



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot - Late arrival 8:33 a.m.
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary, Amanda Brown,

ALSO ATTENDING

- Director of Finance, Mike MacLean
- Director of Planning and Development, Devin Lake
- Director of Public Works, Kevin Kerr
- Director of Parks and Recreation, Kelton Thomason
- Climate Change Mitigation Coordinator, Omar Bhimji, and
- Coordinator of Administrative Services, Vanessa Pearson

MEMBERS OF THE PUBLIC

- George Lohnes
- Bill Zimmerman
- Glen Pavelich
- Andrea Schwenke Wylie
- Richard Shaffner
- Sgt. Ryan Kelly, RCMP
- Charles Thompson, Solicitor

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:31 a.m.

Agenda Item

1. Approval of Agenda

Discussion and Decisions

01-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED:

- The In-Camera portion will be removed from the Agenda.
- The 5G Info report will be moved for discussion after the Public Input.

CARRIED

2. Approval of Minutes

02-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM COMMITTEE OF THE WHOLE MEETING, JANUARY 12, 2021 BE APPROVED AS CIRCULATED.

CARRIED



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Discussion and Decisions

03-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM SPECIAL COMMITTEE OF THE WHOLE MEETING, JANUARY 14, 2021 BE APPROVED AS CIRCULATED.

CARRIED

04-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES FROM SPECIAL COMMITTEE OF THE WHOLE MEETING, JANUARY 14, 2021 BE APPROVED AS CIRCULATED.

CARRIED

3. Introduction of Sgt. Ryan Kelly

- **Sgt. Ryan Kelly** - introduced himself by providing a background of his career. He returned to Nova Scotia in 2013 and recently moved to Wolfville Detachment in December.
- Advised his reports are sent monthly as opposed to every three months when the RCMP Advisory Board meets.

4. Public Input/Questions

- **George Lohnes** – His comments this morning relates specifically to the Cemetery, but they are more general. There is respect for what the staff does on providing information to Council. With the MPS documents there was widespread consultation from multiple parties including the public. Surrounding the Cemetery, staff has provided what the issues are, but he does not feel the Council has had enough consultation and he would like to encourage Council to come up with a way that issues such as the Cemetery it is brought up for the public to be able to have input.
- **Bill Zimmerman** – Attending largely to speak to the Offshore Drilling provided by the Environmental Sustainability Committee. There are bumper stickers have been distributed and there are currently 12 Municipalities that have requested a moratorium. He would be happy to speak to the issue when it is brought further later in the meeting.
- **Richard Shaffner** - Lives on Westwood Avenue and he would like to speak about the parking change for the public he read in the newsletter particularly on the East side and there would be unrestricted parking by the University. At present the section from the University Club allows parking during weekend but not from 8-5. None of the residents on the street were made aware of this change. He can't speak for his neighbours but he would prefer there be no change. With this change there would be a lot of congestion on the street and that is why it was originally put in place by the Town. It would also be a safety issue as a lot of children use the trail to get to and from the Wolfville school. Also concerned about the garden and being parked on the edge. This change needs to

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be reconsidered by the Town. Specifically, from the Irving Centre to the Gardens.

Info Report: 5G – Moved on Agenda

- Solicitor Charles Thompson spoke regarding to the memo provided in the Agenda package. It speaks to the extent of the power of the Town to deflect the 5G within the Town and the summary to the question is the Town has limited powers.
- Advised internet falls under Federal Jurisdiction and as a result Municipalities have limited abilities and authority.
- Internet carries have a right to access sidewalks and areas to install hard cables and Municipalities are not able to refuse the right to do so. Antennas are different, companies do not have the right to install the antennas without the authority of the Municipality. An agreement has to be negotiated and the Municipality does not have to provide authorization.
- If the internet providers use existing power poles to install the 5G, there are no new permits required and it is possible the Town will not be notified. Even if they were notified, they would have no ability to refuse the installation.
- Health Canada is responsible for establishing the safety rules around what is acceptable surrounding limits. According to Health Canada they are within the limits of the safety aspect with 5G.

5. Committee Reports (Internal)

- No further information on submitted reports with the exception to the motion from the Environmental Sustainability Committee.
- Deputy Mayor Proudfoot noted a report was submitted for Source Water however, it was provided after the Agenda package was submitted.
- Director Lake advised Bill Zimmerman provided a summary in the public input. The Environmental Sustainability Committee motion submitted is as follows:

05-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL RECOMMEND THAT THE PROVINCE UNDERTAKE A PUBLIC INQUIRY INTO THE RISKS AND BENEFITS OF EXPLORATION AND DEVELOPMENT OF OIL AND GAS RESOURCES IN THE WATERS SURROUNDING THE PROVINCE AND THAT A MORATORIUM ON

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**EXPLORATION AND DEVELOPMENT OF OIL AND GAS RESOURCES BE
ESTABLISHED PENDING THE COMPLETION OF THE INQUIRY.**

CARRIED

**6. Staff Reports for
Discussion**

**a. Info Report: Ops
Plan/Budget**

- Director MacLean provided a summary to Council of the goals of Version 2 surrounding the Operating Budget and the changes from Version 1 to Version 2. There will be discussion and decision on the one-time capital grants, an adjustment to COLA as well as the Water Utility Budget.
- There is currently a shortfall of \$69,100.00. There is a year End Forecast included in the report that will also be reviewed in this version.
- The Grants to Organizations in the amount of \$127,000 will be from a transfer from the Operating Reserves in the amount of \$324,200.
- Use of Operating Reserves and the keys to consider when using the reserves were reviewed with Council. They consisted of the following: Is it being used for a specific project; Is the use for a one-time non-recurring event; Does the importance of proposed use exceed the importance or potential future use for other issues (eg. Capital funding) and Is it for Town direct projects or external groups.
- Director MacLean advised the funds remaining for Council from the Reserves to use would be \$103,700 left after the already committed balances and the minimum required to keep FCI 20% benchmark were deducted.
- A review of the Reserve Use breakdown included: IT Department - Summer student, wages & Benefit and Financial Report writer; General Government Grants (Devour & Community Oven), Public Works – Roads & Streets – Mill & Pave and sidewalks; Planning & Development – Building Inspector, wages & Benefits and extending term of Climate Coordinator by 6 months; Parks – Railcar set up adjacent library.
- Provided a brief update surrounding the funds from the Province provided due to COVID-19 and noted the restrictions are a little tighter surrounding how the funds can be used, and a further report will be brought to Council surrounding this at a later meeting for discussion.
- Director Kerr provided a brief description regarding the repair of streets and sidewalks. An overview of how the funds will be distributed based on the risk assessment and the repairs required/completed.

**Note from Mayor
Donovan**

- Nova Scotia Power has set up an emergency centre and in the event power/internet is lost, the meeting will continue on a later date.

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- Director MacLean provided a definition of COLA & taxes and what the difference is as well as the impacts of an increase of rate.
- Mayor Donovan asked Council what their feelings currently were regarding raising the tax rate. It was advised there would continue to be further discussion surrounding the topic at the budget meeting. The Majority of Council were in favour of being cautious for this year.
- Director MacLean provided a recap of the Capital Budget. The renos for Dykeland is now set for next year in the amount of \$700,000; Flood Mitigation – Now in year 3 at \$400,000 and an increase crosswalk upgrades from 1 to 2.
- CAO Beaudin advised the Ops Plan is in draft and provided an update by request of Council on the job description of the Special Project individual and requested direction on if the position can move forward with advertising (budget dependent). Direction was provided to proceed with advertising (budget dependent).

BREAK

- Adjourned for A 10-minute break at 10:44 a.m.
- Resumed meeting at 10:52 a.m.

ai. Info Report: One-Time Capital Grant Devour! Studios

- Director Thomason advised he has provided an updated report in the package with questions that were submitted by Council. These questions were provided to Devour! and currently awaiting further answers to be provided from Devour!

b. Info Report: 3rd Quarter Financial Update/Year End Forecast

- Director MacLean provided a summary the report has been through the Audit Committee with a serious review.
- No motion is required at this time.
- There is a large surplus for the end of the year. This was a result of implications made due to Covid at the beginning of the year and the increase to deed transfer tax. The Covid relief money provided by the Province is also included.

c. Info Report: Accessibility Report Card

- Director MacLean advised the Accessibility Committee as part of the approved plan there is a report card to Council. The report was just starting to get under way when Covid occurred.
- The report card has been completed as of the end of March. The next report card will begin in the next month. The Committee realized that when you are trying to assess the previous year it was becoming difficult and asked that the deadline be changed to April.



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06-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL AMEND THE WOLFVILLE: ACCESS BY DESIGN ACCESSIBILITY PLAN FOR 2019-2022 TO CHANGE THE DATE THE REPORT CARD IS DUE TO COUNCIL FROM MARCH 31ST OF EACH YEAR TO APRIL 30TH.

CARRIED

**d. RFD 006-2021:
Council Strategic
Plan 2021-24**

- CAO Beaudin advised Council had a meeting in December to work through what their strategic plan and key points are going to be. The RFD is put forward for adoption.
- The strategic plan is also used for the guideline and incorporated when creating the Ops Plan. If there are any adjustments to the strategic plan, they will also be updated in the Ops Plan.

07-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL ADOPT THE ATTACHED COUNCIL STRATEGIC PLAN FOR 2021-2024

CARRIED

**e. RFD 007-2021: PCP
Step 2 Target
Setting**

- Climate Change Coordinator Omar Bhimji provided a presentation to Council surrounding GHG Emissions Reduction and Target Setting. It covered abbreviations, background, target setting requirements, target principals and recommendations from Environmental Sustainability Committee.

08-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL SET A COMMUNITY EMISSION REDUCTION TARGET OF 45% REDUCTION FROM 2016 EMISSIONS BY 2030 / NET ZERO BY 2050.

CARRIED



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**f. RFD 002-2021-
Willow Bank
Cemetery**

- Director Thomason provided an update for discussion purposes. He advised he had a meeting with Chris Fuller and the two aspects discussed were transactional operations and the ground maintenance of the site. Chris is willing to help facilitate some of the transactional operations. He felt that one person was able to maintain the maintenance of the grounds.
- Councillor Elliott provided an update surrounding her findings during her research conducted regarding the existing board and the formation of a new board. Clarification was requested about what a new board would mean. Councillor Elliott advised her understanding is the new board would look at hiring contractors to complete the maintenance. It was noted in her research this is done by many of the local cemeteries.
- Council requested the motion be moved until the April Committee of the Whole to allow the meeting in March by the current Cemetery board to take place and further information be brought back to Council.

**g. RFD 008-2021 –
Interim Financial
Update Decision
Points**

- Director MacLean provided a summary of the decision points that were brought forward pre-Covid and later deferred due to Covid. He is now requesting direction and approval to proceed.
- Provided background surrounding the Acadia Turf project and advised the amount requested is only a portion of what is required.

09-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL DIRECT STAFF TO PROCEED WITH THE FOLLOWING INITIATIVES PREVIOUSLY DEFERRED;

- **GRANTS TO ORGANIZATIONS (ONE TIME CAPITAL)**
 - **ACADIA – TURF**
\$60,000
 - **CHRYSALIS HOUSE**
\$20,000
- **UPGRADE TOWN’S WEBSITE/REDESIGN**
\$25,000

CARRIED



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7. CAO Report

- CAO Beaudin advised she is going to turn it over to Director Lake to discuss a grant received by the Town regarding funds for Regional Climate Work.
- Director Lake summarized there has been mitigation work completed through FCM to assess where the emissions are coming from in the Valley. There will be a consultant and inventories undertaken and reports back to the Councils by September 2021. The budget is approximately \$75,000 with the remainder coming from Municipalities. Wolfville will not be putting any funds forward but they will be managing the profile.
- Director Kerr provided an update surrounding the Westwood parking. It was noted Westwood was just rebuilt to expand it and most Municipalities permit parking at least on one side. Notice was provided to residence advising this would begin starting February 22nd.
- Director Kerr advised there have been some concerns since notice has been provided and they are currently working through these.
- The parking is from Park Street to Main Street and does not include Park Street and up. Indicated it will be approximately 45-50 extra parking spaces provided and they would be all-day parking spaces.

**8. Committee Reports
(External)**

- Nothing further to add to the report.

**9. Public
Input/Question
Period**

- **George Lohnes** – Would like to know what the Consultation process is of Council.
- Respect to the Green House Gas Emission – Is Acadia going to be in alignment with the goals or if theirs will be different? Again, he stresses consultation should be completed.
- Moratorium on Off-Shore Drilling – appreciate the work that has been done, but there are always two sides to every story. If this had of taken place 10 years ago Nova Scotia would have been shorted billions of dollars and this could have shorted education among other things. These are all things that Council needs to consider when making these decisions.



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- **Glen Pavelich** – Speaking regarding the legal report to the 5G. Health Canada are not doing their jobs and are basically referring to the FCC. There is a legal case that has been started against the FCC in January.
- Their standpoint is the Municipality does have the right to stand up and the public has the right to know the facts and they are not given those facts they are only provided what the FCC wants them to hear.
- **Andrea Schwenke Wyle** - Wants to ask the Councillors if they have reviewed the information that was provided?
- She would point out to the Councillors the section “Getting it wrong and getting it right” from the presentation provided. She would also point to misconception 6, 7 & 8 and it ties in with the vote on Environmental matters because of the amount of GHS energy is going to consume a lot of energy.
- There are many health risks and Health Canada cannot be relied upon.
- There are other Municipalities that have put a Moratorium on 5G and Council needs to reach out to them and find out what Council needs to do to make this happen.

**10. Adjournment of
Regular Meeting**

10-02-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 12:40 P.M.

CARRIED

**Approved by Committee of the Whole Motion 12-02-21, February 26, 2021
As recorded by Amanda Brown, Assistant, Office of the CAO.**