



ATTENDING

Municipality of the County of Kings

- Mayor Peter Muttart
- Councillor Bob Best
- Deputy CAO Rob Frost

Town of Kentville

- Mayor Sandra Snow
- CAO Mark Phillips

Town of Berwick

- Mayor Don Clarke
- Councillor Mike Trinacty
- CAO Mike Payne

Town of Wolfville

- Mayor Jeff Cantwell
- Councillor Mercedes Brian

ABSENT WITH REGRETS

- Town of Kentville Deputy Mayor, Cate Savage
- Municipality of Kings CAO, Scott Conrod
- Town of Wolfville CAO, Erin Beaudin

ALSO ATTENDING

- Kings County REMC, Dan Stovel
- NS EMO Planning Officer – Western Zone, Andrew Mitton
- Chief Medical Officer of Health, Dr Robert Strang
- NS Department of Health & Wellness, Jim MacDougall

Agenda Item

Discussion and Decisions

1. Chair Appointment

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT MAYOR JEFF CANTWELL BE APPOINTED AS CHAIR OF THE KINGS COUNTY REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE

CARRIED

2. Call to Order

Chair, Mayor Cantwell, called the January 21st REMAC Meeting to order at 10:06 am

3. Approval of Agenda

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE JANUARY 21, 2019 REMAC MEETING AGENDA BE APPROVED AS CIRCULATED

CARRIED

4. Approval of Minutes

a. October 15, 2018

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE KINGS COUNTY REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE MEETING OF OCTOBER 15, 2018 BE APPROVED AS CIRCULATED

CARRIED

5. Presentation

a. Heat Advisory & Response System (HARS)

The NS Chief Medical Officer of Health, Dr Robert Strang and Jim MacDougall from NS Department of Health & Wellness presented an overview of the NS Heat Advisory & Response System (HARS)



Agenda Item

Discussion and Decisions

- Climate change is here and is having an impact with an increased number of extreme weather events
- The number of Heat Events is going to increase significantly, especially within the Annapolis Valley region
- Nova Scotia has rolled out a new Heat Advisory and Response System (HARS) last summer (2018)
- A response system to Heat Alerts needs to be developed, especially in support of the most vulnerable
- Funding has been provided from the Federal Government for the NS HARS 18-month project
- It is proposed, and looking for support from the Kings County REMAC, that a Regional Heat Response Plan be developed within Kings County, as a lead across the Province
- The HARS Plan can also relate to other weather-related events and there is an overall benefit towards a stronger emergency preparedness system

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE THE DEVELOPMENT OF A KINGS COUNTY HEAT ADVISORY RESPONSE SYSTEM WITHIN THE KINGS REMO 2018-2020 WORKPLAN
CARRIED

6. Business from Previous Minutes

a. Guide to Emergency Management for Elected Officials

Since presenting to the Regional EM Advisory Committee at the October 2018 meeting, the Draft Kings REMO Guide to Emergency Management for Elected Officials was amended as follows:

- REMC's review of online examples (BC, Alberta) - No such Guideline currently exists in NS
- Feedback from NS EMO with regard to Council's role during emergencies
- Merging of details (pp 5 & 14 – repetitive)
- Inclusion of Berwick Electric telephone number under 'Other Important Numbers, p 19

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE THE AMENDED KINGS REMO EMERGENCY MANAGEMENT GUIDE FOR ELECTED OFFICIALS FOR DISTRIBUTION TO KINGS COUNTY MUNICIPAL COUNCILS

CARRIED



Agenda Item

Discussion and Decisions

Amendments:

- **Page 4 – amend title to read “Elected Officials” – remove the word “Roles”**
- **Page 4 – bullet for “be available for briefings” to be amended as first bullet to read “Attend initial briefings for Situational Awareness”**

ACTION: Kings REMO REMC to publish and distribute Kings REMO Emergency Management Guide for Elected Officials to Municipal Councils

7. New Business

a. Kings Regional Emergency Evacuation Plan (REEP)

- The purpose of the Kings REMO Emergency Evacuation Plan is to provide a vehicle through which a timely and effective evacuation and reception of people can be achieved.
- The Emergency Evacuation Plan was drafted as a Supporting Plan to the Kings REMO Regional Emergency Management Plan, 2018-09

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE FORWARD THE KINGS REMO DRAFT REGIONAL EMERGENCY EVACUATION PLAN, DATED DECEMBER 2018, TO MUNICIPAL COUNCILS FOR APPROVAL, AS PER THE OUTLINED SCHEDULE:

2019-02-05	Wolfville Committee of the Whole
2019-02-11	Kentville Council Advisory Committee
2019-02-19	Municipality of Kings Committee of the Whole
2019-02-19	Wolfville Council for approval
2019-02-25	Kentville Council for approval
2019-02-26	Berwick Committee of the Whole
2019-03-05	Municipality of Kings Council for approval
2019-03-12	Berwick Council for approval

CARRIED

b. Hazard Specific Plans - Prioritization

- The Prioritization of Hazard Specific Plans was discussed at the December 12th meeting of the Regional Emergency Management Planning Committee

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE THE DRAFTING OF REGIONAL EMERGENCY MANAGEMENT HAZARD SPECIFIC PLANS AS PER THE OUTLINED PRIORITIZATION:

- 1. Flood Plan**
- 2. Hurricane**
- 3. Winter Storm / Blizzard**



Agenda Item

Discussion and Decisions

- 4. Wildland Fires**
- 5. Power Outages**
- 6. Extreme Heat**
- 7. Pandemic**
- 8. Mass Casualty**
- 9. Infrastructure Failure**
- 10. Hazardous Material Incident**

CARRIED

c. Kings REMO Training

(1) 2018-10-26 Wildland Fire-Evacuation Exercise After Action Report (AAR)

- The October 26th Wildland Fire-Evacuation discussion-based exercise was the first opportunity for Kings REMO municipal staff to discuss actions from a Regional perspective in support of activating the Regional Emergency Coordination Centre (ECC)
- Specific issues for improvement were highlighted as:
 - ECC staffing – roles and responsibilities
 - Operational Exercise to test Response Plans & Systems
 - Communications

(2) 2019-01-25 Winter Storm-Power Outage discussion-based Exercise

- In keeping with the regular quarterly training schedule for ECC staff, the next discussion-based exercise will be a Winter Storm-Power Outage scenario scheduled for Friday, January 25th
- The After-Action Report (AAR) from the exercise will be brought forward to the REMAC at the April 15th meeting

(3) Kings REMO Training Forecast

Future Kings REMO forecast training includes:

- Apr 2019 Flood-Evacuation
- Fall 2019 ECC Operational Exercise (An action-based exercise where personnel rehearse reactions to an incident scenario, drawing on their understanding of plans and procedures, roles, and responsibilities)
- Spring 2020 Regional Disaster Exercise (Community Involvement in a Flood scenario leading to evacuation)

d. Community Outreach Update

- In promoting the Strategic Outcome for Kings REMO of a “Safe and Resilient Kings County”, REMC updated the REMAC on activities to promote Emergency Preparedness throughout Kings County
- Kings REMO REMC completed 13 community outreach Emergency Preparedness sessions from July through December 2018
- There is a growing interest in this program



Agenda Item

8. Roundtable

Discussion

Discussion and Decisions

Councillor Brian

- It would help with Heat Events to plant more trees

Mayor Snow

- TD Bank (Branch & Corporate) and Home Hardware have programs for tree planting that can be followed up with by the municipalities
- This month's Municipal Magazine had an article about building storm drainage

9. Next Meeting

- The next regularly schedule meeting of the Kings REMO Regional Emergency Management Advisory Committee is scheduled for Monday, April 15, 2019

10. Adjournment

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE JANUARY 21st MEETING OF THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE BE ADJOURNED AT 11:01 AM CARRIED

Approved at the April 15, 2019 Regional Emergency Management Advisory Committee Meeting

As recorded by Dan Stovel, Regional Emergency Management Coordinator (REMC)