



**Town of Wolfville
Position Description**

Position Title: Crossing Guard

Reports to: Director of Public Works

Subordinate Staff: N/A

Salary Range: \$12.00/hour

Classification: Permanent Seasonal

Position Summary:

Responsible for safely escorting school children, parents and school staff across the street at designated crosswalks. Hours of work are primarily Monday to Friday, 7:45 a.m. to 9:15 a.m. and 2:15 p.m. to 3:45 p.m. (15 hour work week).

Principle Duties and Responsibilities:

1. Safely escorts elementary school children across the street on their way to and from school.
2. Adheres to all provincial and municipal Occupational Health and Safety policies, guidelines and standard operating procedures.
3. Other duties as may be assigned.

Eligible for:

1. Paid sick leave (accrued at ½ day per month worked)
2. Vacation pay (4%)

Required Qualifications:

Minimum qualifications include:

- Completion of Grade 12 education
- Current Criminal Records Background Check
- Physical ability and fitness for light physical exertion