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### ATTENDING

- Mayor Jeff Cantwell
- Councillor Mercedes Brian
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Councillor Carl Oldham
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Amanda Brown

### ALSO ATTENDING

- Director Planning & Development Devin Lake,
- Climate Change Mitigation & Energy Reduction Coordinator Omar Bhimji, and
- Interested members of the public

### ABSENT WITH REGRETS

- Councillor Oonagh Proudfoot

### LATE ARRIVALS

- Deputy Mayor Jodi MacKay

### CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 1:34 pm.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>13-11-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED</b>  <b>CARRIED</b>
<b>2. Public Input/Question Period</b>	Residents from Highland Avenue expressed concerns about the parking issues with changing the zoning to allow more parking. They expressed this will cause more issues. The question was proposed of where's the Town going to keep putting people if they will be allowing businesses to move on Highland Avenue as well.  The question of when a detailed list of what is required in terms of the C2 zoning will be finalized and available for the public. It was stated by Director Lake the list would be finalized once the final documents were approved.
<b>3. New Business</b> <b>a. RFD 081-2019 Planning Documents (Draft 3) Direction</b>	<ul style="list-style-type: none"><li>• Director Lake provided a brief background of the documents and advised the full documents can be found on the website.</li><li>• The documents are now in the third draft version.</li><li>• Director Lake provided a review of the timelines proposed for the final documents indicating January 14<sup>th</sup> as the date the final version would be completed with a date in February for First reading and a Public Hearing to be held 3-4 weeks later.</li></ul>



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**Agenda Item**

**Discussion and Decisions**

- Director Lake provided feedback from the Public Meeting regarding the documents. Most of the issues presented at the Public Meeting on October 24, 2019 were surrounding Woodman's Grove.
- Discussion surrounding the height restrictions for buildings would be three stories.
- Discussion surrounding Bill 177 will apply to C2 area. All Councillors were in agreement.
- Director Lake advised various communication has been completed to have the public's voice heard regarding the documents and make the necessary revisions. A brief summary will be completed and provided to residents as well as on the website after the first reading is completed and the document will be completed in plain language.

The document will contain the necessary information regarding the resident directly as well as general information.

- The point of Public Input between readings and hearings was emphasized and advised there would be a time between to allow residents to communicate any concerns or issues and offer opinions to staff.
- Councillors have requested when the final documents are complete, they be provided sufficient time to review. Director Lake confirmed he would provide them sufficient time.

**14-11-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE DIRECT STAFF TO PROCEED WITH FINALIZING THE TOWN'S PLANNING DOCUMENTS FOR FIRST READING (MUNICIPAL PLANNING STRATEGY, LAND USE BY-LAW, SUBDIVISION BY-LAW, DESIGN GUIDELINES, PUBLIC PARTICIPATION PROGRAM POLICY) WITH CHANGES OUTLINED IN THIS REPORT AND PROCEED WITH THE PREPARATION OF THE OUTLINED COMMUNICATIONS MATERIALS TO ACCOMPANY THE DOCUMENTS PREPARED FOR FIRST READING.**

**CARRIED**

**4. Adjournment**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 4:07 PM**

**CARRIED**



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**Agenda Item**                      **Discussion and Decisions**

**Approved by Committee of the Whole Motion 03-01-20, January 7, 2020**  
**As recorded by Amanda Brown, Assistant, Office of the CAO.**