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## ATTENDING

- Mayor Jeff Cantwell,
- Deputy Mayor Jodi MacKay,
- Councillor Wendy Donovan,
- Councillor Mercedes Brian,
- Councillor Wendy Elliott,
- Councillor Oonagh Proudfoot,
- Councillor Carl Oldham,
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

## ALSO ATTENDING

- Director of Finance Mike MacLean,
- Director of Public Works Kevin Kerr
- Director Planning & Development Devin Lake,
- Director Parks and Recreation Kelton Thomason,
- Manager Economic Development Marianne Gates,
- Community Planner Jeremy Banks, and
- Interested members of the public

## CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

Agenda Item	Discussion and Decisions
1. Approval of Agenda	<b>01-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED</b> Amendment; addition of an item 3b. Presentation by students of Horton High School on Crosswalk Safety. <p style="text-align: right;"><b>CARRIED</b></p>
2. Approval of Minutes a. April 2, 2019	<b>02-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 2, 2019 BE APPROVED AS CIRCULATED</b> <p style="text-align: right;"><b>CARRIED</b></p>
3. Presentations a. Nova Scotia Housing	Stephan Richard and Earl Mickle gave a presentation to Council on what Housing Nova Scotia does as a government agency. They are responsible for the administration and delivery of affordable housing solutions for low-to modest income Nova Scotians. Last year they helped 2100 with repairs to their homes, 1700 families and seniors came off the public housing waitlist and 325 young families bought their first home through the down payment assistance program. There are 157 currently applications for Public Housing in Wolfville and a stock of only 74 units available.



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>b. Horton High Students</b>	Sophie Edgar, Shane Sommers, Reese Mills, Ryan Quigly and Caelyn Parker, of the 9 <sup>th</sup> grade at Horton High have been working on a project in their Civics class about crosswalk safety in the town of Wolfville. They recommended a company in Dartmouth that sells and installs eye-level rapid fire light systems for crosswalks.
<b>4. Public Input / Question Period</b>	Bob Lutes addressed Council with concerns about the conditions of Highland Avenue and it's need of repaving.
<b>5. Adjournment to In-Camera</b>	<b>03-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING MOVE TO IN-CAMERA UNDER SECTION 22(2)C &amp; G OF THE MUNICIPAL GOVERNMENT ACT FOR PERSONNEL MATTERS AND LEGAL ADVICE ELIGIBLE FOR SOLICITOR – CLIENT PRIVILEGE AT 9:28 AM.</b> <b>CARRIED</b>
<b>6. Adjournment of In-Camera meeting</b>	<b>04-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING RECONVENE AT 9:38 AM</b> <b>CARRIED</b>
<b>7. Committee Reports (Internal)</b>	
<b>a. Accessibility Advisory Committee</b>	The fully approved Accessibility Work Plan was presented at the Wolfville Farmers' Market on May 1 <sup>st</sup> . Hard copies of the plan were made available to the public and Council alike. It was also mentioned that Mayor Cantwell and Councillor Brian would be attending the NSFMS Spring Workshop at the end of the week which had Rick Hansen as a keynote speaker. Also, staff may be presenting at an AMA session on lessons learned when drafting the plan.
<b>b. Art in Public Spaces Committee</b>	Open discussions touched on art openings, including the Abraham Gesner Statue and the Uncommon Common Art piece now at Clock Park. The meeting addressed: 1) The results of recent arts consultations, 2) Draft RFP for public art, based on the results of the arts consultations, and 3) Policy update for Art in Public Spaces  This resulted in a motion to recommend that Council update the Public Art Policy, to allow the committee have quorum on a consistent basis.
<b>i. RFD 027-2019 Public Art Policy Update</b>	<b>05-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE AMENDMENTS TO THE PUBLIC ART POLICY #760-002 AS OUTLINED IN ATTACHMENT 1.</b> <b>CARRIED</b>



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>c. Audit Committee</b>	The Audit Committee met with the Auditors to review the Audit plan which will commence the week of June 3 <sup>rd</sup> , 2019.
<b>d. Design Review Committee</b>	<p>The Design Review Committee met on April 10, 2019. The meeting summarized past email comments re: 249 Main Street and focused on the upcoming application(s) for 6 Prospect Street.</p> <p>Suggestions were made to incorporate parking with 2/4 Prospect, and to support parking at the rear instead of in the front yard at 6 Prospect</p>
<b>e. Environmental Sustainability Advisory Committee</b>	<p>The Environmental Sustainability Committee brought the Climate Change Mitigation Coordinator, Omar Bhimji up to speed on the many subjects they have been discussing over the last several meetings which included Climate change adaptation, a declaration of climate emergency and a draft workplan.</p> <p><b>06-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DECLARE A CLIMATE EMERGENCY.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>f. RCMP Advisory Board</b>	This marked the last meeting for Terry Hennigar who was appointed to the board through the Justice Ministers office but has resigned due to retirement. The recruitment process began, and a new member is expected by the end of summer. There will be a special meeting held to review the nuisance party bylaw and give the opportunity for the committee members to give their input.
<b>g. Source Water Protection Advisory Board</b>	A tour of the Water Treatment Plant and Well locations for Committee members is scheduled for July and an overview of the MPS/LUB will be presented to the SWP committee in October. Also discussed the Aqueous Film Forming Foam used by the Fire Department and its safety near Town Water Supplies.
<b>8. Staff Reports for Discussion</b>	
<b>a. RFD 020-2019: Kings REMO Flood Preparedness and Response Plan</b>	<p>The Draft Kings REMO Flood Preparedness and Response Plan, dated March 2019, has been developed to support flood response within Kings County. The Draft Plan has been reviewed by the Regional Emergency Management Planning Committee, March 21, 2019, and the Regional Emergency Management Advisory Committee on April 15, 2019.</p> <p><b>07-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR APPROVAL:</b></p>

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**Agenda Item**

**Discussion and Decisions**

**THAT COUNCIL APPROVE THE KINGS REMO FLOOD PREPAREDNESS AND RESPONSE PLAN DATED MARCH 2019.**

**CARRIED**

**b. Info Report: Provincial CAP Program**

This is the second year in which Council is being provided an Info Report looking at some of the impacts of the Provincial CAPPED assessment program. There appears to be a growing interest by both municipal councils and senior staff in having the CAP system changed or eliminated. Reviewing the dollar impact on Wolfville residents over multiple years can help identify trends in this community.

This information report is a look at the impact the CAP has had on Wolfville residential accounts based on the recently approved 2019/20 Town Budget. This report is not meant to be a complete analysis of the impacts, but rather a high-level overview to highlight what 2019/20 might look like without the CAP. It is meant to help Council and members of the public to understand that there are negative aspects of the CAP.

*Mayor Cantwell called for a 5 minute break at 10:34 am.*

*The meeting reconvened at 10:40 am.*

**c. Info Report: Parking & Traffic**

It's been acknowledged that the Town has taken on the responsibility of providing a lot of the required parking for residents and visitors to the downtown area, and that the parking management can be improved. It's believed Wolfville is in the middle of the walkable / parking friendly scale and that we need to work on shifting some expectations, and that people may need to walk a few minutes between their car and end location.

**d. RFD 029-2019: Nuisance Party Bylaw**

The purpose of this report is to provide an overview of the proposed Nuisance Party Bylaw as an enforcement tool, to utilize best practices from other Municipalities and to outline the community needs that led to the development of this bylaw.

The goal of this bylaw is to create a duty upon those hosting a social event or party to control the participants, and to give enforcement personnel a mechanism to control and disperse people where the event has become a public nuisance

An enacted Nuisance Party Bylaw would provide Police and Bylaw Enforcement with an ability to address the negative impacts on neighborhoods of behaviors associated with large social gatherings.



**Agenda Item**

**Discussion and Decisions**

**08-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GIVE FIRST READING TO THE NUISANCE PARTY BYLAW.**

**CARRIED**

**e. RFD 030-2019:  
Temporary Borrowing  
Resolutions**

This RFD deals with part of the annual process required each year by municipalities planning to use long term debt as part of their funding source for their capital budget. Permanent long term debt (debentures) can only be put in place after completion of the capital projects in scope and the Temporary Borrowing Resolution (TBR) provides the mechanism to have temporary debt to cover the cost until the first opportunity arrives to put in place a fixed term debenture.

**09-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE ATTACHED TEMPORARY BORROWING RESOLUTIONS;**

- **TBR #19/20-01 VARIOUS PURPOSES TOWN** **\$1,748,425**

**TO COVER LOAN FACILITIES WITH THE BANK OF MONTREAL UNTIL SUCH TIME AS THE SHORT-TERM LOANS ARE REPLACED WITH DEBENTURE BORROWINGS AS PART OF THE 2019/20 TOWN AND WATER CAPITAL PROJECT FUNDING.**

**CARRIED**

**f. RFD 025-2019 PAC  
Committee  
Appointment**

Omar Bhimji was hired as Town staff to fulfill a federal grant received by the Town to have a Climate Change Mitigation Coordinator. This left the Planning Advisory Committee short one member as Omar was serving a 3-year term as a resident member. This RFD deals with filling in this vacancy with a remainder application we received during the last Committee Advertising round from the fall.

**10-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR APPROVAL: THAT COUNCIL APPOINT THE FOLLOWING COMMUNITY MEMBER TO THE PLANNING ADVISORY COMMITTEE EFFECTIVE JUNE 1, 2019.**

- **MARK BISHOP – PLANNING ADVISORY COMMITTEE - THREE-YEAR APPOINTMENT EXPIRING DECEMBER 2023.**

**CARRIED**



**Agenda Item**

- g. RFD 028-2019:  
Information on Building  
Official Trainee &  
Revocation of Previous  
Building Official  
Appointments**

**Discussion and Decisions**

In order to provide uninterrupted building inspection services to residents, it is necessary for the Town to engage a member of its Staff in the Nova Scotia Building Officials Association (NSBOA) professional studies program. Mr. Collicutt will complete the NSBOA program as part of the Town's succession planning to ensure the continued provision of building inspection services in the Town of Wolfville.

The revocation of the appointments of previous Building Officials no longer working for the Town is an administrative housekeeping item.

**11-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL REVOKE THE APPOINTMENTS OF GLEN LELACHEUR, MANNIE WITHROW, KEITH FRASER, DON BURNS, DAWSON PATTERSON AND CHARLIE CROCKER AS TOWN BUILDING OFFICIALS PURSUANT TO SECTION 5(2) OF THE BUILDING CODE ACT, CHAPTER 46 OF THE REVISED STATUTES, 1989.**

**CARRIED**

The CAO report was attached as a regular agenda item.

**9. CAO Report**

**10. Committee Reports  
(External)**

- a. Valley Waste Resource  
Management  
Councillor Elliott**

- The Municipality of the District of Chester presented Valley Waste about the Sustane plant operation and the Chester surplus.
- It is interesting to note that the agreement with Chester was signed in September 2016 and will continue until 2036.
- Valley Waste is by far the largest contributor of garbage.
- Shortfall for the budget looked like it might be \$1.9 million, but it's now sitting closer to \$442,000 or a third of what it was.
- The board of the Valley Waste Solid Waste Management Authority held a special meeting on May 1 to approve the 2019-2020 operating and capital budget at \$9.9 million.

- b. Wolfville Business  
Development  
Corporation  
Councillor Oldham**

- Greenery Co-pay program being launched in May is to beautify the front of your business. A subsidy grant of \$200,00 is available if you spend \$400,00.
- A summer student was hired and will start May 6, 2019. He will attend the next WBDC meeting.
- Saltscapes Valley experience will take place April 26-28 in Exhibition Park. The Annapolis Valley will be promoted and those participating at the booth are very excited.
- WBDC AGM will take place on June 11th.
- WBDC is partnering with NS Tourism to create a video promoting Wolfville and surrounding area.



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**Agenda Item**

**Discussion and Decisions**

- Valley Tour to Acadia will bring people from Halifax and WBDC is planning to work with Acadia to expand the tour to include more of Wolfville.
- WBDC is recommending specific 20-minute drop-off zones within the downtown Main St parking.

**11. Public Input / Question Period**

There were no questions.

**12. Adjournment of Meeting**

**12-05-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 12:09 PM**

**CARRIED**

**Approved by Committee of the Whole Motion 02-06-19.  
As recorded by Jean-Luc Prevost, Office of the CAO.**