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## ATTENDING

- Chair – Agnieszka Hayes,
- Vice-Chair – Birgit Ellsner,
- Councillor Oonagh Proudfoot,
- Mayor Jeff Cantwell,
- David Daniels,
- Rebecca Smith, and
- Recording Secretary, Jean-Luc Prevost

## ALSO ATTENDING

- Director of Finance and Accessibility Coordinator, Mike MacLean,
- Community Planner, Jeremy Banks,
- Executive Director, Nova Scotia Accessibility Directorate, Gerry Post
- Senior Policy Analyst, Nova Scotia Accessibility Directorate, Josh Bates, and
- Interested members of the public

## ABSENT WITH REGRET

- Andrew Roach
- Emily Duffett

## CALL TO ORDER

Chair, Agnieszka called the meeting to order at 4:34 pm.

Agenda Item	Discussion and Decisions
<b>1. Approval of Agenda</b>	<b>MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
<b>2. Approval of Minutes</b>	<b>MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FOR THE OCTOBER 22, 2018 ACCESSIBILITY ADVISORY COMMITTEE BE APPROVED AS CIRCULATED</b>  <b>CARRIED</b>
<b>3. Public Input / Question Period</b>	There were no questions.
<b>4. Wolfville Access by Design</b>	The Committee went over the Draft Wolfville Accessibility Plan, item by item and gave feedback on the document to date. Staff were asking the Committee to point out if any policies or actions were missing from the document, and to prioritize the items based on their urgency.

Highlights of the discussion included:

**Agenda Item**

**Discussion and Decisions**

- For the sake of Accessibility, the whole document will need to be reviewed and a simple plain language version be made available.
- Document will also need to be reviewed as some items are being referred to in multiple ways, and there is need to keep the language consistent.
- Safety and training should be considered first when implementing every pillar of the plan.
- Communication needs to be screen-readable.
- Make the public aware that accessible services such as CART or sign language interpreters are available for Town Meetings by request.
- It should be advertised to local businesses that there are grants available which cover up to 66% (2/3) of the costs of projects to make their signage, website, documents etc., more accessible.
- Consultation should happen with the Library working group to ensure new plans for the Library are Accessible.

Staff will continue to receive input on the Draft document and assemble a more formal version ready to be adopted by Council for the next meeting.

**5. Public Input / Question Period**

There were no questions.

**6. Adjournment**

**IT WAS REGULARLY MOVED AND SECONDED TO ADJOURN THE MEETING AT 6:26 PM.**

**CARRIED**

**Approved at the January 14, 2019 Accessibility Advisory Committee Meeting.**

**As recorded by Jean-Luc Prevost, Administrative Assistant, Corporate Services.**