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**ATTENDING**

- Deputy Mayor Jodi MacKay
- Councillor Wendy Elliott
- Councillor Mercedes Brian
- Councillor Carl Oldham
- Councillor Wendy Donovan
- Chief Administrative Officer Erin Beaudin, and

**ALSO ATTENDING**

- Director of Finance Mike MacLean,
- Director of Parks & Recreation Kelton Thomason,

**ABSENT WITH REGRETS**

- Mayor Jeff Cantwell
- Councillor Oonagh Proudfoot

**CALL TO ORDER**

Chair, Deputy Mayor MacKay, called the [Town Council Meeting](#) to order at 6:32 p.m.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>11-03-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED WITH THE FOLLOWING AMENDMENTS:</b> The agenda will not be dealt with in its entirety, we will only be dealing with approving the minutes and items 5 a, b and e.  <b>CARRIED</b>
<b>2. Approval of Minutes</b>	<b>12-03-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF SPECIAL TOWN COUNCIL MEETING OF MARCH 3, 2020, BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
<b>3. Comments from the Deputy Mayor/CAO</b>	<ul style="list-style-type: none"><li>• Mayor Cantwell and Councillor Proudfoot are both practicing isolation as recommended by the Government.</li><li>• Great fundraiser for the Church. It was noted \$19, 000 was removed from the debt.</li><li>• All Town meetings have been cancelled for the month of March. The Town will announce later if any meetings are to be cancelled for the month of April.</li></ul>

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**Agenda Item**

**Discussion and Decisions**

- Meetings for April are depending on future recommendations as well as the ability, could take place virtually.
- The MPS Public meeting previously scheduled will not take place virtually and the Town will reschedule once it is safe to do so.
- All Town buildings have been closed to the public. Staff are working from home and some staff attending on occasions and are taking the necessary precautions.
- Public Works and Parks crews are on call.
- Updates will continue to be provided as more information becomes available.
- Thank-you to everyone for making necessary accommodations to keep everyone safe and following the rules noted on the necessary sites respecting social distancing.

**4. Public Input/Question Period**

No public input.

**5. Motions/Recommendations from Committee of the Whole Meeting, March 3, 2020.**

**a. RFD 010-2020: Operations Plan and Budget**

Comments/Question: What will happen regarding the budget if approved as is in the event the virus continues?

Director MacLean advised the budget may need to be looked at if changes are required in relations to tax relief, interest rates etc. Council can approve changes later should the need be required while still approving the budget as is.

**13-03-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE 2020/21 TOWN OPERATIONS PLAN AND RELATED OPERATING BUDGET, TEN YEAR CAPITAL INVESTMENT PLAN, AND THE WATER UTILITY THREE YEAR OPERATING AND CAPITAL BUDGET, INCLUDING THE FOLLOWING DETAILS:**

- **TOWN OPERATING BUDGET WITH REVENUE & EXPENDITURES IN THE AMOUNT OF \$11,152,100.**

**Agenda Item**

**Discussion and Decisions**

- RESIDENTIAL TAX RATE OF \$1.475 PER HUNDRED DOLLARS OF ASSESSMENT APPLIED TO TAXABLE RESIDENTIAL AND RESOURCE ASSESSMENTS.
  - COMMERCIAL TAX RATE OF \$3.585 PER HUNDRED DOLLARS OF ASSESSMENT APPLIED TO TAXABLE COMMERCIAL ASSESSMENTS.
  - TAXES TO BE BILLED BY WAY OF INTERIM TAX BILL (ISSUED IN APRIL, DUE JUNE 1, 2020) AND FINAL TAX BILL (ISSUED IN AUGUST, DUE THE SEPTEMBER 30, 2020).
  - INTEREST ON OVERDUE AMOUNTS TO BE CHARGED AT A RATE OF 1.25% PER MONTH.
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- TOWN CAPITAL BUDGET WITH YEAR 1 TOTALING \$6,324,000, INCLUDING CAPITAL RESERVE FUNDING OF \$1,817,150, OPERATING RESERVE FUNDING OF \$245,000, LONG TERM DEBT FUNDING OF \$1,860,000, INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP) FUNDING OF \$2,200,000, OTHER/EXTERNAL GRANT/CONTRIBUTION FUNDING OF \$131,850, AND \$70,000 FROM THE TOWN'S WATER UTILITY FOR ITS SHARE OF GENERATOR EQUIPMENT PURCHASE.
  - WATER UTILITY OPERATING BUDGET WITH REVENUES OF \$1,156,400, OPERATING EXPENDITURES OF \$946,700, AND NON-OPERATING EXPENDITURES OF \$196,400.
  - WATER UTILITY CAPITAL BUDGET TOTALING \$115,000, INCLUDING DEPRECIATION RESERVE FUNDING OF \$70,000 AND CAPITAL FROM REVENUE FUNDING OF \$45,000.
  - FIRE PROTECTION AREA RATE (PURSUANT TO SECTION 80 OF THE MUNICIPAL GOVERNMENT ACT) OF \$0.056 PER HUNDRED DOLLARS OF ASSESSMENT
  - BUSINESS DEVELOPMENT AREA RATE (PURSUANT TO SECTION 56 OF THE MUNICIPAL GOVERNMENT ACT) OF \$0.28 PER HUNDRED DOLLARS OF COMMERCIAL ASSESSMENT

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**Agenda Item**

**Discussion and Decisions**

- **SEWER FEES**
  - **SEWER USAGE RATE OF \$3.77 PER 1,000 GALLONS OF WATER USED BY CUSTOMER.**
  - **FLAT RATE FEE OF \$72.90 PER QUARTER.**
  - **MINIMUM QUARTERLY CHARGE FOR ANY METERED CUSTOMER \$18.00.**
  - **SEWER CONNECTION FEE OF \$3,500, IF ONLY SEWER HOOK UP**
  - **SEWER CONNECTION FEE OF \$1,000 IF HOOK UP COMBINED WITH WATER**
  
- **LOW INCOME PROPERTY TAX EXEMPTION**
  - **INCOME THRESHOLD TO QUALIFY A MAXIMUM OF \$28,000.**
  - **MAXIMUM EXEMPTION OF \$730.**
  
- **GRANTS TO ORGANIZATIONS UNDER GENERAL GOVERNMENT/COMMUNITY DEVELOPMENT (NOT PART OF COMMUNITY PARTNERSHIP POLICY)**
  - **ACADIA SCHOLAR BURSARIES**  
**\$10,500**
  - **WOLFVILLE HISTORICAL SOCIETY**  
**\$5,000**
  - **ACADIA UNIVERSITY**
    - **MOU MAIN GRANT ALLOTMENT**  
**\$35,000**
    - **MOU EVENTS HOSTING CONTRIBUTION**  
**\$10,000**
  - **ONE-TIME CONTRIBUTIONS TO 3<sup>RD</sup> PARTY CAPITAL PROJECTS (PER APPLICATION OF TOWN POLICY)**
    - **CHRYSALIS HOUSE**  
**\$20,000**
    - **WOLFVILLE LIONS CLUB**  
**\$6,000**
    - **WOLFVILLE LEGION**  
**\$10,000**



**Agenda Item**

**Discussion and Decisions**

- ACADIA UNIVERSITY (NEW TURF)  
\$60,000

**CARRIED**

**b. RFD 014-  
2020:  
Spring  
Debenture**

**14-03-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:**

**STREET INFRASTRUCTURE, INCLUDING SIDEWALKS, UNDERGROUND  
SANITARY, STORM SYSTEMS    \$1,263,425    15-20 YEARS  
SHORELINE PROTECTION        \$ 350,000    20 YEARS  
TOTAL BORROWING                \$1,613,425**

**MAXIMUM AVERAGE INTEREST RATE SET AT 5.5%**

**CARRIED**

**d. RFD-015-  
2020: Grants  
to  
Organizations  
Acadia  
University-  
New Turf**

**17-03-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ALLOCATE \$20,000 OF THE \$35,000 AMOUNT NOTED IN THE WOLFVILLE-ACADIA MOU TO GO TOWARDS THE NEW TURF AT THE ACADIA ATHLETIC COMPLEX.**

**CARRIED**



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**6. New Business: Information Report: Reporting the Number of Polling Divisions for 2020 Municipal Elections.**

- Placed on record notification was provided to Council where the polling stations will be as per legislation.

**7. Correspondence:** As noted in the Agenda.

**8. Adjournment of Regular Meeting 18-03-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR TOWN COUNCIL MEETING ADJOURN AT 6:51 P.M.**

**CARRIED**

**Approved by Council Motion 20-03-20, March 27, 2020  
As recorded by Amanda Brown, Assistant, Office of the CAO**