



ATTENDING

Municipality of the County of Kings

- Mayor Peter Muttart
- Councillor Bob Best
- CAO Scott Conrod

Town of Kentville

- Deputy Mayor Cate Savage
- CAO Mark Phillips

Town of Berwick

- Mayor Don Clarke
- CAO Mike Payne

Town of Wolfville

- Mayor Jeff Cantwell
- CAO Erin Beaudin

ABSENT WITH REGRETS

- Mayor Sandra Snow, Town of Kentville
- Councillor Mercedes Brian, Town of Wolfville
- Councillor Mike Trinacty, Town of Berwick
- Deputy CAO Rob Frost, Municipality of Kings

ALSO ATTENDING

- Kings County REMC, Dan Stovel
- NS EMO Planning Officer – Western Zone, Andrew Mitton
- NS EMO Planning Officer – Southern Zone, Rhonda Matthews
- NSCC IT Campus EM Coop Student – Nicole Modeste

Agenda Item

Discussion and Decisions

1. Call to Order

Chair, Mayor Cantwell, called the April 15th REMAC Meeting to order at 10:03 am

2. Approval of Agenda

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE APRIL 15, 2019 REMAC MEETING AGENDA BE APPROVED AS CIRCULATED

CARRIED

3. Approval of Minutes

a. January 21, 2019

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE KINGS COUNTY REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE MEETING OF JANUARY 21, 2019 BE APPROVED AS CIRCULATED

CARRIED

4. New Business

a. Vulnerable Persons Registry (VPR)

- A Vulnerable Persons Registry (VPR) has been implemented in Sault Ste Marie since 2011
- The aim of the VPR is to increase the safety of residents living within their own homes who would be at greater risk during an emergency or disaster, and to officer a beneficial public service that will continue the community's commitment to increasing the safety of residents.



Agenda Item

Discussion and Decisions

- The Sault Ste Marie Innovation Centre (SSMIC) is willing to provide all documentation (Software, website, Standard Operating Procedures, Registration Forms and Legal Forms) to support the implementation of a VPR in Kings County
- Recommended that the VPR be implemented in Kings County by end-September 2019 with the Regional EM Coordinator appointed as the VPR Coordinator

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE THE IMPLEMENTATION OF A VULNERABLE PERSONS REGISTRY IN KINGS COUNTY AND APPOINT THE REGIONAL EM COORDINATOR AS THE VPR COORDINATOR AS PER THE FOLLOWING IMPLEMENTATION TIMELINE:

MAY – JULY	TRANSFER OF VPR DOCUMENTATION TO KINGS COUNTY REMO
END-SEPTEMBER	KINGS REMO VPR LAUNCHED AND ADVERTISED

CARRIED

b. MOUs/Agreements

**(1) Kings County-
Annapolis County
Mutual Aid
Agreement**

- The Draft Kings County-Annapolis County Emergency Mutual Aid Agreement was presented to the Advisory Committee for consideration
- During emergency incidents there may be such an impact that individual County resources would be inadequate to cope with the emergency

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE KINGS REMO REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE THE KINGS COUNTY-ANNAPOLIS COUNTY EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT

CARRIED

c. EM Supporting Plans

**(1) Kings REMO Flood
Preparedness and
Response Plan**

As part of the approved prioritization for the development of Supporting Hazard Specific Plans for Kings REMO, the Draft Flood Preparedness and Response Plan was reviewed/approved at the March 21st Regional EM Planning Committee.

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE FORWARD THE KINGS REMO DRAFT FLOOD PREPAREDNESS AND RESPONSE PLAN, DATED MARCH 2019, TO MUNICIPAL COUNCILS FOR APPROVAL, AS PER THE OUTLINED SCHEDULE:



Agenda Item	Discussion and Decisions
	<p>2019-05-07 Wolfville Committee of the Whole</p> <p>2019-05-13 Kentville Council Advisory Committee</p> <p>2019-05-21 Municipality of Kings Committee of the Whole</p> <p>2019-05-21 Wolfville Council for approval</p> <p>2019-05-27 Kentville Council for approval</p> <p>2019-05-28 Berwick Committee of the Whole</p> <p>2019-06-04 Municipality of Kings Council for approval</p> <p>2019-06-11 Berwick Council for approval</p>
	CARRIED
(2) Heat Advisory and Response System (HARS)	<ul style="list-style-type: none"> • In June 2018, the Province of Nova Scotia adopted a new Heat Alert System • The aim of this Plan is to develop a community-based Heat Alert and Response Protocol for extreme heat events • The Kings REMO HARS Plan will serve as a template for other municipalities across the Province • Next steps in Plan development: <ul style="list-style-type: none"> ○ 2019-06-20 Draft Kings REMO HARS Plan reviewed by Regional EM Planning Committee ○ 2019-07-15 Draft Kings REMO HARS Plan reviewed/approved by Regional EM Advisory Committee ○ Sep/Oct 2019 Draft Kings REMO HARS Plan submitted to Municipal Councils for approval
(2) EM Support Plans Forecast	<ul style="list-style-type: none"> • Fall 2019 Hurricane Preparedness and Response Plan • Fall 2019 Heat Advisory and Response System Plan • Winter 2019 Winter Storm/Blizzard Preparedness Plan • Spring 2020 Wildland Fires Preparedness and Response Plan • Summer 2020 Power Outages Preparedness and Response Plan • Fall 2020 Hazardous Materials Incident Response Plan
d. Kings REMO Training	
(1) 2019-01-25 Winter Storm-Power Outage Exercise After Action Report (AAR)	<ul style="list-style-type: none"> • The January 25th Winter Storm/Power Outage enhanced ECC staff's understanding of roles and responsibilities in response to the requirement for activating the Regional Emergency Coordination Centre (ECC) • Specific issues for improvement were highlighted as: <ul style="list-style-type: none"> ○ Operational exercise – scheduled for October 2019 ○ Exercise participants – invite other Kings County partners (e.g., CFB Greenwood) ○ Increase level of discussion across Incident Command System sections



Agenda Item	Discussion and Decisions
(2) 2019-04-25 Flood-Evacuation discussion-based Exercise Scenario	<ul style="list-style-type: none">• In keeping with the regular quarterly training schedule for ECC staff, the next discussion-based exercise will be a Flood-Evacuation scenario scheduled for Friday, April 26th• The After-Action Report (AAR) from the exercise will be brought forward to the REMAC at the July 15th meeting
(3) Kings REMO Training Forecast	Future Kings REMO forecast training includes: <ul style="list-style-type: none">• Jul 2019 ECC Familiarization• Oct 2019 ECC Operational Exercise (An action-based exercise where personnel rehearse reactions to an incident scenario, drawing on their understanding of plans and procedures, roles, and responsibilities)• Spring 2020 Regional Disaster Exercise (Community Involvement in a Flood scenario leading to evacuation)
e. Community Outreach Update	<ul style="list-style-type: none">• In promoting the Strategic Outcome for Kings REMO of a “Safe and Resilient Kings County”, REMC updated the REMAC on activities to promote Emergency Preparedness throughout Kings County• Kings REMO REMC completed 13 community outreach Emergency Preparedness sessions from July through December 2018• There is a growing interest in this program throughout Kings County <p>ACTION: Regional EM Advisory Committee members promote this program throughout Kings County</p>
f. Kings REMO Press Releases	
(1) 2019-04 Wildfire Season Awareness	<ul style="list-style-type: none">• The Wildfire season in Nova Scotia runs from March 15th through to October 15th
(2) 2019-05 Emergency Preparedness Week	<ul style="list-style-type: none">• May 5 – 11, 2019 will be recognized in Kings County as Emergency Preparedness Week.• This is an annual event that takes place each year during the first full week of May, and this year’s theme is “Be Emergency Ready.”
(3) 2019-06 Hurricane Season Awareness	<ul style="list-style-type: none">• The 2019 Atlantic Hurricane season runs from June 1 thru to November 30, 2019• Hurricanes are not just a threat to coastal communities. High winds, heavy rainfall, and flooding can be felt hundreds of miles inland, potentially causing loss of life and catastrophic damage to property.



Agenda Item

**5. Roundtable
Discussion**

Discussion and Decisions

Andrew Mitton, NS EMO

- The Nova Scotia EMO Emergency Management program evaluation is scheduled for October/November 2019 timeframe

Mayor Don Clarke, Town of Berwick

- The Berwick Electric dam has received financial investment a number of years ago for improvements

Erin Beaudin, CAO – Town of Wolfville

- The year-end budget for Kings REMO is approximately \$17K under budget

6. Next Meeting

The next regularly schedule meeting of the Kings REMO Regional Emergency Management Advisory Committee is scheduled for Monday, July 15, 2019

7. Adjournment

MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE APRIL 15TH MEETING OF THE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE BE ADJOURNED AT 10:57 AM

CARRIED

Approved at the July 15, 2019 Regional Emergency Management Advisory Committee Meeting

As recorded by Dan Stovel, Regional Emergency Management Coordinator (REMC)