



ATTENDING

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Oonagh Proudfoot
- Councillor Wendy Donovan
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Amanda Brown

ALSO ATTENDING

- Climate Change Mitigation Coordinator Omar Bhimji,
- Compliance Officer Blair MacMurtery,
- Director of Parks and Recreation Kelton Thomason, and
- Interested members of the public

ABSENT WITH REGRETS

- Councillor Carl Oldham
- Councillor Mercedes Brian

CALL TO ORDER

Chair, Mayor Cantwell, called the meeting to order at 8:36 am.

| Agenda Item | Discussion and Decisions | |
|--|--|----------------|
| 1. Approval of Agenda | 01-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED | CARRIED |
| 2. Approval of Minutes | 02-12-19 IT WAS REGULARY MOVED AND SECONDED THAT THE MINUTRES FOR THE NOVEMBER 5, 2019 COMMITTEE OF THE WHOLE BE APPROVED | CARRIED |
| 3. Public Input/Question Period | No Public | |
| 4. Committee Reports (Internal) | <ul style="list-style-type: none">• No further reports | |
| 5. Staff Reports for Discussion | | |
| a. Info Report – Budget Process – Draft CIP | <ul style="list-style-type: none">• Director Mike MacLean updated the Committee regarding the budget and the impacts of moving the library to year five from year eight.• Questions surrounding if the Library group has considered extra revenue by having the design include space for businesses and leases to enhance extra | |



Agenda Item

Discussion and Decisions

income to cover costs. Suggestion this is something that should be considered.

- Discussion surrounding if Environmental and Accessibility will be considered in the final plans. Director MacLean advised there is no specific line value outlined, however, both are considered.
- Director MacLean outlined the potential impacts of moving the library up and what it would mean financially. He further outlined some of the projects that would potentially have to be moved. Comments surrounding construction and repair to certain streets should not be deferred.
- Discussion surrounding completion of designs for next year should be the focus in order to then approach the Friends of the Community and determine how the project can be achieved and what additional funds can be contributed.

**b. RFD 080-2019:
Outdoor Fire
Bylaw**

- Compliance Officer Blair MacMurtery updated the Committee regarding changes to the new by-law will replace the old.
- There will be more restrictions implemented regarding education and enforcement on outdoor fires.
- The new by-law allows for fines, extinguishing fires and designed to bring the Town in line with other Municipalities.

03-12-19 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL REPEAL THE OPEN AIR FIRES BYLAW.

CARRIED

**c. RFD 045-2019:
Minimum
Property
Standards –
Supplemental
Report**

- Amendments were made to the previous version submitted to Council and requesting the Committee of Whole re-submit to Council.
- 04-12-19 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GIVE FIRST READING TO THE ATTACHED REVISED PROPERTY MINIMUM STANDARDS BYLAW AND DIRECT STAFF TO PREPARE THE NOTICE OF INTENTION AND SET A DATE FOR SECOND READING.**

CARRIED

**d. RFD 066-2019:
Committees of
Council Meeting
Schedule 2020**

- A comment around setting the dates of meetings in an election year and the potential Council could change so was it an option for meeting dates to be changed should that occur. It was confirmed the meeting dates can be changed



| Agenda Item | Discussion and Decisions |
|--|--|
| e. RFD 079-2019: Appointment of Returning Officer | <p>05-12-19 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL ADOPT THE 2020 COUNCIL-COMMITTEE MEETING SCHEDULE AS PRESENTED IN RFD 066-2019</p> <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none">• This is an election year and a returning officer is required. The CAO is recommending Vanessa Pearson. <p>06-12-19 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT VANESSA PEARSON AS THE RETURNING OFFICER FOR THE TOWN OF WOLFVILLE FOR THE 2020 MUNICIPAL ELECTIONS.</p> <p style="text-align: right;">CARRIED</p> |
| f. RFD 082-2019: Delegation of Authority | <ul style="list-style-type: none">• Delegation for CAO Erin Beaudin to continue to have authority to appoint returning officers in the election year. <p>07-12-19 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL DELEGATE THE POWER TO APPOINT AN ASSISTANT RETURNING OFFICER, IF APPLICABLE, TO THE CHIEF ADMINISTRATIVE OFFICER.</p> <p>THAT COUNCIL DELEGATE THE AUTHORITY TO MAKE, REVISE AND AMEND THE TARIFF OF FEES AND EXPENSES TO BE PAID TO ANY PERSON FOR THEIR SERVICES AND EXPENSES UNDER THE <i>MUNICIPAL ELECTIONS ACT</i> AND MAY SIMILARLY REVISE AND AMEND THE TARIFF AND PROVIDE FOR A METHOD OF RENDERING AND VERIFYING ACCOUNTS FOR PAYMENT AS PART OF THE 2020 MUNICIPAL ELECTION FOR THE TOWN OF WOLFVILLE AND ELECTORAL DISTRICT 10 FOR THE NOVA SCOTIA SCHOOL BOARD ELECTIONS, IF APPLICABLE, TO THE CHIEF ADMINISTRATIVE OFFICER.</p> <p style="text-align: right;">CARRIED</p> |
| 6. CAO Report | CAO Erin Beaudin reported the tree lighting held on November 29, 2019 was a success. Wolfville Elementary Grade 8 band provided entertainment. Parks and Recreation provided beautiful decorations for the Town and did a fantastic job. |
| 7. Committee Reports (External) | |
| a. Valley Waste Resource Management | <ul style="list-style-type: none">• No further updates |



| Agenda Item | Discussion and Decisions |
|--|---|
| b. Kings Transit Authority | <ul style="list-style-type: none">• Kings Transit’s meeting was moved to December 11, 2019. Tender has gone out for the bus contract and will be returning to Council. |
| c. Wolfville Business Development Corporation | <ul style="list-style-type: none">• No further update. |
| 8. Public Input/Question Period | <ul style="list-style-type: none">• Janet Ness, commented she is pleased with the library being moved forward with collaboration and wants to continue to work with the Town as the Town Representative and Chair of Annapolis Valley Regional Library. |
| 9. Adjournment to In-Camera Meeting | <p>08-12-19 IT WAS REGULARY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 9:40 AM TO IN CAMERA MEETING UNDER SECTION 22(2)(C) OF THE MUNICIPAL GOVERNMENT ACT.</p> |
| 10. Regular Meeting Reconvened | <p>The regular meeting reconvened at 10:24 am.</p> |
| 11. Motions from In-Camera Meeting | <p>10-12-19 THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPOINT, EFFECTIVE JANUARY 1, 2020, THE FOLLOWING COMMUNITY MEMBERS TO THE COMMITTEES OF COUNCIL FOR THE TERMS INDICATED BELOW. THE TERMS WILL EXPIRE AT THE END OF DECEMBER OF THE APPLICABLE YEAR:</p> |
| a. RFD 067-2019: Committees of Council Citizen Appointment | <ul style="list-style-type: none">• Beverly Ann Boyd – Art in Public Spaces Committee – Three year Appointment• David Crabb – Audit Committee – Two year Appointment• Alice Cohen – Planning Advisory Committee – Three year Appointment• David MacKinnon – Planning Advisory Committee – Three year Appointment• Jennifer Kershaw- Source Water Protection Advisory Committee – Two year Appointment• Shane Warner – Source Water Protection Advisory Committee, County Representative – Two year Appointment• Laura Fisher – RCMP Advisory Board Committee – Two year Appointment |



Agenda Item

Discussion and Decisions

- **Max Abu-Laban – Environmental Sustainability Committee, Youth Representative – Two year Appointment**

Other Committee:

- **Susan Cater – Western Regional Housing Authority (WRHA)**

12. Adjournment

11-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 10:30 am.

CARRIED

**Approved by Committee of the Whole Motion 02-01-20, January 7, 2020
As recorded by Amanda Brown, Assistant, Office of the CAO.**