,900	160,400	152,473	156,000
Miscellaneous	1,600	1,600	1,500	7,057	2,300
Heat	26,500	27,500	26,000	31,773	23,700
Utilities	153,700	210,700	225,000	226,983	216,900
Repairs and Maintenance	74,200	65,300	65,800	62,653	69,900
Property Taxes	-	-	-	-	5,000
Vehicle Fuel	50,700	54,200	52,700	49,576	58,200
Vehicle Repairs & Maintenance	105,800	120,500	95,800	71,903	99,600
Vehicle Insurance	9,400	9,600	24,700	18,232	20,800
Operational Equip & Supplies	459,900	491,800	431,000	482,407	476,500
Equipment Maintenance	15,000	15,000	15,000	14,500	15,000
Equipment Rentals	16,700	16,700	16,700	11,323	25,800
Program Expenditures	80,800	75,000	80,500	71,042	59,700
Contracted Services	2,459,700	2,257,800	2,316,600	2,101,353	2,180,400
Grants to Organizations	109,800	93,900	89,700	64,758	99,700
Licenses and Permits	3,300	3,300	3,300	1,711	1,800
Tax Exemptions	76,600	71,500	74,100	66,609	74,000
Partner Contributions	1,609,000	1,623,900	1,632,800	1,498,526	1,568,300
Other debt charges	7,200	7,000	7,200	4,984	10,000
Doubtful accounts allowance	2,500	2,500	5,000	3,986	5,000
	<u>8,127,600</u>	<u>8,005,000</u>	<u>7,973,800</u>	<u>7,218,123</u>	<u>7,625,200</u>
Net Operational Surplus (Deficit)	<u>1,420,000</u>	<u>1,218,600</u>	<u>1,305,300</u>	<u>1,794,432</u>	<u>1,400,600</u>
<b>Capital Program &amp; Reserves</b>					
Principal Debenture Repayments	367,000	336,500	336,500	352,400	352,400
Debenture interest	115,000	95,500	94,800	72,687	64,900
Transfer to Operating Reserves	5,000	-	-	-	-
Transfer to Capital Reserves	873,000	833,700	833,700	993,300	843,300
Transfer to Cap Reserve - Fire Equip	160,000	140,000	140,000	140,000	140,000
Transfer to Capital Fund	-	-	-	-	-
Transfer from Operating Reserves	( 100,000 )	( 190,000 )	( 99,700 )	-	-
	<u>1,420,000</u>	<u>1,215,700</u>	<u>1,305,300</u>	<u>1,558,387</u>	<u>1,400,600</u>
Net Surplus (Deficit)	<u>\$ -</u>	<u>\$ 2,900</u>	<u>\$ -</u>	<u>\$ 236,045</u>	<u>\$ -</u>

**Town of Wolfville  
2015/16 Operating Budget  
General Government Division**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Residential & resource taxes	5,343,500	5,123,300	5,145,600	4,968,136	4,981,600
Commercial taxes	1,212,100	1,180,800	1,168,400	1,176,666	1,166,100
Fire Protection Rate	-	-	-	( 4,610 )	-
Deed Transfer Tax	265,000	245,000	267,000	281,897	300,000
Business development area rate	40,000	111,900	110,000	110,904	110,000
Grant in lieu of taxes	969,000	929,300	924,600	913,200	904,100
Kings County Fire Protection	130,000	116,400	116,400	130,560	128,000
Cost recoveries	88,000	79,900	79,900	75,443	65,400
Job Cost billings	3,400	3,400	3,400	3,450	-
Interest on investments	72,000	89,500	69,000	74,766	56,000
Other revenues	24,200	26,300	24,600	38,797	24,600
Equilization Grant	71,000	70,000	71,000	71,137	61,500
Farm Acreage Grant	1,100	1,100	1,100	1,109	1,100
Other conditional grants	-	-	-	-	-
	<u>8,219,300</u>	<u>7,976,900</u>	<u>7,981,000</u>	<u>7,841,455</u>	<u>7,798,400</u>
<b>EXPENSES</b>					
Salary and wages	443,700	429,600	433,400	368,978	411,500
Employee Benefits	78,400	72,400	79,800	67,424	105,700
Meals and Travel	9,000	4,300	8,300	3,784	7,200
Professional Development	94,300	71,300	91,200	43,878	85,100
Membership Dues & Fees	7,300	7,100	7,000	4,914	5,800
Advertising	2,300	4,600	2,300	2,034	1,600
Telecommunications	26,500	24,400	26,100	18,266	18,400
Office Expense	16,500	19,100	14,800	16,283	12,300
Legal	25,000	36,800	27,600	25,596	22,500
Insurance	44,000	56,000	33,000	35,350	25,000
Marketing and Communications	2,500	1,000	10,000	790	8,000
Audit	18,000	18,000	21,300	18,708	23,000
Mayor and Council Remuneration	123,700	117,700	121,200	116,283	120,000
Miscellaneous	1,600	1,500	1,500	6,874	2,300
Heat	12,000	11,500	11,500	13,855	10,000
Utilities	7,000	6,000	6,000	5,452	6,000
Repairs and Maintenance	15,700	15,000	15,700	22,849	24,200
Operational Equip & Supplies	101,000	102,800	94,500	71,754	90,900
Contracted Services	99,900	98,500	104,300	166,252	94,400
Grants to Organizations	17,000	21,400	15,000	10,000	20,000
Tax Exemptions	76,600	71,500	74,100	66,609	74,000
Other debt charges	7,200	7,000	7,200	4,984	10,000
Debenture interest	300	1,100	1,100	1,891	2,200
Doubtful accounts allowance	2,500	2,500	5,000	3,986	5,000
	<u>1,232,000</u>	<u>1,201,100</u>	<u>1,211,900</u>	<u>1,096,794</u>	<u>1,185,100</u>
Net Division Surplus (Deficit)	<u>\$ 6,987,300</u>	<u>\$ 6,775,800</u>	<u>\$ 6,769,100</u>	<u>\$ 6,744,661</u>	<u>\$ 6,613,300</u>

**Town of Wolfville  
2015/16 Operating Budget  
Protective Services Division**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Fire Protection Rate	379,700	374,200	396,400	380,017	391,000
Kings County Fire Protection	170,000	168,400	171,900	174,558	172,000
License & fee revenue	5,000	5,000	5,000	5,087	5,000
Parking fines	11,000	18,000	26,000	8,652	15,600
Other fines	10,000	8,900	17,000	9,535	21,500
EMO 911 Cost Recovery	1,600	1,600	1,600	1,671	1,600
	<u>577,300</u>	<u>593,500</u>	<u>617,900</u>	<u>579,520</u>	<u>606,700</u>
<b>EXPENSES</b>					
Salary and wages	134,400	151,500	165,300	111,569	127,200
Employee Benefits	21,300	22,100	29,600	15,987	21,500
Seasonal Wages	14,100	17,700	13,900	13,618	13,300
Employee Benefits Seasonal wag	1,500	1,600	1,400	1,569	1,300
Meals and Travel	2,200	1,600	2,200	409	2,000
Professional Development	21,500	12,500	21,500	13,912	20,000
Membership Dues & Fees	2,400	2,200	2,400	636	2,200
Supplies	-	-	-	-	3,000
Telecommunications	11,800	17,300	7,700	9,292	7,600
Office Expense	1,800	2,700	1,800	1,731	300
Legal	6,000	5,100	16,000	14,452	18,000
Insurance	4,000	4,000	4,000	3,368	4,000
Honorariums	41,300	39,200	39,200	36,190	36,000
Heat	6,000	6,000	6,000	7,422	5,500
Utilities	16,100	17,000	17,000	15,125	20,000
Repairs and Maintenance	19,000	17,000	19,000	19,539	22,000
Property Taxes	-	-	-	-	5,000
Vehicle Fuel	6,900	7,300	6,900	4,496	6,300
Vehicle Repairs & Maintenance	35,500	38,200	36,000	15,065	35,000
Vehicle Insurance	4,500	4,600	9,000	8,084	8,300
Operational Equip & Supplies	60,900	61,000	63,700	68,305	60,700
Equipment Maintenance	15,000	15,000	15,000	11,858	15,000
Contracted Services	1,752,600	1,695,300	1,712,200	1,650,815	1,699,300
Licenses and Permits	1,800	1,800	1,800	1,711	1,800
Debenture interest	13,300	16,800	16,800	19,649	21,000
	<u>2,194,800</u>	<u>2,157,500</u>	<u>2,208,400</u>	<u>2,044,802</u>	<u>2,156,300</u>
Net Division Surplus (Deficit)	<u>\$ (1,617,500)</u>	<u>\$ (1,564,000)</u>	<u>\$ (1,590,500)</u>	<u>\$ (1,465,282)</u>	<u>\$ (1,549,600)</u>



**Town of Wolfville  
2015/16 Operating Budget  
Public Works Division**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Cost recoveries WBDC	-	-	-	5,000	5,000
Job Cost billings	15,000	9,400	15,000	21,922	5,000
Cost recoveries from Water Util	100,600	91,100	91,100	96,563	90,000
Cost recoveries from Sewer Dept	38,000	35,000	35,000	-	35,000
Land Leases	3,000	6,000	2,500	2,875	2,500
<b>TOTAL REVENUE</b>	<u>156,600</u>	<u>141,500</u>	<u>143,600</u>	<u>126,360</u>	<u>137,500</u>
<b>EXPENSES</b>					
Salary and wages	493,200	496,700	433,200	422,260	421,100
Employee Benefits	100,800	90,100	83,000	87,635	101,000
Meals and Travel	100	3,100	100	47	100
Membership Dues & Fees	800	800	800	674	800
Telecommunications	9,600	9,600	9,600	9,496	7,800
Office Expense	2,600	2,200	2,600	793	500
Legal	-	7,600	4,000	-	-
Heat	8,500	10,000	8,500	10,496	8,200
Utilities	43,000	97,500	112,200	115,850	106,700
Repairs and Maintenance	30,300	26,000	21,300	14,209	13,200
Vehicle Fuel	37,000	40,000	39,000	38,563	45,000
Vehicle Repairs & Maintenance	57,000	70,000	46,300	40,020	52,200
Vehicle Insurance	3,600	3,600	12,500	6,908	12,500
Operational Equip & Supplies	123,100	166,800	117,900	211,884	179,600
Equipment Rentals	12,000	12,000	12,000	11,323	17,400
Contracted Services	336,500	307,300	294,900	193,860	228,100
Licenses and Permits	1,500	1,500	1,500	-	-
Debenture interest	96,500	71,800	71,800	45,923	37,200
	<u>1,356,100</u>	<u>1,418,400</u>	<u>1,271,200</u>	<u>1,209,941</u>	<u>1,231,400</u>
Net Division Surplus (Deficit)	<u>\$ (1,199,500)</u>	<u>\$ (1,276,900)</u>	<u>\$ (1,127,600)</u>	<u>\$ (1,083,581)</u>	<u>\$ (1,093,900)</u>

**Town of Wolfville  
2015/16 Operating Budget  
Sewer & Solid Waste Division**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b><u>REVENUE</u></b>					
Sewer Rates	337,000	310,000	327,000	301,324	321,500
Kings County Sewer Contribution	2,000	2,000	2,000	3,157	2,000
<b>TOTAL REVENUE</b>	<b><u>339,000</u></b>	<b><u>312,000</u></b>	<b><u>329,000</u></b>	<b><u>306,481</u></b>	<b><u>323,500</u></b>
<b><u>EXPENSES</u></b>					
Salary and wages	78,000	53,100	73,300	75,080	62,800
Employee Benefits	17,000	9,800	14,200	8,200	14,100
Utilities	65,100	65,100	65,100	68,892	56,400
Vehicle Repairs & Maintenance	9,300	9,300	9,300	15,000	8,400
Operational Equip & Supplies	108,100	109,400	108,100	72,772	102,000
Equipment Maintenance	-	-	-	2,642	-
Equipment Rentals	4,700	4,700	4,700	-	8,400
Contracted Services	61,400	54,400	58,300	29,264	58,300
Debenture interest	1,900	2,100	1,500	1,970	400
	<b><u>345,500</u></b>	<b><u>308,800</u></b>	<b><u>334,500</u></b>	<b><u>273,820</u></b>	<b><u>310,800</u></b>
Net Division Surplus (Deficit)	<b><u>\$ ( 6,500 )</u></b>	<b><u>\$ 3,200</u></b>	<b><u>\$ ( 5,500 )</u></b>	<b><u>\$ 32,661</u></b>	<b><u>\$ 12,700</u></b>

**Town of Wolfville  
2015/16 Operating Budget  
Parks Department ~ 510**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Facility fees & cost recoveries	-	100	-	2,000	-
Miscellaneous	-	2,300	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>2,400</b>	<b>-</b>	<b>2,000</b>	<b>-</b>
<b>EXPENSES</b>					
Salary and wages	7,000	9,800	1,500	5,494	1,500
Employee Benefits	1,100	1,500	300	1,040	300
Seasonal Wages	179,500	165,000	163,000	154,978	159,000
Employee Benefits Seasonal wag	39,500	35,000	34,600	32,376	41,300
Utilities	6,400	8,000	6,400	5,930	9,000
Vehicle Fuel	6,800	6,000	6,800	6,517	6,900
Vehicle Repairs & Maintenance	4,000	2,500	4,200	1,818	4,000
Vehicle Insurance	1,300	1,400	3,200	3,240	-
Operational Equip & Supplies	50,000	47,500	40,000	53,839	36,500
Contracted Services	25,500	17,500	20,500	9,955	20,500
	<b>321,100</b>	<b>294,200</b>	<b>280,500</b>	<b>275,187</b>	<b>279,000</b>
Net Division Surplus (Deficit)	<b>\$ (321,100)</b>	<b>\$ (291,800)</b>	<b>\$ (280,500)</b>	<b>\$ (273,187)</b>	<b>\$ (279,000)</b>

**Town of Wolfville  
2015/16 Operating Budget  
Planning Division ~ 610**

	<u>2015/16</u> Budget	<u>2014/15</u>		<u>2013/14</u>	
		Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Zoning & Subdivision approvals	1,200	1,300	1,200	625	1,200
Bldg Insp. & Development Revenues	70,500	66,000	66,000	22,146	25,000
License & fee revenue	700	900	700	618	700
Building & development permits	16,000	10,000	16,000	29,300	14,000
Development agreements	-	2,000	-	-	2,000
Cost recoveries from Water Util	9,000	7,700	7,700	6,463	5,500
Cost recoveries from Sewer Dept	3,400	3,000	3,000	3,000	3,000
Land Leases	900	-	900	-	900
	<u>101,700</u>	<u>90,900</u>	<u>95,500</u>	<u>62,152</u>	<u>52,300</u>
<b>EXPENSES</b>					
Salary and wages	305,700	271,100	248,900	250,479	260,000
Employee Benefits	57,300	47,300	47,300	46,986	51,000
Seasonal Wages	11,000	10,000	11,000	-	-
Employee Benefits Seasonal wag	1,300	1,300	1,300	-	-
Meals and Travel	11,200	5,500	11,200	7,065	7,200
Membership Dues & Fees	2,000	2,000	2,000	1,170	2,000
Supplies	-	-	-	4,700	5,200
Advertising	5,700	5,500	4,500	4,276	3,600
Telecommunications	2,000	1,600	1,500	1,328	800
Office Expense	5,200	9,500	5,200	723	-
Legal	15,000	59,900	8,000	8,431	13,000
Miscellaneous	-	-	-	183	-
Contracted Services	125,000	50,000	53,500	9,104	21,000
	<u>541,400</u>	<u>463,700</u>	<u>394,400</u>	<u>334,445</u>	<u>363,800</u>
Net Division Surplus (Deficit)	(439,700)	<u>\$ (372,800)</u>	<u>\$ (298,900)</u>	<u>\$ (272,293)</u>	<u>\$ (311,500)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	<u>100,000</u>		<u>15,000</u>		
Net Surplus (Deficit)	<u>\$ (339,700)</u>		<u>\$ (283,900)</u>		

**Town of Wolfville  
2015/16 Operating Budget  
Community Development Division**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b>REVENUES</b>					
Downtown Commercial Area	45,000	-	-	-	-
Kings County Recreation Contrib	12,000	12,000	12,000	10,600	10,000
Program fees	39,800	28,000	39,800	36,168	39,800
Festival & events revenues	10,000	11,000	8,700	4,110	8,700
Facility fees & cost recoveries	9,600	5,000	9,600	4,651	18,400
Tourist Bureau revenues	3,000	2,800	3,000	2,903	3,000
Facility Rental	500	300	500	345	500
PNS conditional grants	25,000	43,600	35,000	29,000	25,000
Other conditional grants	8,800	1,500	3,500	6,810	2,000
<b>TOTAL REVENUE</b>	<u>153,700</u>	<u>106,400</u>	<u>112,100</u>	<u>94,587</u>	<u>107,400</u>
<b>EXPENSES</b>					
Salary and wages	166,500	174,300	194,300	188,348	183,200
Employee Benefits	31,400	34,500	39,500	35,136	39,800
Seasonal/Term Wages	105,200	159,900	173,900	93,611	91,600
Employee Benefits Seasonal wag	11,900	17,100	20,900	11,880	11,000
Meals and Travel	3,600	2,500	3,600	2,067	1,400
Professional Development	800	100	800	121	800
Membership Dues & Fees	2,800	3,400	2,800	2,398	500
Supplies	-	-	-	2,339	3,500
Advertising	5,500	2,600	10,500	6,518	10,200
Telecommunications	8,400	8,300	8,400	7,766	7,000
Office Expense	4,100	3,800	3,600	454	-
Marketing and Communications	25,000	10,200	10,000	9,857	8,000
Utilities	16,100	17,100	18,300	15,734	18,800
Repairs and Maintenance	9,200	7,300	9,800	6,056	10,500
Operational Equip & Supplies	16,800	4,300	6,800	3,853	6,800
Program Expenditures	80,800	75,000	80,500	71,042	59,700
Contracted Services	58,800	34,800	72,900	42,103	58,800
Grants to Organizations	92,800	72,500	74,700	54,758	79,700
Debenture interest	3,000	3,700	3,600	3,253	4,100
	<u>642,700</u>	<u>632,900</u>	<u>734,900</u>	<u>557,294</u>	<u>595,400</u>
Net Division Surplus (Deficit)	<u>(489,000)</u>	<u>\$ (526,500)</u>	<u>\$ (622,800)</u>	<u>\$ (462,707)</u>	<u>\$ (488,000)</u>
Reserve Funding					
Transfer from Operating Reserves	-		-		
& Accumulated Surplus	-		84,700		
	<u>-</u>		<u>84,700</u>		
Net Surplus (Deficit)	<u>\$ (489,000)</u>		<u>\$ (538,100)</u>		

**Town of Wolfville**  
**2015/16 Operating Budget**  
**Partner Contributions ~ 840**

	<u>2015/16</u>	<u>2014/15</u>		<u>2013/14</u>	
	Budget	Forecast	Budget	Actual	Budget
<b>EXPENSES</b>					
<u>Local partners</u>					
Grant to WBDC	40,000	111,300	110,000	110,826	110,000
<u>Regional partners</u>					
Regional Solid Waste	499,800	476,000	476,000	405,828	416,000
Transit services	143,000	146,000	149,400	136,094	147,700
Valley Community Fibre	1,000	900	1,000	1,149	2,000
Regional Development	25,000	10,600	36,000	-	36,000
Kings Partnership Steering Committee	5,000	1,000	-	40	-
<u>Provincial partners</u>					
Annapolis Valley Regional Libra	24,000	24,500	24,000	24,130	24,000
Education	680,000	663,200	645,200	623,160	639,600
Corrections	80,200	80,400	80,200	80,349	82,000
Regional Housing Authority	34,000	34,000	34,000	41,148	34,000
Assessment services	77,000	76,000	77,000	75,802	77,000
	<u>1,609,000</u>	<u>1,623,900</u>	<u>1,632,800</u>	<u>1,498,526</u>	<u>1,568,300</u>
Net Department Surplus (Deficit)	<u>\$ (1,609,000)</u>	<u>\$ (1,623,900)</u>	<u>\$ (1,632,800)</u>	<u>\$ (1,498,526)</u>	<u>\$ (1,568,300)</u>

**Town of Wolfville**  
**Operating Budget ~ Tax Revenue Requirement**  
**2015/16**

		<b>BUDGET</b>		
		<b>Current Yr 2015/16</b>	<b>Required Increase</b>	<b>Prior Yr 2014/15</b>
<b>Total to be funded by Property Tax Rates</b>		6,502,000	243,600	6,258,400
		3.89%		
		<b>Budget 2015/16</b>	<b>\$ Increase</b>	<b>Budget 2014/15</b>
<b>RESULTING TAXES</b>				
Residential ~ No Change to Rate	1.430	5,334,500	197,800	5,136,700
Resource	1.430	9,000	100	8,900
Subtotal from residential sector		5,343,500	197,900	5,145,600
		3.85%		
Commercial	3.550	1,158,500	45,700	1,112,800
Business Occupancy	3.550	-	-	-
Subtotal from commercial sector		1,158,500	45,700	1,112,800
		4.11%		
<b>TOTAL</b>		<b>6,502,000</b>	<b>243,600</b>	<b>6,258,400</b>
		3.89%		
Revenue surplus (shortfall)		\$0		\$0
<b>Overall Increase in Tax Revenue</b>		<b>3.89%</b>		

**Tax Rate Change Assumption**

Residential ~ No Change to Rate	1.430	0.00%	1.430
Commercial	3.550	0.00%	3.550

**BUDGETED TAXABLE ASSESSMENTS (net of allowance for appeals)**

Residential	373,044,400	359,206,800
Commercial	32,635,100	31,347,000
Resource	628,200	622,300
Business Occupancy	-	-
<b>TOTAL</b>	<b>406,307,700</b>	<b>391,176,100</b>
	103.868%	

**ASSESSMENTS**

	Per Roll (net of Cap)	Allowance For Appeals & Bus Closings & Adjustments	Expected Taxable Assessment
Residential	373,794,400	(750,000)	373,044,400
Commercial	32,635,100	-	32,635,100
Resource	628,200	-	628,200
Business Occupancy	-	-	-
<b>TOTAL</b>	<b>407,057,700</b>	<b>(750,000)</b>	<b>406,307,700</b>





**Town of Wolfville**  
**2015/16 Capital Budget & Ten Year Capital Investment Plan**  
**Fiscal 2015/16 to 2024/25**

CURRENT BUDGET FOCUS										
	Year 1 <u>2015/16</u>	Year 2 <u>2016/17</u>	Year 3 <u>2017/18</u>	Year 4 <u>2018/19</u>	Year 5 <u>2019/20</u>	Year 6 <u>2020/21</u>	Year 7 <u>2021/22</u>	Year 8 <u>2022/23</u>	Year 9 <u>2023/24</u>	Year 10 <u>2024/25</u>
<b>Protective Services</b>										
<b>Fire Department</b>										
<b>Trucks</b>										
Aerial Ladder Truck										700,000
Pumper 1 E-One Cyclone				700,000						
Ford 4*4 Utility Vehicle		75,000								
Pumper 3 E-One Cyclone							750,000			
Tanker 6 Int'l Pumper/Tanker										
Rescue 4 Pumper Rescue										
Ford Haz Matt vehicle										
<b>Fire Trucks</b>	-	75,000	-	700,000	-	-	750,000	-	-	700,000
<b>Equipment</b>										
Equipment Upgrades	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Misc Fire Equipment</b>	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Fire Department</b>	\$ 20,000	\$ 95,000	\$ 20,000	\$ 720,000	\$ 20,000	\$ 20,000	\$ 770,000	\$ 20,000	\$ 20,000	\$ 720,000
<b>Transportation Services</b>										
<b>Public Works - Fleet Inventory</b>										
veh # 18 - skid steer				46,000						
veh # 19 - PW 3/4 ton Crew Cab		32,300						36,500		
veh # 20 - Community Services Van						25,000				
veh # 21 - PW 3/4 ton utility van						29,900				
veh # 22 - PW 1/2 ton						27,400				
veh # 23 - PW 1 ton	63,500					70,200				
veh # 25 - PW 5 ton plow truck	-	181,600							181,600	
veh # 26 - Parks 1/2 ton	28,700						32,400			
veh # 27 - PW backhoe					101,500					
veh # 28 - PW loader								155,500		
veh # 29 - PW sidewalk tractor		120,000					132,600			
veh # 31 - Parks Kabota			25,600						28,900	
veh # 32 - PW 3/4 ton		36,000						40,600		
veh # 33 - Parks 3/4 ton crew cab								69,300		
veh # 34 - PW Kabota						28,600				
veh # 35 - Parks Z Track mower	11,100					12,200				
veh # 36 - Parks loader/backhoe			52,000					57,500		
veh # 37 - Parks mower			11,500					12,700		
veh # 38 - Parks mower	11,300					12,500				
veh # 39 - PW asphalt recycler							110,000			
New - Utility Trailer	20,000									
Veh #17 - Regulatory Services Car					25,000					
<b>Fleet/Equipment</b>	134,600	369,900	89,100	46,000	126,500	205,800	275,000	372,100	210,500	-

**Town of Wolfville**  
**2015/16 Capital Budget & Ten Year Capital Investment Plan**  
**Fiscal 2015/16 to 2024/25**

		CURRENT BUDGET FOCUS									
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
<b>Transportation Infrastructure</b>											
<i>includes active transport corridors, street, sidewalk, sanitary &amp; storm sewer where applicable</i>											
	<b>PCI</b>										
	<b>Rating</b>										
Prospect	29	1,200,000									
Cherry Lane	25	670,000									
Oak Ave -cfwd	9	262,000									
Kencrest Ave - cfwd	13	175,000									
Main St ~ Westwood to Cherry	47		1,920,000								
Main St - Locust to Highland	47			1,651,000	1,200,000						
King St	26					971,000					
Westwood - Main to Irving Centre	50					800,000					
Maple Ave - Main to civic 43	52						720,000				
Wickwire - Little to Beckwith	55						291,000				
Earnscliffe Ave.	26							880,000			
Pleasant - Highland to Evangeline	26								1,778,000		
Pleasant - Evangeline to Orchard	26									1,408,000	
Highland Ave- Main to Prospect	57									700,000	
Pleasant - Orchard to Sherwood	26										1,800,000
Orchard ~ Main to King											570,000
Main St - East End Culvert Replacement		75,000									
Linden Sidewalk				33,000							
Wickwire Sidewalk		35,000									
Engineering - design work year in advance		96,000	84,200	60,000	88,600	50,600	44,000	88,900	105,400	118,500	
Engineering - design work											
		2,513,000	2,004,200	1,744,000	1,288,600	1,821,600	1,055,000	968,900	1,883,400	2,226,500	2,370,000





**Town of Wolfville**  
**Capital Budget**  
**2015/16 Funding Summary**

<b>PROJECT</b>	<b>Total Budget Cost</b>	<b>TOWN IMPACTS</b>		<b>External Sources</b>				
		<b>Current &amp; Past Years Budget</b>	<b>Future Years Budget</b>	<b>Fed Grant Gas Tax</b>	<b>Fed/Prov Build Canada</b>	<b>Energy Grants</b>	<b>Fed/Prov other</b>	<b>Other</b>
		<b>Reserves</b>	<b>Long Term Debt</b>					
<b>Information Technology</b>								
Infrastructure Upgrades	55,000	55,000						-
<b>Municipal Buildings</b>								
Facilities Assessment & Refurb	100,000	100,000						
RCMP Upgrades	100,000		100,000					
Library Roof	150,000		150,000					
Library - Heat Pump	13,600	6,200				7,400		
<b>Fire Services</b>								
Equipment Upgrades	20,000	20,000						
<b>Public Works Equipment</b>								
Vehicle/Equipment replacement	134,600	134,600						
Street reconstruction projects	2,513,000	514,750	1,544,250	454,000				
Parking Lots	125,000	50,000	75,000					
Decorative Street Lights	50,000	50,000						
<b>Environmental Health Services</b>								
Sewage Treatment	-	-						
Sewage Collection	60,000	50,000	10,000					
<b>Community Services</b>								
Clock Park	105,000	30,000						75,000
Rail Trail west	50,000	50,000						
Nature Preserve	30,000	30,000						
Bike/Walking Trails	10,000	10,000						
Millenium Trail	95,000	55,600						39,400
Cemetary Wall	100,000	100,000						
<b>Totals</b>	<b>3,711,200</b>	<b>1,256,150</b>	<b>1,879,250</b>	<b>454,000</b>	<b>-</b>	<b>7,400</b>	<b>-</b>	<b>114,400</b>

**Town of Wolfville**  
**Capital Budget**  
**2016/17 Funding Summary**

<u>PROJECT</u>	Total Budget Cost	<u>TOWN IMPACTS</u>		<u>External Sources</u>				
		<u>Current &amp; Past Years Budget</u>	<u>Future Years Budget</u>	Fed Grant Gas Tax	Fed/Prov Build Canada	Energy Grants	Fed/Prov other	Other
		Reserves	Long Term Debt					
<b>Information Technology</b>								
Infrastructure Upgrades	40,000	40,000						-
<b>Municipal Buildings</b>								
Public Works - Accessibility	200,000		200,000					
<b>Fire Services</b>								
Equipment Upgrades	20,000	20,000						
Vehicles	75,000	60,000						15,000
<b>Public Works Equipment</b>								
Vehicle/Equipment replacement	369,900	369,900						
Street reconstruction projects	2,004,200	500,000	50,900	300,000	1,153,300		-	
Decorative Street Lights	30,000	30,000						
Asset Mgt Plan	100,000	100,000						
<b>Environmental Health Services</b>								
Sewage Treatment	175,000	25,000	150,000					
Sewage Collection	40,000	40,000						
Storm Water Management								
<b>Community Services</b>	157,000	157,000					20,000	
<b>Totals</b>	<u>3,211,100</u>	<u>1,341,900</u>	<u>400,900</u>	<u>300,000</u>	<u>1,153,300</u>	<u>-</u>	<u>20,000</u>	<u>15,000</u>

Town of Wolfville  
Draft Capital Budget  
2017/18 Funding Summary

PROJECT	Total Budget Cost	TOWN IMPACTS		External Sources				
		Current & Past Years Budget	Future Years Budget	Fed Grant Gas Tax	Fed/Prov Build Canada	Energy Grants	Fed/Prov other	Other
		Reserves	Long Term Debt					
<b>Information Technology</b>								
Infrastructure Upgrades								-
<b>Municipal Buildings</b>								
VIC Upgrade	200,000		200,000					
<b>Fire Services</b>								
Equipment Upgrades	20,000	20,000						
Vehicles								-
<b>Public Works Equipment</b>								
Vehicle/Equipment replacement	89,100	89,100						
Street reconstruction projects	1,744,000	361,000	1,083,000	300,000			-	
Decorative Street Lights	50,000	50,000						
<b>Environmental Health Services</b>								
Sewage Treatment	150,000		150,000					
Sewage Collection	-							
Storm Water Management								
<b>Community Services</b>	365,000	165,000	200,000					
<b>Totals</b>	<u>2,618,100</u>	<u>685,100</u>	<u>1,633,000</u>	<u>300,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Town of Wolfville  
Water Utility  
Operating and Capital Budget**

	2014/15		2015/16	2016/17	2017/18
	Forecast	Budget	Budget	Budget	Budget
<b>Operating Revenue:</b>					
Metered Sales	667,000	670,000	670,000	676,700	683,500
Fire Protection Charges	379,700	396,400	379,700	380,000	380,000
Sprinkler Service	7,500	7,300	7,500	7,500	7,500
Other	2,000	1,200	1,200	2,000	2,000
Interest on Arrears	1,400	1,500	1,500	1,500	1,500
Investment Income	5,000	5,000	5,000	5,000	5,000
	<b>1,062,600</b>	<b>1,081,400</b>	<b>1,064,900</b>	<b>1,072,700</b>	<b>1,079,500</b>
<b>Operating Expenditures:</b>					
<b>Source of Supply:</b>					
Salary and wages	-	1,000	-	-	-
Employee Benefits	-	200	-	-	-
Operational equipment & supplies	100	20,000	-	-	-
	<b>100</b>	<b>21,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Power &amp; Pumping</b>					
Salary and wages	8,300	12,700	13,000	13,400	13,800
Employee Benefits	1,700	2,500	2,600	2,700	2,800
Utilities	90,000	90,000	92,400	95,200	98,100
Operational equipment & supplies	1,000	5,500	10,200	5,500	5,500
	<b>101,000</b>	<b>110,700</b>	<b>118,200</b>	<b>116,800</b>	<b>120,200</b>
<b>Treatment:</b>					
Salary and wages	26,100	18,100	18,600	19,100	19,600
Employee benefits	5,000	3,600	3,700	3,800	3,900
Operational equipment & supplies	17,000	21,000	35,700	22,000	22,000
Contracted Service	9,000	9,000	39,300	9,000	9,000
	<b>57,100</b>	<b>51,700</b>	<b>97,300</b>	<b>53,900</b>	<b>54,500</b>
<b>Transmission &amp; Distribution</b>					
Wages	71,200	77,000	79,100	81,300	83,500
Employee Benefits	13,500	15,400	15,800	16,300	16,700
Telecommunications	2,300	3,800	3,800	3,800	3,800
Operational equipment & supplies	53,800	48,000	42,000	42,000	42,000
Equipment Maintenance	2,000	5,000	5,000	5,000	5,000
Contracted Service	27,500	30,500	59,000	59,600	60,200
	<b>170,300</b>	<b>179,700</b>	<b>204,700</b>	<b>208,000</b>	<b>211,200</b>
<b>Administration And General</b>					
Salary/wages	96,100	171,500	98,100	100,600	103,100
Employee Benefits	19,200	34,300	19,600	20,100	20,600
Travel and meals	100	400	400	400	400
Professional development	3,800	3,600	3,900	4,200	4,300
Office expense	36,000	37,900	38,300	38,700	39,100
Insurance	7,100	9,500	7,500	7,600	7,700
Audit	5,600	5,600	5,000	5,000	5,000
Property taxes	54,300	58,400	59,600	60,800	62,000
Vehicle fuel	2,000	2,500	2,500	2,500	2,500
Vehicle repairs & maintenance	21,000	21,000	21,000	21,200	21,400
Vehicle insurance	400	800	400	400	400
Contracted services	16,000	16,000	16,000	16,000	16,000
Depreciation	127,300	127,300	128,600	129,900	131,200
Doubtful accounts allowance	1,000	1,000	1,000	1,000	1,000
	<b>389,900</b>	<b>489,800</b>	<b>401,900</b>	<b>408,400</b>	<b>414,700</b>
<b>Operating Expense total</b>	<b>718,400</b>	<b>853,100</b>	<b>822,100</b>	<b>787,100</b>	<b>800,600</b>
<b>NET OPERATING REVENUE:</b>	<b>344,200</b>	<b>228,300</b>	<b>242,800</b>	<b>285,600</b>	<b>278,900</b>



**Town of Wolfville  
Water Utility  
Operating and Capital Budget**

	2014/15		2015/16	2016/17	2017/18
	Forecast	Budget	Budget	Budget	Budget
<b>Non Operating Revenue:</b>					
Transfer from Capital Reserve (Dep'n)	108,800	220,800	465,000	50,000	250,000
Federal/Provincial Capital Grants	-	-	-	320,000	-
	<u>108,800</u>	<u>220,800</u>	<u>465,000</u>	<u>370,000</u>	<u>250,000</u>
<b>Non Operating Expenditures:</b>					
Debenture Interest	21,400	21,400	17,900	14,700	4,700
Debenture Principle	94,200	94,200	90,000	90,000	39,700
Debenture Discount	-	-	-	-	-
Other Debt Charges	100	500	500	500	500
Remote Meter System	50,000	50,000	35,000	50,000	50,000
Trench Box	-	-	15,000	-	-
Engineering - relocate transmission lines	-	-	30,000	-	-
Land acquisition - right of way	-	-	15,000	-	-
Oak Ave.	-	112,000	75,000	-	-
Bay Street	58,800	58,800	-	-	-
Cherry Lane	-	-	175,000	-	-
Prospect	-	-	250,000	-	-
Main St - Westwood to Cherry	-	-	-	480,000	-
Main St - Locust to Highland	-	-	-	-	412,000
Main St - Victoria to Locust	140,000	125,000	-	-	-
Main St - Maple to Sherwood	-	174,000	-	-	-
Main St - Sherwood to Orchard	-	58,000	-	-	-
	<u>364,500</u>	<u>693,900</u>	<u>703,400</u>	<u>635,200</u>	<u>506,900</u>
<b>Net Surplus (Deficit)</b>	<b>\$ 88,500</b>	<b>\$ (244,800)</b>	<b>\$ 4,400</b>	<b>\$ 20,400</b>	<b>\$ 22,000</b>
unfunded	-	357,000	-	-	-
Budget Surplus - adjuted for unfunded	-	112,200	-	-	-
<b>Accumulated Surplus, Operating Fund</b>	<b>\$ 733,500</b>		<b>\$ 737,900</b>	<b>\$ 758,300</b>	<b>\$ 780,300</b>
<b>Capital Reserve Fund at Year End</b>					
Water Depreciation Reserve Acct Balance :	<u>\$ 372,800</u>		<u>\$ 36,400</u>	<u>\$ 116,300</u>	<u>\$ (2,500)</u>