
ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Wendy Donovan
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Jodi MacKay
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director Finance Mike MacLean
- Director Planning & Development Devin Lake
- Manager Economic Development Marianne Gates
- Community Planner Jeremy Banks, and
- Interested members of the public

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:32 am

Agenda Item

1. Approval of Agenda

Discussion and Decisions

01-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED

- Minutes of the Accessibility Advisory Committee are not attached as they are pending approval.

THE AGENDA WAS APPROVED WITH THE ABOVE NOTED CHANGES

CARRIED

2. Approval of Minutes

a. July 3, 2018

02-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 3, 2018 BE APPROVED AS CIRCULATED

Amendments:

- Page 2 has the wrong Councillor under RCMP and PAC and need to be changed.

THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES

CARRIED

b. In-Camera Meeting,

July 3, 2018

03-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT THAT THE MINUTES OF THE IN-CAMERA MEETING OF JULY 3, 2018 BE APPROVED AS CIRCULATED

CARRIED

Agenda Item

Discussion and Decisions

**3. Presentation: KTA
General Manager**

- Glen Bannon gave a presentation on the KTA Proposed Capital Operating Budgets, and the vision for the future with KTA.

**4. Public Input /
Question Period**

- Audrey Conroy asked about the status of a bus pass for clients of community services. Glen answered that most community services have bus tickets to hand out on a regular basis, but there is no pass projected at this time.

5. Committee Reports (Internal)

**a. RFD 045-2018
Kings REMO**

- Dan Stovel gave a presentation asking for approval for a new emergency shelters policy, which would be held at the Wolfville School.

04-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE KINGS REMO COMFORT CENTRES / EMERGENCY SHELTERS POLICY 230-001.

CARRIED

**b. Heritage Advisory
Committee
RFD-054-2018
Tattingstone Inn**

- Town Planner, Jeremy Banks gave a presentation about the Tattingstone Inn as it plans to build a new front porch which would require a new overhang above the front door, which will be slightly out of line with the building style and period but still upholds the overall ornamental feel.

05-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE PROPOSED SUBSTANTIAL ALTERATIONS TO EXPAND THE ENTRYWAY AND CREATE A PORCH AT 620 MAIN STREET, AS OUTLINED IN ATTACHMENT 1.

CARRIED

**c. Planning Advisory
Committee
RFD 056-2018
Lot PM-1**

- Town Planner, Jeremy Banks gave a presentation of a proposed development agreement for a single-family dwelling unit to be built at Lot PM1.

06-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE ATTACHED DEVELOPMENT AGREEMENT AT LOT PM1 MAIN STREET, TO PUBLIC HEARING.

CARRIED

**Planning Advisory
Committee
RFD 055-2018
8 Elm Avenue**

- Town Planner, Jeremy Banks gave a presentation of the proposed development agreement for 8 Elm Avenue which had previously burned down just a few months ago. The proposed development is considerably similar to the old building with the exception of slight changes to the façade and additional square footage.

Agenda Item

Discussion and Decisions

07-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE ATTACHED DRAFT DEVELOPMENT AGREEMENT AT 8 ELM AVENUE TO PUBLIC HEARING.

CARRIED

**d. Accessibility Advisory Committee
Councillor Proudfoot**

- There was a hands-on exercise conducted at the last meeting to assess the priority areas of the built environment. A similar type of exercise is planned for the whole Community on September 25th at the Wolfville Farmers Market.

Mayor Cantwell called for a 5-minute break at 9:50 AM.

The meeting resumed at 9:58 AM.

5. Staff Reports for Discussion

a. MPS Review and Update

Director of Planning and Development, Devin Lake touched base with Council to hear feedback about the Municipal Planning Strategy and the upcoming PAC meeting where a review will take place.

b. RFD 059-2018

Director of Public Works, Kevin Kerr discussed the past motion from April to install orange flags and yellow crossing signs and suggested that further studies should be done before the investment happens.

08-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ADOPT THE STAFF RECOMMENDATION TO NOT INSTALL ORANGE CROSSWALK FLAGS OR YELLOW-GREEN CROSSWALK SIGNS IN THE TOWN OF WOLFVILLE UNTIL ONGOING TRANSPORTATION ASSOCIATION OF CANADA (TAC) AND HALIFAX REGIONAL MUNICIPALITY (HRM) STUDIES ARE COMPLETED AND THE RESULTS MADE AVAILABLE AND THAT THE FOUR EXISTING CROSSWALK LOCATIONS IDENTIFIED BE REVIEWED TO ENSURE THEY ARE SIGNED AND MARKED APPROPRIATELY, AND STREET LIGHTING IS ADEQUATE. PRIOR TO REPAINTING CROSSWALKS IN THE SPRING, STAFF WILL REVIEW LOCATIONS TO ENSURE THE CROSSWALKS ON MAIN STREET ARE LOCATED AND MARKED APPROPRIATELY.

AND FURTHER; THAT STAFF BRING AN UPDATE ON THE MATTER TO THE REGULAR MEETING OF COMMITTEE OF THE WHOLE IN NOVEMBER 2018

CARRIED

**c. RFD 057-2018
Annual Operating
Line of Credit**

Each year Council approves maximum limits for any potential use of operating lines of credit which was presented to Council by Director of Finance, Mike MacLean.

Agenda Item

Discussion and Decisions

09-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVES THE FOLLOWING LINES OF CREDIT WITH THE BANK OF MONTREAL, EFFECTIVE OCTOBER 1, 2018 TO SEPTEMBER 30, 2019:

- 1. TOWN OPERATING FUND, BANK ACCOUNT
\$400,000 MAXIMUM CREDIT**
- 2. WATER UTILITY OPERATING FUND, BANK ACCOUNT
\$150,000 MAXIMUM CREDIT**
- 3. CORPORATE CREDIT CARDS
\$ 50,000 MAXIMUM CREDIT (ALL CARDS COMBINED)**

CARRIED

6. CAO Report

- The report was attached as a regular Agenda Package item

7. Committee Reports (External)

**a. Valley Waste
Resource
Management
(VWRM)
Councillor Elliott**

Issues around IMSA and budget processes have prevented the Municipal Finance Corporation (MFC) from releasing VWRM's proceeds from the 2018 Spring Debenture. This RFD deals with both the 2018 Spring Debenture and the operating cash flow documentation. VWRM is requesting approval from the participating Councils for loan guarantees that address the capital and operating documentation needed to access funds.

10-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: *WITHOUT PREJUDICE TO THE FUTURE NEGOTIATION OF THE WITHDRAWAL OF ANNAPOLIS COUNTY FROM THE VALLEY WASTE MANAGEMENT AUTHORITY, COUNCIL GUARANTEES THE 2018 VWRM SPRING DEBENTURE, IN THE AMOUNT OF \$586,335, WITH THE WOLFVILLE SHARE BEING 8.26% OR \$48,431, AS OUTLINED IN THE PERCENTAGE COST SHARING TABLE PROVIDED IN THE VWRM CORRESPONDENCE OF AUGUST 22, 2018.*

CARRIED

11-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GUARANTEE THE VWRM OPERATING LINE OF CREDIT WITH CIBC, IN THE AMOUNT OF \$1,000,000, WITH THE WOLFVILLE SHARE BEING 8.26% OR \$82,600, AS OUTLINED IN THE PERCENTAGE COST SHARING TABLE PROVIDED IN THE VWRM CORRESPONDENCE OF AUGUST 22, 2018.

CARRIED

Agenda Item	Discussion and Decisions
b. <u>Kings Transit Authority (KTA)</u> Councillor Brian	<ul style="list-style-type: none">• No fuel contract has been signed with Superline Fuels.• KTA is trying to contact the land owner on which a Shelter was to be placed in Digby.• A tender will be put out for 3 surplus cutaway busses.
c. <u>Annapolis Valley Trails Coalition (AVTC)</u> Councillor MacKay	<ul style="list-style-type: none">• Black Rock Trail group is coming on as a new member of the AVTC.• The Bridge is complete – and it’s a great trail for walking/dog walking, but not biking.• Berwick Perimeter has been worked on.• Kiosk design and costing is now complete and will be circulated. It is a sample kiosk with no construction costs included.• The maps on the kiosks must be consistent, however the “feel” of each kiosk will be unique to the community they stand in.
d. <u>Diversity Kings Co.</u> Councillor Proudfoot	<ul style="list-style-type: none">• A Multicultural Fair was held in Kentville Centre Square on Saturday, August 25th. Diversity Kings Co had an interactive, information booth that was well received by all.• Councillor Proudfoot is registered for the next Stepping Up: Non-indigenous People’s Role in Truth and Reconciliation Workshop.• The committee is discussing the possibility of doing some field trips around the province so that we can begin to educate ourselves about our rich history and diversity.
8. <u>Adjournment to In-Camera</u>	12-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO AN IN-CAMERA MEETING at 10:55 AM UNDER SECTION 22(2)(C) & (E) OF THE MUNICIPAL GOVERNMENT ACT – CONTRACT NEGOTIATION & PERSONNEL MATTERS
CARRIED	
9. <u>Adjournment of in-Camera session</u>	13-09-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 12:24 PM
CARRIED	

Approved by Committee of the Whole Motion 02-10-18, October 2, 2018

As recorded by Jean-Luc Prevost, AA Corporate Services