
ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Wendy Donovan
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director Finance Mike MacLean
- Director Public Works & Parks Kevin Kerr
- Director Planning & Development Devin Lake
- Manager Economic Development Marianne Gates
- Compliance Officer Blair MacMurtery
- Community Planner Jeremy Banks, and
- Interested members of the public

ABSENT WITH REGRETS

- Councillor Carl Oldham
- Councillor Jodi MacKay

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:30 am

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED	CARRIED
2. Approval of Minutes	02-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 5, 2018 BE APPROVED AS CIRCULATED	CARRIED
a. June 5, 2018		
3. Public Input / Question Period	<ul style="list-style-type: none">• There were no questions from the public.	
4. Presentation REMO – Dan Stovel	<ul style="list-style-type: none">• Dan Stovel, of the Regional Emergency Management Operation gave a presentation on the REMO work plan for 2018-2020.	

Agenda Item

Discussion and Decisions

5. Committee Reports (Internal)

- a. **RCMP Advisory Board**
Councillor Oldham
- Joan Boutillier’s resignation was announced by the Chair, Councillor Oldham. This will be the last meeting Joan serves on the Committee.
 - Compliance Officer Blair MacMurtery gave an update about the legalization on Cannabis, noting it likely will not be legal until September.
 - The board discussed options to consider a bylaw that would prohibit all smoking of all substances within public property or just follow provincial legislation.
- b. **Town & Gown Committee**
Councillor Proudfoot
- George Philips was introduced and welcomed to the committee. He is the current ASU President.
 - The CAO provided an update on the Alcohol Strategy Workplan
 - The CAO then provided an update on the Partnership Agreement with the University.
- c. **Planning Advisory Committee**
Deputy Mayor Donovan
- The Woodman’s Land proposal was discussed. The current proposal is for a 74 unit building with parking and accessible, low cost units.
 - Staff informed the Committee that a full draft of the MPS will be coming forward at the July meeting for a high-level review.
- d. **Accessibility Advisory Committee**
Councillor Proudfoot
- The first meeting was held on June 11, 2018. Agneiska Hayes was appointed as chair of the committee and Birgit Ellsner was appointed Vice Chair.
 - Staff presented a draft work plan and timelines for developing the Accessibility Plan and it was approved by the Committee.

6. Staff Reports for Discussion

- a. **RFD 048-2018**
Woodman’s Grove
- 03-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE DRAFT AMENDING DEVELOPMENT AGREEMENT FOR WOODMANS LAND’S AND FORWARD IT TO A PUBLIC HEARING BEFORE SECOND READING AT COUNCIL.**

CARRIED

04-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL CONFIRM THE OAK AVENUE / WICKWIRE LANE PARCEL (PID 55469407) BE DEDICATED AS PARK OR OPEN SPACE WITHIN THE FUTURE MUNICIPAL PLANNING STRATEGY.

CARRIED

Agenda Item

Discussion and Decisions

Town Planner, Jeremy Banks, gave a brief presentation about the proposed Woodman’s Lands development. The Woodman’s Land proposal includes provisions for limited commercial uses on the ground floor of the building, sustainable design features, common spaces, accessibility features and amenities for residents as well as a 1:1 parking plan that would afford one parking stall for each unit. The developer has agreed to maintain 60 of the 74 units as affordable housing for the next 15 years, which means that the rental rates, and rental clients, will be determined as required through a partnership with Housing Nova Scotia.

b. IR: Traffic Light Discussion

05-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DEFFER DESIGNATION OF THE TRAFFIC LIGHT TO THE END OF THE 10 YEAR PLAN.

CARRIED

The project is scheduled for next year (2019) in the 10-year capital improvement plan. The project will maintain the overall level of service of the intersection at an estimated cost of \$200,000 and result in the loss of 12 on street parking spaces.

c. RFD 047-2018 Library Action Plan

06-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THAT COUNCIL ENDORSE THE ATTACHED WOLFVILLE PUBLIC LIBRARY – “PROPOSED PLAN OF ACTION” TO MOVE FORWARD WITH THE PLANNING AND DEVELOPMENT OF AN ENHANCED LIBRARY SPACE IN THE TOWN.

CARRIED

The Annapolis Valley Regional Library (AVRL) has prepared a Move Forward ‘Action Plan’ for discussion with the Town. Staff has met with the AVRL and support moving forward with the approach.

Mayor Cantwell called a 5 minute break at 10:06 am.

The Meeting resumed at 10:14 am.

d. RFD 044-2018 Fire Area Rate

07-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE FIRE PROTECTION AREA RATE AT 5.6 CENTS PER HUNDRED DOLLARS OF ASSESSMENT IN ORDER TO RECOVER

Agenda Item

Discussion and Decisions

ESTIMATED FIRE PROTECTION (HYDRANT) CHARGES OF \$372,467 AND THAT THE AREA RATE BE REFLECTED ON THE FINAL 2018/19 TAX BILLS, SUBJECT TO THE SAME DUE DATES AND ARREARS INTEREST AS ALL OTHER AMOUNTS ON THE TAX BILLS.

CARRIED

The amount of the hydrant service charge determined by the Water Utility is tied to an approved NSUARB formula that takes into account most recent fiscal year financial results. For this reason, the rate is not approved earlier in the year with the full budget, but comes to Council after the draft year end results are prepared.

**e. RFD 046-2018
Landmark East One
Time Capital Grant**

08-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE A ONE-TIME GRANT OF \$50,000 TO LANDMARK EAST FUNDED FROM THE TOWN OPERATING RESERVE FUND.

CARRIED

In January 2017 Landmark East School formally approached the Town for a capital grant contribution toward their planned facility expansion. Since their presentation at the January 2017 Committee of the Whole Meeting (COW), there have been a number of staff reports and additional presentations provided to Town Council. Council identified the amount of \$50,000 for the one-time capital grant during the 2018/19 budget process.

**f. RFD 038-2018
Repeal of the
Protection from
Second Hand Smoke
Bylaw**

09-07-18 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GIVE FIRST READING TO "REPEAL OF BYLAWS AND REGULATIONS CH 101"

CARRIED

The amendments to the *Smoke-free Places Act* of Nova Scotia are strong enough to replace the Town's current Protection from Second Hand Smoke Bylaw and enforcement would be the responsibility of the RCMP and Provincial Inspectors, which on consultation is preferred by the RCMP.

7. CAO Report

- The report was attached as a regular Agenda Package item.

Mayor Cantwell left the meeting at 10:55 AM

Agenda Item

Discussion and Decisions

8. Committee Reports (External)

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| <p>a. Annapolis Valley Trails Coalition (AVTC)
Councillor MacKay</p> | <ul style="list-style-type: none">• The board has established its own financial entity and has hired an Accountant.• Funding was received for Trail Opening celebrations/ceremonies. |
| <p>b. <u>Wolfville Business Development Corporation</u> (WBDC)
Councillor Donovan</p> | <ul style="list-style-type: none">• Financial statements were presented by Grant Thornton• Grant Thornton reappointed as auditor for 2018-2019• Tim Hergett reinstatement as legal counsel for 2018-2019• Election of Officers and Directors at Large – two seats open Lynda MacDonald and Jill Delaney unanimously approved by all members present |
| <p>c. Diversity Kings County (DKC)
Councillor Proudfoot</p> | <ul style="list-style-type: none">• The name of the committee has been officially changed to Diversity Kings Co.• Brittany Mastroianni was hired as the Diversity and Outreach Specialist.• The committee continues to discuss important dates and how milestones can be commemorated. |

9. Adjournment to In-Camera

10-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING AT 10:58 AM UNDER SECTION 22(2)(G) OF THE MUNICIPAL GOVERNMENT ACT - CONTRACTUAL – PARTNERSHIP AGREEMENT WITH ACADIA UNIVERSITY

CARRIED

Mayor Cantwell Returned to the meeting at 10:59 AM

10. Adjournment of In-Camera and regular meeting

11-07-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 11:23 AM

CARRIED

**Approved by Committee of the Whole Motion 02-09-18, September 4, 2018
As recorded by Jean-Luc Prevost, AA Corporate Services**