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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Wendy Elliott
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

**ALSO ATTENDING**

- Director of Finance Mike MacLean
- Director of Parks & Recreation, Kelton Thomason
- Director of Engineering & Public Works, Tim Bouter
- Communications & Special Projects Coordinator Barb Shaw
- Interested members of the public
- Chad Schrader, Deputy Chief Wolfville Fire Dept. (joined at
- Doug Ross, Fire Captain Wolfville Fire Dept.

**REGRETS**

- Councillor Oonagh Proudfoot

**CALL TO ORDER**

Chair, Mayor Donovan called the [Town Council Meeting](#) to order at 6:30 pm

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>12-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
<b>2. Adjournment of Regular Meeting to In Camera</b>	<b>13-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MEETING ADJOURN TO INCAMERA AT 6:31PM.</b>
<b>3. Regular Meeting Resumed</b>	<ul style="list-style-type: none"><li>• <b>Regular meeting of Council resumed at 7:01PM</b></li></ul>

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**Agenda Item**

**Discussion and Decisions**

**4. Approval of Minutes**

**14-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF TOWN COUNCIL MEETING OF FEBRUARY 15, 2022, BE APPROVED AS CIRCULATED**

**CARRIED**

**15-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF INCAMERA TOWN COUNCIL MEETING OF FEBRUARY 15, 2022, BE APPROVED AS CIRCULATED**

**CARRIED**

**16-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF JOINT COUNCIL MEETING WITH COUNTY OF KINGS OF FEBRUARY 22, 2022, BE APPROVED AS CIRCULATED**

**CARRIED**

**17-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF INCAMERA JOINT COUNCIL MEETING WITH COUNTY OF KINGS OF FEBRUARY 22, 2022, BE APPROVED AS CIRCULATED**

**CARRIED**

**5. Comments from the Mayor**

- Mayor Donovan attended White Rock Community Centre. MP Kody Blois there with \$1000 cheque for Wolfville Legion who have been meeting there during the time while their building is under construction. Also \$77k went to Town of Wolfville for various accessibility initiatives.
- Members of Council have taken part in some of the gatherings in Clock Park in support of Ukraine. Wolfville area Inter Church Council had a candlelight vigil. Acadia staff and community members put together a couple of vigils to walk down to the Post Office to join the souls who for 20+ years gather for peace on Saturdays. A number of our residents between 5pm and 6pm every night and

**Agenda Item**

**Discussion and Decisions**

Sunday morning are standing at Clock Park and would welcome anyone who wants to join them.

- Thanks to Pat Stewart who is a former staff member with the Town making Ukraine flags.
- Councillor MacKay advised the following:  
“I acknowledge that the Town of Wolfville stands united with the people of Ukraine; their courage and determination are an inspiration to us all. We unequivocally condemn this unprovoked and illegal invasion. Democracy and freedom are under attack, and it is our hope that the whole world will stand up to Russia and say no.”

**18-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE TOWN OF WOLFVILLE EXPRESS ITS UNWAVERING SUPPORT FOR UKRAINE’S PEOPLE, SOVEREIGNTY AND TERRITORIAL INTEGRITY AND THAT THE TOWN CONDEMN RUSSIA’S WHOLLY UNPROVOKED AND WANTON INVASION OF UKRAINE AND CALLS ON RUSSIA TO CEASE AND WITHDRAW ALL MILITARY OPERATIONS WITHIN UKRAINE IMMEDIATELY.**

**CARRIED**

**6. Public  
Input/Question  
Period**

- Loretta Buchanan asked when the Town would hold a public consultation session to discuss the possible relocation of Wolfville Fire Dept and amalgamation with Greenwich Fire Dept.
- Would like to know if all Councillors had read the 62-page report released by Emergency Management and Training Incorporated and if they agree information is missing with regard to stats growth in the area and how that growth affects residents with regard to health care provider challenges.
- Concern insufficient fire protection.
- Wants options of site location and detailed costs of potential new Fire Dept. so ratepayers could find out how those costs would affect them.
- Loretta was invited by Mayor Donovan to continue to watch the meeting where some of her questions may be answered and to send a copy of her questions to Council.
- Director MacLean advised the \$4m estimated dollar value that was included in the report referred to by the member of the public was the cost of the Hantsport Fire building.

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Agenda Item	Discussion and Decisions
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**7. Motions/Recommendations from Committee of the Whole meetings of March 1 and Special Committee of the Whole Meeting of March 9, 2022**

**a. RFD 015-2022:  
2022-23  
Budget and  
Operations  
Plan**

Director MacLean shared some of the changes incorporated in Version 4 of the budget.

**19-03-22 It was regularly moved and seconded that Council approve the 2022/23 Town Operations Plan and related Operating Budget, Ten Year Capital Investment Plan, and the Water Utility Three Year Operating and Capital Budget, including the following details:**

- **Town Operating Budget with revenue & expenditures in the amount of \$11,991,500;**
  - **Residential Tax Rate of \$1.4575 per hundred dollars of assessment applied to taxable residential and resource assessments;**
  - **Commercial Tax Rate of \$3.575 per hundred dollars of assessment applied to taxable commercial assessments;**
  - **Taxes to be billed by way of Interim Tax Bill (issued in April, due May 31, 2022) and Final Tax Bill (issued in August, due the September 30, 2022);**
  - **Interest on overdue amounts to be charged at a rate of 1.00% per month;**
- **Town Capital Budget with Year 1 totaling \$5,937,00, including capital reserve funding of \$1,017,400 operating reserve funding of \$510,000, long term debt funding of \$1,425,000, Federal Gas Tax grant funding of \$1,675,000, ACOA grant funding of \$225,000, other grant funding of \$115,000, and other/external grant/contribution funding of \$219,600, and \$750,000 from the Town's Water Utility for its share of street infrastructure projects.**
- **Water Utility Operating Budget with revenues of \$1,164,300, operating expenditures of \$1,023,800 and non-operating expenditures of \$184,500.**
- **Water Utility Capital Budget totaling \$1,145,000 including Depreciation Reserve Funding of \$489,000, Capital from Revenue**

**Agenda Item**

**Discussion and Decisions**

**Funding of \$70,000, Long Term Debt of \$386,000 and Accumulated Surplus funding of \$200,000.**

- **Fire Protection Area Rate (pursuant to Section 80 of the Municipal Government Act) of \$0.052 per hundred dollars of assessment**
- **Business Development Area rate (pursuant to Section 56 of the Municipal Government Act) of \$0.26 per hundred dollars of commercial assessment**
- **Sewer fees**
  - **Sewer usage rate of \$5.07 per 1,000 gallons of water used by customer;**
  - **Flat Rate fee of \$98.00 per quarter;**
  - **Minimum quarterly charge for any metered customer \$25.30;**
  - **Sewer connection fee of \$3,700, if only sewer hook up**
  - **Sewer connection fee of \$1,500 if hook up combined with water**
- **Low Income Property Tax Exemption**
  - **Income threshold to qualify a maximum of \$31,500;**
  - **Maximum exemption of \$780.**
- **Grants to Organizations under General Government/Community Development (not part of Strategic & Community Partnership Policy)**
  - **Acadia Scholar Bursaries \$11,000**
  - **Acadia University**
    - **MOU main grant allotment \$35,000**
    - **MOU Events hosting contribution \$10,000**
  - **Annapolis Valley Chamber of Commerce**
    - **Tourism grant contribution \$4,000**
    - **Doctor recruitment grant contribution \$5,000**
  - **Devour**
    - **2nd Installment of one-time capital grant \$50,000**

**CARRIED**



**Agenda Item**

**Discussion and Decisions**

**b. RFD 011-2022: Crosswalk Policy**

**20-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE ATTACHED POLICY 320-008, CROSSWALK EVALUATION POLICY.**

**CARRIED**

**c. RFD 016-2022: Pre-Approval Spring Debenture Issue**

**21-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:**

Crosswalk/street lighting	<b>\$70,000</b>	10 year amortization
Water Utility – transmission line	<b><u>\$230,000</u></b>	20 year amortization
<b>TOTAL BORROWING</b>	<b><u>\$300,000</u></b>	

**Maximum average interest rate set at 5.5%**

**CARRIED**

**8. New Business**

**a. RFD 017-2022: ICIP (Investing in Canada Infrastructure Program) Application: Green-Environmental Quality Stream**

- Province announced on February 1<sup>st</sup> that they would be accepting nominations under Green Environmental Stream of the ICIP program.
- Fed 40%, Province contributes 1/3 funding which leaves 26.7% for the municipal unit.
- Tight window Feb 4 and April 1 – must be accompanied by Council motion in support of the project.
- Staff have identified Phase II of the Wastewater Treatment plant upgrade as a top priority, and it is an excellent fit for this funding.

**22-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE PHASE II WOLFVILLE WASTEWATER TREATMENT PLANT UPGRADE APPLICATION FOR EXTERNAL FUNDING THROUGH THE ICIP GREEN – ENVIRONMENTAL QUALITY STREAM.**

**CARRIED**

**b. RFD 019-2022: Wolfville and Greenwich**

- Chad Schrader, Deputy Chief and Doug Ross, Fire Captain of Wolfville Fire Dept presented on recent events, the effects it has had on their department and the path forward.

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**Agenda Item**

**Discussion and Decisions**

**Fire Services  
Path Forward**

- Lots of misinformation out there and felt this was a better forum to clear that up than social media.

**23-03-22 IT WAS REGULARLY MOVED AND SECONDED**

1. THAT COUNCIL HEREBY RESCINDS MOTION 22-02-22 “THAT COUNCIL AUTHORIZE THE MAYOR AND CAO TO EXECUTE A FIRE SERVICES AGREEMENT WITH THE COUNTY OF KINGS AND THE FIRE PROTECTION COMMISSIONERS FOR THE DISTRICT OF GREENWICH FOR THE PROVISION OF FIRE SERVICES IN THE GREENWICH AND WOLFVILLE FIRE DISTRICTS WITH SUCH FIRE SERVICE BEING PROVIDED BY THE TOWN OF WOLFVILLE”,
2. THAT THE TOWN WORK WITH THE COUNTY OF KINGS AND THE GREENWICH FIRE COMMISSIONERS TO NEGOTIATE A NEW FIRE SERVICES AGREEMENT TO BE COMPLETED BY NO LATER THAN MAY 31, 2022,
3. THAT IN CONJUNCTION WITH NEGOTIATING A NEW FIRE SERVICES AGREEMENT, THE TOWN CONTINUE TO WORK WITH THE COUNTY OF KINGS AND THE GREENWICH FIRE COMMISSIONERS ON THE COMMON INTEREST IN COOPERATIVE FUNDING AND SITING OF A NEW WOLFVILLE FIRE STATION AND ITS CONSTRUCTION, INCLUDING PREPARING AND COMMENCING PUBLIC INFORMATION SESSIONS FOR THE RESIDENTS OF THE WOLFVILLE AND AREA FIRE DISTRICT ON SITING, CONSTRUCTION, SAFETY AND AMENITIES TO BE CONTAINED WITHIN THE NEW STATION,
4. THAT COUNCIL REQUESTS THAT KEY PRINCIPLES OF THE SUBSEQUENT FIRE SERVICES AGREEMENT AND PROCESSES THAT SUPPORT THIS INITIATIVE MOVING FORWARD INCLUDE PROFESSIONALISM, TRANSPARENCY, POSITIVE ENGAGEMENT, AND COLLABORATION. IT IS FURTHER REQUESTED THAT ALL PARTIES WORK WITH THEIR RESPECTIVE STAKEHOLDERS TO DISCOURAGE DISPARAGING COMMENTS



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**Agenda Item**

**Discussion and Decisions**

**BETWEEN OR ABOUT ANY OTHER PARTY OR STAKEHOLDER  
INCLUDING THE WOLFVILLE VOLUNTEER FIRE DEPARTMENT.**

**CARRIED**

**9. Public  
Correspondence**

- Correspondence was received from the public as noted in the agenda.

**10. Adjournment of  
Regular Meeting**

**24-03-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE  
MEETING ADJOURN AT 8:38PM.**

**CARRIED**

**Approved by Council Motion 15-04-22, April 19, 2022**

**As recorded by Laura Morrison, Executive Assistant/Town Clerk, Office of the CAO**