



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Mike Butler
- Councillor Jodi MacKay
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Director, Engineering & Public Works Tim Bouter
- Special Projects & Communications Coordinator, Barb Shaw
- Interested members of the public

REGRETS

- Councillor Oonagh Proudfoot

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:30am.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-06-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.	CARRIED
2. a. Approval of COW Minutes May 3, 2022	02-06-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 3, 2022, BE APPROVED AS AMENDED.	CARRIED
b. Approval of COW In Camera Minutes May 3, 2022	03-06-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 3, 2022, BE APPROVED AS CIRCULATED	CARRIED

Agenda Item

Discussion and Decisions

3. Presentations

- Summer Camp Update: Nick Zamora, Manager, Community Development and Ruth Hall, Summer Camp Leader provided an update on the summer camps being offered by the Town this summer.

**4. Public Input /
Question Period**

- No public input.

5. Committee Reports (Internal)

a) Audit
Committee

- Nothing to add

b) Planning
Advisory
Committee

- Nothing to add

c) Policing
Review
Committee

- Nothing to add

d) Town &
Gown
Committee

- Nothing to add

6. CAO REPORT

- Website going live aiming for end of June, staff training this week.
- Community Consultation taking place with regard to Policing Review and Town & Gown related to the MOU, will be lots of opportunity for community to get involved.
- Best wishes to Director Bouter as he moves on. Thanks to Manager Alex for assisting through this transitional process.
- Horton School Grads Parade June 23 at 6:30pm through the Town.
- Splash Pad opening on June 17 - 11am to 6pm.
- Destination Acadia new hire Tanya Coleburn, working on CFL file and taking over room rentals through off-season. Working with Town proactively on events.
- CFL Game – month away, lots of questions, will be a presentation at July COW. Staff will be on site that day to assist with any queries that may arise from the visitors and community.



Agenda Item Discussion and Decisions

7. Staff Reports for Discussion

**a. Info Report:
Financial
Update**

- Director MacLean presented this report to share with Council current status on a number of issues, there are no specific decisions required at this point.
- Operating Funds: Fuel costs have increased; Town’s budget is around \$50k to \$60k. Could end up being approx. \$20k to \$30k over budget.
- Insurance has increased 25%, was budgeted at 20%.
- Total costs estimated to be around \$104k, could be offsets.
- Capital Project Costs impacted by supply chain challenges.
- Public Works building: water damage not covered by insurance. Considering variety of options including renting space for staff and taking the proposed Town Hall/library new build/renovations into consideration. More information will come back to Council when available.
- Reserves: Differences in operational and capital. Comfortable number is around 20% of budget for operational reserves. Capital reserves ideally drop to zero before it builds back up over the 10-year plan.

**b. RFD 029-2022
Landmark East
Capital Grant
(v2)**

- Director Thomason brought forward request for Council.
- Council recognizes the unique services Landmark East provides but would like to see an MOU before being comfortable with this level of support.

04-06-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision:

THAT COUNCIL APPROVE A ONE-TIME CAPITAL GRANT IN THE AMOUNT OF \$50,000 FOR LANDMARK EAST’S “BUILDING ON SUCCESS” CAPITAL CAMPAIGN AND MAKE THE GRANT PAYABLE ON THE APPROVAL AND ISSUANCE OF THE PROJECT’S DEVELOPMENT PERMIT.

DEFEATED

05-06-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision:



Agenda Item	Discussion and Decisions
	THAT COUNCIL DIRECT STAFF TO CONTINUE CONVERSATIONS WITH LANDMARK EAST AND BUILD AN MOU WITH THE ASK FOR THE CAPITAL CAMPAIGN CONTRIBUTION.
	CARRIED
c. RFD 028-2022 Site Plan Process	06-06-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision: THAT COUNCIL DIRECT STAFF TO OPERATIONALIZE THE ADMINISTRATIVE SITE PLAN PROCESS CHANGES AS OUTLINED IN REPORT RFD 028-2022.
	CARRIED
d. RFD 037-2022 VWRM – Debt Guarantees '22/23 Capital Program	07-06-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision: THAT COUNCIL GUARANTEES A SHARE OF THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY’S TBR CAPITAL FY 2022-23 (IN THE AMOUNT OF \$2,105,100), WITH WOLFVILLE’S SHARE BEING 8.85% OR \$186,301 AS PER ATTACHED PARTNER GUARANTEE RESOLUTION FORM.
	CARRIED
e. RFD 036-2022 AT Network ICIP Grant	08-06-22 It was regularly moved and seconded that Committee of the Whole forward the following motion to Council for decision: THAT COUNCIL APPROVES APPLYING FOR THE INVESTING IN CANADA INFRASTRUCTURE (ICIP) AND IF THAT IF THE ICIP APPLICATION IS TO BE SUCCESSFUL, THE TOWN OF WOLFVILLE: <ul style="list-style-type: none">• SUPPORTS THE ICIP-CCM APPLICATION AND COMMITS TO THE MUNICIPAL CONTRIBUTIONS FOR THE OUTLINED PROJECTS (26.67%)• FINANCES THE TOTAL PROJECT COSTS UPFRONT (INCLUDING ANY BORROWING REQUIRED AND SUBMITS CLAIMS THROUGHOUT THE YEAR)• COMMITS TO ANY LAND PURCHASES OR EASEMENTS TO IMPLEMENT THE PROJECT (THESE COSTS ARE NOT ELIGIBLE UNDER THE ICIP PROGRAM)
	CARRIED



Agenda Item	Discussion and Decisions
8. Regular Meeting Adjourned to In Camera	09-06-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO INCAMERA AT 11:30AM. CARRIED
9. Regular Meeting Resumes	10-06-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING REGULAR MEETING RESUME AT 12:28pm. CARRIED
10. Verbal Discussion Service Exchange & MGA Review Feedback	<ul style="list-style-type: none">• Preliminary discussion with Council looking for feedback relating to the MGA and Service Exchange review happening through province.• Process started 3 months ago, expected to be 1½ year process.• Led by province.• NSFPM have struck a committee to work through this process and work with province as options identified. CAO Beaudin on this committee.• Expect more conversations throughout the year.• Review of survey questions with feedback from Council
11. Committee Reports (External)	
a. <u>Valley Waste Resource Management</u>	<ul style="list-style-type: none">• Nothing further to add.
b. <u>Kings Transit Authority</u>	<ul style="list-style-type: none">• Student passes now available.
c. <u>Kings Point to Point</u>	<ul style="list-style-type: none">• Nothing further to add.
d. <u>Annapolis Valley Trails Coalition</u>	<ul style="list-style-type: none">• Nothing further to add.
e. <u>Wolfville Business Development Corporation</u>	<ul style="list-style-type: none">• Summer survey• AGM tonight 5pm to 7pm Lion's Hall



Agenda Item	Discussion and Decisions
f. <u>Diversity Kings</u>	<ul style="list-style-type: none">• Nothing further to add

12. Regular Meeting Adjourned **11-06-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 1:48pm.**

Approved by Committee of the Whole Motion 02-07-22, July 5, 2022
As recorded by Laura Morrison, EA/Town Clerk, Office of the CAO.