



# Town Council Meeting

November 17, 2020

6:30 p.m.

Virtual Meeting – via Zoom

## Agenda

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### Call to Order

#### 1. Approval of Agenda

#### 2. Approval of Minutes

- a. Town Council In-Camera Meeting, September 1, 2020
- b. Town Council Meeting, October 27, 2020
- c. Special Town Council Meeting, November 3, 2020

#### 3. Comments from the Mayor

#### 4. Public Input / Question Period

PLEASE NOTE:

- Public Participation is limited to 30 minutes
- Each Person is limited to 3 minutes and may return to speak once, for 1 minute, if time permits within the total 30-minute period
- Questions or comments are to be directed to the Chair
- Comments and questions that relate to personnel, current or potential litigation issues, or planning issues for which a public hearing has already occurred, but no decision has been made by Council, will not be answered.

#### 5. Motions/Recommendations from Committee of the Whole, November 3, 2020:



- a. RFD 001-2020: Solid Waste- Resource Management Bylaw –  
1<sup>st</sup> Reading & Repeal 1<sup>st</sup> Reading
- b. RFD 049-2020: VWRM Guarantees/Land Purchase

**6. Correspondence:**

- a. Ankit Singh- We are in this, together
- b. Bob Lutes – From Disintegration to Reintegration – Thoughts for the COW on Tuesday
- c. Bob Lutes – Highland Avenue
- d. Bob Lutes – Last Night’s Walkabout
- e. Bob Lutes – Response to Peter Ricketts – How a Handful of Students Caused Western University Covid 19 Outbreak
- f. Crystal Waston – Mobile App
- g. Darrell Steele – Dogs Off Leash
- h. Darrell Steele – Dogs Off Leash (2)
- i. Duncan Ebata – Congratulations Plus Front Street Community Oven
- j. Emily Miller – Develop NS Internet Upgrades- Webinar Scheduling Annapolis Valley
- k. Erin Haysom – 2<sup>nd</sup> Annual Community Clean Up
- l. Jane Marshall – Moratorium on 5G
- m. Judy Swift – Paving, sidewalk work, repairs on Hillside, Fairfield, Highland
- n. Julia McIntosh – Concern Regarding Moncton Covid 19 Outbreak
- o. Karl Lange – Info regarding Municipal Elections
- p. Kevin Gildart – Latitude 45 Suites – Pending Activity Schedule
- q. Peter Ricketts – CBC News How a Handful of Students Caused Western University’s Covid 19 Outbreak
- r. Rick Mehta – Open Letter to Acadia University with Attachment
- s. Teresa Drahos – Sewer Flushing



- t. Teresa Drahos – Unloading in Public Right of Way
- u. William Zimmerman – Wastewater Covid 19 Surveillance –  
Ottawa Public Health

## **7. Regular Meeting Adjourned**

## REQUEST FOR DECISION 001-2020

Title: Solid Waste-Resource Management Bylaw

Date: ~~2020-01-21~~ November 3, 2020

Department: Office of the CAO

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## SUMMARY

### SOLID WASTE-RESOURCE MANAGEMENT BYLAW

The current Valley Region Solid Waste-Resource Management Bylaw was last amended in 2012. There is a need to now update this Bylaw to:

1. Reflect changes to collection required as per the waste collection contract coming into effect April 1, 2020;
2. Remove Annapolis County, Bridgetown and Hantsport from the Bylaw;
3. Update the list of materials banned from landfill by the Province and Valley Waste-Resource Management Authority (VWRM); and
4. Address other housekeeping issues as required.

Council gave first reading to an amended regional Valley Region Solid Waste Bylaw on January 21, 2020. Since that time, it has been determined that each municipality should have their own individual complementary bylaws and that the directives initially proposed by Valley Waste be adopted by each individual municipality. The revised Bylaw now before Council achieves the goals as per this original RFD but now also has Valley Waste 1) recommending the directives for Council approval,; 2) recommending to the Municipality the By-Law Enforcement Officer(s) to be appointed by Council; and 3) setting out Schedules 1a and 1b as delegated authority to Valley Waste.

As a result of these changes, first reading to the Bylaw is once again required.

### DRAFT MOTIONS:

That Council give first reading to the attached **Solid Waste-Resource Management Bylaw** and direct staff to prepare the notice of intention and set a date for second reading.

That Council give first reading to the attached **Repeal Bylaws and Regulations Chapter 107 Bylaw** and direct staff to prepare the notice of intention and set a date for second reading.

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### 1) CAO COMMENTS

See discussion for comments from the CAO.

### 2) LEGISLATIVE AUTHORITY

Section 325 of the *Municipal Government Act* enables Council to approve this Bylaw.

### 3) STAFF RECOMMENDATION

Staff recommend that Council adopt the proposed changes to the Bylaw.

### 4) REFERENCES AND ATTACHMENTS

1. Draft Solid Waste-Resource Management Bylaw Chapter 106
2. Draft Repeal Bylaws and Regulations Bylaw Chapter 107
3. 2020-01-09 VWRM – Report to Council on Proposed Changes to the Bylaw
4. 2020-01-09 Valley Region Solid Waste-Resource Management Bylaw – Draft
5. 2020-01-09 Valley Regional Solid Waste-Resource Management Bylaw Directives – Draft

For further context council can find items 4.3, 4.4 and 4.5 in the January 21, 2020 Council Package.

### 5) DISCUSSION

In May 2019, VWRM awarded the contract for the Provision of Services for the Curb-side Collection and Transportation of Source-Separated Waste for the 5-year period of April 1, 2020 – March 31, 2025 to EFR Environmental. Key changes as a result of this awarding are (1) a move to a four day per week collection program; (2) the allowance of materials to be placed curbside in the evening prior to collection starting at 7:00 pm and (3) a collection commencement time of 7:00 am (currently this is 8:00 am). Additionally, special collection waste is now to be placed curbside “no earlier than the weekend before the scheduled week” (currently the Bylaw states “no earlier than 7 day prior”).

Over the past few years there have also been changes to the Parties of the VWRM Inter-municipal Services Agreement. Bridgetown and Hantsport no longer exist as municipalities and the Municipality of the County of Annapolis and Municipality of West Hants have both withdrawn from VWRM, necessitating an update to the Bylaw.

Aside from other changes of a housekeeping nature, the Directives have also been updated to include new provincially banned materials such as certain types of oil products and electronics.

### 6) FINANCIAL IMPLICATIONS

## REQUEST FOR DECISION 001-2020

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There are no direct financial implications from the adoption of the amended Bylaw. It should be noted that the Residential Collection Contract collective budget line item for 2020-21 is anticipated to be a decrease of \$144,145 over the 2019-20 budget.

### 7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

N/A

### 8) COMMUNICATION REQUIREMENTS

**Note that this communication happened last winter as anticipated.**

There will be a great deal of communication required for Wolfville residents as a result of amending the Bylaw and the start of the new waste collection contract. Specifically, the impacts for Wolfville that need to be communicated are as follows:

#### **Regular Collection (Effective March 31, 2020)**

The Town of Wolfville will be switching from the current Wednesday & Thursday Week 1 to **Friday Week 2 for everyone**

This means the last time Wolfville will have collection on Wednesday/Thursday will be March 18/19 and the **first collection on the new day would be Friday April 10**; however, that is Good Friday so the first collection will actually be **Saturday, April 11**.

It will then be every second Friday (April 24, May 8, May 22...)

Also **collection begins at 7:00 am** starting in April and residents will be permitted to place the materials at roadside after 7:00 pm the night before.

#### **Spring & Fall Cleanup**

There will also be a completely new cleanup schedule. There are no more Zone A or B or specific dates for each town.

Clean-up will still be on one day only – once in the spring and once in the fall.

The collection day area (Friday Week 2) will now be assigned a specific week each spring and fall for clean-up.

For Wolfville that will be the **weeks of April 27-May 1 and September 28 – October 2**

Residents will be asked to wait until the weekend before their cleanup week to put materials out. Bulky waste must be at roadside by 7:00 am on April 27<sup>th</sup> and September 28<sup>th</sup>.

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The Clean-up truck will be along sometime that week, Monday-Friday, to pick up the items and the truck will be by only once.

The cleanup dates will fall on the opposite week of regular collection. This helps VWRM keep the materials separate from regular materials and also helps them balance out the amount of incoming materials to the transfer stations.

Also, as VWRM is switching to a 4-day/week collection schedule (Tuesday – Friday), the transfer station will be closed on all holidays.

Finally, Monday, instead of Saturday, will become the alternate collection day for any storms or other holidays.

Town staff will be communicating with residents on these changes in the coming months.

### 9) ALTERNATIVES

Council can choose not to amend the Bylaw as requested, however this would ensure that the new waste collection contract awarded by VWRM would be offside the existing Valley Region Solid Waste-Resource Management Bylaw.



**WHEREAS** section 325 *Municipal Government Act, 1995 R.S.N.S. c. 18*, as amended (*MGA*), enables Council to make by-laws pertaining to solid waste; and

**WHEREAS** the Town of Wolfville is party to an Agreement under section 60 *MGA*, that created the Valley Region Solid Waste-Resource Management Authority as a municipally owned body corporate;

**NOW THEREFORE BE IT RESOLVED THAT** the Town of Wolfville hereby enacts as follows:

## 1 Repeal

Municipal By-Law # 68 Valley Region Solid Waste-Resource Management By-Law is hereby repealed.

## 2 Definitions

In this By-law:

- 2.1. "Authority" means the *Solid Waste-Resource Management Authority* as defined in provision 2.1 herein;
- 2.2. "Authority Collection" means collection of Solid Waste by or on behalf of the Authority from waste generators pursuant to this By-law and any issued Directives;
- 2.3. "Boxboard" means cereal, shoe, tissue, detergent, cracker, cookie, baking product and frozen food boxes, toilet paper rolls and paper towel rolls or like items, with plastics removed;
- 2.4. "Bulky Items" means large items of a household nature including, without limitation, furniture, stoves, fridges with "CFC-free" sticker on, mattresses, bed springs, barrels, water tanks, dishwashers, Oil Tanks, and pieces of fencing;
- 2.5. "By-law Enforcement Officer" means a person with Special Constable Designation per ss 89 and 90 *Police Act*, employed by the Authority to administer and enforce this By-law;
- 2.6. "Collection Cart" or "Cart" means a cart supplied by the Authority for the Storage of Source-Separated Solid Waste such as an aerated cart for the collection of organic materials;
- 2.7. "Collection Containers" means bags, garbage cans or other containers approved in any
- 2.8. Directive; "Compostable Organics" or "Organics" or Compostables means Food Waste, Leaf and Yard Waste, Soiled and Non-Recyclable Paper, branches and bushes, natural Christmas trees without decorations and stands and other material of plant or animal origin as set out in any Directive, but does not include whole companion animal or livestock carcasses or parts thereof that may create hazards or nuisance except as approved by the General Manager or designate;
- 2.9. "Construction and Demolition Waste" or "C&D" means materials normally used in the construction of buildings, structures, roadways, walls and other landscaping material, and includes, without limitation, soil, asphalt, brick, mortar, concrete, drywall, plaster, cellulose, fibreglass fibres, lumber, wood, asphalt shingles, and metals;
- 2.10. "Directive" means a provision recommended by the Authority and adopted by the Municipality and as set out in a Schedule to this By-law;
- 2.11. "Dispose" means the actions of dumping, abandoning, placing or leaving or the causing or permitting of any of these actions with respect to any Solid Waste on any property within the jurisdiction of this By-law;
- 2.12. "Eligible Premises" means those properties within the jurisdiction of the Authority, which are eligible for Authority Collection as set out in any Directive;
- 2.13. "Dwelling Unit" means a building or a unit with a separate entrance, kitchen, and sanitary facilities in a building, occupied or intended to be occupied as a home or residence by one or more persons but does not include a hotel, motel, guesthouse, inn, or travel trailer;





- 2.14. "Food Waste" means, without limitation, fruit and vegetable peelings, table scraps, meat, poultry and fish, shellfish, dairy products, cooking oil, grease and fat, bread, grain, rice and pasta, bones, egg shells, coffee grounds and filters, tea leaves and bags or other like items;
- 2.15. "General Manager" means the General Manager of the Authority, the successor to such position, or a designate;
- 2.16. "Hazardous Waste" means solid or liquid waste that may be harmful to humans, animals, plant life or natural resources including, without limitation, industrial chemicals, toxic, flammable, corrosive, radioactive, reactive, pathological and PCB waste, oil, gasoline, paint solvent, wood preservatives, ink, battery acid and pesticides;
- 2.17. "Household Hazardous Waste" or "HHW" means Hazardous Waste generated in households including, without limitation, solvents, glues, cleaners, paints and finishes, asphalt sealers, gasoline, diesel, kerosene, pesticides, lawn and garden chemicals, poisons, propane tanks, roofing tar, pool chemicals, lubricating oil, batteries, and automotive fluids. For the purposes of this By-law, Household Hazardous Waste does not include PCBs, radioactive materials, explosives, fireworks, pathological wastes, and ammunition;
- 2.18. "IC&I Waste" means Solid Waste generated by, from or within any Industrial/Commercial/Institutional Premises.
- 2.19. "IC&I Premises" means a lot of land occupied by one or more industrial, commercial or institutional establishments;
- 2.20. "Litter" means loose Solid Waste items, usually smaller in size, that are distributed over a distance or area, including, without limitation, disposable drink cups, beverage bottles and containers, cigarette boxes, cigarette butts, potato chip bags, and food and candy wrappers;
- 2.21. "Leaf and Yard Waste" means grass clippings, leaves, brush, twigs, house and garden plants, sawdust and wood shavings and other like items;
- 2.22. "Multi-Unit Residential Building" means a dwelling containing three or more residential Dwelling Units and may include condominiums;
- 2.23. "Mini-bin" means a small container supplied to Eligible Premises by the Authority for the collection of organic materials prior to deposit in an Organics Collection Cart;
- 2.24. "Notice of Violation or Summary Offence Ticket" means an administrative monetary penalty issued by the Municipality for violating the By-law which, if paid as required, will result in no prosecution for the offence being commenced by the Municipality;
- 2.25. "Occupant" means any person who occupies property, including lands or buildings, and includes a tenant, lessee, roomer, subtenant, under-tenant or co-tenant, or who otherwise occupies or has occupied land or buildings and heirs, assigns and legal representatives;
- 2.26. "Oil Tanks" means residential oil tanks, cleaned and emptied of all liquids that hold a maximum volume of 900 litres;
- 2.27. "Order" means a written direction requiring any person to comply with a provision of this By-law;
- 2.28. "Property Owner" or "Owner" has the same meaning as "Owner" in the *Municipal Government Act* and, for greater clarity, includes a landlord, a lessor, an Owner, the person giving or permitting the occupation of premises, heirs and assigns and legal representatives and, in the case of a corporation, the officers and directors;
- 2.29. "Public Waste" means Solid Waste generated in or on premises where the public is or would normally be responsible for disposing of waste including, without limitation, enclosed or exterior shopping centres, malls, food courts, quick-service or counter- service restaurants, sports arenas, office or other commercial premises, retail premises, private or public parks or campgrounds, and inside or outside public event venues;
- 2.30. "Recyclable Materials" or "Recyclables" means newsprint, corrugated cardboard, Boxboard and other paper products, redeemable beverage containers, milk cartons, glass bottles and jars, steel/tin food cans, aluminum cans, aluminum foil plates, trays and wrap, high-density polyethylene plastic containers (HDPE #2), low-density polyethylene plastic containers (LDPE #4), and polyethylene terephthalate plastic bottles (PET #1), plastic bags (#2 and #4), stretch wrap (pallet wrap) or other items set out in any Directive;



- 2.31. “Residential Premises” means any house, dwelling, apartment, condominium, flat, tenement, mini-home, mobile home, mobile home park, mobile home space or any property that is occupied or may be occupied by an individual as a residence or that part of any such place, and includes any such property or premises occupied by an Owner and family;
- 2.32. “Residual Waste” means any Solid Waste remaining after diversion of Recyclables, Organics and Hazardous Waste or Household Hazardous Waste, tires, and electronics;
- 2.33. “Soiled and Non-Recyclable Paper” means dinner napkins, paper towels and fast food wrappers, wax paper, wrapping paper, soiled pizza boxes, paper plates and cups, damp and soiled newspaper and flyers, sugar, flour and potato paper bags or other like items or such other items that may be set out in any Directive;
- 2.34. “Solid Waste” means Residual Waste, Recyclables, Organics, Compostable Organics, construction and demolition debris, and other discarded materials resulting from residential, commercial, institutional and industrial activities that are commonly accepted at a municipal Solid Waste management facility, but excludes wastes from industrial activities regulated by an approval issued pursuant to the *Environment Act*;
- 2.35. “Source-Separated Solid Waste” means Solid Waste that has been sorted and separated at the point of origin, to facilitate its reuse, recycling, composting or disposal; for greater clarity, references to ‘source separation’ and ‘source separation of Solid Waste’ have the same meaning;
- 2.36. “Special Collection” means an Authority Collection for Bulky Items and such other materials as may be set out in any Directive;
- 2.37. “Storage Facility” or “Storage” means any container, Collection Cart, receptacle, building, structure, enclosure or other facility capable of, or intended to be used for, the temporary holding or storage of Solid Waste;
- 2.38. “Unsorted Solid Waste” means any Solid Waste that is not sorted and separated and contains materials banned from landfill as Directives;
- 2.39. “Valley Region” or “Region” means the Valley Region as defined in the Nova Scotia Solid Waste-Resource Management Regulations and any amendments thereto;
- 2.40. “Warning” means written notice by a By-law Enforcement Officer of contravention or failure to comply with any provision of this By-law, but which is not subject to section 8.0 Offence Enforcement and Penalties whereby proceedings are instituted; and
- 2.41. “Waste-Resource Management Centre” means a facility operated by the Authority for receiving, storing, sorting and shipping Solid Waste.



### **3 Valley Region Solid Waste-Resource Management Authority**

- 3.1. The *Valley Region Solid Waste-Resource Management Authority*, referenced herein as the Authority, is a body corporate established pursuant to an Intermunicipal Services Agreement (IMSA) to which this Municipality is party. The municipal parties thereto have delegated responsibility for the management of Solid Waste within their respective jurisdictions, pursuant to section 60 *Municipal Government Act* and the Solid Waste-Resource Management Regulations enabled by the *Environment Act* to the Authority.
- 3.2 Pursuant to the IMSA, it is agreed that each party shall establish and maintain a complementary Solid Waste-Resource Management By-law for the efficient and consistent execution of the Authority mandate throughout the jurisdiction of the municipal parties. Accordingly, this By-law may reference places or facilities within the Region that are beyond the geographical boundaries of this Municipality and it is intended that any such references in this By-law be construed and applied in a manner consistent with the provincially-mandated regional approach to Solid Waste-Resource management.
- 3.3 The General Manager is the chief administrator of and is responsible to the Authority for its proper administration in accordance with provincial legislation and regulations, any Directive, and plans approved and established by the Authority. The General Manager shall be responsible for the administration and enforcement of this By-law.
- 3.4 Directives to supplement and assist with the administration and enforcement of this By-law may be adopted and included as a Schedule hereto, and shall form part of this By-law and shall be subject to the penalty provisions herein.
- 3.5 The Authority shall recommend to the Municipality the appointment of a By-law Enforcement Officer to assist with the administration and enforcement of this By-law. Municipal Council shall consider the recommendation and may approve the appointment by resolution.
- 3.6 For the purpose of administration of this By-law, the General Manager or the By-law Enforcement Officer, or an agent or employee of the Authority so designated by either, may, at any reasonable time, enter and inspect any land or premises, other than a dwelling or a room being used as a dwelling, to verify compliance with this By-law and Directives, and may inspect Solid Waste and any Storage Facility.
- 3.7 The General Manager or the By-law Enforcement Officer may issue an Order directing any person to comply with the provisions of this By-law, including any Directive, in the manner and within the time specified therein.
- 3.8 Any Order or other written direction pursuant to section 3.7 signed by the General Manager or By-law Enforcement Officer, is effective if delivered personally to the person named therein or posted on the premises or if sent by prepaid post or facsimile or email transmission to the most recent known address of the person named and shall be deemed to have been received by such person, in the case of facsimile or e-mail transmission on the day after it was sent and in the case of prepaid post, on the third day after it was sent where receipt is not acknowledged, in the case of posting on the premises, on the day thereof.
- 3.9 It shall be an offence for any person to fail or refuse to comply with an Order signed by either the General Manager or Bylaw Enforcement Officer pursuant to this By-law.

#### 4 Prohibitions

##### 4.1 Illegal Dumping of Solid Waste

- 4.1.1 No person shall Dispose of or permit the Disposal of, dump, place, leave, abandon, or deposit Solid Waste at any public or private place within the Municipality unless that place is duly licensed to receive and Dispose of that particular category or item of Solid Waste.
- 4.1.2 Litter is not illegal dumping, and therefore is not within the jurisdiction of this By-law.

##### 4.2 Illegal Dumping of Solid Waste at Authority Waste Facility

No person shall Dispose of Residual Waste or Solid Waste on the lands of a Waste- Resource Management Centre or any other facility licensed to receive any category of waste except during operational hours and only where directed by the Centre or facility.

##### 4.3 Illegal Burning of Solid Waste

No person shall burn Solid Waste in the Municipality in a barrel, stove or other device or in the open as a method of Solid Waste disposal, excepting brush, tree limbs and milled wood that is free from adhesives, coatings and preservatives and, with respect to such products, only where such burning is permitted by law.

##### 4.4 Disposal of Banned Materials

No person shall Dispose of the following materials at any licensed Solid Waste management facility, or Dispose of any such materials in a Storage area, Storage Facility, or collection container intended for Residual Waste disposal in an incinerator or landfill, namely:

###### 4.4.1 Banned by Provincial Regulation

Materials banned from Disposal by provincial regulation, including those materials listed in Schedule B of the Nova Scotia Solid Waste-Resource Management Regulations as amended from time to time;

###### 4.4.2 Banned by the Authority

Materials banned from time to time by this By-law.

##### 4.5 Flow Control

No person shall export or remove from the Municipality Residual Waste, Construction and Demolition Waste, or Unsorted Solid Waste generated within the Municipality unless permitted otherwise by the General Manager or designate, and without limiting the foregoing, transport is permitted only to Waste-Resource Management Centres authorized by the Authority.

- 4.6 Notwithstanding section 4.5, the Authority may export Residual Waste, Construction and Demolition Waste or Unsorted Solid Waste to approved facilities beyond the jurisdiction of the Municipality.

##### 4.7 Waste Accumulation



No Occupant or Owner of property in the Municipality shall allow, permit or authorize the accumulation of Solid Waste on or around property owned or occupied by them or allow, permit or authorize any uncollected Solid Waste to remain on or around property owned or occupied by them other than in a Storage Facility as approved in this By-law or in any Directive.

- 4.8 No person shall leave the lid or door of the Storage Facility open except during loading or unloading.
- 4.9 No person shall place any Solid Waste for collection on a property other than a property owned or occupied by that person, except as permitted by the General Manager or designate.

## **5 Source Separation Requirements**

- 5.1 It shall be an offence of this By-law to fail to comply with any Directive pertaining to source separation of Solid Waste.
- 5.2 All Solid Waste being generated by or from any Residential Premises or any IC&I Premises shall be source-separated and packaged in accordance with any issued Directive and shall also comply with this By-law.
- 5.3 Public Waste  
The Property Owner and the Occupant of any premises where Public Waste is generated shall provide common area containers designed to receive and accommodate the quantities of Source-Separated Solid Waste generated on that site, as required by this By-law or any Directive, and shall ensure that such containers are clearly labeled and are accessible to the public, tenants, employees, visitors and Occupants of such premises.

## **6 Authority Collection**

Solid Waste to be collected by or on behalf of the Authority must comply with the provisions of this section.

- 6.1 Collection Container Placement
  - 6.1.1 Except as otherwise permitted by this By-law, or by the General Manager, Collection Containers shall be placed roadside for collection as close as practicable to the edge of the street or roadway, and no further than five (5) meters from the travelled portion of the street or roadway to facilitate efficient unobstructed collection, accounting for factors such as urban versus rural setting, winter snow clearing operations, ditches, brush, and the like.
  - 6.1.2 All Solid Waste placed for collection shall be in front of and on the same side of the street or roadway as the Eligible Premises from which it has been generated.



- 6.1.3 Collection Carts shall be placed roadside in an upright position with the lid closed.
- 6.1.4 In the case of Multi-Unit Residential Buildings, the Owner shall provide a Storage Facility for Source-Separated Solid Waste in an easily accessible location on the building property in accordance with this By-law, any issued Directive and other applicable municipal requirements. Any collection contractor engaged by the Authority will collect Solid Waste from this location in accordance with source-separation and collection Directives provided it is accessible when the collection truck arrives, and otherwise shall be placed roadside for collection.
- 6.1.5 Collection will occur on public streets and roads only, except for: private roads identified by the Authority; roads on federal lands in cases where the cost of collection has been paid for by a grant in lieu of taxes or other means; or other roads as designated from time to time by the Authority, provided that all such roads must be in acceptable condition for the collection vehicles.
- 6.1.6 For all roads not otherwise addressed, collection will occur at the nearest intersection with a public street or road. Source-Separated Solid Waste must be brought to the intersection and placed in accordance with section 6.2 Set- out Times of this By-law; otherwise placement must be in the Solid Waste generator's own permanent Storage Facility or in the closest Storage Facility provided by the Authority for that purpose.

Any such Storage Facility must be in compliance with Storage requirements set out in clause 6.5 Solid Waste Storage.

## 6.2 Set-out Times

- 6.2.1 Solid Waste shall be set out for collection only between 7:00 pm the night before and 7:00 am on collection day. In the event of conditions preventing collection, the Property Owner shall remove prior to the end of collection day all Solid Waste not collected and set it out again on the scheduled alternative collection day or the next regularly scheduled collection day.
- 6.2.2 For Special Collections (Spring and Fall cleanups) Solid Waste for roadside collection shall be set out no earlier than the weekend immediately before the scheduled Special Collection week.

## 6.3 Removal of Collection Containers and Uncollected Material from Roadside

### 6.3.1 Removal of Collection Containers

Solid Waste Collection Containers shall be removed or caused to be removed by the Property Owner from roadside by the end of collection day excepting



permanent Solid Waste Storage facilities. Permanent Storage facilities shall comply with this By-law and any issued Directives. Collection Carts shall be removed from roadside and stored on the premises.

6.3.2 Removal of Uncollected Solid Waste

Any Solid Waste not collected for any reason, including, without limitation, Litter in or around any Storage Facility, shall be removed or caused to be removed by the Property Owner by end of collection day and properly sorted, contained, stored and Disposed of in accordance with this By-law.

Where uncollected Solid Waste has not been removed from roadside within 24 hours of collection day's end, and in cases where Solid Waste has been placed roadside outside the permitted time, the General Manager may arrange for the removal and Disposal of such waste and invoice the Property Owner for associated costs. For the purposes of this section and section 507 *Municipal Government Act*, the General Manager shall be deemed to be an employee of the Municipality.

6.4 Directives

The Municipality may adopt as part of this By-law Directives recommended by the Authority respecting the collection of Solid Waste, including, without limitation, the contents, type, nature, location and weight of Collection Containers or Storage facilities. The Directives, if adopted by the Municipality, shall form a part of this Bylaw and it shall be an offence to fail to comply with any such Directive.

6.5 Solid Waste Storage

Solid Waste Storage facilities shall be:

- 6.5.1 Weather-tight and animal-proof with the lid or door maintained in a closed position except during loading or unloading;
- 6.5.2 Capable of accommodating the quantities of Source-Separated Solid Waste generated between collections at that location;
- 6.5.3 Designed and constructed such that Solid Waste remains in a source-separated condition;
- 6.5.4 Easily accessible to all users and easily serviced by the collector;
- 6.5.5 Safe for their intended users; and
- 6.5.6 In cases where Authority Collection is provided at the Storage location, placed to provide unobstructed access over clear ground free of snow, ditches, brush or other obstacles to the Authority Collection truck within five (5) meters of the loading hopper.



## 6.6 Owner and Occupant Responsibilities for Solid Waste Management

The responsibility for management of Solid Waste in Residential Premises and IC&I Premises is shared by each Property Owner, jointly and severally, and each Occupant, jointly and severally, as follows:

### 6.6.1 Property Owner Responsibilities

The Property Owner shall:

6.6.1.1 Provide Solid Waste Storage facilities as set out in section 6.5;

6.6.1.2 Where any Storage Facility is inaccessible to the collection truck as required in section 5.5.6 on regular or Special Collection days, ensure that Solid Waste is set roadside in accordance with section 6.2;

6.6.1.3 Maintain any Solid Waste Storage facilities in good repair and in a clean, tidy, and sanitary condition at all times, both inside and outside, including the immediate surroundings; and

6.6.1.4 Ensure that Collection Containers, Storage facilities and uncollected Solid Waste, including Litter produced or resulting from set-out Solid Waste by pests, weather conditions or otherwise, are removed by the end of collection day.

### 6.6.2 Occupant Responsibilities

The Occupant shall:

6.6.2.1 Source-separate and package all Solid Waste generated in the Occupant's premises as per section 5 of this By-law and issued Directives; and

6.6.2.2 Between collections, place sorted and packaged Solid Waste in the Storage Facility provided by the Property Owner or in their own Storage Facility, as the case may be.

## 6.7 Inspection and Rejection Guidelines

Solid Waste set out for Authority Collection shall be subject to inspection by the collection contractor or by Authority staff. Solid Waste not in compliance with this By-law or any Directive may be rejected.

## 6.8 Authority Collection Prohibitions

No person shall:

6.8.1 Pick over remove, disturb or otherwise interfere with any Solid Waste that has been set out for Authority Collection except that Solid Waste set out for Special Collections may be removed for salvage or reuse providing that the set-out location must be left in a clean and tidy condition;





6.8.2 Collect Solid Waste placed for collection by the Authority; or

6.8.3 Remove a collection container placed roadside.

These prohibitions do not apply to the person who placed the waste for collection, to the Authority, or to its contractors.

#### 6.9 Suspension of Collection

The General Manager may suspend Authority Collection, upon written notice, at any Eligible Premises where one of the following deficiencies develops until corrected to the General Manager's satisfaction, namely:

6.9.1 An unsafe or potentially unhealthy condition or a nuisance or a potential nuisance related to Storage or collection of Solid Waste;

6.9.2 Persistent violation of any provision of this By-law or any Directives, Orders or other written notice issued pursuant to this By-law; or

6.9.3 Road conditions are unsafe for collection.

### **7 Non-Authority Collection and Disposal of Solid Waste**

The provisions of this section apply to all residential and IC&I Premises generating waste that is unacceptable for Authority Collection or exceeds allowable limits of Authority Collection or which for any other reason is not placed for Authority Collection by the Owner or Occupant, and is managed either by the Owner or Occupant or by another person or corporation for or on behalf of the Owner or the Occupant.

#### 7.1 Solid Waste Removal

The Property Owner or Occupant of premises shall promptly remove and Dispose of all Solid Waste not collected by Authority Collection.

#### 7.2 Solid Waste Storage

7.2.1 The Owner of any premises housing a Storage Facility, or the Owner or user thereof shall each ensure that such Storage Facility is:

7.2.1.1 weather-tight and animal-proof with the lid or door maintained in a closed position except during loading and unloading;

7.2.1.2 capable of accommodating the quantities of Source-Separated Solid Waste

generated between collections at that location;

7.2.1.3 designed and constructed such that Solid Waste remains in a source-separated condition;

7.2.1.4 emptied and cleaned regularly;

7.2.1.5 maintained in good repair and in a clean and tidy condition at all times, both inside and outside, including the immediate surroundings; and

7.2.1.6 clearly labelled with signage for source-separated waste streams.

7.3 No person shall place Solid Waste in any Storage Facility without permission of the Owner of the premises or the Owner or renter of the Storage Facility.

7.4 All Storage facilities are subject to inspection per this By-law.

7.5 The Owner of the premises or the Owner or renter or user of any Storage Facility shall each ensure that all Solid Waste placed in such Storage Facility is source-separated and packaged in accordance with this By-law and any issued Directive.

7.6 Any person collecting, transporting or hauling Solid Waste or any Storage Facility shall ensure that all Solid Waste contained within such vehicle or Storage Facility is delivered to the Waste-Resource Management Centre in a source-separated condition and deposited at the Waste-Resource Management Centre in the designated locations for each type of Source-Separated Solid Waste.

7.7 It is an offense to haul Unsorted Solid Waste to the Waste-Resource Management Centre for Disposal or to fail to deposit each type of Source-Separated Solid Waste in designated locations at the Waste-Resource Management Centre.

## **8 Waste-Resource Management Centres**

8.1 The Municipality delegates its authority as enabled under section 60 *MGA* to the Authority relative to the operation of Waste-Resource Management Centres and related tip fees as depicted in Schedules 1(a) and 1(b) of this By-law, as may be amended from time to time, by the Authority.

8.2 The Authority may recommend Directives to be adopted by the Municipality respecting the efficient, safe and environmentally-sound operation of Waste-Resource Management Centres in the Region and it shall be an offence to fail to comply with any such Directive.

### **8.3 Inspection and Enforcement**

All loads entering the Waste-Resource Management Centre are subject to inspection and enforcement by the General Manager or designate. The General Manager or designate may issue warnings, charge increased tipping fees, impose administrative



fees or revoke privileges of site users for non-compliance with this By-law or any issued Directive.

8.4 No person shall remove Solid Waste from a Waste-Resource Management Centre except as authorized by the General Manager or designate.

8.5 The operator of every commercial collection vehicle entering the Waste-Resource Management Centre site shall produce, upon request of the General Manager or designate, a manifest comprising a customer list whose Solid Waste is on board the vehicle.

## 9 Offence Enforcement and Penalties

9.1 No person shall contravene or fail to comply with any provision of this By-law.

9.2 This By-law may be enforced, at the discretion of the Municipality, by any peace officer or By-law Enforcement Officer, in accordance with the procedures set out in the *Municipal Government Act* or by means of a Summary Offence Ticket per the *Municipal Government Act* or *Summary Proceedings Act*.

9.3 The *Summary Proceedings Act*, where applicable, shall apply to proceedings under this By-law.

9.4 Except as otherwise provided in this By-law, any person who violates the following provisions of this By-law or who suffers or permits any act or thing to be done in contravention thereof, or who makes any false or misleading statements in relation to any duty, obligation or application pursuant to the following provisions of this By-law, or who refuses, omits, fails to comply with or neglects to fulfill, observe, carry out or perform any duty or obligation imposed by the following provisions of this By-law shall be liable upon summary conviction:

- 9.4.1 Section 4.8 (failing to close the lid or door of Storage)
- 9.4.2 Section 4.9 (unauthorized placing of waste for curbside collection)
- 9.4.3 Section 6.1 (improper collection container placement)
- 9.4.4 Section 6.2 (improper set-out time)
- 9.4.5 Section 6.8.1 (interfering with Solid Waste set out for collection)

- a. for the first offence to a penalty of not less than one hundred dollars (\$100.00) and not more than five hundred dollars (\$500.00) or imprisonment for a period of not more than fourteen (14) days or both;
- b. for the second offence to a penalty of not less than two hundred dollars (\$200.00) and not more than seven hundred and fifty (\$750.00) or imprisonment for a period of not more than thirty (30) days or both;
- c. for the third offence to a penalty of not less than four hundred dollars (\$400.00) and not more than one thousand dollars (\$1000.00) or imprisonment for a period of not more than sixty (60) days or both

9.5 Except as otherwise provided in this By-law, any person who violates the following provisions of this By-law or who suffers or permits any act or thing to be done in contravention thereof, or who makes any false or misleading statements in relation to any duty, obligation or application pursuant to the following provisions of this By-law, or who refuses, omits, fails to comply with or neglects to fulfill, observe, carry out or perform any duty or obligation imposed by the following provisions of this By-law shall be liable upon summary conviction:

- 9.5.1 Section 3.4 (failure to comply with a Directive)
  - 9.5.2 Section 3.9 (failure to obey a Warning or other written notice)
  - 9.5.3 Section 4.1 (illegal dumping)
  - 9.5.4 Section 4.2 (illegal disposal at licensed facility)
  - 9.5.5 Section 4.3 (illegal burning)
  - 9.5.6 Section 4.4 (disposing of banned Solid Waste)
  - 9.5.7 Section 4.5 (removing or exporting Residual Waste or Unsorted Solid Waste)
  - 9.5.8 Section 4.7 (accumulating of Solid Waste)
  - 9.5.9 Section 5.2 (failure to source-separate solid waste)
  - 9.5.10 Section 5.3 (failure to provide for source-separation of Public Waste or label containers)
  - 9.5.11 Section 6.3 (failure to remove uncollected containers or waste from roadside)
  - 9.5.12 Section 6.6.1 (failure to fulfill Owner Property Owner's responsibilities)
  - 9.5.13 Section 6.6.2 (failure to fulfill Occupant's responsibilities)
  - 9.5.14 Section 6.8.2 (illegally collecting Solid Waste set out for Authority Collection)
  - 9.5.15 Section 6.8.3 (illegally removing Collection Containers)
  - 9.5.16 Section 7.1 (failure to promptly remove Solid Waste from premises)
  - 9.5.17 Section 7.2 (failure to provide proper waste Storage for non-Authority Collection)
  - 9.5.18 Section 7.3 (unauthorized use of Solid Waste Storage)
  - 9.5.19 Section 7.5 (Owner's or renters of Storage Facility failure to ensure Solid Waste in Storage Facility is source separated and packaged)
  - 9.5.20 Section 7.6 (hauler's failure to keep hauled Solid Waste source separated and packaged)
  - 9.5.21 Section 7.7 (hauling Unsorted Solid Waste or failure to deposit Solid Waste in designated locations at Management Centre)
  - 9.5.22 Section 8.5 (hauler's failure to provide a manifest)
- a. for the first offence to a penalty of not less than five hundred dollars (\$500) and not more than five thousand dollars (\$5,000) or imprisonment for a period of not more than thirty (30) days or both;
  - b. for the second offence to a penalty of not less than one thousand dollars (\$1,000) and not more than seven thousand dollars (\$7,000) or imprisonment for a period of not more than forty-five (45) days or both;
  - c. for the third offence to a penalty of not less than two thousand dollars (\$2,000) and not more than ten thousand dollars (\$10,000) or imprisonment for a period of not more than sixty (60) days or both.

9.6 Any person who violates any other provision of this By-law is guilty of a summary offense

and liable to a fine of not less than two hundred and fifty dollars (\$250) and not more than five thousand dollars (\$5,000) or to imprisonment for a period of not more than thirty (30) days or both.

- 9.7 In any prosecution for an offence under this By-law, it is sufficient proof of the offence to establish that it was committed by an employee or agent of the accused, whether or not the employee or agent is identified or has been prosecuted for the offence, unless the accused establishes that the offence was committed without the knowledge or consent of the accused.
- 9.8 Where a corporation commits an offence under this By-law, any officer or director of the corporation who directed, authorized, assented to, acquiesced in or participated in the violation of this By-law is guilty of the offence and is liable to the punishment provided for the offence, whether or not the corporation has been prosecuted.
- 9.9 In lieu of prosecution under this By-law, the General Manager or his delegate may, in his sole and absolute discretion, issue to any person he believes upon reasonable grounds has committed an offence under this By-law a Notice of Violation (By-law Ticket), which Notice shall require the person to whom it is directed to pay to the Authority within fourteen (14) days of the issuance of the Notice the sum of one hundred and twenty-five dollars (\$125) for offences listed in section 9.4 and one hundred and seventy five dollars (\$175) for offences listed in section 9.5; and one hundred and twenty-five dollars (\$125) for offences covered by section 9.6. Where a Notice of Violation is issued and if that sum is paid as required therein, no prosecution shall ensue in respect to the matter or matters referred to in the Notice. For greater certainty, nothing in this By-law requires the General Manager or designate to issue a Notice of Violation before initiating a prosecution.



- 9.10 Every day during which an offence pursuant to section 9.4, 9.5, or 9.6 continues is a separate offence.
- 9.11 Proof that Solid Waste that is Disposed of anywhere in contravention of this By-law originated from a particular person, from a residence of a particular person, from a particular premises or from a particular vehicle shall be evidence that the person, the Owner, or the current Occupant of said premises or the Owner of the vehicle so Disposed of it in the absence of evidence to the contrary.
- 9.12 When a person is identified as owner of Solid Waste deposited or dumped on a premises in violation of this By-law, the owner, on request of the By-law Enforcement Officer shall, within 48 hours of the request, supply the name and address of the person(s) responsible for the dumping. An owner of Solid Waste deposited or dumped on a premises in violation of this By-law who fails, to supply the requested information shall be guilty of an offense under this By-law.

**Clerk’s Annotation for Official Bylaw Book**

Date of first reading: \_\_\_\_\_

Date of advertisement of Notice of Intent to Consider: \_\_\_\_\_

Date of second reading: \_\_\_\_\_

Date of advertisement of Passage of By-law: \_\_\_\_\_

Date of mailing to Minister a certified copy of Bylaw: \_\_\_\_\_

I certify that this **NUISANCE BYLAW #97** was adopted by Council and published as indicated above.

\_\_\_\_\_  
Erin Beaudin, Chief Administrative Officer

**Schedule "A" DIRECTIVES**

**SOLID WASTE-RESOURCE MANAGEMENT BY-LAW DIRECTIVES**

**Pursuant to the  
Solid Waste-Resource Management By-law**

**Enabled by section 3.4 of the By-law**

***Approved by Council:***

**Solid Waste-Resource Management  
By-law Directives**

**Enabled by  
Solid Waste-Resource Management By-law**

## Introduction

The Solid Waste-Resource Management By-law (By-law) authorizes the Authority to apply and enforce Directives for the effective and efficient management of Solid Waste within the jurisdictions of the municipal unit parties to the *Valley Region Solid Waste-Resource Management Intermunicipal Services Agreement* or *IMSA* (i.e. the Municipality of the County of Kings, and the Towns of Annapolis Royal, Berwick, Kentville, Middleton, and Wolfville (collectively, the parties), or any other municipality who enters the *IMSA* to contract or designate the Authority to enforce their Solid Waste By-law and Directives.

These Directives are a Schedule to the By-law, forming part of the By-law that is in force and effect. Section 3.4 of the By-law reads as follows:

- 3.4 Directives to supplement and assist with the administration and enforcement of this By-law may be adopted and included as a Schedule hereto, and shall form part of this By-law and shall be subject to the penalty provisions herein.

The Directives in this Schedule have been recommended by the Authority pursuant to section 3.4 of the By-law and adopted by the Municipality and may be amended from time to time.

## 1 Banned Materials

### Materials Banned from Disposal

Section 4.4 Solid Waste Resource Management By-law names two classes of materials that are banned from disposal in landfill: 1.1 materials banned by Provincial Regulation; and 1.2 materials banned by the Authority. Banned items may be managed as Recyclables, Compostable Organics, Household Hazardous Waste, Hazardous Waste, tires, electronics, or by other means appropriate to the material. Disposal bans are in effect at Authority facilities for the materials listed below.

***Materials on the list that are accepted at the Waste-Resource Management Centres must be delivered separated from other garbage. Questions about how to handle specific items should be directed to the Authority at 902-679-1325 or toll free at 1-877-927-8300.***

- 1.1 Materials banned from landfill disposal by the provincial Solid Waste-Resource Management Regulations and accepted at the Solid Waste-Resource Management Centres:
- Beverage containers
  - Corrugated cardboard
  - Newsprint
  - Steel/tin food containers
  - Glass food containers



- Low Density Polyethylene (LDPE #4) bags and packaging including industrial/commercial/institutional stretch wrap (pallet wrap)
- High Density Polyethylene (HDPE #2) non-hazardous containers and packaging such as food containers, detergent containers, shampoo containers, jugs, pails and lids, windshield washer containers, non-hazardous cleaner containers, etc.
- Compostable organic material (food waste, yard waste, Soiled and Non-Recyclable Paper)
- Lead-acid automotive batteries
- Waste paint & their containers
- Ethylene glycol (automotive antifreeze)
- Used glycol
- Glycol containers
- Used oil
- Used oil filters
- Oil containers
- Electronic products specified by the Province

In the event of conflict with the above itemized list and the current policy of Nova Scotia Environment [NSE], NSE governs. Refer to Schedule “B” — Designated Materials Banned from Destruction or Disposal in Landfills and Incinerators in the Nova Scotia Solid Waste-Resource Management Regulations.

1.2 Materials banned from landfill disposal by the Authority and accepted at the Waste-Resource Management Centres:

- Polycoat or gable top cartons (milk, juice, soy, rice, etc.) and aseptic cartons (Tetra Pak<sup>®</sup>)
- All non-hazardous plastic bottles and containers Glossy paper, office paper, and other recyclable and compostable paper products
- Boxboard
- Household Hazardous Waste (HHW)
- Propane tanks
- Expanded polystyrene foam (beaded Styrofoam<sup>®</sup>)

1.3 Materials banned federally, provincially, or by the Authority and not accepted at the Waste-Resource Management Centres:

- Industrial, Commercial, Institutional Hazardous Waste
- Liquid Waste, or Solid Waste saturated to a fluid consistency, which is not part of the HHW program
- Highly combustible or explosive materials, such as celluloid cuttings, motion picture film, gasoline or solvent soaked rags or other combustible residues, ammunition, dynamite, or other similar material
- Medical material that is considered pathogenic or biomedical including anatomical waste, saturated blood-soaked dressings, infected material, and hypodermic needles from physicians, surgeons, dentists or veterinarians
- Whole carcasses of any animal or parts thereof that may create hazards or nuisance except as authorized by the General Manager or designate, except for

- the bodies of companion animals delivered to the Waste-Resource Management Centre by a municipal animal control officer
- Waste listed or characterized as hazardous by federal or provincial law
  - Large pieces of sheet iron, scrap metal or machine parts, automobile bodies and fuel tanks
  - Septic tank pumpings, raw sewage or industrial sludge
  - Radioactive materials
  - Soil and rock, and tree branches and stumps exceeding 15 cm (6 in) in diameter, unless approved by the General Manager or designate
  - Manure, kennel waste, excreta, fish processing waste
  - Asbestos
  - Fuel tanks exceeding 2250 litre (500 gal) capacity
  - Hot ashes or cinders
  - Used Tires (rim size 24.5 inches or less)
  - Specified Risk Materials (SRM) - the skull, brain, trigeminal ganglia, eyes, palatine tonsils, spinal cord and dorsal root ganglia (DRG) of cattle aged 30 months or older, as well as the distal ileum of cattle of all ages. In cattle infected with Bovine Spongiform Encephalopathy (BSE), these tissues contain the BSE agent and may transmit the disease

## 2 Source-Separation

To facilitate recycling and composting of banned materials, all persons in the Valley Region are required to source-separate the waste they generate at permanent, seasonal or temporary Residential Premises, at Industrial, Commercial, and Institutional premises, in public places, and at events held in public places, commercial premises, and other public event venues. Waste must be separated into the following categories: Compostable Organics, Recyclables, Residual Waste, Hazardous Waste, tires, and electronics. The items that compose each of these categories are listed below. For up-to-date sorting information, including proper preparation, see current the Authority sorting lists in the annual calendar on the Authority website ([www.vwrm.com](http://www.vwrm.com)), a free Recycle Coach app, or call the Authority office at 1-902-679-1325 or toll free at 1-877-927-8300.

### 2.1 Organics/Compostable Organics

- Food Waste including fruits and vegetables and peelings, table scraps, meat, poultry and fish, bones, shellfish (including shells), dairy products, egg shells, cheese, cooking oil, grease and fat, bread, grain, rice and pasta, coffee grounds and filters, tea leaves and bags, and other similar items
- Leaf and Yard Waste including grass clippings, leaves, brush, twigs, house and garden plants, waste potting soil, sawdust, and wood shavings
- soiled Boxboard with all plastics, foil and metal fasteners removed (unless soiled with HHW, paint, petroleum products, etc.) including cereal, shoe, tissue, cracker, cookie, baking product and frozen food boxes (not coated with plastic), paper towel and toilet paper rolls, soiled pizza boxes and waxed corrugated cardboard

- Soiled and Non-Recyclable Paper products (unless soiled with petroleum products)
- branches and prunings tied in bundles no longer than four (4) feet
- Christmas trees with decorations and stands removed; and
- Other materials of plant or animal origin, including cat litter (optional), except for whole companion animal or livestock carcasses or parts thereof and Specified Risk Materials (see section 1.0).

## 2.2 Recyclables

### Recyclable Paper

- phone books
- paper egg cartons and other molded paper products
- newspaper
- file folders
- office paper including shredded paper (bond paper, computer paper, envelopes)
- paperback books
- cereal boxes and other Boxboard packaging
- flyers and magazines
- non-waxed corrugated cardboard

### Recyclable Containers

- milk and juice containers (no caps)
- beverage containers (soft drinks, beer, liquor may also be returned to an Enviro-Depot for refund)
- tin/steel food cans
- aluminum foil plates, trays and wrap
- glass bottles and jars (remove lids)
- clean and empty plastic bags
- all plastic bottles and containers
- stretch wrap (pallet wrap)

## 2.3 Household Hazardous Waste (HHW)

HHW to be delivered at no charge to the HHW Depot at one of the Waste-Resource Management Centres. In general, material with hazardous symbols on the packaging illustrated below shall be considered hazardous.



Toxic



Corrosive



Flammable



Explosive

Examples of Household Hazardous Waste include:

- batteries
- propane tanks
- fluorescent light bulbs
- paint, stain, finishes, sealers
- motor oil
- household cleaners
- pool chemicals
- pesticides
- needles and lancets

#### 2.4 Residual Waste

Examples of Residual Waste include:

- chip bags and candy wrappers
- toothpaste tubes, tooth brushes and floss
- disposable drink cups
- diapers
- toys, clothing and footwear
- incandescent light bulbs, empty spray cans
- feminine hygiene products
- oil and antifreeze containers
- cat litter (optional)
- dog feces
- broken glass
- appliances not considered part of the electronics program
- furniture
- carpet
- Construction and Demolition (C&D) materials
- permitted medical Solid Waste\*
- and other items not listed as compostable or Recyclables or as Hazardous Waste

***\* Permitted medical waste means medical waste that is not medical waste listed in section 1.3 of the Directives.***

### 3 Authority Collection

The Authority provides a roadside waste collection program servicing all residential and IC&I Premises within the jurisdictions of the municipal unit parties to the *Solid Waste-Resource Management Intermunicipal Services Agreement*, i.e. the Town of Wolfville, and the Towns of Annapolis Royal, Berwick, Kentville, Middleton, and Wolfville. Solid Waste is collected through the Authority Collection program provided it is source-separated and set out according to the By-law and these By-law Directives.

All Eligible Premises are subject to the same source-separation requirements, set-out limits, and Collection Container requirements. It is the responsibility of the Owner or Occupant to provide for

collection and disposal of materials which are not eligible for Authority Collection or which exceed the allowable limits.

### 3.1 Eligible Premises

The basic unit of Authority Collection is a property, or Eligible Premises. To be deemed an Eligible Premises, a premises must be in compliance with applicable municipal zoning and development requirements, and property taxes levied to date must be paid. In the case of federal lands for which property taxes are not paid, premises may be deemed Eligible Premises if an agreement is in effect to provide waste management services on those lands.

Residential Premises eligible for Authority Collection include self-contained long-term living accommodations containing kitchen facilities in which the Occupant(s) sleep, cook, and eat meals. Each such unit is one Eligible Premises.

Industrial Commercial and Institutional (IC&I) Eligible Premises may include a variety of industrial, commercial or institutional enterprises or organizations including home occupation businesses. An IC&I serviced unit must:

- conform to municipal zoning by-law requirements;
- comprise the entire building, or form a separate business unit within a building containing two or more separate units;
- be an operating business generating waste through activities of that business; and
- be assessed as commercial, resource farm, or another designation excepting residential, or resource forest.

The Owner or Occupant of any Eligible Premises generating waste in excess of the standard collection limits must make arrangements, either through private service providers or using their own resources, to remove and Dispose of their waste materials in compliance with the By-law.

Examples of residential and IC&I Eligible Premises include:

- single detached residential dwellings including mobile homes
- each individual unit in a duplex or semi-detached residential dwelling (under-and-over and side-by-side)
- each individual unit in a Multi-Unit Residential Building (e.g. apartments and condominiums) or in a multi-unit ICI building or in a multi-unit mixed use building
- each individual unit in a row house or townhouse dwelling
- an individual unit in an industrial, commercial or institutional building as defined above
- seasonal residential dwellings (e.g. a cottage)
- church halls, community halls, fire halls, service club halls, and other similar public buildings
- residential dwellings and IC&I Premises on private roads providing that properly sorted and contained waste materials shall be deposited in a drop-off depot

designated by Authority for the purpose, or, in the absence of a drop-off depot, placed at the nearest

- intersection with a public road at the set-out times specified in section 5.2 of the By-law
- public wharves: a wharf is one Eligible Premises
- cemeteries: a cemetery is one Eligible Premises
- seasonal agricultural worker accommodations where Occupants eat, sleep and prepare their meals

### 3.2 Green Carts and Mini-bins

#### 3.2.1 Cart Distribution

The Authority provides aerated Organics Collection Carts (Green Carts) and kitchen Mini- bins for each Eligible Premises. Green Carts and Mini-bins are assigned to a given Eligible Premises and remain the property of the Authority. In all cases, the Authority supplies the Green Cart and Mini-bin only for the Storage and collection of Compostable Organics from the premises. Green Carts and Mini-bins are assigned as detailed below:

- a single detached permanent, residential dwelling including a mobile home, individual row house, and individual unit in a semi-detached dwelling - one Green Cart and one Mini-bin will be assigned automatically to the property;
- each single Industrial, Commercial, or Institutional premises - one Green Cart and Mini bin will be supplied;
- Multi-Unit Residential Building or condominium building - a sufficient number of Green Carts will be assigned to provide Storage for the amount of Organics generated between collections by all the building's units combined -usually that means one Green Cart for every four units;
- A Mini-bin will be provided to each individual apartment unit;
- duplexes (side by side or over and under) - one Green Cart will be assigned to each unit;
- seasonal homes on private roads - one Mini-bin will be provided to each unit; a Green Cart will only be provided if there is no seasonal waste drop-off depot in the area and the resident places the Green Cart at a public road for collection; and
- church halls, community halls, fire halls, service club halls and other similar buildings - one Green Cart and one Mini-bin will be provided on request to each unit.

#### 3.2.2 Green Cart Ownership

Green Carts and Mini-bins are and remain the property of the Valley Region Solid Waste-Resource Management Authority. The Green Cart and Mini-bin are registered to the residential or IC&I property, and are assigned to the property. When a property is sold, the Green Cart and Mini-bin shall remain on the property.

### 3.2.3 Green Cart Exchange

The Authority may from time to time offer more than one size Green Cart to accommodate the varying needs of residents. The standard Green Cart size has a nominal volume of 240 liters. When other Green Cart sizes are available, the current one may be exchanged for one of more suitable size. There is no service fee for this exchange. Green Carts will not be exchanged due to uncleanliness or design preference.

### 3.2.4 Lost, Stolen or Damaged Green Carts or Mini-bins

If a Green Cart is lost, stolen or damaged, except through normal use, it is the Property Owner's responsibility, subject to the General Manager's discretion, to pay the Authority the replacement cost. If damaged or stolen due to negligence of the collection contractor, it will be the contractor's responsibility to purchase a new Green Cart.

The Authority will replace Green Carts rendered unusable through normal use at no cost. It is the Property Owner's responsibility to replace lost or broken Mini-bins, except that when a property is sold, the Authority will replace missing or destroyed Mini-bins free of charge at the Owner's request.

### 3.2.5 Sale of Property

Green Carts are the property of the Authority. Upon the sale of a property, the Green Cart shall remain with the property. The new Owner is responsible for making new Green Cart arrangements with the Authority if necessary.

### 3.3 Non-Collectable Materials

In addition to all materials detailed in **Section 1.0 Banned Materials**, subsection iii, the Authority will not collect the following materials curbside through the Authority Collection program:

- Solid Waste produced outside the jurisdictions administered by the Authority
- Any material not meeting collection requirements
- items banned by the province from landfill disposal, as per Schedule B of Solid Waste- Resource Regulations; e.g. electronics
- large windows or large glass doors
- items covered under the Authority's Household Hazardous Waste program

### 3.4 Collection Containers

Waste shall be set out for Authority Collection in the containers and quantities set out below.

Collection Containers must be designed to allow for safe and efficient collection. Collection Containers that do not allow the collector to remove waste in an ergonomically-acceptable manner may be rejected roadside provided the collector affixes a rejection sticker explaining the reason.

#### 3.4.1 Acceptable Collection Containers for Authority Collection

Acceptable Collection Containers for Recyclable Materials shall be:

- Transparent blue plastic bags weighing no more than 15 kg (33 lb.) when full; no wider than 0.8 m (30 inches), and no longer than 1 m (39 inches) when flat
- Bundles of corrugated cardboard: flattened and securely tied or otherwise bound together, weighing no more than 15 kg (33 lb.) and measuring no more than 30 cm by 60 cm by 90 cm (1 foot by 2 feet by 3 feet)

Acceptable Collection Containers for Compostable Organics shall be:

- Organics Collection Carts as assigned to properties by the Authority weighing no more than 100 kg (220 lb.) when full
- Bundles of brush, no more than 60 cm (2 feet) in diameter, securely tied, and weighing no more than 15 kg (33 lb.) with no individual piece of material being more than 5 cm (2 inches) in diameter or longer than 1.2 m (4 feet)

Acceptable Collection Containers for Residual Waste shall be:

- Clear Transparent Plastic Bags:
- Securely tied and watertight
- No wider than 0.8 m (30 inches) , and no longer than 1 m (39 inches) when flat; and
- Weighing no more than 15 kg (33 lb.) when full
- Each serviced unit may set out one (1) solid-coloured regular plastic garbage bag (e.g. black, green, brown, white, etc.) as a "privacy bag" each collection cycle, to contain private items



such as permitted medical waste and other Residual Waste. A clear bag filled with smaller opaque bags is considered one solid-coloured “privacy bag”. The privacy bag counts as one Residual Waste container and is subject to inspection for proper source-separation like any other Residual Waste container.

- Broken glass shall be safely boxed or wrapped to prevent injury
- To prevent Litter created by pests, snow plows, etc., acceptable Residual Waste bags may be set out for collection inside water tight metal or plastic garbage cans which are:
  - a. constructed of durable metal, plastic or other impermeable material designed for containment of waste;
  - b. equipped with a tight fitting impermeable cover;
  - c. equipped with handles in good repair; and
  - d. as large as or larger in diameter at the top than at the bottom.

**NOTE:** The basic Collection Container unit remains the plastic bag (clear or solid-coloured) regardless whether the bag is set out on its own, in a garbage can, or in a Storage bin roadside.

### 3.4.2 Allowable Number of Collection Containers

The number of Collection Containers allowed per serviced unit per collection is as follows:

1. A total of eight bags of Recyclables and Residual Waste combined;
  - a. Up to eight bags may be Recyclable Materials (in blue bags)
  - b. No more than four bags may be Residual Waste (in clear bags)
  - c. One clear bag may be replaced with a solid-coloured privacy bag – see section 3.4.1, Acceptable Collection Containers for Residual Waste, ii.
2. One Green Cart; except in the case of a Multi-Unit Residential Building where the number of Green Carts allowed shall be the number issued by the Authority to the building in accordance with section 3.2.1 of the Directives;
3. Two bundles of brush; and
4. Two bundles of corrugated cardboard

### 3.5 Exemptions from Collection Rules

Occasionally, the Occupant(s) of a serviced unit may be unable to comply with Authority Collection rules, for medical or similar reasons. In such cases, after verifying the reasons for the inability to comply, and after confirming that the Occupants are aware of their responsibilities and are complying with the best of their ability, Authority staff may grant an exemption to the normal collection rules.

Staff shall maintain a list of civic addresses where exemptions have been granted and the reasons for the exemptions. The civic address list shall be provided to the Authority

Collection Contractor to ensure that collection at exempted address is carried out consistent with the exemptions.

### 3.6 Curbside Inspection of Solid Waste Setouts

#### Inspection Guidelines

Authority staff regularly inspect waste materials set out for collection as a means of assessing compliance with the By-law and the source-separation and waste container Directives.

When the Inspector finds improperly sorted or packaged material set out for collection, the inspector may respond with educational tools including leaving the waste with an information sticker, and follow-up communication with the Occupant or Owner of the property.

Repeated subsequent violations, depending on their severity, may result in a more serious penalty as set out in the By-law, such a By-law Ticket or the suspension of the collection service.

### 3.7 Special Collections

#### 3.7.1 Spring and Fall Clean-up

Bulky Items such as furniture, stoves, mattresses, scrap metal, bed springs, barrels, water tanks, dishwashers, clothes, washers and dryers, pieces of fencing, refrigerators, freezers, air conditioners (with a “CFC refrigerant-free” sticker) and debris from home renovations are not collected roadside during regular Authority Collection days.

The Authority provides Special Collections for Bulky Items. The dates, schedules, and rules for these collections appear on the annual Authority calendar distributed through the jurisdiction of municipal partners and on the Authority website.

Rules for Spring and Fall Cleanup are as follows:

- cleanups are intended for large, bulky and excess Residual Waste only.
- Recyclable Materials and Compostable Organics will not be collected by the clean- up trucks.
- items may be set out for clean-up no earlier than the weekend before the scheduled collection day
- all items must be set out for collection in front of the property where they were generated
- a maximum of 20 items will be collected from each serviced unit
- an item means a single object, bag, container, or securely tied bundle
- a bundle shall measure no more than 120 cm (4 feet) in length
- bagged waste must be placed in clear bags
- corrugated cardboard Cartons are banned from landfill in Nova Scotia and collection crews will empty and leave them for the Owner or Occupant of the

- serviced unit to recycle
- no more than two of any one appliance type will be collected from any one serviced unit
- items shall weigh no more than 34 kg (75 lb.) each
- certain large items such as furniture and appliances may weigh up to 91 kg (200 lb.)
- items weighing more than 91 kg (200 lb.) will not be collected
- large windows and glass doors may not be collected because of the potential danger to the collection crew if the glass shatters when compacted in the collection truck
- items not collected are the responsibility of the Owner or Occupant and must be removed from roadside at the end of the collection day

### 3.7.2 Other Special Collections

The General Manager may schedule other Special Collections as approved by the Authority.

## 3.8 Collection Schedule

Regular roadside Authority Collection of Recyclable Materials, Compostable Organics, and Residual Waste occurs every second week. Details of collection routes are available in the annual Authority Calendar, online at [www.vwrm.com](http://www.vwrm.com), or by phone through the Hotline at 902-679-1325 or toll free at 1-877-927-8300.

Collection will start no earlier than 7:00 a.m. on any collection day, unless otherwise specified.

## 3.9 Holidays

There shall be no collection on the following designated holidays:

- New Year's Day
- Heritage Day
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- Labour Day
- Thanksgiving Day
- Remembrance Day
- Christmas Day
- Boxing Day

The General Manager will notify the public, in advance, of the designated alternate collection day for each Holiday, normally through the annual calendar. Information is also available online at [www.vwrm.com](http://www.vwrm.com) or through the Hotline at 902-679-1325 or toll free at 1-877-927-8300.

### 3.10 Storm Day Collection

If Authority Collection is cancelled because of a storm, the collection contractor will collect the route the following Monday. If that Monday is a holiday or already scheduled for collection, the General Manager will designate another day.

If the collection contractor begins the day's routes but is called off the road due to inclement weather before completing the routes, no alternate collection day will be scheduled. Collection stops missed due to the cancellation will be granted double collection limits for the next regularly scheduled collection day.

## 4 Hazardous Waste

The Authority Collection program is not designed to collect Hazardous Waste. Residents shall Dispose of Household Hazardous Waste through the Household Hazardous Waste (HHW) Depots operated by the Authority at the Eastern Management Centre or the Western Management Centre.

The Management Centres are not permitted by the Province to accept Hazardous Waste generated in the Industrial, Commercial and Institutional sector. It is the responsibility of the IC&I sector to ensure that their Hazardous Waste is Disposed of in accordance with provincial regulations.

## 5 Public Waste and Special Events

The By-law requires the generator to source-separate their waste. There is no exception for waste generated at a public event where Public Waste is generated, or a private event such as a wedding, family reunion or other such gathering at a home, or other public or private venue.

The By-law defines Public Waste as:

- Public Waste means Solid Waste generated in or on premises where the public is or would normally be responsible for Disposing of waste including, without limitation, enclosed or exterior shopping centres, malls, food courts, quick-service or counter-service restaurants, sports arenas, office or other commercial premises, retail premises, private or public parks or campgrounds, and inside or outside public event venues;

It is challenging for businesses or special event managers to control the actions of the public or invited guests who use their facilities or attend their events. Public education and cooperation between the public, guests, the manager, staff, the waste hauler and the Authority key to successfully managing Public Waste. Similar guidelines apply also to operators of private events such as private parties, family events and the like.

Event organizers may contact the Authority for information and borrow sorting stations. It is the responsibility of event operators to Dispose of materials collected in borrowed sorting stations. The event organizer is also responsible for picking up, cleaning and returning borrowed sorting stations.

### Guidelines for Managing Public Waste

- in any staff-controlled area all waste shall be source-separated
- where waste is not under staff control, the business or event manager shall exercise due diligence to provide the public with conveniently located Source-Separation containers
- Labels and signage shall be posted indicating what materials should be placed in each container to help the public know where to correctly place their waste
- public washroom waste is considered Residual Waste and there is no requirement to sort it
- all waste delivered to Management Centres is subject to inspection and compliance measures
- The Authority staff are available to provide advice on setting up a Public Waste sorting system
- on request, the Authority lends sorting stations to event organizers

## 6 Management Centres

The Authority operates two Waste Management Centres, one at 100 Donald E. Hiltz Connector Road, in Kentville and one at 343 Elliot Road, south of Exit 19 off Highway 101 near the Village of Lawrencetown. The Management Centres are approved by the Minister of the Environment to accept Source-Separated Solid Waste from the general public and the IC&I sector. The various streams of Solid Waste are transferred off site to approved processing or disposal locations.

### 6.1 Hours of Public Operation

The Eastern Management Centre in Kentville is open to the public from 8:00 am to 4:00 pm from Monday to Friday inclusive and from 8:00 am to 12:00 noon on Saturdays. The Western Management Centre in Lawrencetown is open 8:00 am to 4:00 pm on Tuesday, Wednesday, and Friday and from 8:00 am to 12:00 pm on Saturdays.

### 6.2 Materials Not Acceptable as Residual Waste

See *Section 1.0 Banned Materials* for information on what can be delivered to the Waste- Resource Management Centres.

### 6.3 Waste Disposal Fee Structure

The following provisions apply to the waste disposal fee structure:

- The Authority shall stipulate the fees and charges for disposing materials at its waste management facilities. These fees shall be set from time to time by the Authority and displayed in a Fee Schedule (see attached sample in Schedule 1 (a));
- The applicable disposal fee shall be paid by the hauler who delivers the waste to the Waste- Resource Management Centre;
- Haulers or waste generators wishing to Dispose of materials requiring special handling or disposal techniques shall give the Authority 48 hours' notice

requesting permission to deposit such special wastes, stating the properties, characteristics, origins and amounts of the waste.

- Authority staff shall advise the hauler whether the waste is acceptable and, if so, under what conditions; and
- No waste disposal fees shall apply to waste collected from Eligible Premises by the collection contractor(s) engaged by the Authority to undertake the Authority Collection program.

#### 6.4 Haulage Vehicle Registration

Commercial haulers using the Authority's Waste-Resource Management Centres may be required to comply with the registration requirements of the Authority including vehicle registration for such haulers.

The following provisions may apply to vehicle registration for haulers using the Authority's Waste-Resource Management Centres:

- Haulers using the Authority's waste management facilities shall pre-register identifying information and the tare weight of each vehicle as required by the Authority from time to time, and separately identify those vehicles to be used in contracted Authority Collection services operated on behalf of the Authority (if the hauler is also a commercial collection contractor);
- Haulers who wish to be granted credit privileges with the Authority must register adequate information with the Authority. Each hauler will be assigned an account number and each vehicle may be assigned a unique identification number that shall be displayed on the left front of the vehicle in a location, size and format specified by the Manager; and The driver of each registered vehicle must present the assigned account number to the scale operator upon entering the facility. The hauler in whose name the account is registered will be invoiced for materials delivered under that account.

#### 6.5 Waste packaging and placement requirements

Waste materials may be brought to the Waste-Resource Management Centre either bagged, bundled or loose. For bagged materials, Recyclables must be in blue or clear bags, compostables in Green Carts or compostable bags for Organics, and Residual Waste in clear bags. In case of Recyclables or Residual Waste brought in cardboard boxes, the boxes must be emptied by the user.

All Solid Waste shall be placed in appropriate designated locations for each type of Source- Separated Solid waste. Failing to do so is an offence contrary to section 6.8 of the By-law.

#### 6.6 Fee Payment

Haulers who transport acceptable material to a facility operated by the Authority, either with his/her own vehicles, or through his/her contractors or agents shall pay tipping fee charges in cash, by credit card, or by current electronic payment technology available at the site or, if they have been granted credit privileges, upon invoice in accordance with sections a, b, and c below:

- a. When both inbound and outbound scales are operating, the vehicle will be weighed upon entering the facility and shall be weighed again upon leaving. The hauler will pay the fee in accordance with the current fee structure prior to leaving the facility, or upon receipt of an invoice if the hauler has been granted credit privileges;
- b. When only one scale is in operation and the tare weight of a vehicle transporting materials has been predetermined, payment in accordance with the fee structure is required upon being weighed prior to leaving the facility, or upon receipt of an invoice if the hauler has been granted credit privileges; and
- c. When only one scale is in operation and the tare weight of a vehicle transporting materials for disposal has not been predetermined, the vehicle will be weighed upon entering the facility and again upon leaving. The hauler will then pay the tipping fee in accordance with the fee structure set from time to time by the Authority prior to leaving the facility, or upon receipt of an invoice if the hauler has been granted credit privileges.

Haulers who have been granted credit privileges are subject to the current Overdue Account Collection Policy.

#### 6.7 **Volume Based Tipping Fees**

The General Manager shall set per cubic-meter rates payable by the haulers to be used when the weigh scales at the Waste-Resource Management Centres become inoperative. These shall be applied based on the capacity of the vehicle and the volume of the material in the vehicle as estimated by the scale operator, and shall be based on material weights displayed in Schedule 1(b) Volume-based Tipping Fee Calculation.

#### 6.8 **Inspection and Compliance Guidelines**

Waste at the Waste-Resource Management Centres may be inspected to ensure compliance with the source-separation and waste packaging requirements established by provincial regulation, the By-law, and operational rules of the Waste-Resource Management Centres.

Based on a visual inspection, random selection or other factors, Waste-Resource Management Centre staff may choose a load for thorough screening. Waste screening normally means removing bagged waste or individual items from a load for careful examination to assess compliance and to identify the waste generator(s).

As provided in section 7.4 of the By-law, inspection staff have the authority to request the names of all customers whose waste is contained in commercial loads being inspected.

Non-compliant materials located in a load are communicated to the hauler, customer or generator of the waste.

Non-compliant materials located in a load may also result in any penalty detailed in the By-law, including without limitation, a Warning, a By-law Ticket, a double tipping fee, or rejection of the load and sending it back to the generator for corrective action before it can be accepted at the Waste-Resource Management Centre.

## 7 By-law Enforcement

### 7.1 Compliance Philosophy

Authority staff use a balance of education and enforcement strategies to improve compliance with municipal By-laws and provincial regulations. Providing information and assistance to citizens and businesses is the first step in achieving compliance, followed if necessary by progressive enforcement action such as written notice, Warnings, fines and charges laid by investigators to be dealt with according to law in Provincial or Supreme Court.

### 7.2 Enforcement Tools and Procedures

The graduated enforcement response has been developed to address cases of failure to comply with the requirements of the By-law and Directives.

The tools used by enforcement staff range from verbal communication, written notice with specific deadlines, Warnings, suspension of curbside waste collection, Notices of Violation providing for an administrative out-of-court settlement (By-law Tickets), Summary Offence Tickets (SOTs) and Long Form Information charges in Provincial Court.

The enforcement tools are chosen based on the type and severity of offence and are at the discretion of the enforcement staff and in accordance with the Offence Enforcement and Penalties provisions of this By-law.

### 7.3 Investigation

All complaints and information concerning alleged violations of the By-law received are prioritized and investigated as quickly as resources allow. As needed, during the investigation, enforcement staff will work closely with other Authority staff, municipal staff, Nova Scotia Environment Inspectors, and with the local police agencies.

The By-law Enforcement Officer shall be qualified as a Special Constable under the Nova Scotia Police Act, be a member of the Atlantic Bylaw Officers Association (ABOA) and shall participate in enforcement and compliance training opportunities.





**Schedule 1(a) – Fee Schedule**  
 Current April 1, 2020

Waste Category	Price Per Tonne	
	Authority Members	Non-members
Recyclables	\$97	\$129
Organics		
Food Waste	\$97	\$129
Brush, Grass Clippings, Pine Needles	\$97	\$129
Leaves	No Charge	\$129
Garbage	\$121	\$161
Construction & Demolition Debris – Sorted	\$57	\$76
Brick, block, concrete		
Asphalt shingles		
Drywall		
Construction & Demolition Debris – Mixed	\$121	\$161
Scrap Metals and White Goods	\$57	\$76
One free appliance per day		
Minimum Fee	\$5	\$10
Penalty Fee	\$242	\$322
Other Services		
CFC Removal from Refrigeration Units	\$20/unit	\$20/unit
Household Hazardous Waste	No Fee	No Fee
Contaminated Soil: Contact the Authority for disposal locations.	Dependent on disposal location	Dependent on disposal location
Other Special Wastes: Generator must give the Authority 48 hours' notice to make special arrangements.	To be arranged	To be arranged
Weighscale usage (loaded weight and tare weight)	\$10.00 per load	
Used wood pallets (for sale)	\$2.00 each	



**Hours of Operation:**

**Kentville: Mon – Fri 8am-4pm. Saturday 8am-12noon**

**Lawrencetown: Tues, Wed, Fri 8am – 4pm. Saturday 8 am-12 noon**

**Note 1:** The minimum fee applies to the following: 41kg and less for garbage, 50 kg and less for Organics, 50 kg and less for Recyclables or 90 kg and less for sorted construction & demolition debris and scrap metal.

**Note 2:** The term **Authority Members** applies to anyone bringing a load generated in the Town of Wolfville, the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville, and the First Nations communities of Annapolis Valley, Bear River, and Glooscap. Loads originating outside these areas are considered **on-members**.

**Schedule 1(b)**  
**Volume Based Tipping Fee Calculation**

It may be necessary at times to operate one or both of the Waste-Resource Management Centres with inoperable scales – for example, during an emergency such as a major power failure. In such a circumstance it would be impossible to charge tipping fees based on incoming weights. Volume-based fees are one option.

The following table details conversion factors that the scale operator can use to calculate fees based on the type and volume of the material on the delivery truck.

**Volume Based  
 Weights**

<b>MSW</b>	<b>lb./cu yd.</b>	<b>kg/cu yd.</b>	<b>kg/cu m</b>
Non-compacted	225	102	134
Compacted	750	341	446
<b>C&amp;D</b>			
Loose Mixed	560	255	333
Wood	169	77	100
Roofing	731	332	434
Concrete	860	391	511
<b>Organics</b>			
Food Waste	1,070	486	635
Leaves	225	102	134
Brush	300	136	178
Grass	400	182	238
<b>Recyclables</b>			
Paper Mixed Loose	875	398	520
Containers Mixed Loose	35	16	21

**Information from various sources including**

National Recycling Coalition Measurement Standards and Reporting Guidelines; EPA; FEECO; CIWMB 2006

**Conversions:** 1 kg = 2.2 lb.; 1 cu yd. = .765 cu meter

Repeal of Bylaws and Regulations

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**1. Title**

1.1 This Bylaw is entitled “Repeal of Bylaws and Regulations Chapter 107”

**2. Repeal**

2.1. Be it enacted by the Council of the Town of Wolfville under the authority of the *Municipal Government Act* as follows:

The following Bylaw by Chapter and Description be hereby repealed in their entirety:

Chapter 68 – Valley Waste Solid Waste Management Bylaw

2.2 This Bylaw shall take effect on the date that the new Solid Waste Bylaw Ch. 106 comes into effect.

**Clerk’s Annotation for Official Bylaw Book**

**Date of first reading:**

**Date of advertisement of Notice of Intent to Consider:**

**Date of second reading:**

**Date of advertisement of Passage of Bylaw:**

**Date of mailing to Minister a certified copy of Bylaw:**

I certify that this **Bylaw to Repeal Valley Waste Solid Waste Management Bylaw** was adopted by Council and published as indicated above.

\_\_\_\_\_  
Erin Beaudin, CAO & Town Clerk

\_\_\_\_\_  
Date

**REQUEST FOR DECISION 049-2020**

Title: VWRM Debt Guarantees

Date: 2020-11-03

Department: Finance

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## SUMMARY

### Valley Waste Resource Management Debt Guarantees

Annually the Town is involved in the budget process for Valley Waste Resource Management (VWRM), including any debt guarantees that may be required in relation to the VWRM capital budget.

The request before Council with this report relates to the 2020/21 Capital program, for which VWRM would expect to participate in next spring's Municipal Finance Corporation's debenture issue. The first step for VWRM is to have their TBR #20/21-1 approved through the Minister's Office (Municipal Affairs). Part of this process is to have the IMSA partners sign off on debt guarantee resolutions supporting the TBR.

#### DRAFT MOTION:

That Council guarantees a share of the Valley Waste Resource Management Authority's TBR #20/21-1 (in the amount of \$945,000), with Wolfville's share being 8.24% or \$77,868.00 as per attached loan guarantee form.

## REQUEST FOR DECISION 049-2020

Title: VWRM Debt Guarantees

Date: 2020-11-03

Department: Finance

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### 1) CAO COMMENTS

The CAO supports the recommendations of staff.

### 2) LEGISLATIVE AUTHORITY

- Municipal Government Act - Section 88
- VWRM Intermunicipal Service Agreement (IMSA)

### 3) STAFF RECOMMENDATION

That Council approve the loan guarantee requested by VWRM to address the majority of their 2020/21 capital requirements.

### 4) REFERENCES AND ATTACHMENTS

1. Standard (new) loan guarantee resolution provided by VWRM (attached)
2. VWRM TBR 20/21-1, including schedule A showing breakdown of guarantees, and schedule B noting the Capital Budget items being funded by way of debt (attached)
3. VWRM 2020/21 approved budget (refer to Town RFD 019-2020, April Council agenda)

### 5) DISCUSSION

Similar to the Town, VWRM must go through the process required to access debenture funding for its capital program. As one of the IMSA parties, Wolfville must guarantee its share of any long term borrowings of VWRM. This paperwork deals with the documentation needed to ensure the TBR can be approved by the Minister.

The breakdown of guarantees by the IMSA group is:

MUNICIPAL PARTNER	GUARANTEE PERCENTAGE	GUARANTEE AMOUNT
Municipality of the County of Kings	74.69%	\$705,821.00
Town of Kentville	9.99%	\$94,406.00
Town of Wolfville	8.24%	\$77,868.00
Town of Berwick	3.53%	\$33,358.00
Town of Middleton	2.51%	\$23,719.00
Town of Annapolis Royal	1.04%	\$9,828.00
Total Capital Requirements for Borrowing Resolution	100.00%	\$945,000.00

## REQUEST FOR DECISION 049-2020

Title: VWRM Debt Guarantees

Date: 2020-11-03

Department: Finance

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### 6) FINANCIAL IMPLICATIONS

There is no immediate budget impact to the Town as the capital program was already considered as part of the approval of for the VWRM 2020/21 Budget.

### 7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

None provided at this time.

### 8) COMMUNICATION REQUIREMENTS

Once approved guarantee is signed, advise VWRM staff of Councils decision.

### 9) ALTERNATIVES

Not provide the guarantee. This option would require VWRM to seek a different mechanism to fund it's 2020/21 capital budget. Since Council has already approved their budget, not providing the guarantee is not a practical option.

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY  
MUNICIPAL PARTNER GUARANTEE RESOLUTION  
COUNCIL OF**

Guarantee Share Amount: \$ \_\_\_\_\_ Purpose: \_\_\_\_\_

**WHEREAS** the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

**WHEREAS** the Authority has determined to borrow the aggregate principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for purpose of \_\_\_\_\_;

**WHEREAS** the Authority has requested the Council of the \_\_\_\_\_, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

**WHEREAS** pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

**BE IT THEREFORE RESOLVED**

**THAT** the Council of the \_\_\_\_\_ does hereby approve the borrowing of the aggregate principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for the purpose set out above;

**THAT** subject to the approval of the Minister of Municipal Affairs and Housing of the borrowing by the Authority and the approval of the Minister of Municipal Affairs and Housing of the guarantee, the Council unconditionally guarantee repayment of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for the purpose set out above; and

**THAT** upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

**THIS IS TO CERTIFY** that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the \_\_\_\_\_ held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**GIVEN** under the hands of the Clerk and under the seal of the Municipality this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Clerk



**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY**

**TEMPORARY BORROWING RESOLUTION**

Amount: \$ 945,000.00

Capital Projects: Detailed in Schedule "B"

**WHEREAS** the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

**WHEREAS** the Town of Berwick, the Town of Kentville, the Town of Middleton, the Town of Wolfville, the Town of Annapolis Royal, and the Municipality of the County of Kings entered into an inter-municipal services agreement pursuant to Section 60 of the Municipal Government Act;

**WHEREAS** the Authority pursuant to the inter-municipal agreement states that the body corporate shall be vested with the power to borrow money for the purpose of capital projects, the specific amounts and descriptions of which are contained in Schedule "B";

**WHEREAS** any borrowing and/or entering into debt obligations of the municipal body corporate must be approved by the municipal units and the Municipal Guarantee percentages and amounts for each of the six municipal parties are attached at Schedule "A"; and,

**WHEREAS** pursuant to Section 88 of the Municipal Government Act no money shall be borrowed by a municipality, village, committee by an inter-municipal agreement or service commission pursuant to this Act or another Act of the Legislature until the proposed borrowing has been approved by the Minister of Municipal Affairs and Housing has the approved the proposed guarantees;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 92 of the Municipal Government Act, and subject to the approval of the Minister of Municipal Affairs and Housing, the Authority borrow a sum or sums not to exceed Nine Hundred Forty-Five Thousand Dollars (\$ 945,000.00 ) for the purpose set out above;

**THAT** the sum be borrowed by the issue and sale of debentures of the Authority of an amount as the Authority deems necessary;

**THAT** pursuant to Section 92 of the Municipal Government Act, the issue of debentures be postponed and that a sum or sums not to exceed Nine Hundred Forty-Five Thousand Dollars (\$ 945,000.00 ) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

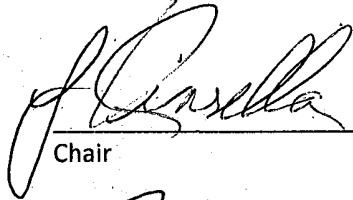
**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

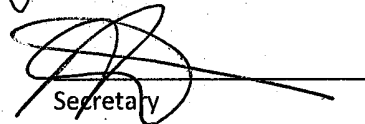
**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and,

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

**THIS IS TO CERTIFY** that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Valley Region Solid Waste-Resource Management Authority held on the 16 day of September, 2020.

**GIVEN** under the hands of the Chair and the Secretary and under the seal of the Authority this 16 day of September, 2020.

  
Chair

  
Secretary

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY**

**TEMPORARY BORROWING RESOLUTION**

Amount: \$ 945,000.00

Capital Projects: Detailed in Schedule "B"

**SCHEDULE "A"**

**MUNICIPAL GUARANTEES**

<b>MUNICIPAL PARTNER</b>	<b>GUARANTEE PERCENTAGE</b>	<b>GUARANTEE AMOUNT</b>
Municipality of the County of Kings	74.69%	\$705,821.00
Town of Kentville	9.99%	\$94,406.00
Town of Wolfville	8.24%	\$77,868.00
Town of Berwick	3.53%	\$33,358.00
Town of Middleton	2.51%	\$23,719.00
Town of Annapolis Royal	1.04%	\$9,828.00
<b>Total Capital Requirements for Borrowing Resolution</b>	<b>100.00%</b>	<b>\$945,000.00</b>

**VALLEY REGION SOLD WASTE-RESOURCE MANAGEMENT AUTHORITY**

**TEMPORARY BORROWING RESOLUTION**

Amount: \$ 945,000.00

Capital Projects: Detailed in Schedule "B"

**SCHEDULE "B"  
CAPITAL PROJECTS**

		\$
<b>Heading: Vehicles</b>		
<b>Item</b>	Heavy Duty 4X4 Pickup Truck	50,000.00
<b>Item</b>	Roll Off Truck	225,000.00
<b>Item</b>		
<b>Item</b>		
<b>Heading Sub Total:</b>		<b>275,000.00</b>
<b>Heading: Equipment</b>		
<b>Item</b>	Power Lift Gate for Pickup Truck	4,000.00
<b>Item</b>	Wheel Loader	235,000.00
<b>Item</b>	Forklift	42,000.00
<b>Item</b>		
<b>Heading Sub Total:</b>		<b>281,000.00</b>
<b>Heading: Site / Facilities</b>		
<b>Item</b>	Automated Scale House Window	18,000.00
<b>Item</b>		
<b>Item</b>		
<b>Item</b>		
<b>Heading Sub Total:</b>		<b>18,000.00</b>
<b>Heading: Various</b>		
<b>Item</b>	Land for Future Expansion	238,000.00
<b>Item</b>	Video Surveillance Cameras	75,000.00
<b>Item</b>	Scale Program Software	50,000.00
<b>Item</b>	Server Computer Switch	8,000.00
<b>Heading Sub Total:</b>		<b>371,000.00</b>
<b>TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION</b>		<b>945,000.00</b>

**Amanda Brown**

---

**Subject:** FW: We are in this, together

---

**From:** ankitsingh706525  
**Sent:** September 11, 2020 12:29 PM  
**To:** Town Council <towncouncil@wolfville.ca>  
**Subject:** We are in this, together

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Google Forms logo is displayed in white text on a purple rectangular background.

Hi

Hope you and your family are doing well and keeping safe in this pandemic situation.

We are a group of companies assisting US, Canada, UK, UAE and Australia with our Healthcare virtual assistance and recruiting services.

For more info, let's just schedule a quick call to discuss.

Look forward to connecting with you.

Thank you.

Sincerely,  
Regards  
Ankit Singh

**Untitled form**

**FILL OUT FORM**

[Create your own Google Form](#)

## Amanda Brown

---

**Subject:** FW: From "disintegration to reintegration" -Thoughts for the COW on Tuesday

---

**From:** Bob Lutes

**Sent:** September 14, 2020 8:55 AM

**To:** Town Council <towncouncil@wolfville.ca>

**Subject:** From "disintegration to reintegration" -Thoughts for the COW on Tuesday

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

The Dal article written by Bill Spurr interviewing residents on the chaos near the Dal campus and the use of the term "disintegration" struck a chord. This is exactly what has happened on Highland, Fairfield, Bay, Hillside, Linden, Summer, Westwood and a few other streets with the migration of students from campus to live in what were single family houses. The result has been to steal some of our quality of life the rest of the Town still enjoys.

We are moving in the right direction, thanks to Covid, to bring parties and disrespectful behaviours under control and to return to harmony. If we stay on track we will be able to shift the "disintegration" back to some sense of normalcy through "reintegration". We can live in Harmony with students but it takes an attitude shift from self focus to recognizing we are all part of the same community and we deserve each other's respect.

The reason my commitment to this issue is so strong is that the 80+ year old women who have suffered from these behaviours need our support. These are women who have already paid the price and deserve respect and peace of mind.

Here are a few thoughts for possible discussion at Tuesday's COW:

1. It's time for the stakeholders to share their thoughts so we can move forward together, working from the same base,
2. the stakeholders meeting would inform the new Community Liaison Officer who, I suggest be the Coach and coordinator of all information and efforts, In the absence of a coordinator we will continue to be fragmented in our efforts,
3. consideration should be given to the Community Partnership and Crime Prevention Pilot that has been proposed to the RCMP. This Pilot would be an RCMP initiative with support and participation from the Town and Acadia. This has the possibility of being a model for the country, and
4. when all else fails and there are repeat offenders WHO is going to go to the door and explain the impact of their behaviour?

We are on the right track so let's not lose our momentum and inertia!

Thanks for your efforts, Bob

## Amanda Brown

---

**Subject:** FW: Highland Avenue

---

**From:** Bob Lutes

**Sent:** October 7, 2020 12:24 PM

**To:** Kevin Kerr <KKerr@wolfville.ca>; Erin Beaudin <EBeaudin@wolfville.ca>; Town Council <towncouncil@wolfville.ca>; Devin Lake <DLake@wolfville.ca>

**Subject:** Highland Avenue

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Bob Lutes**

11:58 AM (7  
minutes ago)

to me

Kevin and Erin,  
Highland Avenue is disgusting! It is unsafe for cyclists and damaging to motor vehicles (I have repair bills to prove this point).

Recently the Town spray painted where “repairs” are intended. I for one am also interested in the pieces deleted from these proposed repairs. From my position the least the Town could do is to repair the whole width of the street and not just fill the other potholes because filling a pothole simply adds another bump!

The number of people who have commented on the disrepair of our street is almost endless. But you know this and somewhere there is a block between having the real repairs done, the ones that were promised years ago. Our section was to be done in 2017 and the upper part in 2018 (which is now scheduled for 2028, a mere 10 year gap!).

\$ is the one reason usually raised for failing to make the needed repairs but with more than 10 years in need of major repairs one would think would be enough time for planning.

When you look at the basic services a Town is to provide streets is one of those services. The Town has chosen to spend \$ on many nonessentials so we find it disheartening that \$ seems to be part of the reason for Highland being left out of the normal level of expected service. It is also often the case that a decision is made to do smaller jobs as “the big job” costs too much. Well it will always cost too much unless planning is in place, which it appears it hasn't or the job would have been done when first promised. Sure there are contingencies but we continue to ask “why us”, “why are we always left out”?

With a busy street like Highland being one of the worst in the whole county and it is embarrassing when people come to visit. Wolfville holds itself out as being progressive but this is not one of those examples.

I said to the Purolator driver yesterday that I always know when he is coming up or down the street. He said it sounds like "thunder". Another day he said that the dogs bark when he goes by! You can ask all the regulars as they don't like going on Highland and come here only because they need to: FedEd, Purolator, Police, Buses, EHS.....

What do we as residents of this long ignored street need to do to get the service we deserve?

I would rather send a happy message but when we drive this street almost every day it is hard to ignore the sad state of the street and its negative impact.

Our street has enough issues we are working on so "please throw us a bone here"! Please let me know who we need to convince to have the street fixed, not makeup really fixed! Bob



## Amanda Brown

---

**Subject:** FW: Last Night's Walkabout

---

**From:** Bob Lutes

**Sent:** September 21, 2020 10:26 AM

**To:** Town Council <towncouncil@wolffville.ca>; Erin Beaudin <EBeaudin@wolffville.ca>; Devin Lake <DLake@wolffville.ca>; Kelton Thomason <kthomason@wolffville.ca>

**Subject:** Fwd: Last Night's Walkabout

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

I am forwarding an E-mail that I sent to Dr. Peter Ricketts, Jeff Cantwell and Brendan MacNeil, President of the ASU, following our "walkabout" last Tuesday. We went to properties on Fairfield and Bay and spoke with a number of students and a couple of other tenants. The message was clear that Covid required vigilance from us all and that the Town would be asking the RCMP to enforce strict compliance. Peter and Brendan were both clear to the students that we are in this together and that compliance should be adhered to and neighbours respected, not only now but post Covid as well..

This walkabout was most worthwhile, a step in the right direction (not quite as significant as "One step for man..."). It was encouraging that Acadia with the President of the University and the President of the ASU and our Mayor understood the importance to residents of trying to have our neighbourhood return to some level of civility and took the time to do the walkabout.

There will be at least one more walkabout in another part of the Town.

We asked for a walkabout / Door to Door and this request has been honoured. This is a clear sign that our concerns are being heard and an indication that we are all trying to achieve the same goal.

On we go.... Bob

----- Forwarded message -----

From: **Bob Lutes** Date: Tue, Sep 15, 2020 at 5:39 PM

Subject: Last Night's Walkabout

To: Brendan MacNeil Peter Ricketts , jeff cantwell >

Good Evening,

Jane and I want to thank all of you for having the commitment and taking the time for last night's walkabout. I think it is fair to say we all learned something. This is the kind of commitment that is needed to build the community we all want. Thanks again, Bob & Jane

## Amanda Brown

---

**Subject:** FW: CBC News : How a handful of students caused Western University's COVID-19 outbreak

---

**From:** Bob Lutes

**Sent:** September 18, 2020 3:16 PM

**To:** Peter Ricketts <[peter.ricketts@acadiu.ca](mailto:peter.ricketts@acadiu.ca)>

**Cc: Subject:** Re: CBC News : How a handful of students caused Western University's COVID-19 outbreak

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Peter,

Thank you for your continued concern for the welfare of both students and residents. I can assure you that residents do appreciate the interest you and others from Acadia have shown on the off campus behaviour issue.

In my first email I neglected to include the landlords we have in the Good Neighbour Group, so I will forward your email on to them.

It is heartening that we are closer than we have ever been on putting together the Harmony Puzzle, (I was going to rattle on but Jane said enough!).

I also saw a nice quote in the CBC article that said we don't get where we need to get with "blame and shame", better to "empower with the tools to stay safe".

On we go .....together! Bob

On Fri, Sep 18, 2020 at 2:38 PM Peter Ricketts <[peter.ricketts@acadiu.ca](mailto:peter.ricketts@acadiu.ca)> wrote:

Dear Bob and all on the email chain,

This is exactly what we are trying to avoid at Acadia. It is interesting that Western is a university that is primarily totally online for its undergraduate programs, which shows that being online does not

mean that students are not returning to the community. Unlike NS, Ontario has no self-isolation requirement and no asymptomatic testing for out-of-province students, although we do not know if this outbreak was initiated by a student from ON or outside. Given

the current state of COVID cases in ON it could well have been an in-province student.

This weekend we will be welcoming students from within the Atlantic Bubble. These students do not have to self-isolate but with the current epidemiology in NS and the Atlantic Provinces, we have a low risk

of a student or family member bringing the virus to our community. However, there is a risk and so we all have to be vigilant and ensure that all members of the community, including students, continue to follow the directives of the public health order.

The other challenge we have this weekend is that those students that have been in self-isolation since Labour Day weekend will end their isolation, and they will be eagerly enjoying their new freedom. We've

all hear of Freedom 55, but this is Freedom 17 and 18. We are upping our strong messaging to those students to remember that they must continue to follow the public health directives and the regulations on mask wearing, social distancing, gathering size restrictions,

and hand washing. As those students explore off-campus, there will be increased activity in town. Students will be able to bubble with their close friends and residence buddies, so if you see small groups who are not social distancing they are not necessarily

breaching the rules. That being said, I have noticed over the summer that groups (not just student groups) do not always make space for others, especially on the narrow sidewalks of Main Street. So I will be wearing a mask when walking downtown this weekend,

and in fact I tend to wear my mask outdoors when I am in a more crowded locale.

This will certainly be a high activity weekend, but I hope we don't have any bad and disrespectful behaviour. There was already a party on Westwood yesterday, that clearly exceeded the safety limits but I

haven't heard any follow up from the RCMP yet. Hopefully some significant fines will help us get our message across. Also, we have been pushing the Keep it Social message regarding the use of alcohol and other legalised substances that lead to impairing cognitive

functions and behaviour. Last year I added "Keep it Safe" in my Meet the President Sessions – little did I know how appropriate "Keep it Social, Keep it Safe" would become. With no alcohol available on campus until at least mid-October, there will likely be

more business for the local licenced establishments in town and I hope this doesn't drive bad behaviour off campus, as our safe space approach to licenced events on campus has been successful (at least to some degree) in reducing off campus drinking in recent

years. Again, we are using the pandemic to emphasise our messaging on alcohol harm reduction and binge drinking and the consequences on personal and community health and safety.

Our community letter-drop walkabout on the east side of campus went well this week (thank you Bob and Jane for inspiring that initiative) and I hope we can get a time to do a similar letter-drop on the west

side. I was especially pleased by the response of students to the Good Neighbour initiative, and I hope this bodes well for building better community relations between student residents and community residents.

I hope everyone has an enjoyable and incident free weekend as we welcome back the remaining students who will be joining us in-person for the fall term.

Best wishes everyone,

Peter

---

**Dr. Peter Ricketts**

President and Vice-Chancellor

Acadia University

[15 University Avenue, Room 216](#)

[Wolfville, Nova Scotia](#)

[Canada B4P 2R6](#)

Tel: (902) 585-1218

*Acadia University is located in Mi'kma'ki, the ancestral territory of the Mi'kmaq nation.*



---

**From:** Bob Lutes <[16robertlutes@gmail.com](mailto:16robertlutes@gmail.com)>

**Date:** Friday, September 18, 2020 at 11:34 AM

**To:** "[pjeve@hotmail.com](mailto:pjeve@hotmail.com)" <[pjeve@hotmail.com](mailto:pjeve@hotmail.com)>, Andie Urquhart <[andieurquhart@gmail.com](mailto:andieurquhart@gmail.com)>, Andriel Pitter <[andriel\\_p@yahoo.ca](mailto:andriel_p@yahoo.ca)>, Anna Dearman <[dearmananna@hotmail.com](mailto:dearmananna@hotmail.com)>, Barbara J Mitchell <[joannemitchell68@gmail.com](mailto:joannemitchell68@gmail.com)>, Betty Hughes <[bnick2116@gmail.com](mailto:bnick2116@gmail.com)>, Bev

Grant <[grantbe@me.com](mailto:grantbe@me.com)>, Dana Caulfield <[deecaf6@gmail.com](mailto:deecaf6@gmail.com)>, Eric MacDonald <[eric-macdonald@hotmail.com](mailto:eric-macdonald@hotmail.com)>, Francois Cote <[cotefra@gmail.com](mailto:cotefra@gmail.com)>, George Kearley <[gkearley@gmail.com](mailto:gkearley@gmail.com)>, George Lohnes <[grl3255@outlook.com](mailto:grl3255@outlook.com)>, Glyn Bissix <[glyn.bissix@acadiu.ca](mailto:glyn.bissix@acadiu.ca)>, Ian

Mosher <[axemenbaseball@gmail.com](mailto:axemenbaseball@gmail.com)>, Isabel madeira-voss <[imvoss12@gmail.com](mailto:imvoss12@gmail.com)>, Jacqueline Milner <[jacgmilner@gmail.com](mailto:jacgmilner@gmail.com)>, Jane Lutes <[jelizabethlutes@gmail.com](mailto:jelizabethlutes@gmail.com)>, Janet Eaton <[jmeaton@ns.sympatico.ca](mailto:jmeaton@ns.sympatico.ca)>, Janet Kirkconnell <[kirkconnell@ns.sympatico.ca](mailto:kirkconnell@ns.sympatico.ca)>, Janice Henderson

<[janice.henderson00@gmail.com](mailto:janice.henderson00@gmail.com)>, Jill & Jordan Matheson <[jill.lr.matheson@gmail.com](mailto:jill.lr.matheson@gmail.com)>, Joan White <[jdewhite@ns.sympatico.ca](mailto:jdewhite@ns.sympatico.ca)>, John Aker <[john.aker@ns.sympatico.ca](mailto:john.aker@ns.sympatico.ca)>, Joyce Balfour <[j.balfour@hotmail.com](mailto:j.balfour@hotmail.com)>, Mark Pearce <[markwpearce@gmail.com](mailto:markwpearce@gmail.com)>, Melinda Norris <[mel@melindanorris.ca](mailto:mel@melindanorris.ca)>,

Michael Jeffrey <[jeffremg@outlook.com](mailto:jeffremg@outlook.com)>, Moira & Phil <[moira.phil@hotmail.com](mailto:moira.phil@hotmail.com)>, noel mcqueen <[noelmcq@gmail.com](mailto:noelmcq@gmail.com)>, Peter Herbin <[Peter@herbinjewellers.com](mailto:Peter@herbinjewellers.com)>, Ray Baltzer <[ray.baltzer@ns.sympatico.ca](mailto:ray.baltzer@ns.sympatico.ca)>, Rhea Mosher <[grammosher@gmail.com](mailto:grammosher@gmail.com)>, Sara Lee Lewis <[lewis.saralee@gmail.com](mailto:lewis.saralee@gmail.com)>,

Sarah Crosby <[justusewater@gmail.com](mailto:justusewater@gmail.com)>, Sergei <[sergeiaverin@hotmail.com](mailto:sergeiaverin@hotmail.com)>, Wendell Graham <[wendell.graham@gmail.com](mailto:wendell.graham@gmail.com)>, William Zimmerman <[william.zimmerman@greatisland.ca](mailto:william.zimmerman@greatisland.ca)>, Peter Ricketts <[peter.ricketts@acadiu.ca](mailto:peter.ricketts@acadiu.ca)>, Chad Johnstone <[chad.johnstone@acadiu.ca](mailto:chad.johnstone@acadiu.ca)>,

Rob Jodrey <[robert.jodrey@rcmp-grc.gc.ca](mailto:robert.jodrey@rcmp-grc.gc.ca)>, "[Towncouncil@wolfville.ca](mailto:Towncouncil@wolfville.ca)" <[Towncouncil@wolfville.ca](mailto:Towncouncil@wolfville.ca)>, Erin Beaudin <[EBeaudin@wolfville.ca](mailto:EBeaudin@wolfville.ca)>, Kelton Thomason <[kthomason@wolfville.ca](mailto:kthomason@wolfville.ca)>, Devon Lake <[dlake@wolfville.ca](mailto:dlake@wolfville.ca)>

**Subject:** Fwd: CBC News : How a handful of students caused Western University's COVID-19 outbreak

**CAUTION:**

This email comes from outside Acadia. Verify the sender and use caution with any requests, links or attachments.

Subject: CBC News : How a handful of students caused Western University's COVID-19 outbreak

To: <[16robertlutes@gmail.com](mailto:16robertlutes@gmail.com)>

Good Morning Everyone,

No real surprise but it is unsettling. Bob

How a handful of students caused Western University's COVID-19 outbreak



<https://www.cbc.ca/news/canada/london/western-university-students-outbreak-1.5728015>

Sent from my iPad

**Amanda Brown**

---

**Subject:** FW: Mobile App

---

**From:** CrystalWaston  
**Sent:** September 21, 2020 10:14 AM  
**To:** Town Council <towncouncil@wolfville.ca>  
**Subject:** RE: Mobile App

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, Good Morning,

Are you looking for Mobile App Development Services (Android, iPhone/ iOS and iPad?)

We build all kinds of Apps for verticals like

***We have developed 100s of applications such as-***

*Events Apps // Finance Apps*

*Food Delivery Apps // Health Fitness Apps*

*Logistics Apps // M-Commerce Apps*

*Education Apps // Magazine Apps*

*Real Estate Apps // Social Networking Apps*

*Taxi Apps // Travel Apps // Booking apps etc....*

I can build the APPS to your exact requirement in your as per your timeline

Thanks,

Crystal  
**Business Developer** (India)

Note: - Please let us know your App's idea, exact requirement with us which kinds of Mobile App and for which service you want so that we can provide solutions accordingly

## Amanda Brown

---

**Subject:** FW: Dogs off leash

---

**From:** Oonagh Proudfoot <OProudfoot@wolfville.ca>  
**Sent:** October 21, 2020 9:24 AM  
**To:** Town Council <towncouncil@wolfville.ca>  
**Subject:** Fwd: Dogs off leash

Hi everyone, passing this along as per the writer's request.  
Cheers  
Oonagh

Councillor Oonagh Proudfoot  
Town of Wolfville

Begin forwarded message:

**From:**  
**Date:** October 19, 2020 at 7:54:22 PM ADT  
**To:** Oonagh Proudfoot <[OProudfoot@wolfville.ca](mailto:OProudfoot@wolfville.ca)>  
**Cc:** Wendy Donovan <[WDonovan@wolfville.ca](mailto:WDonovan@wolfville.ca)>, Erin Beaudin <[EBeaudin@wolfville.ca](mailto:EBeaudin@wolfville.ca)>  
**Subject:** Re: Dogs off leash  
**Reply-To:** >

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Oonagh - Thank you for taking the time to respond.

It is interesting and understandable to hear how the off-leash nature of the park has influenced your decision to be a dog owner.

For my family, the park was a determining factor in buying a house, very close to it, about 16 years ago. Of course, at that time, the park was not off-leash and my wife and I could walk, run, skate and snowshoe for the most part without worrying about encountering dogs without their owners being close by (on a leash..).

I am not sure when the park officially went off-leash. I will admit to not closely following town council meetings during the last 8 years, as we have been very busy working and raising two children. I certainly don't remember any mail drops at my house or signage indicating it would be changing.. Then one day, after having to pick up both of my young kids, to keep them away from a very jumpy large dog, whose owner was very busy managing his own family and the dog, I advised him that dogs needed to be leashed in the park.. He countered that it was an off-leash park... On exiting the park, sure enough there was new signage to this affect.. Silly me... When I told this to a few friends who were long term residents and avid park users they too had no idea that the park had gone off-leash.

To be clear, I am not anti-dogs.. My wife had two dogs growing up and my children are very determined that we need a dog... We will likely get one in the next few years.

I can tell you that our dog will not be off-leash if we are not 100% sure that it will not approach too closely or jump up on any other park users. The right of the other users to use the park safely should trump my privilege to let my dog run free.

There are certainly a few extremely responsible dog owners using the park daily, and we speak to them regularly. Their dogs sit at attention, either leashes or unleashed, heed their owners commands, and do not closely approach others park users, unless invited to do so.

Unfortunately, these dog owners are in the minority. It is all too often that I see the car door open, and the dogs take off, running 100- 300 ft away from their owners, greeting and jumping up on any other dog or park user in the vicinity.

The notion that the average dog owner is capable of any kind of effective voice control is laughable. I see it every day... The dogs keep running and jumping while the owners shout louder and louder to come back.. and then give them a treat when they finally do.

I would be interested in hearing any ideas which will allow all residents, dog owners and not, to allow what the park has to offer without having to fend off unsolicited dogs.

I would support my tax dollars funding the development of a large, fenced-in off-leash area, where dogs, owners and their like minded friends can safely run while not impacting other park users. This could be located within the interior of the park, or in another appropriate location.

Many other municipalities have taken this approach and have either public or private off leash parks. Doing this here would then allow all residents, including dog owners and their pets on-leash to safely enjoy the Reservoir park to its fullest.

I know many residents and former park users, young, old and all ages in between who choose not to enter the park now, as it is just not worth the hassle and risk to them.

If I had a nickel for every time a park dog owner has said "Sorry" after their dog approached aggressively, nipped, jumped up on us, etc I would gladly pay for the fencing to enclose a new park area!

Sincerely,  
Darrell Steele

P.S. I would ask that you share this email with all of the incumbent and new members of council.

**Amanda Brown**

---

**Subject:** FW: Dogs off leash

---

**From:** Darrell Steele

**Sent:** October 14, 2020 3:37 PM

**To:** Town Council <towncouncil@wolfville.ca>

**Subject:** Dogs off leash

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nearly every time we walk in Reservoir Park we have had a negative experience with a dog 'off leash'. We have been jumped on, nipped at, growled at, chased, and our children knocked down by a dog 'off leash'. Please see dogs 'off leash' as an issue and develop a safer, more inclusive, community solution.

Thank-you for your concern

## Amanda Brown

---

**Subject:** FW: Congratulations! Plus Front Street Community Oven

---

**From:** Duncan Ebata  
**Sent:** October 29, 2020 8:50 PM  
**To:** Town Council <towncouncil@wolfville.ca>  
**Cc:** Adam Barnett  
**Subject:** Congratulations! Plus Front Street Community Oven

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Wolfville councillors.

Congratulations being elected/re-elected!

I'm reaching out because it's been almost two years since we presented to council about the idea of the Front Street Community Oven and we formed an agreement.

Tonight was our 3rd last official firing of the oven for the 2020 season until we get the building walls and rolling doors installed and we can be open all year round. This was our 27th oven event since August 1st, 2020. Not too bad for starting late due to COVID.

I'm reaching out to offer that we update council on stories from the oven, a little about where we are going next, and different ways community members can participate.

*Please let me know if this of interest and let me know what format would make most sense (Zoom, in person, combo-inside photo share and outside oven space viewing). Adam Barnett and I are excited to hear from you.*

I'm looking forward seeing you and collaborating in the future.

Warmly,

Duncan

Duncan Ebata

Social Entrepreneur & Community Builder  
Office/Cell: 1-902-692-9421

Projects at: [duncanebata.com/welcome](http://duncanebata.com/welcome)

## Amanda Brown

---

**Subject:** FW: Develop NS Internet Upgrades - Webinar Scheduling - Annapolis Valley

---

**From:** Emily Miller

**Sent:** September 16, 2020 9:33 PM

**To:** keith@irvingmla.ca; johnlohrmla@gmail.com; Jeff Cantwell <JCantwell@wolfville.ca>; Town Council <towncouncil@wolfville.ca>; villageclerk@lawrencetownnovascotia.ca

**Cc:** Karlee Campbell <kcampbell@national.ca>

**Subject:** Develop NS Internet Upgrades - Webinar Scheduling - Annapolis Valley

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi all,

Hope you're doing well!

I'm reaching out on behalf of Develop NS. Our team at NATIONAL Public Relations is helping schedule public webinars across the province to discuss the Phase 2 of the [Internet for Nova Scotia Initiative](#).

We're hoping to get some time scheduled in to discuss Annapolis Valley area, and hope you're able to make the webinar. That being said, if there are times that would work for you in the coming weeks please share and we'll try our best to accommodate!

The webinar will include a presentation from Develop NS and an opportunity for questions, however if there are any specific questions prior to the webinar those can be shared in advance to ensure they are addressed. It will be hosted on Zoom with the ability to join via computer or by phone and we'll share a recording of the webinar after it's complete.

We'd ask you share information about the event with your constituents and any other interested parties or organizations that should be on the call.

Please let me know if you have any questions about the process, and once I have some times that work to meet I'll schedule the webinar session.


Many thanks,

Emily





**Emily Miller**

Associate

T +1 902-240-1662

Follow me: 

**N|A|T|I|O|N|A|L**

1625 Grafton Street  
Suite 1600, South Tower  
Halifax, Nova Scotia, Canada B3J 0E8  
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**Amanda Brown**

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**Subject:** FW: 2nd Annual Community Clean up

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**From:** Erin Haysom  
**Sent:** October 26, 2020 3:59 PM  
**To:** Town Council <towncouncil@wolfville.ca>  
**Subject:** 2nd Annual Community Clean up

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Town Council,

We are looking forward to working with town council on our community initiatives and wanted you to be the first to know that we are holding our 2<sup>nd</sup> Annual Community Clean-up. We are proud of our home and recognize the importance of keeping our community litter free; together we can make our community clean and beautiful for all to enjoy. As we strive to be a leader in our community; we are committed to doing our part and the first step is to hit the streets of Wolfville on Monday, Nov. 2nd at 1:00pm to pick up garbage and recycling. We hope that our actions will inspire other businesses to be socially conscious of their environmental impacts.

Brew Good Do Good,  
Erin



**ERIN HAYSOM**  
COMMUNITY RELATIONS & PLANNING

☎ 902.542.2337  
☎ 902.670.4026  
CHURCHBREWING.CA  
329 MAIN ST, WOLFVILLE, NS, B4P 1C4

## Amanda Brown

---

**Subject:** FW: moratorium on 5G

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**From:** jane marshall  
**Sent:** October 30, 2020 1:01 PM  
**To:** Town Council <towncouncil@wolfville.ca>; jane marshall  
**Subject:** moratorium on 5G

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom it may concern,  
It has come to my attention that there will be a presentation regarding a moratorium on 5G at Tuesday's town council meeting. Though I can't be at the meeting, I wanted to express my support for the work that Andrea Schwenke and others are doing in this area. I have serious concerns about the health effects of 5G.  
Wolfville is such a progressive town, and I am excited about the prospect of us joining other communities around the world in refusing to bring this untested technology to our area.  
Let's become a "5G-free zone!"  
Sincerely,  
Jane Marshall

## Amanda Brown

---

**Subject:** FW: Paving, sidewalk work, repairs on Hillside, Fairfield, Highland

---

**From:** Judy Swift **Sent:** October 7, 2020 10:53 AM  
**To:** Kevin Kerr <KKerr@wolfville.ca>  
**Cc:** Town Council <towncouncil@wolfville.ca>  
**Subject:** Paving, sidewalk work, repairs on Hillside, Fairfield, Highland

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Kevin and Councillors,

I see on the website today that work was supposed to happen to the water lines on Hillside Ave at Bay yesterday. We are still waiting for repairs at the **intersection of Hillside and Fairfield** to work that was started weeks ago but not completed. **That intersection is a danger** to any driver not familiar with the state of play, or anyone who drives it at night. Even trying to drive around the depressions (three, at this point) to avoid damage to your car puts you at risk of getting hit by someone coming up Hillside from Prospect. **What is the schedule to complete work here?**

I also noticed on my walk this morning that blue and purple marks have appeared on the upper part of Highland, which usually means paving work is coming - sometime. **We also need new paving - not more piecemeal repairs - on Fairfield and the upper part of Hillside.** It's disheartening to see work being done seemingly everywhere but here, season after season.

Finally, another request that at SOME POINT, **the sidewalk on Hillside be extended up to Pleasant.** This street sees a lot of student traffic and is a direct route to the Wolfville school. Children, Acadia students and seniors should not be forced to walk in the street.

Thank you for your prompt response.  
Judy Swift

## Amanda Brown

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**Subject:** FW: Concern Regarding Moncton COVID19 Outbreak

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**From:** Julia McIntosh

**Sent:** October 10, 2020 10:44 PM

**To:** Peter Ricketts Safety and Security <; Jeff Cantwell <JCantwell@wolfville.ca>; Jodi MacKay <JMacKay@wolfville.ca>; Town Council <towncouncil@wolfville.ca>; Blair MacMurtery <BMacMurtery@wolfville.ca>

**Subject:** Concern Regarding Moncton COVID19 Outbreak

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Evening,

My name is Julia McIntosh, and I am a 4<sup>th</sup> year student at Acadia University. I am writing today to express my concern regarding the recent COVID19 outbreak in Moncton, New Brunswick and what this could mean for the Town of Wolfville and the Acadia community.

As you likely already know, there has been a rapid and alarming spike of COVID19 cases in Moncton, New Brunswick over the recent days. Today alone, 20 new cases of the virus were reported in New Brunswick, bringing the province total to 57 active cases. This is a significant increase and it is reasonable to assume that there is community spread of the virus, given the speed that the cases are increasing.

Since New Brunswick is within the Atlantic Bubble, it is reasonable to assume that students from the Moncton area have travelled home for Thanksgiving weekend. Although it was recommended to avoid travel to Moncton and other affected regions, I know that many students either left earlier last week (before the Moncton zone was pushed to orange level), or chose to ignore this advice all together. Additionally, despite New Brunswick officials restricting families to two-household bubbles, I have witnessed first-hand over social media that people are not following these guidelines, some of which are Acadia students. I am concerned about what this means for the Town of Wolfville and Acadia.

I urge Acadia and the Town of Wolfville to take prompt and immediate action to ensure that the outbreak occurring in Moncton does not spread to Wolfville. With Wolfville having a significant elderly population, an outbreak of COVID19 in our community would be very serious. I have listed below some actions that I think would be reasonable, given that students will be travelling back to Wolfville from Moncton at the end of the weekend:

- 1) **Immediate shift for all Hybrid classes to move to temporary online instruction:** Limiting the amount of in-person contact at this time is critical. From what I have observed, most hybrid classes should be able to deliver lectures online via Microsoft Teams or by other means. By transitioning to temporary online measures, this allows people who have travelled outside of Nova Scotia for the weekend the ability to restrict contact with others until they are sure they are not carrying the virus. I think that a reasonable amount of time for this transition would be two weeks. Then, instructors can reassess the situation to see if it allows for the in-person component of hybrid classes to resume.
- 2) **Increased contact tracing for face-to-face classes:** if classes are unable to switch to temporary online means, contact tracing in these classes should be vigilant.
- 3) **An all student email sent out concerning the Moncton outbreak:** Students that have travelled to Moncton this weekend should be reminded to self-monitor for any symptoms of COVID19. This is not a situation that should

be taken lightly. Additionally, students that did not travel should be informed about the gravity of the outbreak, and to avoid non-essential travel to Moncton.

- 4) **Increased contact tracing for Wolfville restaurants and businesses:** Given that Wolfville has not had any active cases of COVID19 recently, many people feel safe in the community and contact-tracing has not been overly present. I urge that restaurants and businesses resume this practice over the next few weeks, in the unfortunate case that there is spread of the virus from Moncton.
- 5) **Increased monitoring of gatherings over Homecoming weekend:** Last week it was announced that Acadia will be hosting a “virtual homecoming weekend” over October 17<sup>th</sup>-18<sup>th</sup>. However, there has already been talk about students gathering for homecoming celebrations. As we know, this virus can take up to two weeks to show symptoms. Since people travelling from New Brunswick are not technically required to self-isolate, gatherings next weekend will be extremely risky.

I trust that Acadia and the Town of Wolfville will take all actions they see fit to ensure that the Moncton COVID19 outbreak is not spread to Wolfville. We have done an incredible job as a whole thus far to curb the spread of the virus in our community. It would be incredibly unfortunate to see something go wrong now. Students and Wolfville residents currently feel safe in our town and are adapting to the new “normal”. By being proactive and putting measures in place before the Moncton outbreak could be spread, we will be able to continue to protect our community.

If you have any questions, please do not hesitate to contact me. Also, please feel free to forward this email to anyone else who is able to take action in our community. I do ask that if my concerns are shared, that my name and contact information remain anonymous. If anyone would like to contact me directly, please let me know and I can reach out to them.

Thanks and have a great Thanksgiving weekend,

Julia McIntosh  
4<sup>th</sup> Year Psychology Student  
Acadia University

**Amanda Brown**

---

**Subject:** FW: Info. regarding municipal elections

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**From:** Karl Lange

**Sent:** October 1, 2020 5:43 PM

**To:** Town Council <towncouncil@wolfville.ca>

**Subject:** Info. regarding municipal elections

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To who it may concern:

As a fairly new resident of the Town of Wolfville, I am interested in finding out more information about what the platform is for each prospective councillor.

Thanks,

Karl Lange

## Amanda Brown

---

**Subject:** FW: Latitude 45 Suites- pending activity schedule

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**From:** kevin.gildart

**Sent:** September 23, 2020 4:06 PM

**To:** Devin Lake <DLake@wolfville.ca>; Kelton Thomason <kthomason@wolfville.ca>; Kevin Kerr <KKerr@wolfville.ca>; Marcia Elliott <MElliott@wolfville.ca>; Mark Jamieson <mjamieson@wolfville.ca>; Town Council <towncouncil@wolfville.ca>

**Cc:** MacVicar, David Emodi, Thomas; Latitude 45 Admin

**Subject:** Latitude 45 Suites- pending activity schedule

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello to all:

By way of updating, I wish to explain our site scheduling .

Approximately a month ago, following earlier discussions between Latitude 45 Suites and Town Planning/ Engineering/ Recreation Departments, and other stakeholders, there was a site scope by NSPI.

The results of prior discussions and the realities of efficient power delivery to Latitude 45 Suites, the Gateway Project , and the overall appearance and feel of the proposed Gateway Project being undertaken by the town, resulted in a consensus of opinion:

- underground wiring, wherever possible is strongly preferred
- future planning regarding power delivery to any Gateway buildings and services should be planned for
- minimal disruption to Wolfville's Main Street (traffic flows) during electric servicing construction is desirable.

To that end, Latitude 45 has agreed to bring underground electric services to our building from a pad mounted transformer that will be discretely placed and landscaped on the eastern edge of lands near the existing driveway. The conduit chase and trenching required will be accessible to the Town to make their provisions for future use.

These decisions have resulted in changes to the formatting and locations of electrical, communication and hot water boiler rooms within the Latitude 45 Suites building.

These design changes have also required changes to grade beams and the servicing sleeves within the grade beam layouts.

We expect our structural and electrical/ mechanical designs, reflecting these changes, to be completed this week.

Our Contractor and / or Architectural Team will be completing Phase II permit applications shortly thereafter.

While these delays are somewhat frustrating, changes on the drawing board are far less challenging than changes on-site, and they will result in long term benefits for all stakeholders.

I trust this update is helpful to those of you who may be fielding inquiries as to the current status of our project.

Cheers,

Kevin Gildart



## Amanda Brown

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**Subject:** FW: CBC News : How a handful of students caused Western University's COVID-19 outbreak

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**From:** Peter Ricketts

**Sent:** September 18, 2020 2:39 PM

**To:** Town Council <towncouncil@wolfville.ca>; Erin Beaudin <EBeaudin@wolfville.ca>; Kelton Thomason <kthomason@wolfville.ca>; Devin Lake <DLake@wolfville.ca>

**Cc:** Ian Murray

**Subject:** Re: CBC News : How a handful of students caused Western University's COVID-19 outbreak

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Bob and all on the email chain,

This is exactly what we are trying to avoid at Acadia. It is interesting that Western is a university that is primarily totally online for its undergraduate programs, which shows that being online does not mean that students are not returning to the community. Unlike NS, Ontario has no self-isolation requirement and no asymptomatic testing for out-of-province students, although we do not know if this outbreak was initiated by a student from ON or outside. Given the current state of COVID cases in ON it could well have been an in-province student.

This weekend we will be welcoming students from within the Atlantic Bubble. These students do not have to self-isolate but with the current epidemiology in NS and the Atlantic Provinces, we have a low risk of a student or family member bringing the virus to our community. However, there is a risk and so we all have to be vigilant and ensure that all members of the community, including students, continue to follow the directives of the public health order.

The other challenge we have this weekend is that those students that have been in self-isolation since Labour Day weekend will end their isolation, and they will be eagerly enjoying their new freedom. We've all hear of Freedom 55, but this is Freedom 17 and 18. We are upping our strong messaging to those students to remember that they must continue to follow the public health directives and the regulations on mask wearing, social distancing, gathering size restrictions, and hand washing. As those students explore off-campus, there will be increased activity in town. Students will be able to bubble with their close friends and residence buddies, so if you see small groups who are not social distancing they are not necessarily breaching the rules. That being said, I have noticed over the summer that groups (not just student groups) do not always make space for others, especially on the narrow sidewalks of Main Street. So I will be wearing a mask when walking downtown this weekend, and in fact I tend to wear my mask outdoors when I am in a more crowded locale.

This will certainly be a high activity weekend, but I hope we don't have any bad and disrespectful behaviour. There was already a party on Westwood yesterday, that clearly exceeded the safety limits but I haven't heard any follow up from the RCMP yet. Hopefully some significant fines will help us get our message across. Also, we have been pushing the Keep it Social message regarding the use of alcohol and other legalised substances

that lead to impairing cognitive functions and behaviour. Last year I added “Keep it Safe” in my Meet the President Sessions – little did I know how appropriate “Keep it Social, Keep it Safe” would become. With no alcohol available on campus until at least mid-October, there will likely be more business for the local licenced establishments in town and I hope this doesn’t drive bad behaviour off campus, as our safe space approach to licenced events on campus has been successful (at least to some degree) in reducing off campus drinking in recent years. Again, we are using the pandemic to emphasise our messaging on alcohol harm reduction and binge drinking and the consequences on personal and community health and safety.

Our community letter-drop walkabout on the east side of campus went well this week (thank you Bob and Jane for inspiring that initiative) and I hope we can get a time to do a similar letter-drop on the west side. I was especially pleased by the response of students to the Good Neighbour initiative, and I hope this bodes well for building better community relations between student residents and community residents.

I hope everyone has an enjoyable and incident free weekend as we welcome back the remaining students who will be joining us in-person for the fall term.

Best wishes everyone,

Peter

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**Dr. Peter Ricketts**

President and Vice-Chancellor  
Acadia University  
15 University Avenue, Room 216  
Wolfville, Nova Scotia  
Canada B4P 2R6

Tel: (902) 585-1218

*Acadia University is located in Mi'kma'ki, the ancestral territory of the Mi'kmaq nation.*



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**From:** Bob Lutes <[16robertlutes@gmail.com](mailto:16robertlutes@gmail.com)>

**Date:** Friday, September 18, 2020 at 11:34 AM

**To:** "[pjeve@hotmail.com](mailto:pjeve@hotmail.com)" <[pjeve@hotmail.com](mailto:pjeve@hotmail.com)>, Andie Urquhart <[andieurquhart@gmail.com](mailto:andieurquhart@gmail.com)>, Andriel Pitter <[andriel\\_p@yahoo.ca](mailto:andriel_p@yahoo.ca)>, Anna Dearman <[dearmananna@hotmail.com](mailto:dearmananna@hotmail.com)>, Barbara J Mitchell <[joannemitchell68@gmail.com](mailto:joannemitchell68@gmail.com)>, Betty Hughes <[bnick2116@gmail.com](mailto:bnick2116@gmail.com)>, Bev Grant <[grantbe@me.com](mailto:grantbe@me.com)>, Dana Caulfield <[deecaf6@gmail.com](mailto:deecaf6@gmail.com)>, Eric MacDonald <[eric-macdonald@hotmail.com](mailto:eric-macdonald@hotmail.com)>, Francois Cote <[cotefra@gmail.com](mailto:cotefra@gmail.com)>, George Kearley <[gkearley@gmail.com](mailto:gkearley@gmail.com)>, George Lohnes <[gr13255@outlook.com](mailto:gr13255@outlook.com)>, Glyn Bissix <[glyn.bissix@acadiu.ca](mailto:glyn.bissix@acadiu.ca)>, Ian Mosher <[axemenbaseball@gmail.com](mailto:axemenbaseball@gmail.com)>, Isabel madeira-voss <[imvoss12@gmail.com](mailto:imvoss12@gmail.com)>, Jacaqueline Milner <[jacqmilner@gmail.com](mailto:jacqmilner@gmail.com)>, Jane Lutes <[jelizabethlutes@gmail.com](mailto:jelizabethlutes@gmail.com)>, Janet Eaton <[jmeaton@ns.sympatico.ca](mailto:jmeaton@ns.sympatico.ca)>, Janet Kirkconnell <[kirkconnell@ns.sympatico.ca](mailto:kirkconnell@ns.sympatico.ca)>, Janice Henderson <[janice.henderson00@gmail.com](mailto:janice.henderson00@gmail.com)>, Jill & Jordan Matheson <[jill.lr.matheson@gmail.com](mailto:jill.lr.matheson@gmail.com)>, Joan White <[jdewhite@ns.sympatico.ca](mailto:jdewhite@ns.sympatico.ca)>, John Aker

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**Subject:** Fwd: CBC News : How a handful of students caused Western University's COVID-19 outbreak

**CAUTION:** This email comes from outside Acadia. Verify the sender and use caution with any requests, links or attachments.

Subject: CBC News : How a handful of students caused Western University's COVID-19 outbreak  
To: <[16robertlutes@gmail.com](mailto:16robertlutes@gmail.com)>

Good Morning Everyone,  
No real surprise but it is unsettling. Bob

How a handful of students caused Western University's COVID-19 outbreak

<https://www.cbc.ca/news/canada/london/western-university-students-outbreak-1.5728015>

Sent from my iPad

108-45 Woodman Road  
Wolfville, NS  
B4P 0B8

September 8, 2020

Acadia University  
Wolfville, NS  
B4P 2R6

Dear Acadia University Community:

Over the past several months, I have had an opportunity to test the following hypothesis: When an institution operates under legal frameworks that are corrupt (in this letter, I am focussing on the Nova Scotia Trade Union Act), then everyone working under those frameworks – from the lowest paid employee who has no power to judges and arbitrators who wield much power – is at an elevated risk for conducting themselves as unruly children than as responsible adults. Worded more succinctly, they are at an elevated risk for being “naughty”.

In a letter that Dr. Ricketts attempted to circulate without my knowledge (please see the attached letter), the president claims that he dismissed me because I had engaged in numerous acts of professional misconduct. The truth of the matter is that he dismissed me without cause and then lied about it because he is a “naughty little president”. The following members of Acadia University’s administration can attest to this fact: Mr. Chris Callbeck (Vice President Finance & Administration and CFO), Mr. Patrick Difford (Director, Safety and Security), Dr. Dale Keefe (Vice President Academic), Dr. Rod Morrison (Vice President Advancement), and Mr. James Sanford (Executive Director, Student Services).

Although these individuals have not yet circulated a public statement to acknowledge this fact, Dr. Darcy Benoit (Director, Jodrey School of Computer Science) has admitted to the truth about my dismissal on social media. Specifically, he “liked” a tweet by someone who was impersonating me on Twitter who wrote “You used your freedom of speech to give your views. The university used their freedom of speech to say “You’re fired”.” (see the screenshots that on the back of this page; for context, my Twitter handle is @RickRMehta whereas the Twitter handle for the person impersonating me was @RickFMehta). This evidence is the proverbial smoking gun that demonstrates conclusively that I was dismissed from my position as a tenured professor because I exercised my academic freedom to challenge views that are dominant at university campuses. At this stage, I am waiting patiently for Dr. Ricketts to admit to this fact.

One natural question for the Acadia University Community to ask itself is: “Why was Dr. Ricketts being naughty?” Based on the subject heading and opening paragraph of his letter, the most plausible answer is that he gave in to pressure from my former colleagues in the Department of Psychology.

Another natural question for the community to ask itself is: “What did Dr. Mehta do that motivated his former colleagues to submit complaints to Acadia University’s administration so that they would dismiss him for exercising his academic freedom?” If the community were to direct this question to my former colleagues and if they answered truthfully, their response would be that it had to do with me speaking out against my union during contract negotiations. The primary concern for me back then (and which still stands) is that I thought it was unfair of my union to want to go on strike for pay raises when other employee groups had been forced to take pay cuts in the past. In short, when I circulated my open letter on August 1, 2017, my former colleagues and my union saw the truth about themselves in that letter, were repulsed by the truth, and took their repulsion out on me when they just as easily could have worked on their own personal shortcomings – which have to do with a lack of morals, ethics, integrity, and empathy for their fellow human beings.

Sincerely,



Rick Mehta, PhD.

Former Professor, Acadia University (July 1, 2003 to August 31, 2018)

← Tweet



**Rick Mehta**  
@RickFMehta

Replying to @RickRMehta and @slime\_scholar\_

I don't understand what part of this you don't get. You used your freedom of speech to give your views. The university used their freedom of speech to say "You're fired". It's a simple situation.

6:47 PM · Jun 4, 2020 · Twitter for Android

3 Likes



← Tweet



**Rick Mehta**

× Liked by



**Darcy Benoit**  
@darcybenoit

Follow



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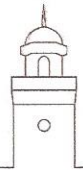
Ethno nationalist • 14 • Economic Right-wing • Rawstyle fanatic • Liquid democracy [-Δ-] ~[]~ Member of AfS



**ACAB Rocky**  
@slime\_scholar\_

Follow

not dishwasher or microwave safe | jarod |ACAB BLM| he/him



October 30, 2019

Dear Members of the Acadia University Community,

**Re: Response to Psychology Department Open Letter**

On October 23, 2019, Dr. Lisa Price circulated a letter on behalf of the full-time members of the Psychology Department to the University community regarding Dr. Rick Mehta. The purpose of my letter is to acknowledge, follow up, and clarify several important issues.

First, I want to acknowledge the concerns expressed by the signatories of the open letter and express my desire to provide support to those who feel harassed by Dr. Mehta. Throughout this situation, the University has sought to address the concerns raised, especially from our students and those in the Psychology Department who have been most impacted by Dr. Mehta's behaviour while he was an employee at Acadia, and continue to feel harassed by his continuing social media campaigns.

In early 2018, the University received a number of complaints regarding Dr. Mehta related to class teaching, treatment of students, treatment of colleagues, and social media postings. As a result of these complaints, we initiated two processes:

In accordance with the terms of the AUFA collective agreement, the Department Head and later the Dean brought issues to Dr. Mehta's attention and gave him an opportunity to correct them. Since they weren't corrected, this matter escalated to a full investigation by the Dean.

Acadia also took the step of retaining an external investigator in the name of Professor Wayne MacKay, a leading legal scholar and expert in constitutional and human rights law, to conduct an extensive investigation. Professor MacKay interviewed over 40 members of the university community, including professors and students. He also examined hundreds of pages of documents and issued a confidential report to the University on May 15, 2018.

After reviewing the Dean's report and the report from Professor MacKay and completing various procedural steps in the faculty collective agreement, the administration concluded that it had no reasonable alternative other than to terminate the employment of Dr. Mehta, which occurred on August 31, 2018. This action is a rare occurrence at Acadia and was a decision that we did not take lightly.

Although there were concerns expressed about the length of time that it took to reach this decision, it is important for members of the university community to understand the complexity of issues raised, the number of different considerations that went into the decision to terminate, and the procedural obligations that the administration had to comply with under the AUFA collective agreement.

Following Dr. Mehta's termination, AUFA filed two grievances. The first contested the termination, and the second contested the administration's decision to ban Dr. Mehta from campus until the arbitration was complete. The parties later agreed to combine both grievances and have them heard together in one arbitration proceeding.

In the months following the termination, a leading Canadian arbitrator, Mr. William Kaplan, was appointed by the parties to hear the case. The arbitration was set down for four weeks of hearings in 2019.

Following the scheduling of the hearing, the parties decided to attempt to settle the matter through mediation. This mediation occurred on April 1, 2019. Dr. Mehta was represented at the mediation by AUFA and its legal counsel, legal counsel for the Canadian Association of University Teachers, and by a private lawyer retained by Dr. Mehta.

The two parties (Acadia University and AUFA) and Dr. Mehta signed a formal settlement agreement on April 1, 2019. It was a condition of that agreement that all matters related to the settlement would be kept confidential. I must stress that this is a very common condition in similar circumstances. One of the

provisions of the agreement (about which we are now entitled to speak) relates to Dr. Mehta's access to public spaces at the University. We were advised during the mediation process that it would not be possible to reach an agreement unless he was permitted to have access to certain public spaces on campus like any member of the public. This did not mean that he would be entitled to engage in harassing behaviour on campus or would have access to any of the academic buildings.

Shortly after the settlement was reached, Dr. Mehta repeatedly breached the confidentiality provisions of the agreement, which resulted in him having to forfeit the settlement funds as a result of an arbitration decision by Mr. William Kaplan, which is now part of the public record. While the issue of Dr. Mehta's continued access to campus was raised in this arbitration, no decision was made by the arbitrator as to whether it would be appropriate to ban him from campus at that time.

②

Unfortunately, Dr. Mehta has continued to engage in inappropriate harassment and other forms of online targeting of members of the University community on social media. His targeting has included professors, students, administrators and, in some cases, their family members. To our knowledge, with one exception, none of this conduct has occurred on campus, or in any space that he has access to in accordance with the settlement agreement. The one exception was when Dr. Mehta made a series of attempts on campus to solicit members of the Acadia community to attend a public talk he was planning to deliver in Wolfville. Dr. Mehta left campus when asked, and this request was followed by a letter from Vice-President Chris Callbeck, reminding Dr. Mehta of the restrictions on his access to campus as a member of the general public.

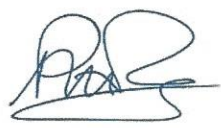
The University administration continues to be very concerned about Dr. Mehta's continuing online harassment and other inappropriate behaviours. Over the past several months, we have worked with members of the University community, including members of the Psychology Department, to monitor these activities and put measures in place to protect members of this community. We have also advised that we are prepared to take all legally permissible means to protect members of the University community. However, it would not be appropriate to discuss these issues in this letter.

I understand and appreciate that Dr. Mehta's inappropriate conduct has been difficult for members of the University community, and I say that as someone who has also been personally targeted by Dr. Mehta in his online statements. The administration has worked tirelessly to support and protect all persons impacted by Dr. Mehta's behaviour and will continue to do so using all appropriate legal means available to us. We continue to work with AUFA as the other party to the settlement to ensure that we comply with the conditions of the settlement and at the same time, ensure the safety and security of our community.

If you have been subjected to any inappropriate commentary or harassment of any sort by Dr. Mehta, I encourage you to report it to our Safety and Security Department so that we may be aware of the situation and determine what action, if any, is appropriate. Also, I want to remind you that you also have access to support through our Employee Assistance Program (EAP). Students should bring any concerns to the attention of Student Services or the Counselling Centre.

In conclusion, please be assured that the University is making every effort to ensure the security and safety of our community and that we will continue to do that within the limits of the law and with respect for privacy and appropriate confidentiality in matters pertaining to personnel and human resources.

Yours very truly,



Dr. Peter Ricketts  
President and Vice-Chancellor

① The legal representation that I received from my union and the Canadian Association of University Teachers exists only on paper.  
② It appears that Acadia University does tolerate harassment, as long as it is in a form that the institution deems to be "appropriate".

## Amanda Brown

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**Subject:** FW: Open Letter to Acadia University Community  
**Attachments:** 2020-09-08 - Mehta - Open Letter to Acadia Univerisity Community.pdf

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**From:** Rick Mehta  
**Sent:** September 11, 2020 11:20 AM  
**To:** Town Council <towncouncil@wolfville.ca>; Al Whittle Theatre Secretary <secretary@alwhittletheatre.ca>  
**Subject:** Open Letter to Acadia University Community

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Wolfville Town Council and Board of Acadia Cinema Coop,

I have attached a copy of an open letter that I mailed to over 500 people at Acadia University earlier this week. I would be deeply grateful if you contacted Dr. Ricketts and asked him to issue a formal statement to the media in which he admits to being a "naughty little president".

Sincerely,  
Rick Mehta, PhD

Sent from [Outlook](#)



## Amanda Brown

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**Subject:** FW: Sewer flushing

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**From:** Teresa Drahos

**Sent:** October 23, 2020 9:15 AM

**To:** Kevin Kerr <KKerr@wolfville.ca>

**Cc:** Devin Lake <DLake@wolfville.ca>; Erin Beaudin <EBeaudin@wolfville.ca>; Town Council <towncouncil@wolfville.ca>

**Subject:** Re: Sewer flushing

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kevin,

Thank you for the response and explanation. I have to say the sewer flushing at 6:15 am (still dark) was incredibly loud. Even the most sound sleeper would have woke up. I feel a need to remind the Town of Wolfville that 311 Main Street is still a residence even though there is now manufacturing next door. As a residence I think we deserve the same municipal courtesy that is extended to every residence in Town. I highly doubt that the town would even consider having this maintenance done on, say Alline Street, at 6:15 am.

All I ask is that the Town of Wolfville extend the same courtesy to the residence who live here. Note; Rita lives across the street, someone lives on the second floor of the Friars building next door, and people live in the house on the corner of Main and Willow. Just because you have not heard from them does not mean they are not upset. The level of frustration the residence have with decisions made in the past year are reflected in the results of the mayoral election.

Thank you for your time

Terry

On Oct 22, 2020, at 1:57 PM, Kevin Kerr <[KKerr@wolfville.ca](mailto:KKerr@wolfville.ca)> wrote:

Hi Terry,

I was asked to respond to your question re: sewer truck.

We are flushing and then video inspecting sewer lines throughout town to help us plan future capital projects. The sections on Main Street are done early morning to avoid traffic and make it safer for both workers and motorists

Kevin

**Amanda Brown**

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**Subject:** FW: Unloading in the public right if way

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**From:** Teresa Drahos

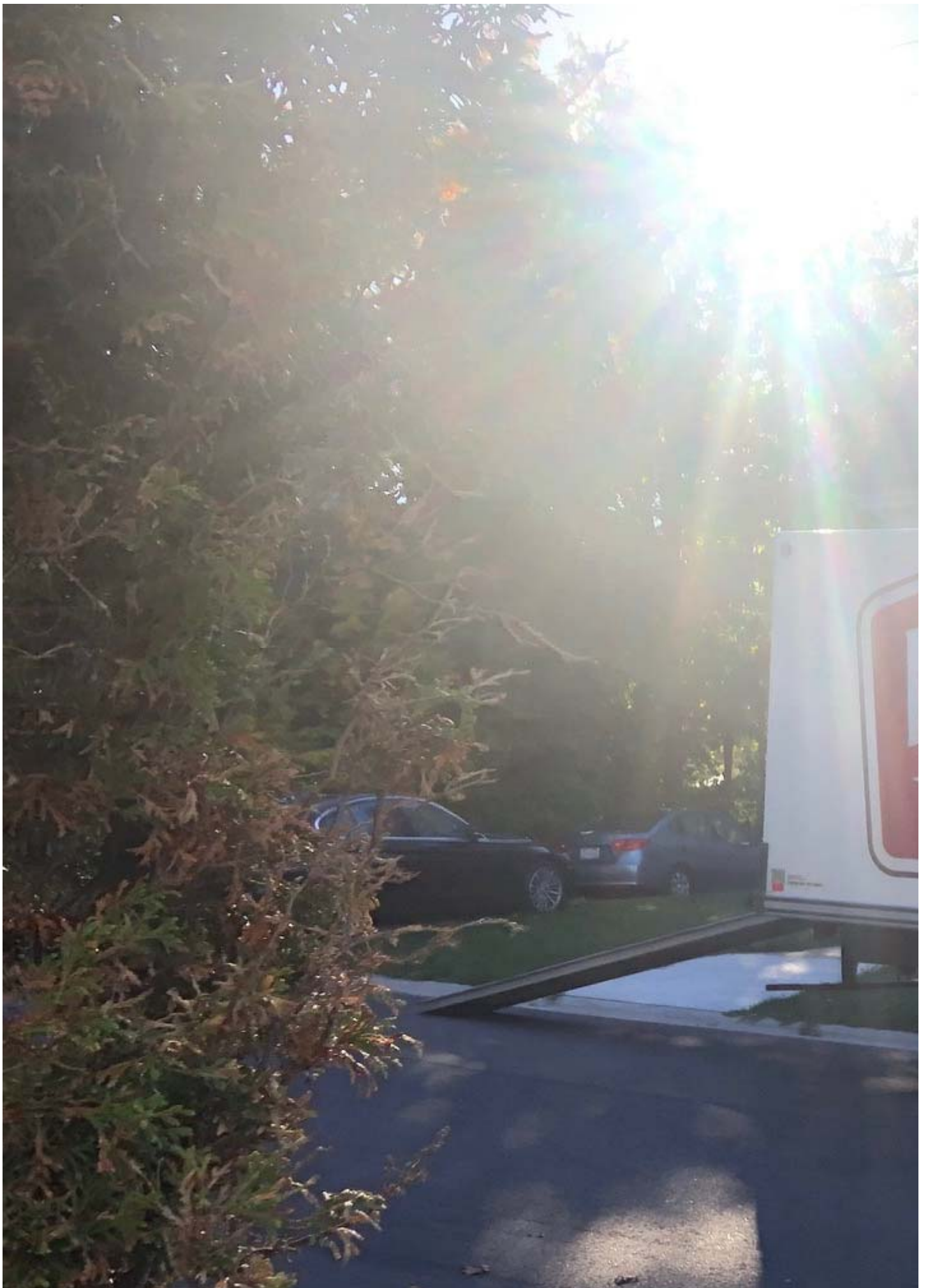
**Sent:** October 16, 2020 4:26 PM

**To:** Town Council <towncouncil@wolfville.ca>

**Subject:** Unloading in the public right if way

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

You need to remind or in force vendors that they can not unload in the public right of way. Especially when a loading dock has been provided. When this happens on Seaview all traffic is blocked.



Sent from my iPhone

**Amanda Brown**

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**Subject:** FW: Wastewater COVID-19 Surveillance - Ottawa Public Health

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**From:** William Zimmerman

**Sent:** November 2, 2020 10:38 PM

**To:** Town Council <towncouncil@wolfville.ca>

**Subject:** Wastewater COVID-19 Surveillance - Ottawa Public Health

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mayor and council:

I wrote the council on July 29, 2020 suggesting that wastewater testing for COVID-19 “would give an early warning of potential problems.” It might be wise to examine this option as we begin to see a growth in new cases in the province.

Sincerely yours,

William Zimmerman

[https://www.ottawapublichealth.ca/en/reports-research-and-statistics/Wastewater\\_COVID-19\\_Surveillance.aspx](https://www.ottawapublichealth.ca/en/reports-research-and-statistics/Wastewater_COVID-19_Surveillance.aspx)