



Committee of the Whole

January 14, 2021

8:30 a.m.

Virtual – Via Zoom & In Person Combined

Agenda

1. **Approval of Agenda**

2. **Public Input / Question Period**

PLEASE NOTE:

- Public Participation is limited to 30 minutes
- Each Person is limited to 3 minutes and may return to speak once, for 1 minute, if time permits within the total 30-minute period
- Questions or comments are to be directed to the Chair
- Comments and questions that relate to personnel, current or potential litigation issues, or planning issues for which a public hearing has already occurred, but no decision has been made by Council, will not be answered.

3. **Staff Reports for Discussion**

- a. RFD 004-2021: One Time Capital Grant Request - Community Oven
- b. RFD 005-2021: One Time Capital Grant Request - Devour!
- c. Info Report: Draft 2021-22 Budget V1
- d. Direction on SPP/CPP Process and Renewal of Agreements – To be provided prior to meeting.

4. **Public Input / Question Period**



5. Regular Meeting Adjourned

REQUEST FOR DECISION 005-2021

Title: One Time Capital Grant – The Front Street Oven Society

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



SUMMARY

The Front Street Oven Society – One Time Capital Request

The Front Street Oven Society is seeking financial support in the amount of \$ 24,365.95 to assist in finishing the Community Oven building. See attached link for more details.

This contribution represents 23.5% of the project's expected capital cost. Total cost is estimated to be \$103,485.42 (This total includes in-kind contributions). Timeline for completion is spring 2021. Confirmed with Oven staff this contribution would finish the Oven building.

As per the Grants to Organization Policy, 710-003, staff is not making a recommendation regarding the grant request. Staff is providing a Draft motion (see below) and alternatives (see section 9):

DRAFT MOTION:

That Council refer the one-time capital request in the amount of \$24,370 to assist and support finishing the Community Oven building in Wolfville to the 2021-22 budget process.

REQUEST FOR DECISION 005-2021

Title: One Time Capital Grant – The Front Street Oven Society

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



1) CAO COMMENTS

Staff has provided information to assist Council with this decision. As per policy, there is no recommendation coming from staff. It is important that Council consider not only the criteria scoring of this application, but also the current financial situation of the Town and our ability to provide the grant.

2) LEGISLATIVE AUTHORITY

- Municipal Government Act 65A(1)(a)
- MGA 65(2), (3), & (5)

3) STAFF RECOMMENDATION

No recommendation.

4) REFERENCES AND ATTACHMENTS

- RFD #016-2018 Community Oven (original request)
- <https://drive.google.com/file/d/1K0BCICm3uwpuEuMB0WDfBXj7fgQtpzlu/view?usp=sharing>

5) DISCUSSION

The Community Oven began a couple of years ago with an agreement with the Town to provide space for the operation of a wood-fired oven, with no direct cost to the Town. Volunteers and suppliers were engaged, and the Oven started to materialize itself. The Town has had little direct involvement in the evolution of the Oven, its programming, or outreach.

From early on, the Oven saw itself as more than just an Oven. It was positioning itself to do more. To serve a diverse and complex social programming agenda. Everything from providing support for those marginalized by poverty, cultural differences, food insecurity to foodies, families, and visitors and guests of Wolfville.

As the programming developed so did demands on the Oven and regulations requiring enclosed space. Space that not only meets regulatory requirements but space that allows for an extended season of operation – a Community Oven that can operate year around.

Noted below, it is easy to see how this type of community asset aligns with Council priorities. It is the intention that moving forward the Town would still manage this relationship with the Front Street Community Oven Society by written agreement. With that, the space provided to the Oven was done with an eye to the Oven being moveable (if the site was to be developed). Currently the

REQUEST FOR DECISION 005-2021

Title: One Time Capital Grant – The Front Street Oven Society

Date: 2021-01-14

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Oven could be moved with relative ease. If the building is finished this simply creates a larger issue if it might need to be moved.

The Parks and Recreation department certainly can see developing programming ideas and opportunities that go hand-in-hand with the Oven. And, as the department works to program on a 12-month cycle, benefits of making use of the Oven during winter months is encouraging.

Last year the Town did support the Community Oven with a Community Partnership grant. Future operational support may also need to be considered as the Oven continues to develop and support residents and guests alike.

Staff facilitated a presentation to Council on January 12, 2021 to provide a first-hand overview of the project and the ask. It is the hope of staff that this presentation provided meaningful information to help support decision making and ultimately direction moving forward in terms of the capital request.

The original request for space from the Community Oven group has been noted above under References. At that time, the Town's commitment was to providing space, i.e. an in-kind contribution.

6) FINANCIAL IMPLICATIONS

Unless Council decides otherwise, the funding for all capital grants are drawn from Town reserves. It is possible to include grants under this program within the capacity of the annual tax levy; however there are numerous other demands on property tax revenues for services provided directly by the Town. This particular request may be small enough to incorporate into the Town's annual expenditures without having to draw from reserves. Even this may be a stretch given the shortfall in V1 of the draft budget.

As noted in previous years, grants paid to outside organizations should be considered from a number of perspectives, and with regard to financials, Council should consider the current financial status of the Town and the anticipated financial requirements in the coming years. Any time grants are provided to an external organization, those dollars are no longer available for use on direct Town responsibilities. In addition, grants issued in the past may have occurred when there were available dollars, which may not always be the case year in and year out.

As discussed during the Council's early budget deliberations and as part of orientation, there are significant pressures on Town funds in the upcoming years, including ongoing infrastructure needs, proposed new Library, Accessibility Plan goals, and climate change mitigation efforts. Although the Town currently has significant Operating Reserves on hand (savings), the draft 10 Year Capital Investment Plan could use all available funding.

REQUEST FOR DECISION 005-2021

Title: One Time Capital Grant – The Front Street Oven Society

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



As per previous practice, it would be recommended that if interested in this request, that Council refer it to the 2021/22 budget process in order for Council to have the benefit of all other financial pressures that have to be considered in spending finite taxpayer dollars. If Council feels it is not prepared to support the request, it could be turned down which simplifies the budget process moving forward.

7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

As Council considers each capital request, they should do so in relation to their strategic planning documents and how a project would fit. As the scope of the Community Oven has grown, so too has its alignment to current Council priorities. Each of the three pillars (Improving Quality of Life for All, Maximizing our Infrastructure Investments, and Leveraging our Economic Opportunities) of Council's Strategic Plan can be identified through a lens focusing on the work and contributions the Community Oven is making and could be making to Wolfville and surrounding area.

Council Strategic Principles:

1. **Affordability**
2. **Transparency**
3. **Community Capacity Building**
4. **Discipline to Stay the Course**
5. **United Front**
6. **Environmental Sustainability**

8) COMMUNICATION REQUIREMENTS

The applicant will be notified of Council's decision.

9) ALTERNATIVES

To assist Council in its decision making, the following alternatives have been provided:

1. Council could provide a grant, with a lower or higher amount.
2. Council could choose not to provide the grant.
3. Council could choose to allocate grant funds over multiple years with the stipulation that a grant in any future years is contingent on a re-evaluation of available funding, i.e. no future amount would be guaranteed.

REQUEST FOR DECISION 004-2021

Title: One Time Capital Grant – Devour- The Food Film Fest

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



SUMMARY

Slow Motion Food Film Fest Society (Devour! The Food Film Fest) – One time Capital Grant Request.

Slow Motion Food Film Society (Devour! The Food Film Fest) is seeking financial support in the amount of \$100,000 to renovate and operate a facility in Wolfville. Details of this facility are outlined in the attached application.

This contribution represents 2.7% of the project's expected capital cost (\$3,700,000). Current timeline provided for the project has construction/renovations to begin April 1st, 2021.

As per the Grants to Organization Policy, 710-003, staff is not making a recommendation regarding the grant request. Staff is providing a Draft motion (see below) and alternatives (see section 9):

DRAFT MOTION:

That Council refer the one-time capital request in the amount of \$100,000.00 to assist and support the establishment of The Devour! Studios as part of the 2021-22 budget process.

REQUEST FOR DECISION 004-2021

Title: One Time Capital Grant – Devour- The Food Film Fest

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



1) CAO COMMENTS

Staff has provided information to assist Council with this decision. As per policy, there is no recommendation coming from staff. It is important that Council consider not only the criteria scoring of this application, but also the current financial situation of the Town and our ability to provide the grant.

2) LEGISLATIVE AUTHORITY

- Municipal Government Act 65A(1)(a)
- MGA 65(2), (3), & (5)

3) STAFF RECOMMENDATION

No recommendation.

4) REFERENCES AND ATTACHMENTS

Please find attached application at the end of this RFD.

5) DISCUSSION

This request supports ambitious plans to purchase, renovate and operate a unique culinary and cultural HUB within the Wolfville downtown core. Devour! Studios: A Centre for Culinary and Cultural Innovation. This is bold step forward for Devour! The Food Film Fest. And, timely after ten years of operations.

Located at 360 Main Street, Devour! Studios is conceptualized as multi-tenant, multipurpose permanent home for Devour. A space to host, entertain, educate, and promote. Promotions which are not only limited to that of the Town, but of the surrounding agri-food sectors and tourism more broadly.

There are several obstacles to navigate to ensure a clear path forward. The Executive Director provided the following timeline which outlines these more clearly and should help in understand scope of project:

New proposed timeline:

November 20- Invest Presentation and decision (\$990K) - Secured!

January 2021 John and Anne secure property, establish lease and sale covenant with SMFFF

February 2021- Short Term Property management contract established w/SMFFF

By March 31- Secure CCH funding and Heritage Canada commitments

March - project management finalization - Construction co, Architect designs and timelines

REQUEST FOR DECISION 004-2021

Title: One Time Capital Grant – Devour- The Food Film Fest
Date: 2021-01-14
Department: Parks and Recreation/Financial Services



April 1- Renovations begin

June 1- Capital Campaign milestone \$700k

Phase 1 renos for Main Floor, Coolers and storage lockers by October 1

Phase 2 renos completed by December 31, 2021

Wrap Capital Campaign \$1M total by December 31, 2021

January 2022 - Commence full-time operations of space

Secure Debt Financing by end of March 2022

Transfer ownership to SMFFF by March 31, 2022

Staff facilitated a presentation to Council on January 12, 2021 to provide a first-hand overview of the project and the ask. It is the hope of staff that this presentation provided meaningful information to help inform decision making and ultimately direction moving forward in terms of the capital request.

It should also be mentioned that not only does the establishment of this project come with a direct financial ask by way of a capital grant request, Devour! The Food Film Fest has been a recipient of dollars through the Strategic Partnership Program in the past and could potentially be a partner in the future (current agreements end in 2021) and based on their presentation, is looking for 10 years of graduated taxation.

For the moment, Council should review this as a two part issue. First is the one time grant request and the other is a graduated tax accommodation. The second part cannot be answered at this time as Council has not enacted a Bill 177 framework for the Town. The new MPS included enabling provisions to allow Council to consider a graduated tax framework, however the required bylaw has not been established. It is an initiative that requires a process in the coming year involving staff resource and recommendations to PAC and ultimately to Council.

If Council refers this to budget process, it should be done with the knowledge that several details would need to be clarified by the applicant before any actual dollars could be forwarded to the Devour! organization. These would include ownership of the building and what if any of the renovation dollars involve the non-Devour portion of the building.

6) FINANCIAL IMPLICATIONS

Unless Council decides otherwise, the funding for all capital grants are drawn from Town reserves. It is possible to include grants under this program within the capacity of the annual tax levy;

REQUEST FOR DECISION 004-2021

Title: One Time Capital Grant – Devour- The Food Film Fest

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



however, there are numerous other demands on property tax revenues for services provided directly by the Town.

As noted in previous years, grants paid to outside organizations should be considered from a number of perspectives, and with regard to financial, Council should consider the current financial status of the Town and the anticipated financial requirements in the coming years. Any time grants are provided to an external organization, those dollars are no longer available for use on direct Town responsibilities. In addition, ***grants issued in the past may have occurred when there were available dollars, which may not always be the case year in and year out.***

As discussed during the Council's early budget deliberations, there are significant pressures on Town funds in the upcoming years, including ongoing infrastructure needs, proposed new Library, Accessibility Plan goals, flood risk and climate change mitigation efforts. Although the Town currently has Operating Reserves on hand (savings), the draft 10 Year Capital Investment Plan could use all available funding. There is also a best practice benchmark level of reserves that any Town should ensure is set aside for material, unanticipated events within their borders.

As per previous practice, it would be recommended that if interested in this request, that Council refer it to the 2021/22 budget process in order for Council to have the benefit of all other financial pressures that have to be considered in spending finite taxpayer dollars. If Council feels it is not prepared to support the request, it could be turned down which simplifies the budget process moving forward.

7) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

This project would directly align with Council priorities in terms of improving quality of life through regional and cultural activities as well as by way of economic development (both directly and indirectly).

Devour! Studios could ensure long-term investment in the downtown core and encourage growth in the tourism and event sectors, as well as training and educational uses. Each of three pillars (Improving Quality of Life for All, Maximizing our Infrastructure Investments, and Leveraging our Economic Opportunities) of Councils Strategic Plan can be identified through a lens focusing on the work and forward thinking Devour! Studios offers.

Council Strategic Principles:

1. **Affordability**
2. **Transparency**
3. **Community Capacity Building**
4. **Discipline to Stay the Course**
5. **United Front**

REQUEST FOR DECISION 004-2021

Title: One Time Capital Grant – Devour- The Food Film Fest

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



6. Environmental Sustainability

8) COMMUNICATION REQUIREMENTS

The applicant will be notified of Council's decision.

9) ALTERNATIVES

To assist Council in its decision making, the following alternatives have been provided:

1. Council could provide a grant, with a lower or higher amount.
2. Council could choose not to provide the grant.
3. Council could choose to allocate grant funds over multiple years with the stipulation that a grant in any future years is contingent on a re-evaluation of available funding, i.e. no future amount would be guaranteed.

10) Grant Application:

Name of Organization: **Slow Motion Food Film Fest Society (Devour The Food Film Fest)**

Contact Person: **Michael Howell**

Mailing Address/PO Box: **40 Belcher Street**

City: **Kentville**

Email Address: michael@devourfest.com

Phone - Work: **902 679 0297**

Phone - Home: **902 542 7484**

Social Media Contact - Facebook: <https://www.facebook.com/devourfest>

Social Media Contact - Twitter: <https://twitter.com/devourfest>

Social Media Contact - Instagram: https://www.instagram.com/devour_fest/

Social Media Contact - Other:

Is your organization a registered charity?: **Yes**

If yes, what is your CRA Charitable Status Registration Number?: **82909 4135 RR0001**

REQUEST FOR DECISION 004-2021

Title: One Time Capital Grant – Devour- The Food Film Fest

Date: 2021-01-14

Department: Parks and Recreation/Financial Services



Is your group a non-profit organization?: **Yes**

Is your organization registered with Joint Stocks?: **Yes**

Did you receive funding last year through the CPP?: **No**

If yes, did you submit a final report?: **No**

What percentage of this event/program takes place in Wolfville?: **100**

Please provide a detailed purpose and description of the request: **The Devour! Studios will be unique in Canada – an audacious vision of a world-class facility programmed and tenanted by leaders in the field, cultural partners, community groups and organizations. By purchasing, renovating and operating a facility with multiple revenue streams (to support sustainable operations) and creating equity for the Slow Motion Food Film Fest (SMFFF) the charitable aims of SMFFF can be supported, and in fact grow. The cohesive community-based nature of this project (like minded organizations under one roof) can be interpreted as building community resilience as well as fiscal stability.**

By celebrating the bounty of Nova Scotia in our agricultural heartland, bringing opportunity to celebrate Indigenous, Acadian and minority culture through programming and visual arts presentations, visitors and clients will better understand the farm-to-table movement, procure more regional products and learn more about our history and culture. Devour! (SMFFF) will offer in-depth programming that defines the region and our gastronomic history with a focus on seafood, agri-foods from our rich soils, beverages created from the terroir and merroir as well as improving the skill sets of our labour force to make us more competitive on a global scale. SMFFF will grow the rural economy so we can celebrate and promote the culture of our region through music, art and community engagement. SMFFF will provide and manage a facility for social enterprises, not for profits and arts and culture activities to grow programs in support of communities like regional food banks, culinary education for youth and students, mentorship programs for supporting workplace development. The funds requested will be to making capital improvements to the facility that could conceivably include the Wolfville Tourist Bureau and a dedicated box office, info counter, improve wayfinding, act as a gateway to the Wolfville Waterfront and Harvest Moon Trail and improved accessibility for all.

How does the request align with Council's Strategic Plan?: **The Devour Studios will contribute directly to improving the quality of life for all citizens of Wolfville by creating a cultural, placemaking and economic hub in the centre of Town. It will expand the capacity of the town to offer myriad new opportunities for leisure, culture and recreation and educational activities.**

Improving the systems in the facility to be post-covid, broadcast ready, availing new technologies for attracting business (film and music industry) and cultural industries while maintaining the history of the facility; a former apple warehouse directly on the Wolfville waterfront.

By opening up programming and tenanting to all walks of life (social enterprise cafe, Taste of NS retail area, cultural events celebrating the history of the region and a much expanded presence of Devour! and Deep Roots Cooperative in the town, we offer something for all)

By improving the existing structure and creating a pleasing and modern approach to the new "centre of town" this creates a HUB around which and in the town can grow and take civic pride.

To advance Wolfville as a premier destination in Atlantic Canada for culinary, craft beverage, wine,

REQUEST FOR DECISION 004-2021

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Department: Parks and Recreation/Financial Services



agri-tourism and cultural tourism experiences.

To create a business ready environment for future expansion and attraction opportunities. This project clearly demonstrates complete alignment with Town priorities

To foster the success of our existing business community.

What is the target demographic that this request would serve?: **all ages, all walks of life. Specific attraction to grow the visitor economy by attracting visitation from all regions, regionally, nationally and internationally**

What would the tangible benefit(s) be to the community?: **Economic development, additional physical resources to grow visitation and community resilience. CULTURAL HUB - A showpiece to build community pride (Think the Decoste Centre in Pictou). A facility that aligns art, culture agri-food opportunities under one roof), a home for arts organizations like Deep Roots and Devour, cultural organizations like VANSDA, The Landscape of Grand Pre, Glooscap First Nation, industry associations like WANS and potentially others that creates a visible place that visitors and residents alike can conceive as an anchor to our community. Centralizing box offices and potentially Visitor information services in the centre of town contributes to accessibility and mobility. A more visible potential home for the Magic Winery Bus, public washrooms, and facilities open to the public. The facility will create employment for up to six full time jobs and upwards of 50 parttime jobs.**

Beautification of the facility will enhance community pride. As a place welcoming minorities, the Devour! Studios will advance diversity in our community – for example, working with VANSDA to create educational opportunities for black youth in our community helps build resilience and acceptance

Application Checklist upload: [5f9c513884eea-Devour Draft Business Plan October 16.pdf](#)

Program/Event Description: [5f9c51388d4c7-Devour Studios Brochure.pdf](#)

Total funding requested of the Town:: **\$100,000**

Total capital costs of project: **\$3,700,000**

Total project cost: **\$6,200,000**

Certification: **I certify that, to the best of my knowledge, the information provided in this application is accurate and complete and is endorsed by the organization which I represent.**

INFORMATION REPORT

2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



SUMMARY

2021/22

Draft Budget Version 1

This Information Report deals with the presentation of the first draft of the 2021/22 Operating and Capital Budgets. It follows the formal process started by Committee of the Whole (COW) in November where preliminary budget information was reviewed, as well as a tentative Ten-Year Capital Investment Plan (CIP).

As per Standard Operating Procedure (SOP), January is Council's first look at draft operating estimates for the upcoming year based on the initiatives/projects/service levels expected to be addressed. This year will continue the incorporation of a four year operating budget/forecast. Year 1 comprises the formally approved balanced budget, with additional information showing financial forecasts for years 2 thru 4 based on selected assumptions. The multi-year outlook should aid Council in identify issues/opportunities likely to occur in the near future. Key to this is identification of future resource requirements beyond existing levels. **The focus with Draft Budget V1 is on 2021/22, with the multi-year assumptions being developed through February and March.**

Work is currently underway to develop the draft Operations Plan. The draft will be presented at the February COW meeting or possibly stand-alone Special COW meeting. Work on the Operations Plan may result in changes to the draft budget as the process continues.

Two more COW sessions are scheduled for further budget review and discussions, and these will occur during the regular scheduled times for COW in February and March. Not all decisions need to be made during this first review. The multi-year outlook may result in options to defer desired initiatives until Year 2 thru 4 if financial constraints don't allow something to fit in 2021/22.

This year's V1 shortfall is higher than last year (when the V1 shortfall was \$155,100). This year's Draft Budget V1 shortfall is \$342,000. This compares to previous years:

- Shortfall of \$155,100 – fiscal 2020/21
- Shortfall of \$ 88,000 – fiscal 2019/20
- Shortfall of \$290,000 – fiscal 2018/19
- Shortfall of \$102,300 – fiscal 2017/18
- Shortfall of \$330,000 – fiscal 2016/17

A separate Powerpoint presentation will be utilized for Thursday's meeting to work through the budget pressures which have impacted the draft budget document. The discussion will include what has been included in the draft, and equally important what has not been included pending further discussion/analysis with Council.

INFORMATION REPORT

2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



1) CAO COMMENTS

For information purposes only.

2) REFERENCES AND ATTACHMENTS

- 2020/21 Quarterly Financial Updates (3rd Quarter not yet available)
- 10-year Capital Investment Plan (CIP) Nov draft updated for V1 presentation
- Council's Strategic Plan – Note new Council in process of adopting new Strategic Plan
- Info Report presented at November 2020 COW
- Capital Project Charters – see Jan 12 COW agenda package
- Provincial Financial Condition Index Reports (FCI)

3) DISCUSSION

The 2021/22 budget process formally started in the fall of 2020 at the November COW meeting; however, input on budget matters takes place throughout the year. As happens every four years, members of Council bring with them what they heard during the election campaign which can be a valuable source of community input. Ultimately, the final 2021/22 budget will be a result of public input received formally (e.g. studies, public consultation, MPS Review consultations, direction of Council, Council's Strategic Plan) and informally (e.g. feedback discussed directly with elected officials).

Wolfville Council, as with all municipal councils, has the task of balancing the ever-growing demands on service levels with a finite resource, the taxpayer's money. Several items to keep in mind as budget discussions continue include:

- Town enters its second year of trying to resource the Action Items identified in the Town's Accessibility Plan. To date progress has not kept pace with the timelines outlined in the Plan.
- February marks the end of the Federation of Canadian Municipalities (FCM) two-year Climate Innovation Program grant funding. This, along with the provincial grant funds, has largely funded the work of the Town's Climate Change Mitigation Coordinator.
- Significant new capital projects have been identified/refined through the work to develop the Town's Flood Risk Mitigation Plan. The project related to area between Waterfront Park and East End Gateway has been moved up 3 years in the draft CIP (est. cost \$1 million). A new project has been identified at the Sewer Treatment Plant in the draft CIP (cost of \$1 million).
- The Town has formally adopted its new MPS. There are key areas in the MPS which will impact the Town's CIP in relation to street layouts, active transportation options, increased/improved sidewalk corridors in downtown core. These changes are not yet in the cost estimates of the CIP, but will inform that budget document in coming years. There will be decision points as Council considers the costs of improved service levels (eg. Active Transportation).
- Economic Development efforts have changed with the approval of last year's 2020/21 budget. The Town no longer has a dedicated staff resource in this area, with staff resources from several

INFORMATION REPORT

2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



departments contributing to this priority. Key efforts, and progress, has been made in cooperation between Town staff and the WBDC.

- Internal reallocation of staff resources occurred during 2020/21. An Administrative support position in the Office of CAO has been redeployed to Planning and Development Department. Staff are still working through how much time this admin position might have to still support the CAO's office, but indications are that the Planning and Development Dept. could fully utilize this added staff resource.

Summary of key \$ changes from 20/21 budget to draft 21/22 budget (copy attached)

TAX REVENUE INCREASE	129,200	
Other Revenues		
Sales of services/cost recoveries	(49,600)	
Sewer rates (13% increase)	57,500	
Grant revenues	(85,600)	
Subtotal of revenue changes - overall increase		51,500
EXPENSES		
Salary and wages		
Non Union annual COLA/MERIT	23,100	
Change pay rate Special Projects - CAO Office	5,000	
Union - Collective Agreement	21,000	
Parks - Added weeks (9 weeks)	7,600	
Planning - casual staff - Climate Change 4 students	(30,000)	
Planning - Climate Change extended 6 mos vs 12	(30,000)	
Planning - adm position upgraded to Bldg Inspector	16,100	
Employee Benefits on pay changes	18,200	
Professional Development (Council & staff)		
Council	(8,100)	
Staff	(20,000)	
Subtotal of direct staff cost increases		2,900
Other Town operational costs		
Legal	15,000	
Insurance	31,500	
Utilities	13,600	
Repairs and Maintenance	(18,200)	
Operational Equip & Supplies	(30,200)	
Contracted Services	38,000	
Grants to Organizations	(115,400)	
Election	(35,000)	(100,700)
External IMSA's, provincial mandatory		
Regional Solid Waste	50,000	
Transit services	12,100	
Regional Muni Cooperative Initiatives	9,200	
Annapolis Valley Regional Libra	3,000	
Education	22,100	
Regional Housing Authority	13,000	109,400
Net Operational Surplus (Deficit)		39,900
Capital Program & Reserves		
Principal Debenture Repayments	38,900	
Transfer to Operating Reserves	18,000	
Transfer to Capital Reserves	29,600	
Reduced Transfer from Operating Reserves	305,000	391,500
Net Budget Impact from 2020/21 forward to V1 21/22		\$ (351,600)

INFORMATION REPORT

2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



A key constraint this year relates to smaller than usual growth in taxable assessment base. This year's taxable assessments result in a revenue increase of \$120,500. This compares to an increase of \$336,100 last year (before changes to tax rates) and \$289,200 the year before. Staff have downloaded the 2021 Assessment Roll and will be carrying out analysis in the coming days/weeks.

- At this stage it can be noted that the CAP % used by PVSC for the 2021 Roll was only 0.3%. This means, on average, the majority of existing properties in 2020 will no more than a 0.3% increase in assessment.
- New assessment growth (construction, major renovations) is smaller over the last year than the preceding two years. The 2021 Roll reflects \$6.7 million in new construction growth compared to \$8.38 million a year ago and \$10 million two years ago.
- Further analysis of Wolfville's 2021 Assessment Roll will be required to better determine what changes may be required to the tax rates to achieve Council's goal of overall increases to approximate COLA for existing taxpayers coming forward from 2020.

Beyond limited assessment growth, the Town also sees a drop in operating grant revenue of \$85,600.

This year's 2021/22 draft budget includes new spending to address areas such as:

- Continued Parks weeks of work to address trail maintenance and other open spaces
- Added staff weeks to take one position to full time permanent from seasonal full time permanent. Note this relates also to additional crew hours available for snow removal where needed.
- Resources added to Festival and Events anticipating a return to normal, kick off the post COVID pandemic era
- Added resources to Information Technologies for GIS software support and financial report writing software.
- Change of Special Projects resource in CAO Office from a term position to a permanent position. Note CAO office admin resource redeployed to Planning, so CAO office would otherwise be down one position.
- Added one admin position to Planning to fill gap left with former admin staff converted to Building Inspection bringing the Dept up to two Building inspectors.

The list above is not all inclusive and further information will be reviewed with Council during the remainder of the budget process.

The following information is included in the agenda package:

- Draft 2021/22 Operating Budget V1
- Summary of Key Budget Changes Included in Draft V1 of the budget

INFORMATION REPORT

2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



- Draft 2021/22 Ten Year Capital Investment Plan (CIP) V1

Not included at this point in time:

- Water Utility Budget – expected in February
- Operations Plan – expected in February

For Thursday's discussion, the Director of Financial Services will go through a power point presentation with a goal to:

- Review key budget data impacting the budget for 21/22 draft, including taxable assessments, inflationary factors, and other key elements impacting the Town's finances.
- Suggest possible decision points for Council's consideration to mitigate the deficit reflected in the first draft of the budget. There are a number of options for specific budget initiatives to lower the shortfall going into V2 in February. Council consideration of these options will assist staff in bringing a balanced budget back by March COW.
- Review what's not included in Draft V1 of the budget document.

Direction coming out of the November COW meeting indicated a general consensus for staff to try and achieve a budget that had tax increases within the Cost of Living (COLA) as defined by the average change in the 2019 Consumer Price Index (CPI). As noted during that meeting, any COLA change is expected to be in the range of 0.3%.

Key areas of discussion at Thursday's Special COW meeting will include:

- Use of Reserves to balance budget
 - Staff will review a Summary of Operating Reserves identifying not only the current cash balance, but also the dollars already committed to come out of those funds.
 - Capital Reserve outlook and need to address shortfall in Ten Year CIP funding
- Consensus around future "new" municipal facilities which include Library, Fire Hall, Town Hall as well as reno to Dykeland Facility (P Wks and Community Development)
- Tax rate and upward pressure from IMSA Partners and required provincial contributions
- Grants to Organizations – financially sustainable funding limits
- COVID grant funds – options and impact on 2021/22 budget

Members of Council have been provided a copy of the provincial Financial Condition Index Report on the Town of Wolfville. It provides relevant information that can help inform the budget process.

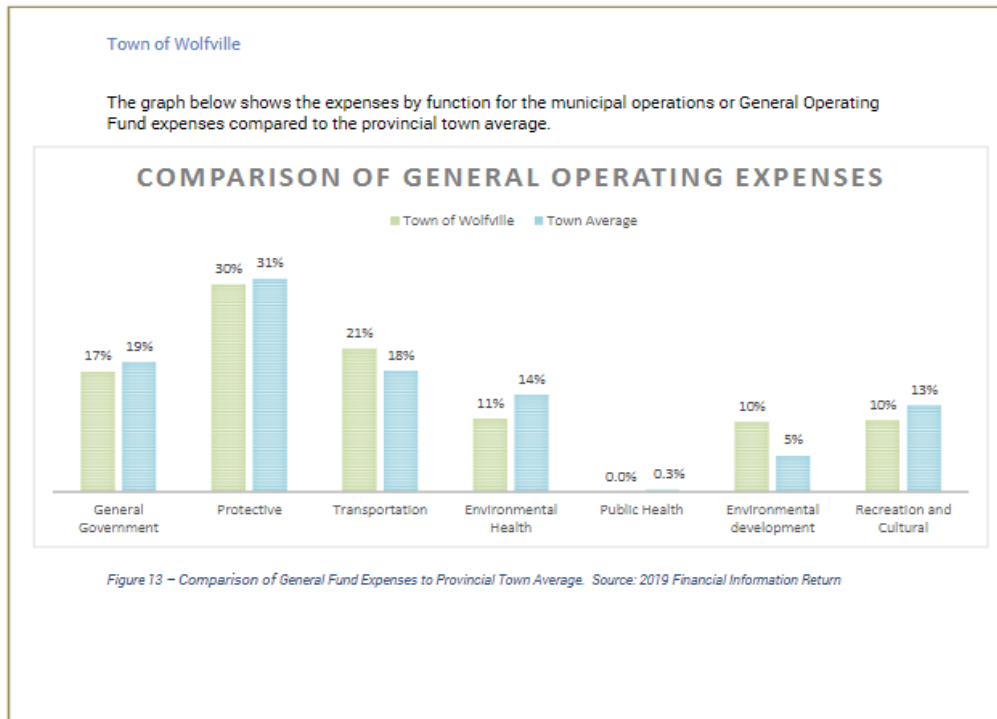
Charts include how Wolfville spends it's operational budget compared to town's average.

INFORMATION REPORT

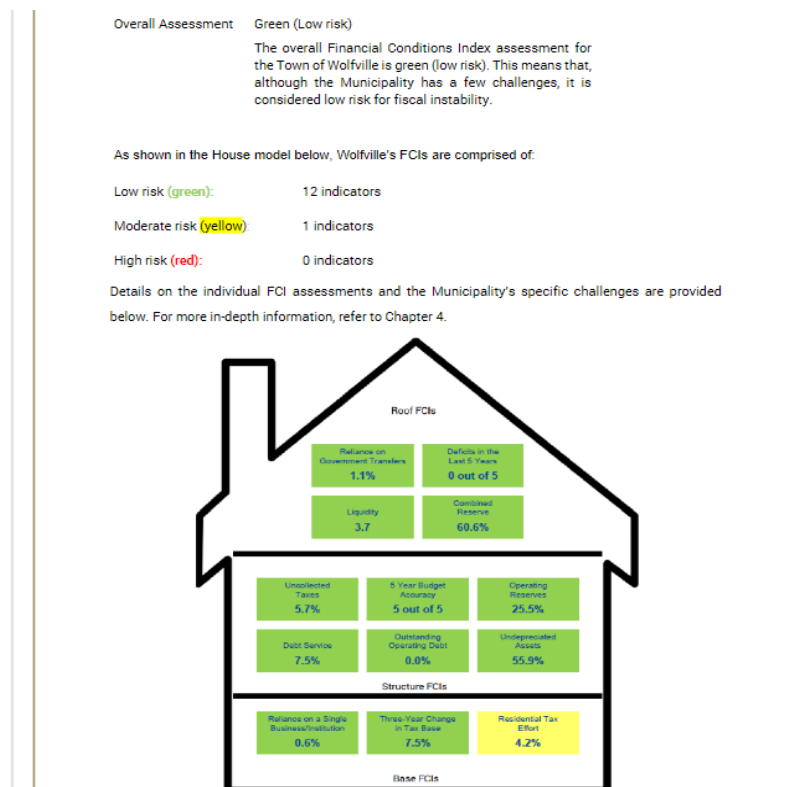
2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



Another chart from the provincial FCI Report shows a summary of the Town’s indicators



INFORMATION REPORT

2020/21 Draft Budget V1

Date: 2021-01-14

Department: Finance



Finance staff, and Management Team, are also currently working on year end forecast results for the current 2020/21 year. These will be presented at the January 22nd Audit Committee Meeting and as of today's date are not yet finalized. As noted earlier in the year in the 2nd quarter financial updates indicated the Town is likely to have a surplus by year end which will approach 5% of the total budget.

It should also be noted that, as in every budget year, there may be a need to adjust budget estimates already included in the first draft. As these changes are made, they will be highlighted so that Council is aware of the impact.

4) FINANCIAL IMPLICATIONS

No implications are currently noted. These will be quantified as the budget process continues into March.

5) REFERENCES TO COUNCIL STRATEGIC PLAN AND TOWN REPORTS

Not applicable at this stage of budget process.

6) COMMUNICATION REQUIREMENTS

Not applicable at this stage of budget process.

7) FUTURE COUNCIL INVOLVEMENT

The information presented is Draft #1 of the Town's 2021/22 Budgets, and it is Council's first chance to review the dollar estimates required to achieve operational initiatives, as well as the day to day service to the public.

The budget process will continue according to the timeline below:

- Jan. 14 – Jan 30 - Mgt Team to incorporate COW feedback into second draft of budget
- February 2 (Committee of the Whole) - Draft 2 and key decisions
- February – possible special COW meeting to review Operations Plan details
- February Public Engagement Session, if required, beneficial
 - COVID restrictions will require the Town to create a new variation of public engagement
- March 2 (Committee of the Whole) Draft 3 (final draft).
- March 16 – Final 2021/22 Operations and Budget approval at regular Council Meeting.

OPERATING & CAPITAL DRAFT BUDGET V1

TOWN OF WOLFVILLE

FISCAL 2021/22

January 14th Committee Of The Whole



A cultivated experience for the mind, body, and soil

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Water Utility - Not available – will be part of February Budget Process

Town of Wolfville
2021/22 Draft Operating Budget - V1
All Divisions

	2021/22	2020/21		2019/20	
	Budget	Forecast/Actual	Budget	Actual	Budget
REVENUES					
Taxes and grants in lieu of taxes	\$ 9,675,200	\$ -	\$ 9,546,000	\$ 9,252,059	\$ 9,177,400
Sale of service/cost recoveries	929,800	-	979,400	1,027,625	912,500
Sewer Rates	509,000	-	451,500	432,233	430,000
Provincial, Federal & other grants	89,600	-	175,200	194,504	170,200
	11,203,600	-	11,152,100	10,906,421	10,690,100
EXPENSES					
Salary and wages	2,227,100	-	2,064,700	2,031,414	2,082,300
Employee Benefits	443,300	-	411,000	421,559	401,500
Seasonal/Term Wages	411,900	-	556,300	424,678	369,000
Employee Benefits Seasonal wag	62,700	-	80,300	54,512	58,600
Meetings, Meals and Travel	24,000	-	25,600	16,458	25,300
Professional Development	66,900	-	95,000	72,132	83,500
Membership Dues & Fees	19,600	-	15,800	17,510	20,700
Advertising	27,800	-	32,900	27,003	36,900
Telecommunications	38,300	-	47,400	39,421	43,000
Office Expense	57,600	-	66,000	51,800	78,800
Legal	52,700	-	42,700	50,312	50,200
Insurance	127,500	-	96,000	105,883	91,400
Marketing and Communications	4,500	-	3,400	1,125	200
Audit	21,500	-	20,000	16,647	18,000
Stipends & Honorariums	207,900	-	205,400	197,283	203,300
Miscellaneous	1,400	-	2,600	2,859	1,900
Heat	26,200	-	28,500	25,431	27,100
Utilities	138,200	-	124,600	133,971	129,400
Repairs and Maintenance	90,600	-	108,800	120,473	101,800
Vehicle Fuel	47,700	-	50,400	46,269	50,200
Vehicle Repairs & Maintenance	144,100	-	140,800	172,455	126,400
Vehicle Insurance	12,200	-	11,900	10,039	10,100
Operational Equip & Supplies	568,100	-	598,300	513,118	523,400
Equipment Maintenance	10,000	-	10,000	17,952	10,000
Equipment Rentals	5,000	-	-	10,379	-
Program Expenditures	80,100	-	77,600	52,122	86,100
Contracted Services	2,678,600	-	2,635,600	2,443,478	2,580,000
Grants to Organizations	129,800	-	245,200	139,150	178,900
Licenses and Permits	3,300	-	3,300	3,055	3,300
Tax Exemptions	111,800	-	112,500	104,172	107,600
Election	-	-	35,000	-	-
Partner Contributions	1,876,500	-	1,767,100	1,814,913	1,788,100
Other debt charges	10,100	-	10,300	15,375	10,000
Doubtful accounts allowance	2,500	-	2,500	-	2,500
	9,729,500	0	9,727,500	9,152,948	9,299,500
Net Operational Surplus (Deficit)	1,474,100	0	1,424,600	1,753,473	1,390,600
Capital Program & Reserves					
Principal Debenture Repayments	601,800	-	562,900	538,366	538,400
Debenture interest	180,400	-	162,400	157,844	155,500
Transfer to Operating Reserves	5,000	-	5,000	5,000	5,000
Transfer to Capital Reserves	769,900	-	740,300	729,300	729,300
Transfer to Cap Reserve - Fire Equip	259,000	-	259,000	219,000	219,000
Transfer from Operating Reserves	-	-	(305,000)	(131,742)	(256,600)
	1,816,100	-	1,424,600	1,517,768	1,390,600
Net Surplus (Deficit)	\$ (342,000)	\$ -	\$ -	\$ 235,705	\$ -

Town of Wolfville
Operating Budget ~ Tax Revenue Requirement Draft Presentation
2021/22 Draft Operating Budget - V1

		BUDGET		
		Current Yr 2021/22	Required Increase	Prior Yr 2020/21
Total to be funded by Property Tax Rates		8,113,600	462,800	7,650,800
			6.05%	
		Budget 2021/22	\$ Increase	Budget 2020/21
RESULTING TAXES				
Residential ~ No Change to Rate	1.475	6,481,000	120,400	6,360,600
Resource	1.475	13,500	300	13,200
Subtotal from residential sector		<u>6,494,500</u>	<u>120,700</u>	<u>6,373,800</u>
			1.89%	
Commercial	3.585	1,277,100	100	1,277,000
Subtotal from commercial sector		<u>1,277,100</u>	<u>100</u>	<u>1,277,000</u>
			0.01%	
TOTAL		<u><u>7,771,600</u></u>	<u><u>120,800</u></u>	<u><u>7,650,800</u></u>
			1.58%	
Revenue surplus (shortfall)		(\$342,000)		\$0
Overall Increase in Tax Revenue		1.58%		

Tax Rate Change Assumption

Residential - 1 cent increase	1.475	1.475
Commercial - 1 cent increase	3.585	3.585

BUDGETED TAXABLE ASSESSMENTS (net of allowance for appeals)

Residential	1.89%	439,388,400	431,230,500
Commercial	0.01%	35,623,600	35,619,500
Resource	2.23%	913,900	894,000
TOTAL		<u><u>475,925,900</u></u>	<u><u>467,744,000</u></u>

2019 PVSC ASSESSMENT ROLL

	Per Roll (net of Cap)	Allowance For Appeals & Bus Closings & Adjustments	Expected Taxable Assessment
Residential	440,388,400	(1,000,000)	439,388,400
Commercial	35,623,600		35,623,600
Resource	913,900	-	913,900
TOTAL	<u><u>476,925,900</u></u>	<u><u>(1,000,000)</u></u>	<u><u>475,925,900</u></u>

Town of Wolfville
From Budget 2020/21 to Draft 2021/22 V
Summary of Key Changes

	2021/22	Budget
	Budget V1	Change
<u>TAX REVENUE INCREASE</u>	129,200	
<u>Other Revenues</u>		
Sales of services/cost recoveries	(49,600)	
Sewer rates (13% increase)	57,500	
Grant revenues	(85,600)	
Subtotal of revenue changes - overall increase	51,500	51,500
<u>EXPENSES</u>		
<u>Salary and wages</u>		
Non Union annual COLA/MERIT	23,100	
Change pay rate Special Projects - CAO Office	5,000	
Union - Collective Agreement	21,000	
Parks - Added weeks (9 weeks)	7,600	
Planning - casual staff - Climate Change 4 students	(30,000)	
Planning - Climate Change extended 6 mos vs 12	(30,000)	
Planning - adm position upgraded to Bldg Inspector	16,100	
<u>Employee Benefits on pay changes</u>	18,200	
<u>Professional Development (Council & staff)</u>		
Council	(8,100)	
Staff	(20,000)	
Subtotal of direct staff cost increases	2,900	2,900
<u>Other Town operational costs</u>		
Legal	15,000	
Insurance	31,500	
Utilities	13,600	
Repairs and Maintenance	(18,200)	
Operational Equip & Supplies	(30,200)	
Contracted Services	38,000	
Grants to Organizations	(115,400)	
Election	(35,000)	(100,700)
<u>External IMSA's, provincial mandatory</u>		
Regional Solid Waste	50,000	
Transit services	12,100	
Regional Muni Cooperative Intiatives	9,200	
Annapolis Valley Regional Libra	3,000	
Education	22,100	
Regional Housing Authority	13,000	109,400
Net Operational Surplus (Deficit)	39,900	39,900
<u>Capital Program & Reserves</u>		
Principal Debenture Repayments	38,900	
Transfer to Operating Reserves	18,000	
Transfer to Capital Reserves	29,600	
Reduced Transfer from Operating Reserves	305,000	391,500
	391,500	391,500
Net Budget Impact from 2020/21 forward to V1 21/22		\$ (351,600)

Note this covers sub total of identified changes, not all changes

**Town of Wolfville
2021/22 Draft Operating Budget - V1
General Government Division**

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Residential & resource taxes	6,494,500	-	6,373,800	6,016,056	6,018,100
Commercial taxes	1,339,100	-	1,345,600	1,320,635	1,318,800
Deed Transfer Tax	340,000	-	340,000	427,936	340,000
Business development area rate	100,000	-	100,000	101,546	100,000
Grant in lieu of taxes	1,005,500	-	990,500	981,513	992,500
Kings County Fire Protection	141,200	-	141,200	121,100	121,100
Cost recoveries	107,900	-	109,400	111,530	112,200
Cost recoveries from Sewer Dept	3,800	-	3,500	3,500	3,500
Interest on investments & o/s taxes	92,000	-	117,000	149,913	90,000
Other revenues	68,500	-	68,500	91,218	69,400
Equilization Grant	70,000	-	70,000	69,869	70,000
Farm Acreage Grant	1,100	-	1,100	1,168	1,100
Other conditional grants	-	-	-	350	-
	<u>9,763,600</u>	<u>-</u>	<u>9,660,600</u>	<u>9,396,334</u>	<u>9,236,700</u>
EXPENSES					
Salary and wages	644,000	-	629,300	611,939	609,300
Employee Benefits	133,300	-	128,600	124,400	118,200
Seasonal Wages	12,000	-	50,000	-	-
Employee Benefits Seasonal wag	1,200	-	5,000	-	-
Meetings, Meals and Travel	6,700	-	10,100	4,731	7,900
Professional Development	51,900	-	80,000	60,251	68,500
Membership Dues & Fees	8,800	-	7,000	8,511	7,600
Advertising	8,500	-	7,900	8,941	7,900
Telecommunications	14,900	-	16,800	16,023	16,700
Office Expense	30,600	-	36,800	32,237	44,200
Legal	30,000	-	15,000	29,458	20,000
Insurance	120,000	-	90,000	96,726	85,000
Marketing and Communications	1,000	-	2,400	1,125	-
Audit	21,500	-	20,000	16,647	18,000
Mayor and Council Remuneration	167,500	-	167,000	168,854	164,900
Miscellaneous	1,400	-	2,600	2,723	1,900
Heat	15,100	-	15,400	14,126	13,300
Utilities	5,700	-	5,700	5,356	5,700
Repairs and Maintenance	20,000	-	23,000	35,950	11,700
Operational Equip & Supplies	122,000	-	99,600	78,319	69,600
Program Expenditures	12,000	-	2,000	-	2,500
Contracted Services	91,100	-	95,000	16,608	80,000
Grants to Organizations	49,500	-	145,500	68,750	100,000
Tax Exemptions	111,800	-	112,500	104,172	107,600
Election	-	-	35,000	-	-
Other debt charges	10,100	-	10,300	15,375	10,000
Debenture interest	-	-	-	-	-
Doubtful accounts allowance	2,500	-	2,500	-	2,500
	<u>1,693,100</u>	<u>0</u>	<u>1,815,000</u>	<u>1,521,222</u>	<u>1,573,000</u>
Net Division Surplus (Deficit)	<u>\$ 8,070,500</u>	<u>\$ -</u>	<u>\$ 7,845,600</u>	<u>\$ 7,875,112</u>	<u>\$ 7,663,700</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-	-	190,000	25,000	80,000
Net Surplus (Deficit)	<u>\$ 8,070,500</u>	<u>\$ -</u>	<u>\$ 8,035,600</u>	<u>\$ 7,900,112</u>	<u>\$ 7,743,700</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Legislative ~ 110

	<u>2021/22</u> <u>Budget</u>	<u>2020/21</u>		<u>2019/20</u>	
		Forecast/Act	Budget	Actual	Budget
<u>REVENUES</u>					
TOTAL REVENUE	-	-	-	-	-
<u>EXPENSES</u>					
Employee Benefits - CPP	6,600		6,500	6,325	3,000
Meetings, Meals and Travel	4,300		6,100	3,481	4,400
Professional Development	16,900		25,000	19,696	23,500
Membership Dues & Fees	6,100		5,000	5,509	5,000
Advertising	300		300	1,358	300
Telecommunications	3,400		3,500	3,490	3,900
Stipends & Honorariums	167,500		167,000	168,854	164,900
Miscellaneous	1,200		2,200	400	1,500
Contracted Services	-		-	353	
	<u>206,300</u>		<u>215,600</u>	<u>209,466</u>	<u>206,500</u>
Net Department Surplus (Deficit)	<u>\$ (206,300)</u>	<u>\$ -</u>	<u>\$ (215,600)</u>	<u>\$ (209,466)</u>	<u>\$ (206,500)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-			-	
Net Surplus (Deficit)	<u>\$ (206,300)</u>	<u>\$ -</u>	<u>\$ (215,600)</u>	<u>\$ (209,466)</u>	<u>\$ (206,500)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Office of the CAO/General Gov't Administration

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget Restated	Actual Restated	Budget Restated
REVENUES					
Cost recoveries from Water Util	10,000		9,800	9,800	9,800
Cost recoveries from Sewer Dept	3,800		3,500	3,500	3,500
TOTAL REVENUE	13,800	-	13,300	13,300	13,300
EXPENSES					
Salary and wages	258,700		253,800	243,810	241,100
Employee Benefits	49,800		47,200	40,745	40,900
Term/Seasonal Wages	-		50,000	-	-
Employee Benefits Seasonal wag	-		5,000	-	-
Meetings, Meals and Travel	1,000		2,500	352	3,000
Professional Development	-		-	-	-
Membership Dues & Fees	1,900		1,200	2,658	2,200
Advertising	8,000		7,200	7,583	7,000
Telecommunications	3,500		3,300	3,081	3,900
Office Expense	1,200		1,200	1,299	1,200
Legal	15,000		10,000	11,531	15,000
Marketing and Communications	1,000		2,400	1,125	-
Miscellaneous	-		-	2,275	-
Program Expenditures	12,000		2,000	-	2,500
Contracted Services	55,000		50,000	1,357	40,000
Election	-		35,000	-	-
	407,100	-	470,800	315,816	356,800
Net Department Surplus (Deficit)	<u>\$ (393,300)</u>	<u>\$ -</u>	<u>\$ (457,500)</u>	<u>\$ (302,516)</u>	<u>\$ (343,500)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-	-	110,000	-	30,000
Net Surplus (Deficit)	<u>\$ (393,300)</u>	<u>\$ -</u>	<u>\$ (347,500)</u>	<u>\$ (302,516)</u>	<u>\$ (313,500)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Human Resources ~ 130

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Miscellaneous	-	-		13	
Other conditional grants	-		-	350	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>363</u>	<u>-</u>
EXPENSES					
Employee Benefits	9,000		9,000	9,423	6,000
Meetings, Meals and Travel	900		900	898	-
Professional Development	35,000		55,000	40,555	45,000
Office Expense	-		-	651	-
Legal	15,000		5,000	17,927	5,000
Operational Equip & Supplies	10,000		9,600	9,050	9,600
	<u>69,900</u>	<u>-</u>	<u>79,500</u>	<u>80,069</u>	<u>65,600</u>
Net Department Surplus (Deficit)	<u>\$ (69,900)</u>	<u>\$ -</u>	<u>\$ (79,500)</u>	<u>\$ (79,706)</u>	<u>\$ (65,600)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Finance ~ 140

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Tax Certificates & ByLaws	1,800		1,800	1,750	1,200
Cost recoveries WBDC					
Cost recoveries from Water Util	66,700		66,700	64,730	65,400
Miscellaneous	-		-	3,935	-
	<u>68,500</u>		<u>68,500</u>	<u>70,415</u>	<u>66,600</u>
EXPENSES					
Salary and wages	239,900		233,400	234,506	229,200
Employee Benefits	41,200		40,100	43,326	41,200
Meetings, Meals and Travel	300		400	-	300
Membership Dues & Fees	800		800	344	400
Telecommunications	1,100		1,100	1,079	1,100
Office Expense	2,900		2,800	2,402	3,800
Audit	21,500		20,000	16,647	18,000
Miscellaneous	200		400	48	400
Contracted Services	-		-	-	-
	<u>307,900</u>		<u>299,000</u>	<u>298,352</u>	<u>294,400</u>
Net Department Surplus (Deficit)	<u>\$ (239,400)</u>		<u>\$ - \$ (230,500)</u>	<u>\$ (227,937)</u>	<u>\$ (227,800)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Information Technologies ~ 150

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget <small>Restated</small>	Actual <small>Restated</small>	Budget <small>Restated</small>
REVENUES					
Cost recoveries from Water Util	24,000		21,000	20,000	20,000
Miscellaneous					
	<u>24,000</u>	<u>-</u>	<u>21,000</u>	<u>20,000</u>	<u>20,000</u>
EXPENSES					
Salary and wages	134,100		132,300	127,603	129,000
Employee Benefits	24,600		24,000	24,221	25,200
Meetings, Meals and Travel	200	-	200	-	200
Telecommunications	5,000		7,000	5,945	5,900
Operational Equip & Supplies	110,000		80,000	67,188	50,000
Contracted Services	36,100		45,000	12,916	40,000
	<u>323,200</u>	<u>-</u>	<u>288,500</u>	<u>237,873</u>	<u>250,300</u>
Net Department Surplus (Deficit)	<u>\$ (299,200)</u>	<u>\$ -</u>	<u>\$ (267,500)</u>	<u>\$ (217,873)</u>	<u>\$ (230,300)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
General Government Common Costs ~ 160

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Cost recoveries from Water Util	7,200		11,900	17,000	17,000
TOTAL REVENUE	7,200	-	11,900	17,000	17,000
EXPENSES					
Salary and wages	11,300		9,800	6,020	10,000
Employee Benefits	2,100		1,800	360	1,900
Meetings, Meals and Travel	-		-	-	
Advertising	200		400	-	600
Telecommunications	1,900		1,900	2,428	1,900
Office Expense	26,500		32,800	27,885	39,200
Heat	15,100		15,400	14,126	13,300
Utilities	5,700		5,700	5,356	5,700
Repairs and Maintenance	20,000		23,000	35,950	11,700
Operational Equip & Supplies	2,000		10,000	2,081	10,000
Contracted Services			-	417	-
	84,800	-	100,800	94,623	94,300
Net Department Surplus (Deficit)	\$ (77,600)	\$ -	\$ (88,900)	\$ (77,623)	\$ (77,300)

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Other General Government ~ 190

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Residential Tax	6,481,000		6,360,600	6,005,858	6,007,200
Resource Tax	13,500		13,200	10,198	10,900
Commercial Tax	1,277,100		1,277,000	1,251,819	1,249,800
Aliant	20,500		20,000	20,203	20,000
NSPI Grant	4,500		3,600	4,285	3,600
HST Offset Grant	37,000		45,000	44,328	45,400
Deed Transfer Tax	340,000		340,000	427,936	340,000
Commercial Area Rate	100,000		100,000	101,546	100,000
Post Office GILT	20,500		20,500	20,558	20,500
Acadia GILT	985,000		970,000	960,955	972,000
Kings County Fire Protection	141,200		141,200	121,100	121,100
Facility Rental	16,500		16,500	16,581	18,000
Land Leases	200		200	200	200
Interest on investments	20,000		45,000	75,403	25,000
Interest on outstanding taxes	72,000		72,000	74,510	65,000
Miscellaneous	50,000		50,000	68,739	50,000
Equilization Grant	70,000		70,000	69,869	70,000
Farm Acreage Grant	1,100		1,100	1,168	1,100
Other conditional grants					
TOTAL REVENUE	<u>9,650,100</u>	<u>-</u>	<u>9,545,900</u>	<u>9,275,256</u>	<u>9,119,800</u>
EXPENSES					
Insurance	120,000		90,000	96,726	85,000
Grants to Organizations	49,500		145,500	68,750	100,000
Tax Exemptions	111,800		112,500	104,172	107,600
Other debt charges	10,100		10,300	15,375	10,000
Debenture interest	-		-	-	-
Doubtful accounts allowance	2,500		2,500	-	2,500
	<u>293,900</u>	<u>-</u>	<u>360,800</u>	<u>285,023</u>	<u>305,100</u>
Net Department Surplus (Deficit)	<u>\$ 9,356,200</u>	<u>\$ -</u>	<u>\$ 9,185,100</u>	<u>\$ 8,990,233</u>	<u>\$ 8,814,700</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus			80,000	25,000	50,000
Net Surplus (Deficit)	<u>\$ 9,356,200</u>	<u>\$ -</u>	<u>\$ 9,265,100</u>	<u>\$ 9,015,233</u>	<u>\$ 8,864,700</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Protective Services Division

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Fire Protection Rate	396,100	-	396,100	404,373	408,000
Kings County Fire Protection	167,600	-	167,600	165,200	165,500
License & fee revenue	5,000	-	5,000	4,132	5,000
Parking fines	10,000	-	26,000	36,787	26,000
Other fines	10,000	-	10,000	12,601	10,000
Miscellaneous	80,000	-	80,000	70,770	80,000
EMO 911 Cost Recovery	1,900	-	1,600	1,924	1,600
Other conditional grants	-	-	-	12,995	-
	<u>670,600</u>	<u>-</u>	<u>686,300</u>	<u>708,782</u>	<u>696,100</u>
EXPENSES					
Salary and wages	210,100	-	207,000	201,210	197,500
Employee Benefits	35,200	-	34,500	32,374	31,700
Seasonal Wages	16,700	-	16,600	14,705	14,700
Employee Benefits Seasonal wag	1,700	-	1,700	974	1,500
Meals and Travel	7,700	-	7,100	4,403	7,200
Professional Development	15,000	-	15,000	11,881	15,000
Membership Dues & Fees	1,700	-	1,400	605	2,200
Telecommunications	9,400	-	10,000	9,134	11,100
Office Expense	7,800	-	9,400	2,052	11,500
Legal	7,700	-	7,700	7,827	10,200
Insurance	7,500	-	6,000	9,157	6,400
Marketing and Communications	1,000	-	1,000	-	200
Honorariums	40,400	-	38,400	28,429	38,400
Miscellaneous	-	-	-	-	-
Heat	4,100	-	4,100	4,112	4,800
Utilities	17,200	-	17,200	16,837	17,500
Repairs and Maintenance	11,600	-	16,400	28,843	19,000
Vehicle Fuel	6,200	-	6,000	4,706	6,000
Vehicle Repairs & Maintenance	46,500	-	47,100	51,103	44,100
Vehicle Insurance	6,100	-	4,900	4,882	4,900
Operational Equip & Supplies	69,500	-	76,400	89,634	74,500
Equipment Maintenance	10,000	-	10,000	17,681	10,000
Contracted Services	1,957,500	-	1,942,200	1,902,283	1,928,200
Licenses and Permits	1,800	-	1,800	1,711	1,800
Debenture interest	2,500	-	4,000	4,853	5,300
	<u>2,494,900</u>	<u>-</u>	<u>2,505,900</u>	<u>2,451,872</u>	<u>2,463,700</u>
Net Division Surplus (Deficit)	<u>\$ (1,824,300)</u>	<u>\$ -</u>	<u>\$ (1,819,600)</u>	<u>\$ (1,743,090)</u>	<u>\$ (1,767,600)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Police Service ~ 210

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Parking fines	-		-		
Other fines	10,000		10,000	12,601	10,000
	<u>10,000</u>		<u>10,000</u>	<u>12,601</u>	<u>10,000</u>
EXPENSES					
Salary and wages	6,800		5,600	4,202	4,400
Employee Benefits	1,400		1,100	215	900
Legal	6,500		4,500	6,465	4,200
Utilities	3,500		3,500	3,157	4,000
Repairs and Maintenance	2,700		3,200	2,593	6,000
Contracted Services	1,517,000		1,478,400	1,435,948	1,462,900
	<u>1,537,900</u>		<u>1,496,300</u>	<u>1,452,580</u>	<u>1,482,400</u>
Net Department Surplus (Deficit)	<u>\$ (1,527,900)</u>	<u>\$ -</u>	<u>\$ (1,486,300)</u>	<u>\$ (1,439,979)</u>	<u>\$ (1,472,400)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Compliance (By Law Enforcement) Dept ~ 215

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Parking fines	10,000		26,000	36,787	26,000
	<u>10,000</u>	-	<u>26,000</u>	<u>36,787</u>	<u>26,000</u>
EXPENSES					
Salary and wages	63,600		62,600	63,256	61,000
Employee Benefits	12,700		12,500	9,218	12,200
Seasonal Wages			-		
Employee Benefits Seasonal wag					
Meetings, Meals and Travel	200		200	-	200
Membership Dues & Fees	100		200	100	200
Telecommunications	1,000		1,200	1,002	1,200
Office Expense	1,600		1,000	1,001	1,000
Legal	1,200		3,200	610	6,000
Marketing and Communications	1,000		1,000	-	200
Vehicle Fuel	500		600	500	600
Vehicle Repairs & Maintenance	900		500	810	500
Vehicle Insurance	400		300	272	300
Operational Equip & Supplies	1,000		1,500	1,470	500
Contracted Services	15,000		38,600	25,967	26,000
Grants to Organizations	-		20,000	-	
	<u>99,200</u>	-	<u>143,400</u>	<u>104,206</u>	<u>109,900</u>
Net Department Surplus (Deficit)	<u>\$ (89,200)</u>	-	<u>\$ (117,400)</u>	<u>\$ (67,419)</u>	<u>\$ (83,900)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Fire Services ~ 220

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Fire Protection Area Rate	396,100		396,100	404,373	408,000
Kings County Fire Protection	167,000		167,000	164,100	164,400
Miscellaneous			-	1,375	
Other conditional grants	-		-	12,995	
	<u>563,100</u>	<u>-</u>	<u>563,100</u>	<u>582,843</u>	<u>572,400</u>
EXPENSES					
Salary and wages	84,700		83,900	80,941	82,100
Employee Benefits	12,300		12,100	14,803	10,600
Meeting, Meals and Travel	2,500		1,900	2,270	2,000
Professional Development	15,000		15,000	11,881	15,000
Membership Dues & Fees	1,600		1,200	505	2,000
Telecommunications	8,400		8,800	7,694	9,900
Office Expense	500		1,000	243	1,500
Insurance	7,500		6,000	9,157	6,400
Stipends & Honorariums	40,400		38,400	28,429	38,400
Miscellaneous	-		-	-	-
Heat	4,100		4,100	4,112	4,800
Utilities	13,700		13,700	13,680	13,500
Repairs and Maintenance	8,900		13,200	26,250	13,000
Property Taxes	-		-	-	-
Vehicle Fuel	5,700		5,400	4,206	5,400
Vehicle Repairs & Maintenance	45,600		46,600	50,293	43,600
Vehicle Insurance	5,700		4,600	4,610	4,600
Operational Equip & Supplies	60,000		68,000	85,050	65,000
Equipment Maintenance	10,000		10,000	17,681	10,000
Equipment Rentals	-		-	-	-
Program Expenditures	-		-	-	-
Contracted Services	410,500		410,200	425,368	424,000
Licenses and Permits	1,800		1,800	1,711	1,800
	<u>738,900</u>	<u>-</u>	<u>745,900</u>	<u>788,884</u>	<u>753,600</u>
Net Department Surplus (Deficit)	<u>\$ (175,800)</u>	<u>\$ -</u>	<u>\$ (182,800)</u>	<u>\$ (206,041)</u>	<u>\$ (181,200)</u>

Note: \$396,100 (same in 20/21) of contracted services expense relates to Fire Hydrant Fee paid to Wolfville Water Utility, as per UARB approved formula. The full amount of this fee is recovered by the Town through the Fire Protection Area Rate, noted in revenues above.

Town of Wolfville
2021/22 Draft Operating Budget - V1
EMO ~ 230

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
<u>REVENUES</u>					
Miscellaneous	80,000		80,000	69,395	80,000
	<u>80,000</u>	<u>-</u>	<u>80,000</u>	<u>69,395</u>	<u>80,000</u>
<u>EXPENSES</u>					
Salary and wages	52,800		52,700	52,220	50,000
Employee Benefits	8,500		8,500	7,870	8,000
Seasonal Wages					
Employee Benefits Seasonal wag					
Meeting, Meals and Travel	5,000		5,000	2,133	5,000
Advertising			-	2,476	-
Telecommunications			-	438	-
Office Expense	5,700		7,400	808	9,000
Legal			-	752	-
Operational Equip & Supplies	8,000		6,400	2,698	8,000
	<u>80,000</u>	<u>-</u>	<u>80,000</u>	<u>69,395</u>	<u>80,000</u>
Net Department Surplus (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Other Protective Services ~ 290

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Kings County Fire Protection	600		600	1,100	1,100
License & fee revenue	5,000		5,000	4,132	5,000
EMO 911 Cost Recovery	1,900		1,600	1,924	1,600
	<u>7,500</u>	<u>-</u>	<u>7,200</u>	<u>7,156</u>	<u>7,700</u>
EXPENSES					
Salary and wages	2,200		2,200	591	
Employee Benefits	300		300	268	
Seasonal Wages	16,700		16,600	14,705	14,700
Employee Benefits Seasonal wag	1,700		1,700	974	1,500
Operational Equip & Supplies	500		500	416	1,000
Contracted Services	15,000		15,000	15,000	15,300
Debenture interest	2,500		4,000	4,853	5,300
	<u>38,900</u>	<u>-</u>	<u>40,300</u>	<u>36,807</u>	<u>37,800</u>
Net Department Surplus (Deficit)	<u>\$ (31,400)</u>	<u>\$ -</u>	<u>\$ (33,100)</u>	<u>\$ (29,651)</u>	<u>\$ (30,100)</u>

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**Town of Wolfville
2021/22 Draft Operating Budget - V1
Public Works Division**

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Job Cost billings	7,000	-	10,000	8,500	10,000
Cost recoveries from Water Util	115,100	-	115,100	111,700	111,700
Cost recoveries from Sewer Dept	45,300	-	45,300	43,100	43,100
Facility Rental	-	-	-	-	-
Land Leases	3,900	-	4,000	1,975	4,000
TOTAL REVENUE	<u>171,300</u>	<u>-</u>	<u>174,400</u>	<u>165,275</u>	<u>168,800</u>
EXPENSES					
Salary and wages	568,600	-	550,400	538,968	580,600
Employee Benefits	124,200	-	120,300	111,474	122,800
Seasonal Wages	-	-	12,000	-	12,000
Employee Benefits Seasonal wag	-	-	1,200	-	1,200
Meals and Travel	3,300	-	2,300	2,912	2,400
Membership Dues & Fees	1,400	-	1,100	521	1,500
Advertising	-	-	-	357	-
Telecommunications	3,800	-	4,200	4,241	4,200
Office Expense	4,000	-	3,600	3,628	4,100
Legal	5,000	-	-	1,281	-
Heat	7,000	-	9,000	7,193	9,000
Utilities	33,000	-	32,500	37,748	35,500
Repairs and Maintenance	40,000	-	50,400	42,947	54,800
Vehicle Fuel	34,000	-	36,900	33,065	36,900
Vehicle Repairs & Maintenance	69,500	-	65,300	84,327	57,000
Vehicle Insurance	3,300	-	4,200	3,804	4,200
Operational Equip & Supplies	147,000	-	177,300	136,626	153,800
Equipment Rentals	5,000	-	-	391	-
Contracted Services	425,000	-	441,000	318,807	390,700
Licenses and Permits	1,500	-	1,500	1,344	1,500
Debenture interest	136,200	-	133,500	130,747	133,500
	<u>1,611,800</u>	<u>-</u>	<u>1,646,700</u>	<u>1,460,381</u>	<u>1,605,700</u>
Net Division Surplus (Deficit)	\$ (1,440,500)	\$ -	\$ (1,472,300)	<u>\$ (1,295,106)</u>	<u>\$ (1,436,900)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-		100,000	73,959	95,000
Net Surplus (Deficit)	<u>\$ (1,440,500)</u>	<u>\$ -</u>	<u>\$ (1,372,300)</u>	<u>\$ (1,221,147)</u>	<u>\$ (1,341,900)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Public Works Common Costs ~ 310

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Cost recoveries from Water Util	80,900		80,900	81,400	81,400
Cost recoveries from Sewer Dept	24,800		24,800	24,900	24,900
TOTAL REVENUE	<u>105,700</u>	<u>-</u>	<u>105,700</u>	<u>106,300</u>	<u>106,300</u>
EXPENSES					
Salary and wages	178,900		168,300	168,364	167,300
Employee Benefits	30,000		27,900	26,791	27,400
Meetings, Meals and Travel	300		300	-	400
Membership Dues & Fees	1,400		1,100	521	1,500
Advertising			-	357	-
Telecommunications	3,800		4,200	4,241	4,200
Office Expense	4,000		3,600	3,628	4,100
Legal	5,000		-	1,281	-
Miscellaneous			-	-	-
Heat	7,000		9,000	7,193	9,000
Utilities	10,000		11,000	15,236	13,100
Repairs and Maintenance	40,000		50,400	42,947	54,800
Operational Equip & Supplies	3,000		3,000	100	3,000
Equipment Maintenance			-	-	-
Equipment Rentals			-	-	-
Contracted Services	1,500		4,200	448	4,200
Licenses and Permits	1,500		1,500	1,344	1,500
	<u>286,400</u>	<u>-</u>	<u>284,500</u>	<u>272,451</u>	<u>290,500</u>
Net Department Surplus (Deficit)	<u>\$ (180,700)</u>	<u>\$ -</u>	<u>\$ (178,800)</u>	<u>\$ (166,151)</u>	<u>\$ (184,200)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-		-	4,159	13,000
Net Surplus (Deficit)	<u>\$ (180,700)</u>	<u>\$ -</u>	<u>\$ (178,800)</u>	<u>\$ (161,992)</u>	<u>\$ (171,200)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Roads and Streets ~ 320

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Cost recoveries from Water Util	34,200		34,200	30,300	30,300
Cost recoveries from Sewer Dept	20,500		20,500	18,200	18,200
Miscellaneous	-				-
	<u>54,700</u>		<u>54,700</u>	<u>48,500</u>	<u>48,500</u>
EXPENSES					
Salary and wages	388,700		381,100	370,038	408,900
Employee Benefits	94,000		92,200	84,594	94,400
Seasonal Wages	-		12,000	-	12,000
Employee Benefits Seasonal wag	-		1,200	-	1,200
Meetings, Meals and Travel	3,000		2,000	2,912	2,000
Vehicle Fuel	34,000		36,900	33,065	36,900
Vehicle Repairs & Maintenance	69,500		65,300	84,327	57,000
Vehicle Insurance	3,300		4,200	3,804	4,200
Operational Equip & Supplies	125,000		111,400	116,717	96,600
Equipment Rentals	5,000		-	391	-
Contracted Services	385,000		385,000	264,102	344,700
	<u>1,107,500</u>		<u>1,091,300</u>	<u>959,950</u>	<u>1,057,900</u>
Net Department Surplus (Deficit)	<u>\$ (1,052,800)</u>	<u>\$ -</u>	<u>\$ (1,036,600)</u>	<u>\$ (911,450)</u>	<u>\$ (1,009,400)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	<u>-</u>	<u>63,000</u>	<u>100,000</u>	<u>54,800</u>	<u>67,000</u>
Net Surplus (Deficit)	<u>\$ (1,052,800)</u>	<u>\$ 63,000</u>	<u>\$ (936,600)</u>	<u>\$ (856,650)</u>	<u>\$ (942,400)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Street Lighting ~ 330

	<u>2021/22</u> Budget	<u>2020/21</u>		<u>2019/20</u>	
		Forecast/Act	Budget	Actual	Budget
<u>EXPENSES</u>					
Utilities	23,000		21,500	22,512	22,400
Operational Equip & Supplies	5,000		9,600	2,161	9,600
Contracted Services	1,500			2,039	
	<u>29,500</u>	<u>-</u>	<u>31,100</u>	<u>26,712</u>	<u>32,000</u>
Net Department Surplus (Deficit)	<u>\$ (29,500)</u>	<u>\$ -</u>	<u>\$ (31,100)</u>	<u>\$ (26,712)</u>	<u>\$ (32,000)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Traffic Services ~ 340

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
<u>REVENUES</u>					
Job Cost billings	-	-	-	-	-
<u>EXPENSES</u>					
Salary and wages	1,000		1,000	566	4,400
Employee Benefits	200		200	89	1,000
Operational Equip & Supplies	14,000		48,500	12,700	29,000
Contracted Services	37,000		44,500	45,876	34,500
	<u>52,200</u>	<u>-</u>	<u>94,200</u>	<u>59,231</u>	<u>68,900</u>
Net Department Surplus (Deficit)	<u>\$ (52,200)</u>	<u>\$ -</u>	<u>\$ (94,200)</u>	<u>\$ (59,231)</u>	<u>\$ (68,900)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus				15,000	15,000
Net Surplus (Deficit)	<u>\$ (52,200)</u>	<u>\$ -</u>	<u>\$ (94,200)</u>	<u>\$ (44,231)</u>	<u>\$ (53,900)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Other Roads & Street ~ 350

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
EXPENSES					
Professional Development		-			
Operational Equip & Supplies	-		4,800	4,938	15,600
Contracted Services	-		7,300	6,342	7,300
	-	-	12,100	11,280	22,900
Net Department Surplus (Deficit)	\$ -	\$ -	\$ (12,100)	\$ (11,280)	\$ (22,900)

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Other Transport ~ 390

	<u>2021/22</u> Budget	<u>2020/21</u> Forecast/Act Budget		<u>2019/20</u> Actual Budget	
REVENUES					
Job Cost billings	7,000		10,000	8,500	10,000
Land Leases	3,900		4,000	1,975	4,000
	<u>10,900</u>		<u>14,000</u>	<u>10,475</u>	<u>14,000</u>
EXPENSES					
Miscellaneous				10	
Operational Equip & Supplies					
Debenture interest	136,200		133,500	130,747	133,500
	<u>136,200</u>		<u>133,500</u>	<u>130,757</u>	<u>133,500</u>
Net Department Surplus (Deficit)	<u>\$ (125,300)</u>	<u>\$ -</u>	<u>\$ (119,500)</u>	<u>\$ (120,282)</u>	<u>\$ (119,500)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Sewer & Solid Waste Division

Environmental Health

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUE					
Sewer Rates	509,000		451,500	432,233	430,000
Kings County Sewer Contribution	2,000	-	2,000	2,604	2,000
TOTAL REVENUE	511,000	-	453,500	434,837	432,000
EXPENSES					
Salary and wages	87,500	-	85,800	87,665	82,900
Employee Benefits	20,300	-	19,900	14,566	18,200
Meals and Travel	-	-	-	-	-
Utilities	62,500	-	52,700	51,385	52,400
Vehicle Repairs & Maintenance	17,600	-	17,900	20,029	17,900
Operational Equip & Supplies	112,800	-	109,500	94,932	111,700
Equipment Rentals	-	-	-	6,390	-
Contracted Services	66,000	-	63,400	75,491	62,100
Debenture interest	28,200	-	17,300	14,043	9,500
	394,900	-	366,500	367,182	358,700
Net Division Surplus (Deficit)	\$ 116,100	\$ -	\$ 87,000	\$ 67,655	\$ 73,300

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Sewer Administration ~ 410

	<u>2021/22</u> Budget	<u>2020/21</u> Forecast/Act Budget		<u>2019/20</u> Actual Budget	
<u>EXPENSES</u>					
Salary and wages					
Employee Benefits					
Contracted Services	24,800		24,800	49,033	25,000
	<u>24,800</u>	<u>-</u>	<u>24,800</u>	<u>49,033</u>	<u>25,000</u>
Net Department Surplus (Deficit)	<u>\$ (24,800)</u>	<u>\$ -</u>	<u>\$ (24,800)</u>	<u>\$ (49,033)</u>	<u>\$ (25,000)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Sanitary & Storm Sewer Collection ~ 420

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
<u>EXPENSES</u>					
Salary and wages	46,500		45,600	42,523	43,300
Employee Benefits	10,800		10,600	7,304	9,500
Meetings, Meals and Travel					-
Vehicle Repairs & Maintenance	12,300		12,600	10,920	12,600
Operational Equip & Supplies	53,000		27,000	18,844	27,000
Equipment Maintenance					
Equipment Rentals	-			6,390	
Program Expenditures					
Contracted Services	25,000		27,000	18,468	25,500
	<u>147,600</u>	<u>-</u>	<u>122,800</u>	<u>104,449</u>	<u>117,900</u>
Net Department Surplus (Deficit)	<u>\$ (147,600)</u>	<u>\$ -</u>	<u>\$ (122,800)</u>	<u>\$ (104,449)</u>	<u>\$ (117,900)</u>

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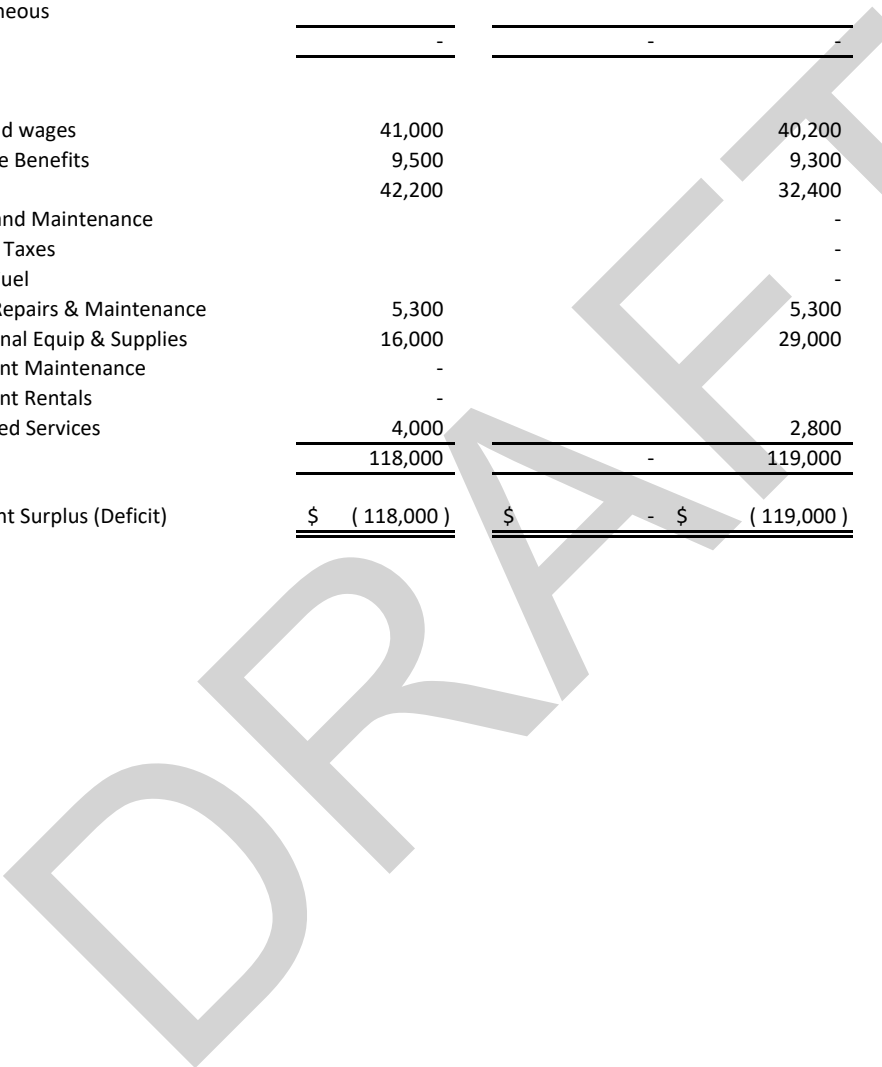
Town of Wolfville
2021/22 Draft Operating Budget - V1
Lift Stations ~ 430

	<u>2021/22</u> Budget	<u>2020/21</u>		<u>2019/20</u>	
		Forecast/Act	Budget	Actual	Budget
<u>EXPENSES</u>					
Salary and wages				1,183	
Employee Benefits				163	
Utilities	20,300		20,300	19,227	20,000
Operational Equip & Supplies	23,800		33,500	23,593	27,400
Equipment Maintenance					
	<u>47,500</u>	<u>-</u>	<u>53,800</u>	<u>45,968</u>	<u>47,400</u>
Net Department Surplus (Deficit)	<u>\$ (47,500)</u>	<u>\$ -</u>	<u>\$ (53,800)</u>	<u>\$ (45,968)</u>	<u>\$ (47,400)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Sewer Treatment ~ 440

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Miscellaneous	-	-	-	-	-
EXPENSES					
Salary and wages	41,000		40,200	43,959	39,600
Employee Benefits	9,500		9,300	7,099	8,700
Utilities	42,200		32,400	32,158	32,400
Repairs and Maintenance			-	287	4,000
Property Taxes			-	-	-
Vehicle Fuel			-	1,804	-
Vehicle Repairs & Maintenance	5,300		5,300	9,109	5,300
Operational Equip & Supplies	16,000		29,000	34,064	37,200
Equipment Maintenance	-				-
Equipment Rentals	-				-
Contracted Services	4,000		2,800	3,158	2,800
	<u>118,000</u>	<u>-</u>	<u>119,000</u>	<u>132,228</u>	<u>130,000</u>
Net Department Surplus (Deficit)	<u>\$ (118,000)</u>	<u>\$ -</u>	<u>\$ (119,000)</u>	<u>\$ (132,228)</u>	<u>\$ (130,000)</u>



Town of Wolfville
2021/22 Draft Operating Budget - V1
Solid Waste Department ~ 450

	<u>2021/22</u> Budget	<u>2020/21</u>		<u>2019/20</u>	
		Forecast/Act	Budget	Actual	Budget
<u>REVENUES</u>					
Acadia Solid Waste Contribution	-	-	-	-	-
<u>EXPENSES</u>					
Operational Equip & Supplies	-	-	-	208	-
Program Expenditures	-	-	-	-	-
Contracted Services	5,000		5,000	3,030	5,000
	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>3,238</u>	<u>5,000</u>
Net Department Surplus (Deficit)	<u>\$ (5,000)</u>	<u>\$ -</u>	<u>\$ (5,000)</u>	<u>\$ (3,238)</u>	<u>\$ (5,000)</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Other Environmental ~ 490

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Job Cost billings					
Sewer Rates	509,000		451,500	432,233	430,000
Kings County Sewer Contribution	2,000		2,000	2,604	2,000
	<u>511,000</u>	<u>-</u>	<u>453,500</u>	<u>434,837</u>	<u>432,000</u>
EXPENSES					
Miscellaneous					
Operational Equip & Supplies	20,000		20,000	18,223	20,100
Equipment Maintenance					
Equipment Rentals					
Contracted Services	3,800		3,800		3,800
Debenture interest	28,200		17,300	14,043	9,500
	<u>52,000</u>	<u>-</u>	<u>41,100</u>	<u>32,266</u>	<u>33,400</u>
Net Department Surplus (Deficit)	<u>\$ 459,000</u>	<u>\$ -</u>	<u>\$ 412,400</u>	<u>\$ 402,571</u>	<u>\$ 398,600</u>

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Town of Wolfville
2021/22 Draft Operating Budget - V1
Planning & Development Division ~ 610
Environmental Development

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Zoning & Subdivision approvals	600		600	655	600
Bldg Insp. & Development Revenues			-	2,800	
License & fee revenue	1,500		1,500	2,580	1,500
Building & development permits	16,000		16,000	23,041	16,000
Development agreements	1,000		1,000		1,000
Cost recoveries from Water Util					-
Cost recoveries from Sewer Dept					-
Land Leases	900		900		900
Employment grants			8,400	1,619	
PNS conditional grants	-		30,000	30,000	30,000
Other conditional grants	-		46,500	42,900	46,500
	<u>20,000</u>		<u>104,900</u>	<u>104,795</u>	<u>96,500</u>
EXPENSES					
Salary and wages	339,600		269,500	288,584	301,700
Employee Benefits	58,800		47,500	58,205	54,000
Seasonal Wages	30,000		91,600	69,369	58,000
Employee Benefits Seasonal wag	3,000		9,700	6,307	5,800
Meetings, Meals and Travel	5,000		5,000	1,261	5,000
Membership Dues & Fees	2,500		3,000	2,507	2,100
Advertising	8,000		8,000	4,951	8,000
Telecommunications	5,300		5,300	3,760	5,300
Office Expense	13,200		13,200	11,401	13,200
Legal	10,000		20,000	11,746	20,000
Operational Equip & Supplies			1,000	-	
Program Expenditures			20,000	7,389	30,000
Contracted Services	40,000		25,000	65,413	45,000
	<u>515,400</u>		<u>518,800</u>	<u>531,029</u>	<u>548,100</u>
Net Division Surplus (Deficit)	(495,400)	\$ -	\$ (413,900)	\$ (426,234)	\$ (451,600)
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-		15,000	10,000	30,000
Net Surplus (Deficit)	<u>\$ (495,400)</u>	<u>\$ -</u>	<u>\$ (398,900)</u>	<u>\$ (416,234)</u>	<u>\$ (421,600)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Community Development Division

Recreation & Cultural

	2021/22	2020/21		2019/20	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Kings County Recreation Contrib	15,000	-	15,000	29,647	10,000
Program fees	15,000	-	20,000	15,542	16,000
Festival & events revenues	-	-	-	2,025	500
Facility fees & cost recoveries	12,000	-	12,300	11,581	11,000
Tourist Bureau revenues	8,500	-	7,500	2,832	1,500
Facility Rental	-	-	-	-	-
Employment grants	-	-	-	1,619	-
PNS conditional grants	-	-	-	13,448	-
Other conditional grants	16,600	-	17,600	18,612	21,000
TOTAL REVENUE	67,100	-	72,400	96,398	60,000
EXPENSES					
Salary and wages	377,300	-	322,700	303,048	310,300
Employee Benefits	71,500	-	60,200	80,540	56,600
Seasonal/Term Wages	353,200	-	386,100	340,604	284,300
Employee Benefits Seasonal wag	56,800	-	62,700	47,231	50,100
Meals and Travel	1,300	-	1,100	3,151	2,800
Professional Development	-	-	-	-	-
Membership Dues & Fees	5,200	-	3,300	5,366	7,300
Advertising	11,300	-	17,000	10,278	21,000
Telecommunications	4,900	-	11,100	5,673	5,700
Office Expense	2,000	-	3,000	2,482	5,800
Legal	-	-	-	-	-
Marketing and Communications	2,500	-	-	-	-
Miscellaneous	-	-	-	-	-
Utilities	19,800	-	16,500	22,645	18,300
Repairs and Maintenance	19,000	-	19,000	12,446	12,300
Property Taxes	-	-	-	-	-
Vehicle Fuel	7,500	-	7,500	6,694	7,300
Vehicle Repairs & Maintenance	10,500	-	10,500	16,996	7,400
Vehicle Insurance	2,800	-	2,800	1,353	1,000
Operational Equip & Supplies	116,800	-	134,500	113,607	113,800
Program Expenditures	68,100	-	55,600	44,733	53,600
Contracted Services	99,000	-	69,000	64,876	74,000
Grants to Organizations	80,300	-	79,700	70,400	78,900
Debenture interest	13,500	-	7,600	8,201	7,200
	1,323,300	-	1,269,900	1,164,193	1,117,700
Net Division Surplus (Deficit)	(1,256,200)	\$ -	\$ (1,197,500)	\$ (1,067,795)	\$ (1,057,700)
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-	-	-	22,783	51,600
	-	-	-	9,040	10,000
	-	-	-	-	-
Net Surplus (Deficit)	\$ (1,256,200)	\$ -	\$ (1,197,500)	\$ (94,512)	\$ (101,100)

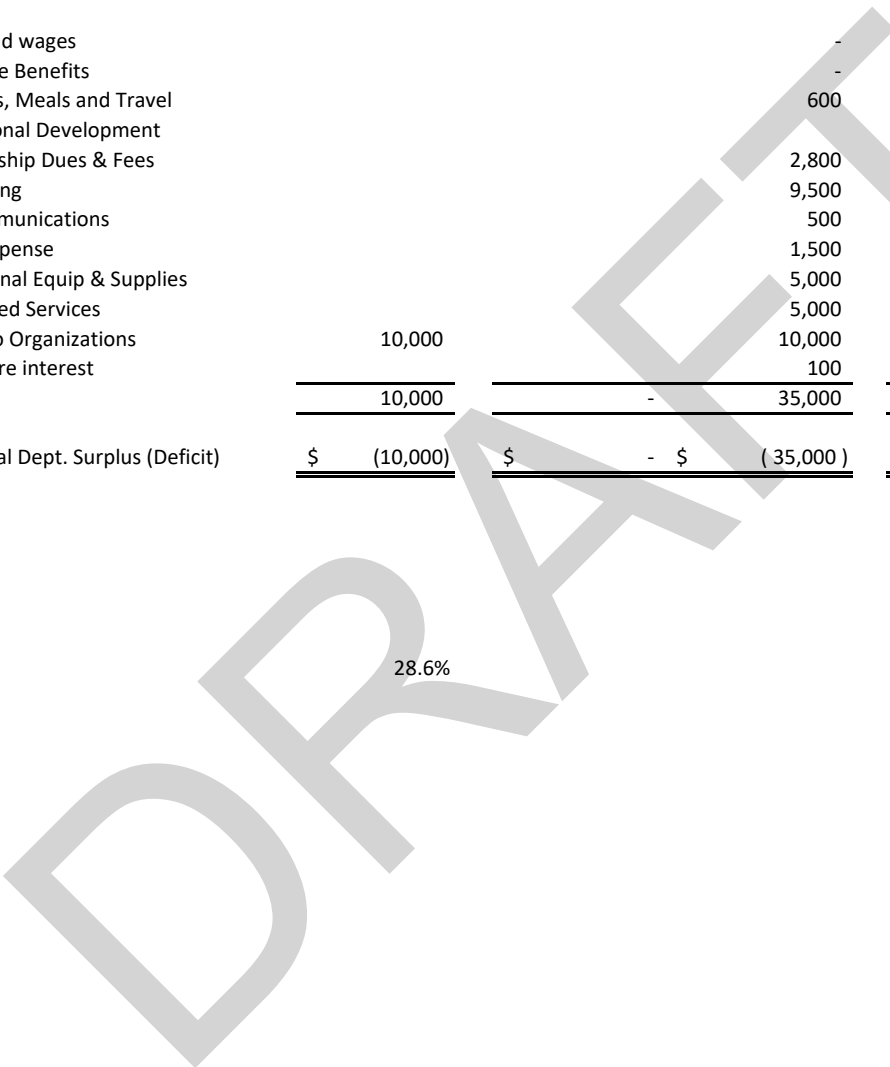
Town of Wolfville
2021/22 Draft Operating Budget - V1
Parks Dept ~ 510

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Miscellaneous	-		-	940	-
Employment grants					
PNS conditional grants	-	-	-	-	-
Other conditional grants	-	-	-	-	-
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>-</u>	<u>940</u>	<u>-</u>
EXPENSES					
Salary and wages	161,600		111,700	43,159	67,500
Employee Benefits	32,500		22,500	37,371	13,200
Seasonal Wages	204,300		238,000	236,310	193,000
Employee Benefits Seasonal wag	40,800		43,600	33,420	35,700
Meetings, Meals and Travel				1,016	-
Telecommunications				738	
Utilities	5,400		5,400	5,647	5,200
Repairs and Maintenance				128	
Vehicle Fuel	6,500		6,500	5,582	6,300
Vehicle Repairs & Maintenance	8,500		8,500	15,979	5,400
Vehicle Insurance	2,400		2,400	946	1,000
Operational Equip & Supplies	88,200		89,200	91,327	82,700
Equipment Maintenance				271	
Equipment Rentals				3,598	
Contracted Services	72,500		42,500	44,995	46,000
Debenture interest	10,400		4,300	4,452	
	<u>633,100</u>	<u>-</u>	<u>574,600</u>	<u>525,071</u>	<u>456,000</u>
Net Division Surplus (Deficit)	<u>\$ (633,100)</u>	<u>\$ -</u>	<u>\$ (574,600)</u>	<u>\$ (524,131)</u>	<u>\$ (456,000)</u>
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	<u>-</u>			<u>13,743</u>	<u>41,600</u>
Net Surplus (Deficit)	<u>\$ (633,100)</u>	<u>\$ -</u>	<u>\$ (574,600)</u>	<u>\$ (510,388)</u>	<u>\$ (414,400)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Economic Development Department ~ 710

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
<u>EXPENSES</u>					
Salary and wages				109,912	90,700
Employee Benefits				22,636	16,300
Meetings, Meals and Travel			600	1,027	1,200
Professional Development				-	-
Membership Dues & Fees			2,800	1,082	2,800
Advertising			9,500	5,981	9,500
Telecommunications			500	779	900
Office Expense			1,500	1	3,500
Operational Equip & Supplies			5,000	1,158	10,000
Contracted Services			5,000	-	10,000
Grants to Organizations	10,000		10,000	10,000	10,000
Debenture interest			100	251	300
	<u>10,000</u>	<u>-</u>	<u>35,000</u>	<u>152,827</u>	<u>155,200</u>
Net Operational Dept. Surplus (Deficit)	<u>\$ (10,000)</u>	<u>\$ -</u>	<u>\$ (35,000)</u>	<u>\$ (152,827)</u>	<u>\$ (155,200)</u>

28.6%



**Town of Wolfville
2021/22 Draft Operating Budget - V1
Festival & Events Department ~ 720**

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Festival & events revenues	-	-	-	2,025	500
Employment grants	-	-	-	-	-
PNS conditional grants	-	-	-	4,148	-
Other conditional grants	-	-	-	2,400	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,573</u>	<u>500</u>
EXPENSES					
Salary and wages	3,500	-	5,600	953	5,600
Employee Benefits	700	-	700	161	700
Seasonal Wages	9,300	-	9,300	13,567	8,900
Employee Benefits Seasonal wag	1,000	-	1,200	1,096	1,100
Advertising	6,000	-	5,500	3,160	6,000
Miscellaneous	-	-	-	-	-
Operational Equip & Supplies	12,000	-	27,000	17,427	10,000
Equipment Maintenance	-	-	-	-	-
Equipment Rentals	-	-	-	-	-
Program Expenditures	54,000	-	47,000	33,861	44,000
Grants to Organizations	35,300	-	35,300	41,900	35,300
	<u>121,800</u>	<u>-</u>	<u>131,600</u>	<u>112,125</u>	<u>111,600</u>
Net Department Surplus (Deficit)	\$ (121,800)	\$ -	\$ (131,600)	\$ (103,552)	\$ (111,100)
Reserve Funding					
Transfer from Operating Reserves & Accumulated Surplus	-	-	-	9,040	10,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,040</u>	<u>10,000</u>
Net Surplus (Deficit)	<u>\$ (121,800)</u>	<u>\$ -</u>	<u>\$ (131,600)</u>	<u>\$ (94,512)</u>	<u>\$ (101,100)</u>

92.6%

Town of Wolfville
2021/22 Draft Operating Budget - V1
Parks and Recreation Adm Department ~ 730

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Facility Rental	-	-	-	-	-
PNS conditional grants	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENSES					
Salary and wages	200,500		194,200	138,448	133,900
Employee Benefits	36,300		35,100	18,177	24,100
Seasonal Wages	25,000		25,000	5,276	-
Employee Benefits Seasonal wag	2,500		2,500	2,605	-
Meetings, Meals and Travel	800		-	23	1,000
Professional Development			-		-
Membership Dues & Fees	4,700		-	4,284	4,000
Advertising	3,300		-	30	3,500
Telecommunications	2,300		8,000	2,105	2,400
Office Expense			-	1,199	1,100
Legal			-	-	-
Marketing and Communications	2,500		-		-
Utilities	5,800		2,500	5,591	3,000
Repairs and Maintenance	4,000		4,000	3,576	3,000
Operational Equip & Supplies			-	86	2,500
Contracted Services	1,500		1,500	243	15,000
Grants to Organizations			-		
Debenture interest	100		100	290	3,600
	<u>289,300</u>	<u>-</u>	<u>272,900</u>	<u>181,933</u>	<u>197,100</u>
Net Department Surplus (Deficit)	<u>\$ (289,300)</u>	<u>\$ -</u>	<u>\$ (272,900)</u>	<u>\$ (181,933)</u>	<u>\$ (197,100)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Recreation Programs Department ~ 740

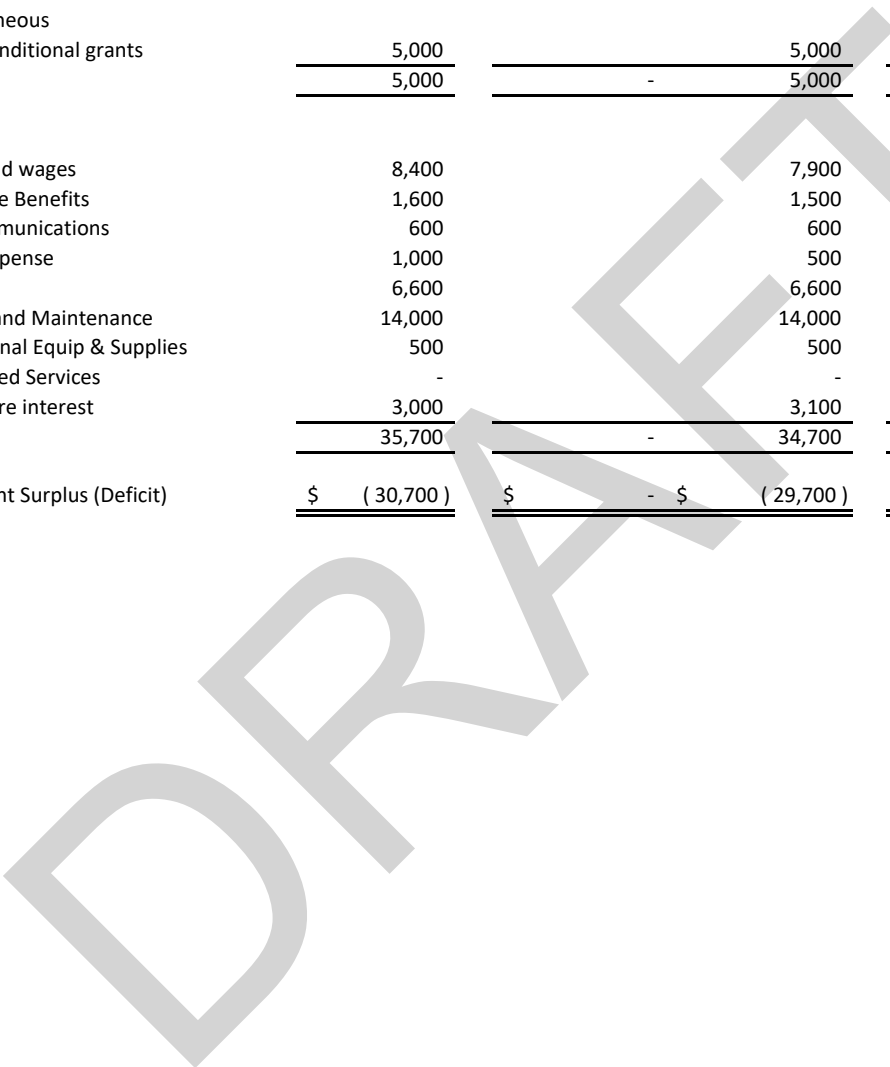
	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Kings County Recreation Contrib	15,000		15,000	29,647	10,000
Program fees	15,000		20,000	15,542	16,000
Facility fees & cost recoveries	12,000		12,300	11,581	11,000
Employment grants			-	1,619	-
PNS conditional grants			-	4,300	-
Other conditional grants	1,500		2,000	11,212	2,000
	<u>43,500</u>	<u>-</u>	<u>49,300</u>	<u>73,901</u>	<u>39,000</u>
EXPENSES					
Salary and wages			-		-
Employee Benefits		-			-
Seasonal Wages	65,900		58,100	41,635	30,100
Employee Benefits Seasonal wag	7,600		7,000	3,614	3,900
Meetings, Meals and Travel	500		500	773	500
Advertising	2,000		2,000	1,107	2,000
Telecommunications			-		
Vehicle Fuel	1,000		1,000	1,112	1,000
Vehicle Repairs & Maintenance	2,000		2,000	1,017	2,000
Vehicle Insurance	400		400	407	
Operational Equip & Supplies	3,100		2,200	2,568	3,500
Equipment Maintenance	-		-		
Equipment Rentals	-		-		
Program Expenditures	14,100		8,600	10,872	9,600
Contracted Services	25,000		20,000	15,000	3,000
Grants to Organizations	25,000		24,400	8,500	23,600
	<u>146,600</u>	<u>-</u>	<u>126,200</u>	<u>86,605</u>	<u>79,200</u>
Net Department Surplus (Deficit)	<u>\$ (103,100)</u>	<u>\$ -</u>	<u>\$ (76,900)</u>	<u>\$ (12,704)</u>	<u>\$ (40,200)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Tourism Department ~ 750

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
REVENUES					
Tourist Bureau revenues	8,500		7,500	2,832	1,500
Employment grants					-
PNS conditional grants			-	5,000	-
Other conditional grants	10,100		10,600	-	14,000
	<u>18,600</u>	<u>-</u>	<u>18,100</u>	<u>7,832</u>	<u>15,500</u>
EXPENSES					
Salary and wages	3,300		3,300	3,448	7,300
Employee Benefits	400		400	1,851	1,300
Seasonal Wages	48,700		55,700	43,816	52,300
Employee Benefits Seasonal wag	4,900		8,400	6,496	9,400
Meetings, Meals and Travel			-	312	100
Professional Development			-	-	-
Membership Dues & Fees	500		500	-	500
Telecommunications	2,000		2,000	1,552	1,700
Office Expense	1,000		1,000	277	1,100
Utilities	2,000		2,000	4,935	2,000
Repairs and Maintenance	1,000		1,000	4,311	5,000
Operational Equip & Supplies	13,000		10,600	650	4,300
Contracted Services			-	4,170	-
	<u>76,800</u>	<u>-</u>	<u>84,900</u>	<u>71,818</u>	<u>85,000</u>
Net Department Surplus (Deficit)	<u>\$ (58,200)</u>	<u>\$ -</u>	<u>\$ (66,800)</u>	<u>\$ (63,986)</u>	<u>\$ (69,500)</u>

Town of Wolfville
2021/22 Draft Operating Budget - V1
Library ~ 760

	<u>2021/22</u>	<u>2020/21</u>		<u>2019/20</u>	
	Budget	Forecast/Act	Budget	Actual	Budget
<u>REVENUES</u>					
Miscellaneous				152	
Other conditional grants	5,000		5,000	5,000	5,000
	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>5,152</u>	<u>5,000</u>
<u>EXPENSES</u>					
Salary and wages	8,400		7,900	7,128	5,300
Employee Benefits	1,600		1,500	344	1,000
Telecommunications	600		600	499	700
Office Expense	1,000		500	873	100
Utilities	6,600		6,600	6,472	8,100
Repairs and Maintenance	14,000		14,000	4,431	4,300
Operational Equip & Supplies	500		500	391	800
Contracted Services	-		-	468	-
Debenture interest	3,000		3,100	3,208	3,300
	<u>35,700</u>	<u>-</u>	<u>34,700</u>	<u>23,814</u>	<u>23,600</u>
Net Department Surplus (Deficit)	<u>\$ (30,700)</u>	<u>\$ -</u>	<u>\$ (29,700)</u>	<u>\$ (18,662)</u>	<u>\$ (18,600)</u>



Town of Wolfville
2021/22 Draft Operating Budget - V1
Museum & Historical ~ 770

	<u>2021/22</u> Budget	<u>2020/21</u> Forecast/Act Budget		<u>2019/20</u> Actual Budget	
<u>EXPENSES</u>					
Miscellaneous					
Grants to Organizations	10,000		10,000	10,000	10,000
	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Net Department Surplus (Deficit)	<u>\$ (10,000)</u>	<u>\$ -</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>

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**Town of Wolfville
2021/22 Draft Operating Budget - V1
Partner Contributions ~ 840**

	2021/22	Budget Change	2020/21		2019/20	
	Budget		Forecast/Act	Budget	Actual	Budget
EXPENSES						
<u>Local partners</u>						
Grant to WBDC	100,000	-		100,000	100,000	100,000
<u>Regional partners</u>						
Regional Solid Waste	559,600	50,000		509,600	542,931	520,200
Transit services	185,000	12,100		172,900	168,317	152,700
Valley Community Fibre	2,000	-		2,000	(3,202)	1,500
Regional Development	-	-		-	-	-
Kings Region -cooperative Initiatives	30,000	9,200		20,800	9,349	25,800
<u>Provincial partners</u>						
Annapolis Valley Regional Libra	28,000	3,000		25,000	24,320	25,000
Education	758,900	22,100		736,800	763,704	763,900
Corrections	82,000	-		82,000	81,976	82,000
Regional Housing Authority	53,000	13,000		40,000	50,786	40,000
Assessment services	78,000	-		78,000	76,732	77,000
	1,876,500	109,400		1,767,100	1,814,913	1,788,100
Net Department Surplus (Deficit)	\$ (1,876,500)	\$ (109,400)		\$ - \$ (1,767,100)	\$ (1,814,913)	\$ (1,788,100)

**Town of Wolfville
2021/22 Ten Year Capital Investment Plan - V1
Fiscal 2021/22 to 2030/31**

	BUDGET FOCUS									
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>
Information Technology										
Servers	-	-	-	-	-	15,000	-	-	-	-
Other IT Upgrades										
Video/Audio improvements to Chambers	15,000									
Total Other	15,000	-	-	-	-	-	-	-	-	-
Information Technology	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Municipal Buildings										
Town Hall Civic Complex										
New or Major Renovated Facility		-	-		50,000	50,000		2,100,000		
Community Development/Public Works										
Accessibility/Reno upgrade - cfwd	500,000									
Dykeland Facility - Yard Upgrades	430,000									
Salt Shed & Park Shed	-									
Fire Hall										
New Facility			-	25,000	50,000		2,500,000		-	
RCMP Detachment										
Library										
New Facility	75,000	50,000	50,000		0	2,362,500				
Total Municipal Buildings	\$ 1,005,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 100,000	\$ 2,412,500	\$ 2,500,000	\$ 2,100,000	\$ -	\$ -
Protective Services										
Fire Department										
Trucks										
Aerial Ladder Truck	2000			1,350,000	-					
Pumper 1 E-One Cyclone										
Ford 4*4 Utility Vehicle										
Pumper 3 E-One Cyclone	2003		800,000							
Tanker 6 Int'l Pumper/Tanker	2006									500,000
Rescue 4 Pumper Rescue	2007							750,000		
Ford Haz Matt vehicle									120,000	
Fire Trucks	-	-	800,000	1,350,000	-	-	-	750,000	120,000	500,000

Accessibility
Deadline

**Town of Wolfville
2021/22 Ten Year Capital Investment Plan - V1
Fiscal 2021/22 to 2030/31**

changes after Nov COW Draft

Accessibility
Deadline

	BUDGET FOCUS									
	Year 1 <u>2021/22</u>	Year 2 <u>2022/23</u>	Year 3 <u>2023/24</u>	Year 4 <u>2024/25</u>	Year 5 <u>2025/26</u>	Year 6 <u>2026/27</u>	Year 7 <u>2027/28</u>	Year 8 <u>2028/29</u>	Year 9 <u>2029/30</u>	Year 10 <u>2030/31</u>
Equipment										
Equipment Upgrades	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
SCBA Apparatus	30,000	30,000								
Misc Fire Equipment	50,000	50,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Total Fire Department	\$ 50,000	\$ 50,000	\$ 820,000	\$ 1,370,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 770,000	\$ 140,000	\$ 520,000
Transportation Services										
Public Works - Fleet Inventory										
veh # 18 - 2019 Wacker Neuson Loader 7 yrs							175,000			
veh # 19 - PW 2017 F250 3/4 ton Crew C 7 yrs				55,000						
veh # 21 - PW 2015 F250 4*4 7 yrs		89,000							95,000	
veh # 22 - PW 2014 Ford F150 1/2 ton 8		40,000								50,000
veh # 23 - PW 2016 F450 1 ton 4*4 6		97,000						100,000		
veh # 25 - PW 2017 5 ton plow truck 6			215,000							240,000
veh # 27 - PW 2014 JD backhoe 7						175,000				
veh # 28 - PW 2013 Case loader 10		195,500								
veh # 29 - PW 2012 trackless (sidewalk Tractor)								195,000		
veh #15 - PW LH Truck 2019 F150 8							45,000			
veh # 24 - PW 2011 asphalt recycler			110,000							
veh # 51 - PW 2017 trackless					170,000					
Parks Dept - Fleet/Equip										
veh # 20 - 2014 Ford 1/2 pick up 7		40,000							45,000	
veh # 26 - Parks 2016 Ford F250 3/4 ton crew cab 7			75,000							80,000
veh # 31 - Parks 2001 Suzuki micro truck 9		25,000								30,000
veh #34 - Parks 2000 Suzuki micro truck 9		25,000								30,000
veh #16 - Parks LH Truck 2019 F150 8							45,000			
veh # 39 - Parks 2015 JD mower X730					18,000					20,000
veh # 40 -2015 JD Parks loader 1025		25,000					30,000			
veh # 37 - Parks 2017 JD mower/backho 6?				45,000						
veh # 38 - Parks 2017 JD mower 1023E		25,000						25,000		
veh # 33 - Parks 2015 F450 3/4 ton crew cab 4*4									85,000	
veh #59 - Parks 2020 Kubota Mower										
veh #new - Parks 3/4 ton full crew cab 4*4	80,000									
Chipper										
Water & Wastewater Dept's										
Veh #30 - Works 2014 Ford F150 WTP	40,000									
veh # 32 - Works 2017 F250 3/4 ton 4*4 WWTP				50,000						
Other										
veh # 17 - Bylaw car 2013 Ford Fusion			30,000							
flail mower										
Rec Dept - 2011 Bike Trailer				15,000						
Fleet/Equipment	120,000	561,500	430,000	165,000	188,000	175,000	295,000	320,000	225,000	450,000

**Town of Wolfville
2021/22 Ten Year Capital Investment Plan - V1
Fiscal 2021/22 to 2030/31**

changes after Nov COW Draft

Accessibility

Deadline

Transportation Infrastructure

includes active transport corridors, street, sidewalk, sanitary & storm sewer where applicable

		BUDGET FOCUS									
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>
Earncliffe Ave. - civic 16 to end	150 m			-	600,000						
Earncliffe Ave. Main to civic 16	180 m		-	720,000							
Gaspereau - civic 128 to Fowler	170 m									-	-
Gaspereau - civic 94 to civic 128	180 m								-		720,000
Gaspereau - Willow to civic 94	180 m										
Highland - Bay to Civic 76	250 m										
Highland - Prospect to Catherine Ct	405m	\$ 1,620,000									
Highland - Catherine Ct to Skyway	330 m		1,320,000								
Maple Ave - civic 43 to Civic 83	230 m										
Maple Ave - Main to civic 19	210 m						630,000				
Maple Ave -civic 19 to civic 43	210 m									630,000	
Maple Ave -civic 83 to end	250 m										
Pleasant - Huron to Orchard	240 m								960,000		
Pleasant - Sherwood to Huron	180 m				540,000						
University - civic 18 to Crowell Dr	200 m									800,000	
University - Main to civic 18	200 m							800,000			
Victoria - Main to King	170 m			680,000							
Wickwire - Little to Beckwith	300 m						1,200,000				
Parking lots ~ Dykeland/Elm		moved to Community Infrastructure									
Guard Rail - Orchard Ave		40,000									
In House - Project Mgt position											
Engineering - design work year in advance		66,000	70,000	57,000		91,500	40,000	48,000	71,500	36,000	118,500
		1,726,000	1,390,000	1,457,000	1,140,000	91,500	1,870,000	848,000	1,031,500	1,466,000	838,500

**Town of Wolfville
2021/22 Ten Year Capital Investment Plan - V1
Fiscal 2021/22 to 2030/31**

	BUDGET FOCUS									
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>
Streets, Sidewalks, Parking Lots	1,726,000	1,390,000	1,457,000	1,140,000	91,500	1,870,000	848,000	1,031,500	1,466,000	838,500
Other Transportation										
Decorative Light Posts - to Willow, & Up Gaspereau	100,000	235,000								
Active Transportation Upgrade Wayfinding - might be op	possibly on Highland Ave project 50,000									
Flood Risk Mitigation - <i>partial cfwd</i> Waterfront Park to East End Gateway			50,000	1,000,000			-			
Generator replacements - Town Hall Main Lift Station Public Works Facility - <i>cfwd?</i>	2006 2015	80,000								80,000
Crosswalks										
Upgrades, eg. RRB/accessibility	40,000									
	190,000	315,000	50,000	1,000,000	-	-	-	-	-	80,000
Other Transportation										
TOTAL TRANSPORTATION	\$ 2,036,000	\$ 2,266,500	\$ 1,937,000	\$ 2,305,000	\$ 279,500	\$ 2,045,000	\$ 1,143,000	\$ 1,351,500	\$ 1,691,000	\$ 1,368,500
Environmental Health Services										
Storm Water Management										
included in Street infrastructure above Storm Water System	-	-	-	-	-	-	-	-	-	-
Sewage Treatment/Collection										
Sewer Treatment										
Treatment plant expansion Flood Mitigation @ STP Generator - STP	-			-	2,500,000	1,000,000				80,000
	-	-	-	-	2,500,000	1,000,000	-	-	-	80,000
Sanitary Sewer Collection										
included in Street infrastructure above Condition Assessment - video sewer lines	75,000									
	75,000	-	-	-	-	-	-	-	-	-
TOTAL Environmental Health Services	\$ 75,000	\$ -	\$ -	\$ -	\$ 2,500,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 80,000

Accessibility
Deadline

**Town of Wolfville
2021/22 Ten Year Capital Investment Plan - V1
Fiscal 2021/22 to 2030/31**

Accessibility

changes after Nov COW Draft

Deadline

**Community Infrastructure
Infrastructure**

Old Burial Ground
Central pathway

East End Gateway

Replace VIC - partial cfwd

Other Gateway Upgrades - sidewalk/street la

Public Art Project

Nature Preserve - dam upgrade

West End Parkland & Trail

Trail system
neighborhood

Reservoir Park

Washroom/Change Rooms

Trails and bike Skills Park

Main walking trails, steps into large pond,
Paving of parking Lot

Rec Centre

Add two pickleball courts (three courts based

Farmers Market - open space enhancements

Parking Lot - Dykeland/Elm cul de sac
Pond & Park area

Basin Drive Neighbourhood Park

Community engagement and Design
Park build

Allow for Future Park Development

	BUDGET FOCUS									
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>
Old Burial Ground Central pathway	-									
East End Gateway Replace VIC - partial cfwd	600,000									
Other Gateway Upgrades - sidewalk/street la	340,000	250,000								
Public Art Project	28,000									
Nature Preserve - dam upgrade	50,000	-	-	400,000	400,000					
West End Parkland & Trail Trail system neighborhood	10,000	20,000	30,000	10,000						
Reservoir Park Washroom/Change Rooms		100,000								
Trails and bike Skills Park	20,000									
Main walking trails, steps into large pond, Paving of parking Lot	-									
	20,000									
Rec Centre Add two pickleball courts (three courts based	120,000									
Farmers Market - open space enhancements Parking Lot - Dykeland/Elm cul de sac Pond & Park area	175,000		100,000							
Basin Drive Neighbourhood Park Community engagement and Design Park build	7,500	100,000								
Allow for Future Park Development					-	100,000	100,000	100,000	100,000	100,000
	\$ 1,370,500	\$ 620,000	\$ 130,000	\$ 410,000	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
GRAND TOTAL ALL PROJECTS	\$ 4,551,500	\$ 2,986,500	\$ 2,937,000	\$ 4,110,000	\$ 3,299,500	\$ 5,592,500	\$ 3,763,000	\$ 4,321,500	\$ 1,931,000	\$ 2,068,500
								\$ 39,816,500	\$	35,561,000