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**ATTENDING**

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Mercedes Brian
- Councillor Wendy Elliott
- Councillor Wendy Donovan
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Amanda Brown

**ALSO ATTENDING**

- Director Planning & Development Devin Lake,
- Director of Finance Mike MacLean,
- Director of Parks & Recreation Kelton Thomason,
- Director of Public Works Kevin Kerr,
- Manager of Economic Development Marianne Gates, and
- Administrative Services Coordinator Vanessa Pearson,
- James Sanford, Acadia University,
- Vincent Den Hartog, and
- Members of the Public.

**CALL TO ORDER**

Chair, Mayor Cantwell, called the [Town Council Meeting](#) to order at 6:31 pm

**Agenda Item**

**Discussion and Decisions**

**1. Approval of Agenda**

**01-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED WITH THE FOLLOWING AMENDMENTS:**

There will be a change in the order of the Agenda to bring the RFD 070-2019: DA and Heritage Alteration – Tattingstone Inn to the first item after the minutes are approved and prior to the Mayor’s comments.

**CARRIED**

**Agenda Item**

**Discussion and Decisions**

**2. Approval of Minutes**

**02-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF NOVEMBER 5, 2019 BE APPROVED AS CIRCULATED.**

**CARRIED**

**03-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF NOVEMBER 19, 2019 BE APPROVED AS CIRCULATED**

**CARRIED**

**9. (C) RFD 070-2019 DA  
and Heritage  
Alteration 620 Main  
Street –  
Tattingstone Inn**

- Director Lake advised there was nothing further from the Public Hearing previously held this evening.
- Discussion was held surrounding the motion being pre-mature and whether further drawings of what the project would look like should provided to ensure the historic characteristics are captured prior to a decision being made.

**04-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE DEVELOPMENT AGREEMENT FOR PID 55383137 TO ALLOW FOR EXPANSION OF THE EXISTING DINING ROOM AREA.**

**CARRIED**

**COUNCILLOR ELLIOT EXCUSED HERSELF FROM THE MEETING AT 6:54 pm.**

**3. Comments from the Mayor**

- Town Hall will be closed from December 24<sup>th</sup>, 2019 at noon and will reopen on January 2<sup>nd</sup>, 2020.
- Christmas Dinner sponsored by the Lions Club will be taking place on Christmas Day with two sittings. One will be at 1:00 pm and the other at 4:00 p.m. Reservations for seats is to be confirmed by December 20<sup>th</sup>.
- New Year's Eve Community Skate will take place from 4:00-6:00 pm at the Acadia Arena and is free to attend.
- The Mayor's New Year's Levee will take place on January 1<sup>st</sup>, 2020 from 1:00 pm until 3:00 pm in the Garden room at the KC Irving Environmental Science Centre. The Mayor welcomes

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**Agenda Item**

**Discussion and Decisions**

- everyone to attend.
  - Thank you provided to the Public Works and Parks and Recreation teams for providing the decorations for both the Light up the Night and having the Town look as festive as it has for the Holiday's.
  - Day of Remembrance was held on December 6<sup>th</sup>, 2019 and there was a fantastic turnout.
- 4. Presentations:**
- a. Vincent Den Hartog, Visitor Information Centre**

    - Design team introduced by Vincent Den Hartog. Britney Chisholm is an architecture student from Dalhousie and Phil Denis has been dealing with the Environmental/Energy Efficiency for the Visitor Information Centre.
    - An overview of the design was provided. It was noted the new building would be slightly to the North of the old building to allow it to remain open until the new building is completed.
    - There will be two exterior washrooms that will remain open for use when the Centre isn't open in the off season.
    - The area will be completely accessible and environmentally sustainable, while optimizing the Town's investment and creating a space people want to use.
    - Suggestion was made that the washrooms be gender neutral.
    - CAO Erin Beaudin advised Council the project is in it's final stages and had previously gone through the necessary process and the presentation was a courtesy to confirm it was in budget and meeting the necessary requirements.
  - b. Marianne Gates, Wolfville Song**

    - Background provided regarding the creation of the Wolfville Song and information regarding the artist prior to listening to the song.
- No Public Input.
- 5. Public input / Question Period**



**Agenda Item**

**Discussion and Decisions**

- Jennifer Kershaw – Source Water Protection Advisory Committee – two-year appointment
- Shane Warner – Source Water Protection Advisory Committee, County Representative – two-year appointment
- Laura Fisher – RCMP Advisory Board – two-year appointment
- Max Abu-Laban – Environmental Sustainability Committee, Youth Representative – two-year appointment

Other Committee:

- Susan Cater – Western Regional Housing Authority (WRHA)

**CARRIED**

- e. RFD 066-2019:  
Committees of  
Council  
Meeting  
Schedule 2020

**09-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPT THE 2020 COUNCIL-COMMITTEES OF COUNCIL MEETING SCHEDULE AS PRESENTED IN RFD 066-2019.**

**CARRIED**

- f. RFD 079-2019:  
Appointment  
of Returning  
Officer

**10-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT VANESSA PEARSON AS THE RETURNING OFFICER FOR THE TOWN OF WOLFVILLE FOR THE 2020 MUNICIPAL ELECTIONS.**

**CARRIED**

- g. RFD 082-2019:  
Delegation of  
Authority

**11-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DELEGATE THE POWER TO APPOINT AN ASSISTANT RETURNING OFFICER, IF APPLICABLE, TO THE CHIEF ADMINISTRATIVE OFFICER. THAT COUNCIL DELEGATE THE AUTHORITY TO MAKE, REVISE AND AMEND THE TARIFF OF FEES AND EXPENSES TO BE PAID TO ANY PERSON FOR THEIR SERVICES AND EXPENSES UNDER THE *MUNICIPAL ELECTIONS ACT* AND MAY SIMILARLY REVISE AND AMEND THE TARIFF AND PROVIDE FOR A METHOD OF RENDERING AND VERIFYING ACCOUNTS FOR PAYMENT AS PART OF THE 2020 MUNICIPAL ELECTION FOR THE TOWN OF WOLFVILLE AND ELECTORAL DISTRICT 10 FOR THE NOVA SCOTIA SCHOOL BOARD ELECTIONS, IF APPLICABLE, TO THE CHIEF ADMINISTRATIVE OFFICER.**



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Agenda Item	Discussion and Decisions
b. RFD 084-2019: VWRM Debt Guarantees	<b>15-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GUARANTEES THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY'S TBR #19/20-03 (IN THE AMOUNT OF \$88,000), WITH WOLFVILLE'S SHARE BEING 8.23% OR \$7,242. CARRIED</b>
<b>10. Correspondence</b>	Regarding correspondence from Douglas Lutz – Council requested information on policing costs for other municipalities and noted that a full review be left for the next Council to decide.
<b>11. Adjournment to In-Camera Meeting</b>	<b>16-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR TOWN COUNCIL MEETING ADJOURN AT 7:52 PM. CARRIED</b>
<b>12. Adjournment of In-Camera Meeting</b>	<b>17-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA MEETING ADJOURN AT 8:28 PM. CARRIED</b>
<b>13. Adjournment of Regular Meeting</b>	<b>18-12-19 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR TOWN COUNCIL MEETING ADJOURN AT 8:28 PM. CARRIED</b>

**Approved by Council Motion 03-01-20, January 21, 2019  
As recorded by Amanda Brown, Assistant, Office of the CAO**