



GRANTS TO ORGANIZATIONS CAPITAL FUNDING APPLICATION FORM

Supporting volunteer, community-based organizations is often fundamental to maintaining our quality of life. The one-time special funding (capital) requests provision within the Grants to Organizations Policy is intended to provide organizations with an avenue to periodically request additional funds to support capital campaigns and projects. Operating expenses and special events and initiatives will not be considered as eligible expenses. Only one application per organization may be submitted per year. Only one application per organization may be approved every eight years.

Please note that changes to the *Grants to Organizations Policy* have been in effect since March 22nd, 2016. You can find the revised policy at wolfville.ca.

Please complete the attached form and forward to:

Department of Community Development
Town of Wolfville
200 Dykeland Street
Wolfville, Nova Scotia
B4P 1A2

Phone: (902) 542 8842
Fax: (902) 542 5066
Email: cfuller@wolfville.ca

1) ORGANIZATION INFORMATION

Name of Organization: _____
Contact Person: _____
Mailing Address/PO Box: _____
City: _____ Postal Code: _____
E-mail Address: _____
Telephone: (Work) _____ (Home) _____

Is your organization a registered charity? Yes No

If yes, what is your CRA Charitable Status Registration Number: _____

Is your organization a registered non-profit organization? Yes No

If yes, please provide a Joint Stocks Registration Number: _____

2) APPLICATION INFORMATION

Please provide a detailed purpose and description of the request:

How does the request align with Council's Strategic Plan?

What is the target demographic that this request would serve?

What would the tangible benefit(s) be to the community?

3) APPLICATION CHECKLIST

- Completed application form.
- Detailed budget including all anticipated revenue sources.
- Timeline of project.
- Previous year's financial statements.
- Confirmation of partner funding (if applicable).

4) EVALUATION PRINCIPLES

Please detail below how your program or event will meet the principles listed on Page 4 of this application.

5) FUNDING REQUEST

Total funding requested of the Town: \$ _____ .00
Total capital costs of project: \$ _____ .00
Total project cost: \$ _____ .00

6) GRANT APPROVAL

Grant funding is subject to Council's approval of the Community Partnership Program and as a result the Town of Wolfville may not be able to provide the total amount requested in a given year. If there are changes to the Community Development Program, applicants will be notified.

7) CERTIFICATION

I certify that, to the best of my knowledge, the information provided in this application is accurate and complete and is endorsed by the organization which I represent.

Name _____ Title _____

Signature _____ Date _____

Appendix D of the Grants to Organizations Policy (710-003)

ONE-TIME SPECIAL FUNDING REQUESTS EVALUATION CHECKLIST (CAPITAL)

Applicant Name: _____

<p>1. Program/Service Obligation Core – service resulting from the capital campaign is something the Town would otherwise provide Important – service resulting from the capital campaign is something the Town might otherwise provide Discretionary – service resulting from the capital campaign is something the Town does not normally provide No Mandate – not enabled by legislation, is not within the Town’s area of responsibility</p>	<p>H M L N</p>
<p>2. Council Strategic Plan Vital – fundamental to Council’s Strategic Plan Notable – solid fit within Council’s Strategic Plan Non-Critical – some relevance to Council’s Strategic Plan, not strategic Provide Specific Linkages to Council’s Strategic Plan:</p>	<p>H M L</p>
<p>3. Public Need/Benefit Community at Large – general need/benefit, broad-based Multiple Interests – some need/benefit, a number of areas/communities Vested Interest –special interest group(s), localized</p>	<p>H M L</p>
<p>4. Human Development and Inclusion – Volunteer and Participant High – equality of access and opportunity (demographic, geographic) Moderate – range of demographic groups and/or development potential Low – limited opportunity, access or development potential</p>	<p>H M L</p>
<p>5. Quality of Life for the Community Livable Community – important to livable/sustainable community Community Image – enhances image or public perception Community Pride – instills pride, sense of community</p>	<p>H M L</p>
<p>6. Alternate Providers Limited – no other potential providers Some – some potential alternate providers Many – many potential or existing alternate providers</p>	<p>H M L</p>
<p>7. Financial Need High – financial statements and/or budget demonstrate significant need Low – financial statements and/or budget demonstrate limited need</p>	<p>H L</p>
<p>8. Economic Impact to the Town High – there is a strong and demonstrated direct economic impact to the Town Moderate – there is a demonstrated indirect economic impact to the Town Low – there is minimal or no demonstrated economic impact to the Town</p>	<p>H M L</p>
<p>9 Environmental Sustainability High – Clearly aligns with GHG reduction, sound climate change principles and/or sustainable building practices Low – Does not align with GHG reduction, sound climate change principles or sustainability practices</p>	<p>H L</p>
<p>MOU Required? Yes/No. Provide details.</p>	