
ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Wendy Donovan
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director Finance Mike MacLean
- Director Public Works Kevin Kerr
- Director Planning & Development Devin Lake, and
- Interested members of the public

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

Agenda Item

Discussion and Decisions

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| 1. Approval of Agenda | 01-12-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED | CARRIED |
| 2. Approval of Minutes | | |
| a. November 6, 2018 | 02-12-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 6, 2018 BE APPROVED AS CIRCULATED
Amendments: <ul style="list-style-type: none">○ Page 2 states the PAC report as submitted by Councillor Oldham which should be Deputy Mayor MacKay. THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES | CARRIED |
| 3. Presentation:
PVSC – Assessment
Approach | Carlos Resendes, VP Business and Innovation at the Property Valuation Services Corporation gave a presentation to Council detailing their approach to Property Assessments for Municipalities. Their presentation included a Commercial Income approach, important assessment dates, the Town of Wolfville’s 2018 activity overview and assessment history, as well as an explanation of the Provincial CAP program. | |

Mayor Cantwell called for a break at 9:27 am.

The meeting resumed at 9:39 am.

Agenda Item	Discussion and Decisions
4. Committee Reports (Internal)	
a. <u>Planning Advisory Committee</u> Deputy Mayor MackKay	Director of Planning & Development, Devin Lake, explained to Council some of the points PAC have been exploring in its last few MPS review meetings as they work towards completing the draft MPS document. The points which have been discussed in depth are: <ul style="list-style-type: none">○ Changes to process for development agreements○ Flood risk approaches○ Short Term Rentals
5. Staff Reports for Discussion	
a. RFD 077-2018 Expense Hospitality Policy	In the fall of 2017, Bill No. 10 was introduced with MGA Section 65A which included new requirements around Expense Reimbursement policies and requires a Hospitality Policy. This RFD brings forward information for Council to consider regarding this change. Further discussion will take place at the scheduled Committee of the Whole meeting on January 8 th , 2019.
b. RFD 076-2018 St George's Lodge	St. Georges Lodge, 43 Gaspereau Avenue, had received a partial tax exemption from the Town for years through an old Bylaw. The Bylaw was replaced with a Town Policy, 140-014, in April 2016 at which time St. Georges Lodge was placed in Schedule C along with several other properties in Town receiving partial property tax exemptions. It was determined that the Lodge did not meet the intent/criteria of the Policy 140-014 and Council's decision earlier this year to remove St. Georges Lodge from Schedule C was confirmed. St. Georges Lodge will not receive property tax exemptions.
c. Info Report Capital Budget Project Charters	Staff have provided Council with Project Charters related to major capital projects included in the Ten-Year Capital Investment Plan (CIP). These Charters help ensure clarity of scope of work, timing, and areas of responsibility. As noted in the budget Info Report presented at the November Committee of the Whole (COW) meeting, the Charters would be provided to Council in December if possible. Staff feel it is helpful to provide Council the information now as it will help inform upcoming budget discussions. It also provides more time for members of Council to review the information before more detailed budget deliberations begin in January. There was discussion about the Town Paving Policy, which states that sidewalks will be paved at the same time as the street they are adjacent to. One concern of Council is that some sidewalks are deteriorating faster than their streets and require attention sooner.

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6. CAO Report

- This report was attached as a regular Agenda item. Some items which Chief Administrative Officer Erin Beaudin wanted to highlight was:
 - The success of our Night of Lights Festival this past Friday, November 30th.
 - The Last Wolfville 125 event coming up is a brunch on New Years Eve at the Wolfville Farmer's Market.
 - There is the Resolution Run on the 1st of January.
 - A draft Nuisance Party Bylaw is circulating to the appropriate Committees for discussion; staff have been working on this document and hope to bring to Council in the near future.
 - Our Recreation Department will be based in the Recreation Centre once the new Director of Parks and Recreation, Kelton Thomason, starts on the 17th of December.
 - A reminder to Council and Citizens that the December Council Meeting is Tuesday the 11th and not on the 18th, due to the holidays.

7. Committee Reports (External)

a. Valley Waste Resource Management (VWRM)

Councillor Elliott

The Nova Scotia Supreme Court made the decision that Annapolis County cannot expropriate the Western Management Centre, although they are expected to appeal the decision.

VWRM has incurred \$50,000 in costs to collect its green bins in Annapolis thus far. It seems some residents prefer the green bins to the newer ones.

Acting General Manager Cathie Osborne noted that by December 30th VW will have cash flow issues, but documentation is being collected for the Municipal Finance Corp. debenture.

b. Kings Point-to-Point (KPPT)

Councillor Brian

The KPPT chair was unable to attend November's Board Meeting as Wolfville Council was in a retreat that evening. The agenda is enclosed. In November the Chair initiated a monthly meeting with the Manager and a review of bank statements, bank reconciliation, and Canada Revenue remittances as financial oversight.

c. Wolfville Business Development Corporation (WBDC)

Councillor Donovan

WBDC Partnership with NS Tourism is underway to create a video promoting Wolfville and Area.

Speaker system for downtown discussed. Speakers can only be placed on the decorative light standards (which have electrical outlets). These lights are not currently on Front Street and don't extend the full length of the commercial area of Main Street. Board agreed to postpone speaker system to the next budget year where additional resources may be available.

Agenda Item

Discussion and Decisions

- The WBDC indicated their desire to present to Town Council during the upcoming Town budget process regarding their interest in being an active partner in these initiatives and ensuring that the Town is fully aware of the business community's needs and interests with respect to infrastructure.
- 8. Public Input / Question Period** Audrey Conroy of Bishop Avenue expressed that she was pleased with the idea of the Town installing an additional charging station for electric vehicles in partnership with Acadia.
- 9. Adjournment to in-Camera** **03-12-17 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING AT 11:26 AM UNDER SECTION 22(2)(G) OF THE MUNICIPAL GOVERNMENT ACT – PERSONNEL MATTERS**
- CARRIED**
- 10. Adjournment of in-Camera and Regular Meeting** **04-12-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:49 AM.**

Approved by Committee of the Whole Motion 02-01-19, January 8, 2019

As recorded by Jean-Luc Prevost, AA Corporate Services