
ATTENDING

- Mayor Jeff Cantwell,
- Deputy Mayor Wendy Donovan,
- Councillor Jodi MacKay,
- Councillor Carl Oldham,
- Councillor Oonagh Proudfoot,
- Councillor Mercedes Brian,
- Councillor Wendy Elliott,
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

ALSO ATTENDING

- Director of Planning Devin Lake,
- Director of Finance Mike MacLean,
- Town Planner Jeremy Banks, and
- Interested members of the Public

CALL TO ORDER

Chair, Mayor Jeff Cantwell, called the Committee of the Whole meeting to order at 8:31 am.

Agenda Item

1. Approval of Agenda

Discussion and Decisions

01-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED

- Amendment: A discussion of 329 Main Street will be added as an In-Camera meeting item at the end of Committee of the Whole.

THE AGENDA WAS APPROVED WITH THE ABOVE NOTED CHANGES

CARRIED

2. Approval of Minutes

a. September 04, 2018 Committee of the Whole

02-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 04, 2018 BE APPROVED AS CIRCULATED

Amendment: Section 10.b KTA Board Report should state that a tender will be put for 3 surplus cutaway buses, not “new” cutaway buses.

THE AGENDA WAS APPROVED WITH THE ABOVE NOTED CHANGE

CARRIED

b. September 04, 2018 In-Camera Committee of the Whole

03-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 04, 2018 BE APPROVED AS CIRCULATED

CARRIED

3. Public Input / Question Period

George Lohnes of Main Street asked if the Town and Gown citizen representative would have a specific term length as it was not listed in the policy. It was answered that the document was a draft and that it would

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Discussion and Decisions

be clarified to all Partners as a two-year term. George also asked if more would be added to the signature events and it was answered that the annual workplan would address upcoming events as the MOU was meant to be an example of events and not a limitation.

Audrey Conroy of Bishop Avenue said she's concerned about Medical Facilities moving out of Town. There are people who walk to the clinic who may not be able to reach Eastern Kings Memorial should we not have a walk-in clinic anymore.

4. Committee Reports (internal)

a. Audit Committee

Councillor MacKay

- It was noted that there were no 1st Quarter Financial Trends to be made aware of and that only a small part of our Capital Plan had been expended.
- The approved Water Utility Rate will increase revenues.
- Final Tax bills are not yet due so there aren't any new arrears for the Town to deal with yet.

b. RCMP Advisory Board

Deputy Mayor Donovan
(for Councillor Oldham)

- Newly appointed Committee Member Kathy Bird was sworn in to the RCMP Advisory Board.
- Noise and behavior continue to be an issue with Acadia students and RCMP has been answering to complaints but haven't made any charges so far.
- The Town has adopted the Provincial legislation of the Smoke Free Act and repealed its own Second Hand Smoke by law in preparation of the legalization of cannabis later this month, now making it the RCMP's duty to police.

c. Planning Advisory Committee

Deputy Mayor Donovan

- Director of Planning Devin Lake received feedback from the Planning Advisory Committee and Council about the second draft of the MPS.
- The third Draft should be available by Winter / Spring 2019.

5. Staff Reports for Discussion

a. RFD 070-2018

Solar Panels

Staff and members of the Environmental Sustainability Committee were successful in an application under the NS Solar Electricity for Community Buildings Pilot Program.

The panels would be installed on the Town-owned Community Development/Public Works building and the power fed into the existing power grid, sold at 22 cent/kWh which should introduce positive cashflows through the life of the investment.

\$135,000 is required to acquire and install the panels.



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Discussion and Decisions

04-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL AUTHORIZE AN EXPENDITURE OF \$135,000 FOR THE ACQUISITION AND INSTALLATION OF SOLAR PANELS ON THE COMMUNITY DEVELOPMENT/PUBLIC WORKS BUILDING AND THAT THE PROJECT BE FUNDED BY WAY OF LONG-TERM DEBT FINANCING.

CARRIED

**b. RFD 069-2018
Library Location**

The Library working group is looking for Council's input on key issues before moving forward with further community engagement and project planning. They would like approval for a planning study and consultation which would consider a joint Town Hall-Library.

05-10-18 IT WAS REGULARLY APPROVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL:

1) APPROVE A MORE DETAILED PLANNING STUDY OF THE CULTURAL DISTRICT (EXISTING LIBRARY AND SURROUNDING AREA) AS THE PREFERRED SITE FOR AN ENHANCED LIBRARY.

2) APPROVE THE WORKING GROUP ENGAGING BOTH THE REVIEW GROUP AND WIDER COMMUNITY IN THE DETAILED PLANNING STUDY AND OTHER WORK-TO-DATE IN A CONSULTATION PROGRAM PLANNED FOR FALL AND INTO WINTER (NOV-FEB).

3) CONSIDER AND PROVIDE DIRECTION ON POSSIBLE JOINT TOWN-LIBRARY INITIATIVES, INCLUDING THE INVESTIGATION OF A COMBINED TOWN HALL-LIBRARY.

4) CONSIDER THIS INFORMATION IN BUDGET DELIBERATIONS AND CONFIRM THE LIBRARY'S PLACE IN THE LONG-TERM CAPITAL FORECAST.

CARRIED

**c. RFD-066-2018
Banner Policy**

06-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ACCEPTS THE PROPOSED BANNER FEE POLICY WITH THE EXCEPTION OF SECTION 5.2; THERE SHALL BE NO FEE FOR THE INSTALLATION OF STREET BANNERS FOR NON-PROFIT'S

CARRIED

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**d. RFD 062-2018
Town and Gown
Terms of Reference**

Discussion and Decisions

The Wolfville and Acadia Town and Gown Committee policy has been updated to reflect the terms of the recently passed Town of Wolfville, Acadia University and Acadia Students' Union (ASU) Memorandum of Understanding (MOU). The MOU changes the frequency of meeting dates, the composition of the Committee, as well as the duties and responsibilities.

07-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE AMENDMENTS TO THE WOLFVILLE AND ACADIA TOWN AND GOWN COMMITTEE POLICY, 120-012.

CARRIED

6. CAO Report

The Report was attached as a regular agenda item.

7. Committee Reports

**a. Valley Waste Regional
Management
Councillor Elliott**

- VWRM will be collecting green bins from Annapolis County and re-selling reusable ones to other parts of the Province.
- Cathie Osborne will remain as acting GM until end of November.

**b. Kings Point to Point
Transit
Councillor Brian**

- The NSUARB (Nova Scotia Utilities and Review Board) has approved increases in group charter rates to \$1.60 per kilometer and driver rates to \$24.00 per hour.
- A Policy was developed, designed to subsidize use of the service for those known by KPPT, referred by other agencies, Department of Community Services clients, or self-identifying (through income tax statements).

**c. Annapolis Valley Trails
Coalition
Councillor MacKay**

- There was a lot of construction on the trail this year.
- Bridges and various issues (around Paradise) took up a lot of the coordinators time.
- Grooming was done during the late evenings.
- Board chair and committee member Noah Scanlon have been looking at other trail organizations and trying to find the best solution for marketing/website.
- There is a joint meeting between Rum Runners and Celtic Shores to be held in October to discuss trails websites.
- There will be a Trail Patrol/Trail Warden course on how to educate individuals on how to monitor report inappropriate use on the trail.
- NS trails have appointed a Great Trail Officer - Glen McMullen.



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d. **Wolfville Business Development Corporation**

Deputy Mayor Donovan

Discussion and Decisions

- Finding employees difficult for many businesses during the summer especially and Board is working with Canopy to create a recruitment video.
- Destination Acadia had 1,800 participants.
- Plans for Cittaslow promotion being organized by Michael Howell
- Ally Mundle has been engaged as the new Social Media Coordinator for WBDC.

8. Public Input / Question Period

There were no comments.

9. Adjournment to an in-Camera meeting

08-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE ADJOURN TO AN IN-CAMERA SESSION UNDER SECTION 22(2)(D, E) OF THE MUNICIPAL GOVERNMENT ACT AT 10:10 AM

CARRIED

10. Adjournment of meeting

09-10-18 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR MEETING OF COMMITTEE OF THE WHOLE BE ADJOURNED AT 11:26 AM

CARRIED

Approved by Committee of the Whole Motion **##-11-18, November 6, 2018**

As recorded by Jean-Luc Prevost, Town Clerk/Administrative Assistant Corporate Services