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### ATTENDING

- Mayor Jeff Cantwell,
- Deputy Mayor Jodi MacKay,
- Councillor Wendy Donovan,
- Councillor Mercedes Brian,
- Councillor Wendy Elliott,
- Councillor Carl Oldham,
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Jean-Luc Prevost

### ALSO ATTENDING

- Director of Finance Mike MacLean,
- Director Planning & Development Devin Lake,
- Director Parks and Recreation Kelton Thomason,
- Manager Economic Development Marianne Gates,
- Administrative Services Coordinator Vanessa Pearson,
- Community Planner Jeremy Banks, and
- Interested members of the public

### ABSENT WITH REGRETS

- Councillor Oonagh Proudfoot

### CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:31 am

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>01-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED</b> Amendment; Councillor Brian will provide an update on Kings Point-to-Point and there is an additional in-camera item under Section 22(2)F: Potential Litigation. <b>CARRIED</b>
<b>2. Approval of Minutes</b>	
<b>a. May 7, 2019</b>	<b>02-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 7, 2019 BE APPROVED AS CIRCULATED</b> <b>CARRIED</b>
<b>b. May 7, 2019</b>	<b>03-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 7, 2019 BE APPROVED AS CIRCULATED</b> <b>CARRIED</b>
<b>3. Comments from the Mayor</b>	Mayor Cantwell wanted to let it be known that the week of June 3 <sup>rd</sup> is National Bike Week. He also expressed appreciation to Manager of Economic

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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
	Development Marianne Gates, for her efforts surrounding the Coronation of Chantel Peng at the Apple Blossom Festival.
<b>4. Public Input / Question Period</b>	There were no questions.
<b>5. Committee Reports (Internal)</b>	
<b>a. Art in Public Spaces Committee</b>	The Art in Public Spaces Committee has been discussing the issuance of a Public Art Request for Proposal this summer, as per the <a href="#">Public Art Policy (760-002)</a> .
<b>i. Info Report: Public Art Proposal 2019</b>	<p>An email survey and an art consultation were held to identify key themes for Public Art in the town. Key interests/themes are; Diversity (cross-generational and cross-cultural), Relationship to Nature and Agriculture Heritage (wine, apples, food).</p> <p>The RFP process will include the formation of a jury for the selection of the Art piece and for staff to work with an artist until the installation is complete. A request to Council will be required as staff get further into the process and a budget can be established.</p>
<b>b. Planning Advisory Committee</b>	The Planning Advisory Committee met on May 16, 2019 to consider changes to the MGA (Bill 58) and a Development Agreement proposal for 6 Prospect Street.
<b>i. Bill 58.</b>	<p>This Act will affect the Municipal Government Act with changes requiring mandatory planning with minimum planning requirements. Department of Municipal Affairs presented Bill 58 to PAC at their last meeting - presentation is attached for additional context and background. The proposed amendments have very little impact on the Town of Wolfville given we have a comprehensive MPS and LUB already in place.</p>
<b>ii. RFD 032-2019         6 Prospect Street</b>	<p>The applicant is seeking a development agreement to allow a six-unit building, with three units on lot PID # 55354138 and three units on PID # 55273643, located at 6 Prospect St.</p> <p>Council shared the same concerns as PAC to the site plan regarding the steep grade of the driveway and the safety of pedestrians on the sidewalk. Another item of concern was that the 6 parking spaces were not split evenly between the two lots. Should one of the lots ever fall into different ownership, the parking</p>



**Agenda Item**

**Discussion and Decisions**

would no longer meet the requirements of our Land-use bylaw which requires one parking space per unit. A final concern was that while Accessible units are required for buildings with 5 or more units, it was not a requirement for buildings with only 3 units. As this Agreement is for 6 units across two properties, it was suggested that within the Development Agreement the requirement for having an Accessible Unit is written in.

**04-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE DRAFT DEVELOPMENT AGREEMENT FOR 6 PROSPECT STREET (PID #55354138 & PID #55273643) TO A PUBLIC HEARING PENDING AN ENGINEERED PLAN BEING SUBMITTED TO STAFF TO RECONCILE SITE GRADES, ACCESS AND PARKING AREAS.**

**CARRIED**

**6. Staff Reports for Discussion**  
**a. RFD 031-2019:**  
**Electronic Voting**

This RFD is in preparation for the coming 2020 Municipal Elections. Municipalities can decide to offer voters the option to vote electronically, on paper, or a combination of both. In the past Wolfville Council has voted to remain with paper ballots.

CAO Beaudin said that should Council move in the direction of electronic voting or a combination of both electronic and paper, the Service Provider selected to carry out the electronic voting would be brought in to have a consultation with Council and address any immediate concern of security, coercion, data integrity, etc. She also advised that the bylaw would be established in a way that could enable the Town to choose how to execute the use of paper and electronic voting.

Council decided that in order to increase voter turnout and not alienate any residents, they want staff to introduce a combination of electronic and paper ballot votes for the 2020 election.

**05-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE DEVELOPMENT OF A BYLAW AUTHORIZING VOTERS TO VOTE ELECTRONICALLY IN THE 2020 MUNICIPAL ELECTION AND THAT THERE BE NO USE OF PAPER BALLOTS.**

**DEFEATED**

**06-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR APPROVAL: THAT COUNCIL APPROVE THE DEVELOPMENT OF A BYLAW ENABLING VOTERS TO CHOOSE TO EITHER VOTE ELECTRONICALLY IN THE 2020 MUNICIPAL ELECTION, OR TO VOTE WITH THE USE OF PAPER BALLOTS.**

**CARRIED**



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**Agenda Item**

**Discussion and Decisions**

**b. RFD 036-2019:  
VWRM 2019/20 Budget**

Each year, participating municipal units vote on the Valley Waste Resource Management Budget as forwarded by the Board. Wolfville Council receives a staff report on the budget with recommendation and analysis. This year, the VWRM budget would result in a 5.9% increase compared to 2018/19 contributions.

**07-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE VALLEY WASTE RESOURCE MANAGEMENT 2019/20 OPERATING & CAPITAL BUDGETS.**

**CARRIED**

**7. CAO Report**

The CAO report was attached as a regular agenda item. A few items which CAO Beaudin wanted to note were:

- The Kings Transit budget will either be available at the June Council meeting or the July Committee of the Whole.
- The Project at Tower Field will be underway, and a staff report would be coming forward on the naming of the hub.
- Congratulations to the Smile program at Acadia; they received \$500,000 from the JumpStart accessibility grant program.
- CAO Beaudin requested direction from Council on the use of the RCMP space located at 363 Main Street, as staff headcount is growing and the current office spaces are at capacity. Previous consultations indicated that the public was more in favour to keep the RCMP presence in town. It was felt that future consultations would indicate the same. Direction was given to keep the RCMP space as is and pursue the renovation of the Public Works building in order to add office space for staff, meet accessibility standards and meet fire code. It's expected that the project will go over the current budgeted amount and require approval from Council.

*Mayor Cantwell called for a 5-minute recess at 10:19 AM.*

*The Meeting reconvened at 10:29 AM*

**8. Committee Reports  
(External)**

**a. Valley Waste Resource  
Management  
Councillor Elliott**

- The new collection contract is going to lead to some changes that all Wolfville residents will need to become aware of when it goes into effect next year, especially an overall four-day a week collection.
- Part of the annual compost giveaway took place in Wolfville on May 11.



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Agenda Item	Discussion and Decisions
b. <b>Kings Transit Authority Councillor Donovan</b>	<ul style="list-style-type: none"><li>Valley Waste is now facilitating and coordinating volunteer litter pickups as the Great NS Pick-Me-Up program has been added to the Divert NS education agreement. More than 17 cleanup events have taken place since April 1, including the annual effort by Landmark East School.</li><li>The Kings Transit Board met on May 16<sup>th</sup> and May 22<sup>nd</sup>, 2019 to discuss information related to the upcoming KT Audit and 2019/2020 Budget Submission.</li></ul>
c. <b>Kings Point to Point Transit Councillor Brian</b>	<ul style="list-style-type: none"><li>There was a year-end surplus of \$72,812, double that of last year. Fares were \$82,211 higher than budgeted, not including a NS Poverty grant of \$9,000. The surplus is expected to be used for capital vehicle purchases. Rides were up 25% from the previous year, which was up 14% from 2016-17.</li><li>A Board Governance Policies and Procedures document was discussed, slated for approval at the June Annual General meeting. The Board voted to prohibit Councillors from holding chair or vice-chair executive positions.</li><li>The Board gave direction to the Manager, KPPT to meet with the Municipality of Kings, and the Towns of Wolfville, Kentville, and Berwick to discuss Kings' and Wolfville's funding letters that suggest increased collaboration between Kings Point to Point and Kings Transit Authority. The board moved to strike a sub-committee, further to the meetings, to determine the way forward.</li></ul>
9. <b>Public Input / Question Period</b>	There were no questions.
10. <b>Adjournment to In-Camera</b>	<b>08-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL MOVE TO AN IN-CAMERA MEETING UNDER SECTION 22(2)C &amp; F OF THE MUNICIPAL GOVERNMENT ACT FOR PERSONNEL MATTERS AND POTENTIAL LITIGATION AT 10:31 AM</b>
	<b>CARRIED</b>
11. <b>Adjournment</b>	<b>09-06-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR COMMITTEE OF THE WHOLE MEETINGS BE ADJOURNED AT 10:44 AM</b>
	<b>CARRIED</b>



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**Approved by Committee of the Whole Motion 02-07-19.  
As recorded by Jean-Luc Prevost, Office of the CAO.**