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#### ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Wendy Donovan
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Director of Finance, Mike MacLean, and
- Recording Secretary Jean-Luc Prevost

#### ALSO ATTENDING

- Director Planning & Development Devin Lake,
- Director of Parks & Recreation, Kelton Thomason,
- Administrative Services Coordinator, Vanessa Pearson,
- Community Planner Jeremy Banks, and
- Interested members of the public

#### ABSENT WITH REGRETS

- Chief Administrative Officer, Erin Beaudin

#### CALL TO ORDER

Chair, Mayor Cantwell, called the [Town Council Meeting](#) to order at 6:30 pm

#### Agenda Item

#### Discussion and Decisions

##### 1. Approval of Agenda

**09-03-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**CARRIED**

##### 2. Approval of Minutes

###### a. February 19, 2019

**10-03-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF FEBRUARY 19, 2019 BE APPROVED AS CIRCULATED**

**CARRIED**

##### 3. Comments from the Mayor

Mayor Cantwell used the moment to formally recognize the tragedy that took place in Christchurch New Zealand this past Friday, March 15, 2019. The Town of Wolfville held a vigil on Sunday afternoon at Clock Park which was very well attended, in honor of the victims.

It was also mentioned that Director of Finance, Mike MacLean, would be acting CAO at this meeting in the absence of Erin Beaudin.



**Agenda Item**

**Discussion and Decisions**

- ASSESSMENT APPLIED TO TAXABLE RESIDENTIAL AND RESOURCE ASSESSMENTS;**
  - **COMMERCIAL TAX RATE OF \$3.575 PER HUNDRED DOLLARS OF ASSESSMENT APPLIED TO TAXABLE COMMERCIAL ASSESSMENTS;**
  - **TAXES TO BE BILLED BY WAY OF INTERIM TAX BILL (ISSUED IN APRIL, DUE JUNE 3, 2019) AND FINAL TAX BILL (ISSUED IN AUGUST, DUE THE SEPTEMBER 30, 2019);**
  - **INTEREST ON OVERDUE AMOUNTS TO BE CHARGED AT A RATE OF 1.25% PER MONTH;**
  
- **TOWN CAPITAL BUDGET WITH YEAR 1 TOTALING \$4,150,000, INCLUDING CAPITAL RESERVE FUNDING OF \$1,638,425, OPERATING RESERVE FUNDING OF \$100,000, GAS TAX RESERVE FUNDING OF \$316,900, LONG TERM DEBT FUNDING OF \$1,573,425, OTHER/EXTERNAL GRANT/CONTRIBUTION FUNDING OF \$40,000, AND \$481,250 FROM THE TOWN'S WATER UTILITY FOR ITS SHARE OF STREET INFRASTRUCTURE.**
  
- **WATER UTILITY OPERATING BUDGET WITH REVENUES OF \$1,166,100, OPERATING EXPENDITURES OF \$946,500, AND NON-OPERATING EXPENDITURES OF \$243,600.**
  
- **WATER UTILITY CAPITAL BUDGET TOTALING \$533,300, INCLUDING DEPRECIATION RESERVE FUNDING OF \$63,300, CAPITAL FROM REVENUE FUNDING OF \$70,000, AND CAPITAL FROM ACCUMULATED SURPLUS OF \$400,000.**
  
- **FIRE PROTECTION AREA RATE (PURSUANT TO SECTION 80 OF THE MUNICIPAL GOVERNMENT ACT) OF \$0.06 PER HUNDRED DOLLARS OF ASSESSMENT**
  
- **BUSINESS DEVELOPMENT AREA RATE (PURSUANT TO SECTION 56 OF THE MUNICIPAL GOVERNMENT ACT) OF \$0.29 PER HUNDRED DOLLARS OF COMMERCIAL ASSESSMENT**
  
- **SEWER FEES**
  - **SEWER USAGE RATE OF \$3.59 PER 1,000 GALLONS OF WATER USED BY CUSTOMER;**
  - **FLAT RATE FEE OF \$69.50 PER QUARTER;**



**Agenda Item**

**Discussion and Decisions**

- **MINIMUM QUARTERLY CHARGE FOR ANY METERED CUSTOMER \$17.00;**
- **SEWER CONNECTION FEE OF \$3,500, IF ONLY SEWER HOOK UP**
- **SEWER CONNECTION FEE OF \$1,000 IF HOOK UP COMBINED WITH WATER**
  
- **LOW INCOME PROPERTY TAX EXEMPTION**
  - **INCOME THRESHOLD TO QUALIFY A MAXIMUM OF \$27,413;**
  - **MAXIMUM EXEMPTION OF \$650.**
  
- **GRANTS TO ORGANIZATIONS UNDER GENERAL GOVERNMENT/COMMUNITY DEVELOPMENT (NOT PART OF COMMUNITY PARTNERSHIP POLICY)**
  - **ACADIA SCHOLAR BURSARIES \$10,500**
  - **WOLFVILLE HISTORICAL SOCIETY \$5,000**
  - **ACADIA UNIVERSITY**
    - **MOU MAIN GRANT ALLOTMENT \$35,000**
    - **MOU EVENTS HOSTING CONTRIBUTION \$10,000**

**CARRIED**

Councillor Brian asked if any of the \$75,000 for the Skate Park relocation, or the \$100,000 meant for Future Parks Improvement could be used for wayfinding for public washrooms or additional public washrooms.

Director MacLean answered that there was a separate budget for wayfinding and that our Accessibility work may be able to include this.

**b. RFD 014-2019:  
 Pre-Approval  
 Debenture**

**13-03-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:**

<b>STREET INFRASTRUCTURE; INCLUDING SIDEWALKS, UNDERGROUND SANITARY, STORM SYSTEMS</b>		
	<b>\$724,400</b>	<b>15-20 YEARS</b>
<b>SIDEWALK – BLOMIDON TERRACE</b>	<b>\$100,000</b>	<b>15 YEARS</b>
<b>WATER UTILITY – DISTRIBUTION LINES</b>	<b><u>\$151,700</u></b>	<b>20 YEARS</b>
<b>TOTAL BORROWING</b>	<b><u>\$976,100</u></b>	

**MAXIMUM AVERAGE INTEREST RATE SET AT 5.5%**

Agenda Item	Discussion and Decisions	CARRIED
c. RFD 009-2019: 10 Harbourside (The Anvil)	14-03-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE DRAFT DEVELOPMENT AGREEMENT FOR PID 55278899 AS OUTLINED IN RFD 009-2019	CARRIED
	15-03-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DISCHARGE THE DEVELOPMENT AGREEMENT FOR PID 55278899 DATED NOVEMBER 29, 1979	CARRIED
<b>7. New Business</b>		
a. KPPT Letter	Councillor Brian said that she is happy with the letter drafted for the multi-year funding initiative and increased partnership between the Town and Kings Point to Point and looks forward to bringing it to the next board meeting.	
b. Fiscal 2018/19 Operating Reserve Transfer	Director MacLean explained to Council that at the 3 <sup>rd</sup> Quarter Financial update, a projected small surplus had been cautioned as a possibility of becoming a deficit. The current year-end projection is a deficit of \$30,000 to \$40,000. It was confirmed that the Town Finance department has a significant amount of deed transfer tax dated February 2019 that has yet to arrive, and that there are no actions required from Council at this point as it is expected to balance the deficit.	
<b>8. Correspondence</b>	The correspondence was attached as a regular item in the Agenda Package.	
<b>9. Public Input</b>	George Lohnes stated his concerns regarding the triggers needed to require a Development Agreement. He also stated that as of right developments in the Commercial zones present a real issue for the Town and they should be limited.	
<b>10. Adjournment</b>	16-03-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE TOWN COUNCIL MEETING BE ADJOURNED AT 7:58 PM	CARRIED

Approved by Council Motion ##-04-19, April 16, 2019

As recorded by Jean-Luc Prevost, Administrative Assistant, Office of the CAO