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**ATTENDING**

- Mayor Jeff Cantwell
- Deputy Mayor Jodi MacKay
- Councillor Wendy Elliott
- Councillor Wendy Donovan
- Councillor Carl Oldham
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Amanda Brown

**ALSO ATTENDING**

- Director Planning & Development Devin Lake,
- Director of Finance Mike MacLean,
- Director of Parks & Recreation Kelton Thomason,
- Administrative Services Coordinator Vanessa Pearson, and
- Members of the Public.

**ABSENT WITH REGRETS**

- Councillor Mercedes Brian

**CALL TO ORDER**

Chair, Mayor Cantwell, called the [Town Council Meeting](#) to order at 6:30 pm

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Agenda</b>	<b>01-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
<b>2. Approval of Minutes</b>	<b>02-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE PUBLIC HEARING MEETING OF NOVEMBER 19, 2019 BE APPROVED AS CIRCULATED.</b>  <b>CARRIED</b>
	<b>03-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE TOWN COUNCIL MEETING OF DECEMBER 17, 2019 BE APPROVED AS CIRCULATED</b>  <b>CARRIED</b>

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**Agenda Item**

**Discussion and Decisions**

**04-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE PUBLIC HEARING MEETING OF DECEMBER 17, 2019 BE APPROVED AS CIRCULATED**

**CARRIED**

**05-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF DECEMBER 17, 2019 BE APPROVED AS CIRCULATED**

**CARRIED**

**3. Comments from the Mayor**

- Acknowledgement of the New Year's Levee hosted jointly with the Town and Acadia and is held at Acadia. A fantastic event started in 1993 that brings individuals from all over to attend and celebrate.
- Community sessions currently taking place regarding the Climate have began at the local Farmers Market. There were over 50 attendees at each of the last two meetings. There are lots of discussions and working groups being conducted.
- Try it in Wolfville is a huge success. There is an upcoming event for whittling that is currently sold out and has a waiting list of approximately 20 individuals.
- Kings County Mayors have started a monthly get together to share information.
- Special Olympics, Wolfville is hosting them again this year at Acadia and tomorrow evening there is a Gala at Pier 21 and Acadia has invited the Town to attend and the Mayor will be attending.
- The past Sunday the Historical meeting was supposed to take place but due to the Snow it will be this upcoming Sunday.
- Acadia is beginning an application process to register with the Guinness Book of World records to break the record currently held by Kenora, Ontario for the highest amount of people wearing plaid. Acadia will be looking to partner with the Town of Wolfville and they are planning to do it at Homecoming and the current record is 1,356 people.

**4. Public Input/Question Period**

- Michelle Wolf, Hillcrest Avenue, Wolfville provided Council with information regarding a letter that was provided to Director Lake concerning RV's and Tiny homes and the Town permitting them. Ms. Wolf indicated they would assist in the tourism and economic

**Agenda Item**

**Discussion and Decisions**

growth by encouraging people to stay within Town limits. The Tiny homes and RV's are seasonal only and only permitted to be used for 6 months of the year.

- Director Lake indicated he would provide further information in his discussion regarding the Planning documents.

**5. Motions/Recommendations from Town Council Meeting, December 17, 2019.**

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|---|--|-----------------------|
| <p>a. RFD 080-2019:<br/>Outdoor Fire Bylaw First Reading</p>                                      | <p><b>06-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GIVE SECOND READING TO THE ATTACHED OUTDOOR FIRE BYLAW.</b></p>  | <p><b>CARRIED</b></p> |
| <p>b. RFD 085-2019: Repeal Open Air Fires Bylaw- First Reading</p>                                | <p><b>07-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GIVE SECOND READING TO THE ATTACHED REPEAL OF OPEN AIR FIRES BYLAW.</b></p>  | <p><b>CARRIED</b></p> |
| <p>c. RFD 045-2019:<br/>Minimum Property Standards Bylaw- Supplemental Report – First Reading</p> | <p><b>08-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GIVE SECOND READING TO THE ATTACHED REVISED PROPERTY MINIMUM STANDARDS BYLAW.</b></p>  | <p><b>CARRIED</b></p> |
| <p>d. RFD 002-2020:<br/>Planning Documents</p>  | <ul style="list-style-type: none"><li>• Director Lake provided a brief overview of the final draft of the documents. He indicated the full documents were available on the website.</li><li>• Discussion surrounding the Tiny homes and RV's indicated the building code has changed to now recognize and define both.</li></ul> |                       |

**Agenda Item**

**Discussion and Decisions**

- Council directed staff to further investigate how Tiny homes and RV's were being handled in other areas and provide further information. It was further requested they follow up with tax implications and regulations as well as health and safety should be looked at with a future work plan but this should not hold the final draft of the MPS up.
- Final dates for the Public Information meetings as well as the Public Hearing will be discussed.
- Public Information Meetings should be held on two days during the same week.

e. RFD 066-2019:  
Committees of  
Council  
Meeting  
Schedule 2020

**09-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DIRECT STAFF TO PROCEED WITH PUBLIC INFORMATION MEETINGS AND COMMUNICATIONS IN PREPARATION FOR FIRST READING OF THE PLANNING DOCUMENTS AT THE FEBRUARY 18, 2020 REGULAR MEETING OF COUNCIL.**

**CARRIED**

**6. New Business**

a. RFD 086-2019:  
2020 Elections  
– Method of  
Producing  
Preliminary list

**10-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE USE OF THE LIST OF ELECTORS USED IN THE MOST RECENT FEDERAL OR PROVINCIAL ELECTION AS THE METHOD FOR PRODUCING THE PRELIMINARY LIST OF ELECTORS FOR THE 2020 MUNICIPAL ELECTION.**

**CARRIED**

b. RFD 001-2020:  
Valley Regional  
Solid Waste-  
Resource  
Management  
Bylaw – First  
Reading

**11-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GIVE FIRST READING TO THE ATTACHED VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT BYLAW AND DIRECT STAFF TO PREPARE THE NOTICE OF INTENTION AND SET A DATE FOR SECOND READING.**

**CARRIED**

**Agenda Item**

**Discussion and Decisions**

**7. Correspondence:**

**a. 155 Maple Ave.  
Resident Letter –  
Sewer Pipe  
hookup**

- Is there any direction from Council regarding the Sewer pipe hookup? Council confirmed they would like it to be brought up at Committee of the Whole.

**b. Letter from  
WBDC re:  
Valley Waste  
new Schedule**

- Discussion surrounding the proposed new day for garbage pick up change and request the day be Wednesday instead of Thursday.

**8. Adjournment to In-  
Camera Meeting**

**12-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE  
REGULAR TOWN COUNCIL MEETING ADJOURN AT 7:42 PM.**

**CARRIED**

**9. Adjournment of In-  
Camera Meeting**

**13-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE  
IN-CAMERA MEETING ADJOURN AT 7:50 PM.**

**CARRIED**

**10. Adjournment of  
Regular Meeting**

**14-01-20 IT WAS REGULARLY MOVED AND SECONDED THAT THE  
REGULAR TOWN COUNCIL MEETING ADJOURN AT 7:50 PM.**

**CARRIED**

**Approved by Council Motion 02-03-20, March 3, 2020  
As recorded by Amanda Brown, Assistant, Office of the CAO**