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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Mike Butler
- Councillor Oonagh Proudfoot
- Councillor Jodi MacKay
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

**ALSO ATTENDING**

- Director of Financial Services, Mike MacLean
- Director Planning & Development Devin Lake,
- Director of Parks and Recreation, Kelton Thomason,
- Special Projects & Communications Coordinator, Barb Shaw

**CALL TO ORDER**

Chair, Mayor Donovan, called the meeting to order at 9am.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>	
<b>1. Approval of Agenda</b>	<b>01-04-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</b>	<b>CARRIED</b>
<b>2. Approval of COW Minutes March 1, 2022</b>	<b>02-04-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 1, 2022, BE APPROVED AS AMENDED.</b>	<b>CARRIED</b>
<b>3. Approval of COW In Camera Minutes March 1, 2022</b>	<b>03-04-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 1, 2022, BE APPROVED AS CIRCULATED</b>	<b>CARRIED</b>
<b>4. Approval of COW Minutes March 9, 2022</b>	<b>04-04-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 9, 2022, BE APPROVED AS CIRCULATED</b>	<b>CARRIED</b>



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Agenda Item	Discussion and Decisions
5. <b>Approval of COW In Camera Minutes March 9, 2022</b>	<b>05-04-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MARCH 9, 2022, BE APPROVED AS CIRCULATED</b>
	<b>CARRIED</b>
6. <b>Presentations</b>	<ul style="list-style-type: none"><li>• Breanna Hall, Physician Community Navigator, Annapolis Valley Chamber of Commerce</li></ul>
7. <b>Public Input / Question Period</b>	<ul style="list-style-type: none"><li>• Richard Schaffner commented on Site Appeal for 568 Main St. He is concerned that land use bylaw is not rigorous enough. Believes the changes made in 2020 leaves neighbours in the dark about is going on and would like a review of the Site Plan Approval process.</li><li>• Planning Advisory Committee on April 14 at 4pm will include debrief and discussion on the site appeal.</li><li>• Mayor advised he attend PAC and take part in public input session.</li></ul>
<b>8. Committee Reports (Internal)</b>	
a) Accessibility Advisory Committee	<ul style="list-style-type: none"><li>• Nothing further to add.</li></ul>
b) Source Water Protection Advisory Committee	<ul style="list-style-type: none"><li>• Mayor Donovan advised it was a good meeting and for Council to check the PowerPoint presentation that was circulated by Director Bouter.</li></ul>
<b>9. CAO REPORT</b>	<ul style="list-style-type: none"><li>• Tendering thanks to Director of PW and his team to get out ahead.</li><li>• Highland came in under budget. Gary Parker Excavating awarded the contract.</li><li>• CFL press release is what we know so far. There is a steering committee and as more information known it will be shared. Kings Transit looking to support. RCMP starting on Operations Plan and Traffic Authority heavily involved.</li><li>• Compliance Officers out on weekends/evenings, quite a few traffic infractions.</li><li>• Planning Dept – Single Room Occupancy/Short Term Rentals/Business licensing is priority for Council and being worked on. More information to come. Mayor Donovan advised 80% of the emails received by Council are concerned with landlords and tenants and confirmed this is a priority for Council. Any members of Council who are not a member of PAC and would like to, can submit their</li></ul>



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**Agenda Item**

**Discussion and Decisions**

comments and feedback from the Site Plan Appeal meeting to Chair of PAC - Cllr Proudfoot and Director Lake.

- Sidewalk Patios: last year in fees policy motion highlight sidewalk patio fees continue to be waived in support of businesses during the pandemic. Council does not wish to reinstate that this year.
- Pooch Party presentation

**10. Staff Reports for Discussion**

- a. **RFD 024-2022  
Parks and Open  
Space Master  
Plan**

**06-04-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision:**

**THAT COUNCIL AUTHORIZES STAFF TO DEVELOP A PARKS AND OPEN SPACE MASTER PLAN AT A COST NOT TO EXCEED \$100,000, USING OPERATING RESERVES IF REQUIRED AND THAT A TERMS OF REFERENCE BE DEVELOPED AND APPROVED BY COUNCIL PRIOR TO ISSUING A REQUEST FOR PROPOSAL.**

**CARRIED**

**Break at 10:40**

- b. **RFD 009-2022  
Virtual Meeting  
Policy**

After discussion, there were some points raised requiring further clarification, therefore this will come back to Committee of Whole in May.

- c. **RFD 025-2022  
Repeal of COVID-  
19 Safe  
Workplace Policy**

**07-04-22 It was regularly moved and seconded That Committee of the Whole forward the following motion to Council for decision:**

**THAT COUNCIL APPROVE THE REPEAL OF POLICY 130-28 COVID-19 WORKPLACE SAFETY POLICY.**

**CARRIED**



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**Agenda Item**

**d. RFD 022-2022  
Valley Waste  
Budget**

**Discussion and Decisions**

**08-04-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision:**

**THAT COUNCIL APPROVE THE VALLEY WASTE RESOURCE MANAGEMENT 2022/23 OPERATING AND CAPITAL BUDGETS**

**CARRIED**

**e. RFD 021-2022  
KTA Budget**

**09-04-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision:**

**THAT COUNCIL APPROVE THE KINGS TRANSIT AUTHORITY'S 2022/23 OPERATING AND CAPITAL BUDGETS.**

**CARRIED**

**LUNCH 12-1pm**

**f. RFD 026-2022  
Library and Town  
Hall Siting and  
Next Steps**

- Fathom Studios presented on the Library and Town Hall relocation project.
- Summary provided of past sessions and a more detailed site analysis including the pros and cons of the identified locations.
- Discussion around cost comparisons on a variety of issues including Global Climate Mitigation concerns.
- More information required by Council including more quantitative information around costs for each of the sites.
- Would like to take as much information as possible on both sites being considered, back to the public for user input.
- Would like to see the scoring matrix on the qualitative pros and cons and how the priority scoring was reached. Information should include traffic studies with some input from Traffic Authority, development costs, demolition costs, timelines considering what other developments are scheduled to happen in the town at the same time. How it will affect other services that use the Main St route such as the Wine Bus.

Next Steps: Consultants will bring back following information to Council before public engagement:

- Traffic impacts at both sites
- Development Costs at both sites

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**Agenda Item**

**Discussion and Decisions**

- Demolition and parking at both sites, considering flood mitigation and acquiring new parking.

Aim for June Committee of the Whole.

**11. Committee Reports (External)**

a. Valley Waste Resource Management

- Nothing further to add

b. Kings Transit Authority

- Nothing further to add

c. Kings Point to Point

- Nothing further to add

d. Valley Community Fibre Network

- No meeting.

e. Annapolis Valley Trails Coalition

- Nothing further to add

f. Wolfville Business Development Corporation

- New Coordinator hire – some promising applicants
- Trying to upgrade meeting room with better AV equipment.
- AGM in June and looking to fill some vacancies on the board.

g. Diversity Kings

- Nothing further to add

**12. Request for Agenda Item: The Big Crunch**

- Councillor MacKay brought forward this Federal initiative to look at food insecurity in our schools.
- Staff support this initiative as it ties in with our Community Wellness Strategic Plan.
- Would like Rec staff to connect and find out what the commitment is.
- Parks & Rec team can find out what is involved and bring back a report in May.
- University of School & Nutrition may be of assistance.
- Staff will come back with their comments.

**13. Public Input / Question Period**

- None



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**Agenda Item**

**Discussion and Decisions**

**11. Regular Meeting  
Adjourned**

**10-04-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE  
OF THE WHOLE MEETING ADJOURN AT 3:16pm.**

**CARRIED**

**Approved by Committee of the Whole, May 3, 2022  
As recorded by Laura Morrison, EA/Town Clerk, Office of the CAO.**