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**ATTENDING**

- Chair – Agnieszka Hayes,
- Vice-Chair – Birgit Ellsner,
- Councillor Oonagh Proudfoot
- Mayor Jeff Cantwell,
- Emily Duffett
- David Daniels
- Rebecca Smith
- Andrew Roach, and
- Recording Secretary, Jean-Luc Prevost

**ALSO ATTENDING**

- Director of Finance and Accessibility Coordinator, Mike MacLean,
- Community Planner, Jeremy Banks,
- Senior Policy Analyst, Nova Scotia Accessibility Directorate, Josh Bates, and
- Interested members of the public

**ABSENT WITH REGRET**

- Executive Director, Nova Scotia Accessibility Directorate, Gerry Post

**CALL TO ORDER**

Chair, Agnieszka called the meeting to order at 4:38pm.

**Agenda Item**

**Discussion and Decisions**

**1. Approval of Agenda**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**CARRIED**

**2. Approval of Minutes**

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FOR THE SEPTEMBER 10, 2018 ACCESSIBILITY ADVISORY COMMITTEE BE APPROVED AS CIRCULATED**

**CARRIED**

**4. Public Input /  
Question Period**

There were no questions.

**5. Updates**

**a. information**

**Report: Community  
Event Feedback**

Town Planner Jeremy Banks gave a recap of the Community Meeting which took place on September 25<sup>th</sup>. The built environment was clearly the most important issue with the general public, specifically the sidewalks in the downtown core. Other popular items were the audio/video at Town Meetings, having an accessible website, and braille where possible.

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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>b. Provincial Update Plan Development Next Steps</b>	<p>Josh Bates of the Nova Scotia Accessibility Directorate circulated a Draft copy of Commitment Statements on the different pillars of Accessibility for the Committee members to take away and suggest improvements.</p> <p>He also circulated a Draft Table of Contents which outlined the break down of the coming Accessibility Work Plan.</p>
<b>c. Wolfville Accessibility Work Plan Update</b>	<p>It was decided that in order to have the Accessibility Work Plan in a Draft Form for the Committee, to be able to take to Committee of the Whole by January, the next regular meeting date would have to be pushed back to November 19<sup>th</sup> (from the 12<sup>th</sup>). This will allow staff time to draft the report and to get feedback incorporated into a final presentation for January CoW.</p>
<b>7. Roundtable a. L'Arche Parking</b>	<p>A Concern was raised about the 2 parking spots in front of L'Arche. Staff said that when their Accessibility Vehicle is dropping people off, they are often alone and cannot leave people in the building unattended. During this time, they have been receiving many parking tickets and would like a parking spot to be dedicated to their Accessibility Vehicle.</p>
<b>8. Public Input</b>	<p>Jane Warren was told that Town Staff had received a recommendation to install an elevator in the Public Works Building. She wanted to highlight the danger this could cause due to a lack of exits in case of fire.</p> <p>She also spoke of a bylaw in the UK that requires home to be visitable, which included access to every home, at least one room, and a washroom. She suggested the Committee investigate this to see how it was implemented.</p>
<b>8. Adjournment</b>	<p><b>IT WAS REGULARLY MOVED AND SECONDED TO ADJOURN THE MEETING AT 5:42 PM.</b></p>

**CARRIED**

**Approved at the November 19, 2018 Accessibility Advisory Committee Meeting.**

**As recorded by Jean-Luc Prevost, Administrative Assistant, Corporate Services.**