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## ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Amanda Brown

## ALSO ATTENDING

- Director Planning & Development Devin Lake,
- Climate Change Mitigation & Energy Reduction Coordinator Omar Bhimji,
- Director of Parks and Recreation, Kelton Thomason,
- Director of Finance & Corporate Services, Mike MacLean, and
- Vanessa Pearson, Coordinator Administrative Services

## CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 9:08 a.m.

### Agenda Item

#### 1. Approval of Agenda

### Discussion and Decisions

**01-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**CARRIED**

#### 2. Approval of Minutes

**02-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM COMMITTEE OF THE WHOLE, DECEMBER 3, 2020 BE APPROVED WITH THE FOLLOWING AMENDMENTS:**

Committee Update for Kings Point to Point be changed to Kings Transit.

Comments from public include the name Janet Ness, Town Representative and Chair of Annapolis Valley Regional Library.

**03-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM COMMITTEE OF THE WHOLE, NOVEMBER 26, 2019 BE APPROVED WITH THE FOLLOWING AMENDMENTS:**

Councillor Carl Oldham is currently showing Carol.

**CARRIED**

#### 3. Public Input/Questions

No comments or questions.



**Agenda Item**

**Discussion and Decisions**

**4. Staff Reports for Discussion**

**b. RFD 074-2019:**

**One Time Capital Grant Request – Chrysalis House**

- Chrysalis House is organizing to fundraise \$800,000 for the construction of the new facility to start in the summer of 2020. Currently requesting \$51,000.
- It was noted this is a Provincial responsibility not Municipal and should the one- time Grant be approved the funds would come from reserves.
- A suggestion made perhaps Councillors could do a fundraiser and the funds raised be contributed to Chrysalis House.
- It was noted Chrysalis House was important to the Community and offered services to individuals in the Town. However, there are many services that are equally deserving, and limits should be set.
- Discussion surrounding the amount currently requested be amended in the motion by having the amount removed until further discussion is conducted.

**04-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE REFER THE ONE-TIME CAPITAL REQUEST TO ASSIST AND SUPPORT THE CONSTRUCTION OF A NEW LOCATION FOR CHRYSALIS HOUSE IN KENTVILLE NS TO THE 2020-21 BUDGET PROCESS.**

**CARRIED**

**c. RFD 075-2019:**

**One Time Capital Grant Request – PBJ Design**

- PBJ Design is requesting \$25,000 to start a pilot project for a petty cab service for a six- month period within the core of the Town.
- There will be no charge for the service.
- Suggested proposal should go through Business Development.
- If approved, the funds will have to be taken from reserves.

**05-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE REFER THE ONE-TIME CAPITAL REQUEST IN THE AMOUNT OF \$25,000.00 TO ASSIST AND SUPPORT PBJ DESIGN SOCIETY’S PILOT PROJECT TO DEVELOP A HIGH REQUEENCY LOCAL TRANSIT OPTION IN WOLFVILLE NS DURING THE SIX -MONTH PERIOD OF APRIL 2020 AND SEPTEMBER 2020 TO THE 2020-21 BUDGET PROCESS.**

**DEFEATED**

**d. RFD 076-2019:**

**One Time Capital Grant Request – Wolfville & District Lions**

- Councillor Carl Oldham stated a conflict and asked to recuse himself from the discussion as well as the motion.
- Wolfville & District Lions Club is requesting \$6,000 for repair to the roof.

**06-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE REFER THE ONE-TIME CAPITAL REQUEST IN THE AMOUNT OF \$6,000.00 TO ASSIST AND SUPPORT THE REPLACEMENT OF THE ROOF ON THE**



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<b>Agenda Item Club</b>	<b>Discussion and Decisions</b>
	<b>WOLFVILLE AND DISTRICT LIONS CLUB TO THE 2020-21 BUDGET PROCESS.</b> <b>CARRIED</b>
<b>e. RFD 077-2019 One Time Capital Grant Request – Wolfville Royal Canadian Legion BR74</b>	<ul style="list-style-type: none"><li>• The legion is the fastest growing legion in the province.</li><li>• Expansions are being completed to provide more options to the public.</li><li>• The legion has made a number of upgrades to the building and they are all in accordance to providing accessibility.</li></ul> <p><b>07-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE REFER THE ONE-TIME CAPITAL REQUEST IN THE AMOUNT OF \$10,000.00 TO ASSIST AND SUPPORT THE REPLACEMENT OF THE KITCHEN FACILITIES AT THE WOLFVILLE LEGION TO THE 2020-21 BUDGET PROCESS.</b> <b>CARRIED</b></p>
<b>f. RFD 078-2019 One Time Capital Grant Request – Acadia University</b>	<ul style="list-style-type: none"><li>• Councillor Proudfoot advised the Committee she doesn't feel she has a conflict of interest as she does not receive financial gain from the request.</li><li>• The turf at Acadia University has reached life expectancy and needs to be replaced. The University is afraid it will be closed if not replaced soon.</li><li>• Confirmation for Councillors the space is currently used by the Community 31-38% of the time.</li><li>• Discussion surrounding the amount currently requested be amended in the motion by having the amount removed until further discussion is conducted.</li></ul> <p><b>08-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE REFER THE ONE-TIME CAPITAL REQUEST TO ASSIST AND SUPPORT THE REPLACEMENT OF THE ARTIFICIAL TURF AT RAYMOND FIELD LOCATED ON ACADIA UNIVERSITY TO THE 2020-21 BUDGET PROCESS.</b> <b>CARRIED</b></p> <p><b>Meeting Adjourned for break at 10:33 a.m. Meeting reconvened 10:47 a.m.</b></p>
<b>a. Information Report Draft</b>	<ul style="list-style-type: none"><li>• Director of Finance Mike MacLean reviewed with Council the draft Budget for 2020-21. Highlights include:</li></ul>



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**Agenda Item**                      **Discussion and Decisions**  
**2020-21 Budget**  
**V1**

**Shortfall 2020/21 V1= \$155,100**

- Last year V1 Shortfall was \$86,500
- 2018/19 V1 Shortfall was \$290,000
- 2017/18 V1 Shortfall was \$102,300
- 2016/17 V1 Shortfall was \$330,000

**Non Property Tax Revenues – Increased by \$53,400 (\$208K last yr)**

**Sale of Service/cost recoveries increases include**

- Fire Services – Kings Co.                      \$22,200
- Recreation Programming –                      \$4,000
- Tourist Bureau Revenues                      \$6,000
- Investment income                      \$15,000
- Interest on Receivable Arrears                      \$7,000
- Recoveries from Water and Sewer                      \$2,800
  
- Sewer revenues                      \$21,500
- Grants - Fed, Prov, & other                      \$(25,000)
- Overall net decrease
- \$30,000 PNS Grant – supporting climate change (Inspire)
- \$3,400 Other Conditional – lower estimate for VIC
- One increase \$8,400 for Employment Grants – to offset student wages supporting Climate Change projects

**Expenditures**

- **Staff Related Costs – overall increase**                      **\$219,600**

**Annual Pay Changes**

- Non-Union – COLA/Merit                      \$30,900
- Union – Collective                      \$20,600
- Agreement
- Salary Adj thru 2019/20                      \$ 5,000
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**Funding Capital Reserves**

- Adjust to annual 5% increase                      \$82,400
- Key to long term sustainability of capital plan

**Use Of Operating Reserves**



**Agenda Item**

**Discussion and Decisions**

- Reduction of \$51,600 compared to 2019/20 Budget

**Tax Rate Information – Current Assumptions**

- Residential rate           \$1.465 (unchanged from 2019/20)
- Commercial rate           \$3.575 (unchanged from 2019/20)

**Impact on Property Taxes**

- Overall                           4.62% increase in revenue
- Residential base           5.19% revenue increase
- Commercial base           1.89% revenue increase

- No public input or comments.

**5. Public  
Input/Question  
Period**

**6. Adjournment to In-  
Camera Meeting**

**09-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING UNDER SECTION 22(2)(c) OF THE MUNICIPAL GOVERNMENT ACT AT 11:59 A.M.**  
**CARRIED**

**7. Adjournment of In-  
Camera Meeting**

**10-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING ADJOURN AT 12:25 P.M.**  
**CARRIED**

**8. Adjournment of  
Meeting**

**11-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE SPECIAL COMMITTEE OF THE WHOLE MEETING ADJOURN AT 12:25 P.M.**  
**CARRIED**

**Approved by Committee of the Whole Motion 02-02-20, February 4, 2020  
As recorded by Amanda Brown, Assistant, Office of the CAO.**