



ATTENDING

- Councillor, Oonagh Proudfoot, Chair
- Beverly Boyd, Vice-Chair
- George Lohnes
- David MacKinnon (Arrived at 4:54)
- Mark Bishop
- Alice Cohen (Arrived at 4:10)
- Councillor Wendy Elliott
- Deputy Mayor, Isabel Madeira-Voss,
- Mayor Wendy Donovan, (Arrived at 4:11)
- Recording Secretary, Amanda Brown

ALSO ATTENDING

- Director of Planning & Development, Devin Lake
- Climate and Mitigation Coordinator, Lindsay Slade, Recording Secretary

CALL TO ORDER

Councillor, Oonagh Proudfoot, Chair, called the meeting to order at 4:01 p.m.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED	CARRIED
2. Approval of Minutes	IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE PLANNING ADVISORY COMMITTEE MEETING OF NOVEMBER 18, 2021, BE APPROVED AS CIRCULATED.	CARRIED
3. Public Input / Question Period	<ul style="list-style-type: none">• No Public Input.	

Agenda Item

Discussion and Decisions

4. Old Business:

a. Committee Policy

- Director Lake provided an overview of the Committee Policy. Review of the Terms and Reference for the Planning Advisory Committee and the responsibilities.
- The Committee is responsible for Planning and Heritage issues as well as policy development. It was noted it Heritage should be a standing item.
- The main change is surrounding membership. The committee is looking at adding a member(s) that have more environmental and heritage knowledge.
- Inquiry surrounding the architectural structure and where it will end.
- It was noted the committee is not looking to decrease in size but look for more specific expertise.

b. Heritage Discussion

- Director Lake provided an overview of what the committees role will be surrounding heritage. The Design Review Committee will be leading more towards a working group at which time the information will be provided to the Planning Advisory Committee as well as Council.
- Involvement of the Committee will surround registered properties within the Town. It was noted there are other properties in the Town that have heritage value and attributes.
- Discussion surrounding the Heritage and Culture Actions and defining the roles of the committees, environment, registration of properties and working with the Wolfville Historical Society.
- Discussion with committee surrounding their perspectives of what Heritage means to them. It was noted heritage is a careful balancing act keeping the past of Wolfville as well as not necessarily living in the past. Protection of the past is an important thing to remember and celebrate and for it to be viewed without always beholding to the point it prevents the Town from moving also towards the future.
- It was noted the Heritage Society does require more support. Its important that heritage is visualized better when moving forward with the current process to preserve it better.
- History isn't just about the past but the decisions the committee makes today with their actions to continue to create history. It is important there is a clear understanding of community engagement to help build the quality of life everyone enjoys and not lose perspective of the moving forward.
- Heritage should not just be about colonial heritage. There is a deep rich history beyond just that and explanation of what makes Wolfville should be factored in and celebrating all the history in the Town.

Agenda Item

Discussion and Decisions

- It was noted that the systematic cross pollination of the heritage and the environmental conversations could be beneficial.
- c. Regional Housing Situation**
- A brief update from the Emergency Housing Group findings was provided to the Committee.
 - There is a shift, and they are seeing an increase in homelessness, and it was noted frontline staff are seeing an uptake in women and families more so than previously.
 - Review of the following organizations and what they are currently doing to assist in the housing crisis; The Portal, Chrysalis House, Project Hope, Open Arms and Valley Roots Housing Association to locate housing throughout the valley and assist people into obtaining housing.
 - Review of the Town’s role; work being completed surrounding single room occupancies, short term rentals, licensing identifying vacant town-owned land, educating community, staff, and Council.
 - Review of the Regional Housing Situation – Kings County passed 8 motions relating to housing in January. Looking for surplus land, promote awareness among developers for affordable housing as well as making amendments to their MPS.
 - Discussion surrounding a disconnect of where current reality is and where the province is projecting, they would like to be in 2060 at double the population and currently we are unable to house the existing population.
- d. Permit Updates**
- Review of the Permit Application data and the new GIS tools that are starting to roll out. More information will be provided as the program develops.
 - There will be more summaries provided to the committee from the Permittable website to be able to compare and track both building and development over the years and the hope is to expand to capture licensing etc.
- e. Project Updates**
- A brief description was provided to the committee surrounding the community engagement the Town has invested in and developed over the last year called “Wolfville Blooms”.
 - Information was placed on the so community members can obtain information if they require it and the information provides facts surrounding projects that are currently taking place in the Town.



Agenda Item

Discussion and Decisions

- A report will be provided surrounding Planning Strategy and how the committee will play a role.
- Wolfville Blooms is not meant to replace in person communication only to provide concise information.
- Active Transportation and the standing of it – it was noted staff is currently working on further drawings. Specific questions surrounding Highland Avenue and the trees. It was noted they are currently trying to minimize the removal of trees in the area. No tender has been issued and no drawings have been approved or submitted and it will be a discussion with Council once the information is obtained.
- Business Licensing discussion surrounding residential property rentals as well as traditional businesses and the ability to be able to track and place on the website, so the Town has the ability to keep up with who is located in the Town.

5. Round Table

- Comment surrounding the site approval process and the Committee is not as engaged in the review work with the new MPS as much as previously when they were development agreements.
- Question surrounding if meetings will continue to be hybrid for individuals who are away and if this could be addressed? It was advised there will be information provided regarding both Council and Committee meetings later through a report/policy that will be provided for review after the State of Emergency and is currently being worked on.

6. Next Meeting

March 10, 2022 – 4:00 p.m.

7. Adjournment

IT WAS REGULARLY MOVED AND SECONDED THAT THE PLANNING ADVISORY COMMITTEE MEETING BE ADJOURNED AT 5:24p.m.

CARRIED

**Approved at the March 10, 2022, Planning Advisory Committee Meeting.
As recorded by Amanda Brown, Recording Secretary.**