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**ATTENDING**

Mayor Jeff Cantwell, Deputy Mayor Wendy Donovan, Councillor David Mangle, Councillor Carl Oldham, Councillor Mercedes Brian, Councillor Hugh Simpson, Councillor Dan Sparkman, Acting/Chief Administrative Officer Jen Boyd and Recording Secretary Dan Stovel

**ALSO ATTENDING**

Director of Community Development Chrystal Fuller, Director of Public Works Kevin Kerr and other interested persons

**ABSENT WITH REGRET**

Chief Administrative Officer Erin Beaudin

**CALL TO ORDER**

The meeting was called to order at 9:01 am

**1. AGENDA APPROVAL**

**01-06-2015 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED. CARRIED**

**2. APPROVAL OF MINUTES**

**02-06-2015 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 5, 2015 BE APPROVED AS CIRCULATED.**

Para 4, Correction noted to CAO Report, "Compliance Officer Blair" should read "Compliance Officer Blair MacMurtery".

Para 5.a.1. Valley Waste Resource Management update should include that the surplus of operating funds was also due to the increase in the price of metals, a give of \$100,000 being given by a Provincial Organization, and staffing cuts – the combination of all three leading to the surplus of operating funds.

**THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES. CARRIED**

**3. PRESENTATIONS**

**a. DOWNTOWN WOLFVILLE PARKING STUDY**

Trevor Robar, Planning Technician, provided a short summary of Phase 1 of the Parking Study

- Project is a partnership between the town and COGS Grad Student, James Collicutt
- Project started January 16, 2015
- End date: June 1, 2015
- Summary:
  - Market rush on Saturday is problematic
  - Rail town and Skate Park lots are moderately used, and the Market with exception of Saturday rush
  - Overtime ticket concentration at Subway Lot and On street, Independent Grocer
  - Enforcement will help habitual offenders
- Next Steps
  - Complete a June to August occupancy count to validate further

- Review current LUB parking regulations and impacts
- Education & communication strategies
- Enforcement & signage
- Report back in the Fall

#### 4. CAO REPORT

The report was presented and reviewed for Council.

Acting CAO, Jen Boyd, highlighting the following:

- Public Works Department continues to lead the Active Transportation Strategy, the Traffic Study and the Pavement Condition Index report. A meeting will be scheduled for the end of June with WSP to present Active Transportation Strategy to Council and the public. The Pavement Condition Index is still on target to be completed by end of June
- Street resurfacing is scheduled for Willow, Winter, Pleasant (between Highland and Evangeline) and Skyway (between University and Basin) – additional streets may be considered as budget funding permits – completed by end June 2015
- A \$10,000 contribution to the Wolfville Magic Winery Bus was made, taken from the \$15,000 allocated by Council towards this initiative. The remaining \$5,000 will contribute to a position at the VIC to support the Wolfville Magic Winery Bus
- Staff conducted an exit interview with Pete Luckett on May 27th
- Shortlisting and interviews for the Economic Development Manager position has taken place
- [PlaceSpeak](#), MPS online consultation tool, launched last week
- Apple Blossom Weekend was very busy and Ennis Security supported overall security for the event with manned patrols Thursday to Saturday (7:00 pm – 3:00 am)
- Facilities Assessment and Gap Analysis Study awarded to WSP, and the Steering Committee for the project is now being struck
- The UARB approved the Boundary Review Application from the Town of Wolfville that was heard on April 28, 2015
- An update on Wolfville's Minimum Property Standards By-Law and Nuisance By-Law. There was a proposal to bring the two together into one Community Standards By-Law. The Minimum Property Standards By-Law is in force but the Nuisance By-Law was never passed. In the Fall, the Compliance Officer will be bringing forward a plan on how to move forward with Nuisance By-Law
- [Canada 150 Community Infrastructure Program](#) has a tight deadline of June 9<sup>th</sup> for submission of applications. Management team has reviewed the application and requirements and looked at the 10-year Capital Investment Plan (CIP) to identify projects that are ready to move forward. While management does not have the capacity to take on a new project, they will look at what might be achievable based on year 2 and 3 of the CIP

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## 5. CONFERENCE UPDATES

### a. UNSM SPRING WORKSHOP AND TOWN CAUCUS – Mayor Cantwell

- This year's [UNSM Spring Workshop](#) included guest presenters in Danny Graham, QC of Engage Nova Scotia, and Don Mills of Corporate Research
- Mr. Graham presented on community engagement and it would be useful to have him come to the Valley to deliver his message to the broader community
- Creating Urban centres of economic development to support rural communities – town planning
- Much was said on immigration and centralization of services
- The Gas Tax Study was included with the agenda package and there is much work to be done if there is going to be any change – it comes down to fairness and who wants to give up a piece of what they are receiving to make it fairer for another area

### b. COMMUNITY ENERGY PLANNING (CEP) – Councillor Simpson

- [The CEP Conference](#) was hosted at Acadia University May 14<sup>th</sup> - looking at a diverse, prosperous, sustainable economy
- Bleak outlook for gas supply in the region (NS Power)
- This is an opportunity to save and do something positive
- The plan is a tool that helps to define community priorities around energy with a view to improving efficiency, cutting emissions, enhancing community resilience, managing future risks and driving economic development – a productive way of improving our community
- Nova Scotia is hugely dependent on oil and gas and we need to change that dependency
- Two Opportunities presented
  - Efficiency Nova Scotia; and
  - Electric Vehicle Chargers. Look at obtaining electric vehicle chargers for Wolfville – fits with being an innovative town
- Efforts in this area are seen to have immediate impact on saving money for use in other areas such as road repairs
- Recommendation that a CEP Committee be established

### c. LOCAL PROSPERITY – Councillor Brian

- [The Local Prosperity Conference](#) was hosted in Annapolis Royal April 9-12, with 250-300 people in attendance
- A significant event to garner the attendance of the Premier
- One of the lessons was that growth is with local, small, and superior economic development
- More money stays in the community with local business
- Key to prosperity is to become self-reliant in one area, such as heating
- One concept presented was the issuance of local currency by local banks
- Councillor Brian attending the "[Engage Nova Scotia](#)" Conference June 16<sup>th</sup> in Greenwich

### d. PLANNING DIRECTORS CONFERENCE – Councillor Brian

- Conference hosted in Halifax, May 28-29
- Theme was "[Planning for One Nova Scotia](#)", and explored how we are rethinking planning and community design

- [Mashup Lab](#) is an initiative which is focused on encouraging entrepreneurial activity in rural communities
- Community led projects of painting intersections – goal is not to paint the intersection but to bring the community together

## 6. COMMITTEE REPORTS

### a. EXTERNAL

#### (1). [VALLEY WASTE RESOURCE MANAGEMENT](#) – Councillor Simpson

- Chester landfill – charge per ton is dropping
- Valley Region Solid Waste-Resource Management Authority met May 20, 2015
- Authority's 2015-2016 Operating and Capital Budgets formally reviewed by all partners
- Organization Review underway – report from Consultant, Stantec, to be received by Authority during June Regular Monthly Meeting
- Financial Audit underway for 2014-2015 financial activity
- Substantial reduction in the per-tonne rate for disposal services at the Kaizer Meadow Landfill could result in significant saving in Authority's 2015-2016 budget
- Wind turbine project is going ahead

#### (2). [KINGS TRANSIT AUTHORITY](#) – Councillor Brian

- Lower ridership happened in April, likely due to weather
- Request for proposal for fuels contract was very successful
- General Manager of Kings Transit met with CAO's of Kings County, West Hants and Hantsport to discuss service options for Hants West May 14, 2015
- Funding model based on population of residents living 450 metres from service route to be revisited

#### (3). [ECO KINGS](#) – Councillor Mangle

- Deliverables for the Eco-Kings Sustainability Coordinator:
  - Bike safety program delivered in each of the towns
  - Development and implementation of a bike promotion and active transportation awareness program
  - Feasibility report on edible landscaping
  - Feasibility report on permanent staff position

#### (4). [VALLEY COMMUNITY FIBRE NETWORK \(VCFN\)](#) – Councillor Simpson

- The VCFN is holding a Strategic Planning session June 8, 2015
- Session to be facilitated by a third-party
- Details on outcomes of session to be shared at July Committee of the Whole Meeting

### b. INTERNAL

#### (1). [TOWN AND GOWN](#) – Councillor Mangle

- Incoming President Acadia Student Union, Liam Murphy, and Acadia Off-Campus Representative, Suzanne Gray, welcomed to the Committee
- Private security company, Ennis Security, supporting Apple Blossom Festival – detailed report back to Committee June 30, 2015



- Council to Council (Wolfville – Acadia University) meeting in Fall Timeframe to examine common issues and share ideas

**(2). AUDIT COMMITTEE – Councillor Brian**

- Met Friday, May 15, 2015
- Presentation from the Town’s Auditors Pricewaterhouse Coopers (PwC)
- Presentation of Financial Statements expected at July 2015 Town Council meeting
- Director of Finance provided overview of Financial Policies for review and possible amendment by Audit Committee

**03-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE REFER TO COUNCIL TO DIRECT STAFF , THROUGH CAO’S OFFICE, TO INVESTIGATE AND FURTHER UNDERSTAND THE COMPLETE CONTRACT WITH THE RCMP AND FURTHER THAT COUNCIL REVIEW THE PROCESS FOR JOB COST BILLINGS INVOICING. CARRIED**

**04-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE REFER TO COUNCIL THROUGH STAFF THE ISSUE OF TAX EXEMPT POLICIES AND BYLAW FOR REVIEW AND POSSIBLE CONSOLIDATION. CARRIED**

**05-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE REFER TO COUNCIL TO DIRECT STAFF TO REVIEW THE PROCUREMENT POLICY FOR UPDATE. CARRIED**

**(3). ART IN PUBLIC SPACES – Councillor Simpson**

- Mona Parsons request – presentation to the Committee June 29<sup>th</sup>, 2015. Fundraising has gone on for a commemorative statue – looking for a civic site for the statue
- Water feature in Clock Park – a piece of Art and not a children’s splash park
- Staff is working with the committee on developing an inventory of public art – what it is and where it is located
- Public art locations – mapping of potential locations
- Two major issues for immediate action - Committee will inform Council in September about both:
  - the Mona Parsons project, and
  - water feature in Clock Park

**7. STAFF REPORTS FOR DISCUSSION**

**a. RFD 038-2015 RAINBOW CROSSWALKS**

**11:35 AM MAYOR CANTWELL TURNED OVER CHAIR OF THE MEETING TO DEPUTY MAYOR DONOVAN**

**06-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE PAINTING OF AT LEAST ONE RAINBOW COLOURED CROSSWALK , WITH THE POSSIBILITY OF A SECOND, IN WOLFVILLE WITH THE PREFERRED LOCATION BEING ON MAIN STREET, AND THAT IT IS SAFE (TO INCLUDE GRIT, SUBSTANTIAL ENOUGH SUCH THAT IT IS NOT A HAZARD WHEN IT RAINS). CARRIED**



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**11:44 AM MAYOR CANTWELL TOOK BACK THE CHAIR**

**b. RFD 040-2015: COMMITTEE APPOINTMENTS**

**07-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT COUNCILLOR OLDHAM TO THE ANNAPOLIS VALLEY TRAIL COALITION (AVTC) BOARD OF DIRECTORS AT THEIR ANNUAL GENERAL MEETING.**

**CARRIED**

**08-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT COUNCILLOR BRIAN AND COUNCILLOR MANGLE TO THE FACILITIES ASSESSMENT AND GAP ANALYSIS TASK FORCE.**

**CARRIED**

**c. RFD 042-2015: INITIAL CONSIDERATION OF DA FOR 88 MAIN STREET**

**09-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL MOVES THAT THE DRAFT DEVELOPMENT FOR 88 MAIN STREET BE FORWARDED TO A PUBLIC HEARING FOR FINAL CONSIDERATION.**

**CARRIED**

**ACTION: STAFF TO COORDINATE A PUBLIC HEARING AT END OF NEXT COMMITTEE OF THE WHOLE WITH SUBSEQUENT SPECIAL COUNCIL MEETING JULY 7<sup>TH</sup>, 2015**

**d. RFD 041-2015: ENCROACHMENT AGREEMENT – 90 MAIN ST**

**10-06-15 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVES THE DRAFT ENCROACHMENT FOR THE STRUCTURES LOCATED AT 90 MAIN STREET.**

**CARRIED**

**8. QUESTION PERIOD**

The Council commented on the fact that the Active Transportation Study is going to see the light of day. The question being, how much information will go out to public beforehand and how much input will be allowed from the public? Staff will be discussing the issue of public engagement and will be providing a recommendation to Council concerning how the Active Transportation Plan will be shared with the public.

Comment put forward regarding the issue of crosswalks and how the safety issue is very topical right now.

**9. ADJOURNMENT OF REGULAR COW MEETING**

**11-06-15: IT WAS REGULARLY MOVED AND SECONDED THAT THE COW MEETING BE ADJOURNED AT 12:10 P.M.**

**CARRIED**

**Approved by Committee of the Whole Motion 02-07-15**

**As recorded by Dan Stovel, AA Corporate Services**