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## 1. Improving Quality of Life for All

- Staff have completed data collection for the Town Greenhouse Gas Inventory. All data is with our consultants, the Sustainable Solutions Group, who will be developing a comprehensive GHG emissions model for the Town as part of the Transition 2050 program. Staff are finalizing an agreement with SSG to provide services beyond the scope of the program, including spatial and financial modelling;
- Staff are working on a pilot PACE program for the Town of Wolfville. A project charter and PACE bylaw are being developed. The pilot phase of the program will be aimed at encouraging homes located near the Town's well heads to electrify their heating systems in line with recommendations from the Source Water Protection Plan;
- Staff have been preparing for the development of a Forest Management Strategy in 2020, attending the Atlantic Urban Forest Conference in Halifax, having an Acadia student conduct some background research and securing another student to pilot a tree inventory program early in 2020 as part of a 4th year work placement program;
- Registration for the Memory Café scheduled for January 21<sup>st</sup> is full and a waiting list is being developed. Staff have created this program with professional partners to support and provide opportunities for those living with memory challenges and their caregivers;
- Staff will be offering a March break environmental leadership camp based on the principles of valuing and embracing outdoor play following the success of similar camps last summer. Information about the camps will be available soon;
- The Town will once again be offering a series of afterschool outdoor activities for girls - starting in late January and running for 8 weeks (a program similar to last year's Snow Divas). This is a grant funded program;
- Staff are busy planning a Town, family friendly event for Heritage day this February;
- The Town is accepting applications for the Community Partnership grant program up until February 1<sup>st</sup>, 2020. Information can be found on the Town website here: <https://www.wolfville.ca/community-partnership-program.html>;

## 2. Maximizing Our Infrastructure Investments

- Staff are finalizing an agreement with the Alternative Resource Energy Authority and their installation agent Thermodynamics Ltd. to install the Solar PV system on the roof of the Public Works building;
- Staff are developing a parking study for institutional (Acadia) and private parking facilities in Wolfville, based on the Town's parking count program. The study will be conducted early in 2020 by an Acadia community development study as part of a 4th year work placement program;



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- The Draft 3 Planning documents received a recommendation to Council from the Planning Advisory Committee on October 24, 2019. A report compiling all feedback received on the Draft 3 documents went to a Special Committee of the Whole meeting November 26, 2019. Council has directed Staff to complete the documents and communications materials for consideration of First Reading (mid January);
  - Elm Ave Decorative Lights – staff met with the contractor and NS Power to review the scope of work and NS Power requirements. Work will start in January 2020 - weather dependent;
  - University Avenue Pedestrian Crossing signals – Installation of the civil work (storm, curb and asphalt) is complete, with installation of the RRFB (rectangular rapid flash beacons) scheduled for this month - weather dependent;
  - Crosswalk safety – reflective tape has been added to most crosswalk signposts throughout town. A preliminary survey of crosswalks to determine signage, accessibility, paint required, has been completed and will be used going forward to plan upgrades;
  - A contract to clean the water reservoir has been awarded to Huntley's Sub Aqua Construction and work is scheduled to be completed by the end of March 2020;
  - A cross connection and backflow prevention program for the water system has been drafted and submitted to Department of Environment;
  - A Quality Assurance/Quality Control Program for the water treatment plant has been drafted and submitted to Department of Environment;
  - Staff are collaborating on an RFP for flood risk mitigation planning, an RFP has been advertised and submissions are to be in by January 16th and the plan completed by the end of March 2020;
  - Staff are continuing repairs and improvements at the East End Gateway site near the Harvest Moon Trail access point. Improvements to the underground infrastructure, the trail and trailhead, and the creation of additional parking is taking place;
  - After a successful presentation to Council in December the development of construction drawings for the new Visitor Information and Welcome Centre continues with a tender to follow;

### 3. Leveraging our Economic Opportunities

- Staff are working with a group of students from Acadia's F C Manning School of Business to survey members of the Wolfville business community about the barriers and opportunities for businesses responding to climate change;



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#### **4. Operational Updates**

- Staff continue to work with Developers on Development Proposals (as-of-right through Development and Building Permits and the Development Agreement process to Council);
- Staff continue focusing on Fire Inspections with training and capacity building to better action the Municipal System of Fire Inspections requirements;
- The Taxi Bylaw has been overhauled to include other vehicles for hire, transportation options that are forecasted for the future and should also be ready for Committee of the Whole and Council in early 2020;
- Staff continue to work on the new Budget for fiscal year 2020/21;
- Third quarter water bills will be mailed early in January; meter reads were completed before the Holidays;
- An RFP for External Audit Services for the Town has been issued and closes on January 10th with a recommendation to Council in January or February;
- Insurance services for the Town will go out to tender in January with recommendation to February Council;
- IT department is reviewing how staff use various software and how corporately we can improve processes;
- Seasonal staff worked extra weeks at the end of 2019 in Reservoir Park to begin the mammoth job of clearing debris; there has been very positive feedback from park users;