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## ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin

## ALSO ATTENDING

- Director of Finance, Mike MacLean
- Director of Planning and Development, Devin Lake
- Director of Public Works, Kevin Kerr
- Director of Parks and Recreation, Kelton Thomason (not in attendance for full meeting)
- Coordinator of Administrative Services, Vanessa Pearson
- Climate Change Coordinator, Omar Bhimji

## PRESENTATIONS:

- Judy Rafuse, Annapolis Valley Chamber of Commerce

## MEMBERS OF THE PUBLIC

- Chris Callbeck, Acadia University

## CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:31 a.m.

### Agenda Item

### Discussion and Decisions

#### 1. Approval of Agenda

**01-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED/AMENDED:**

**CARRIED**

#### 2. Approval of Minutes

**02-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING, MARCH 9, 2021 BE APPROVED AS AMENDED.**

**CARRIED**

- Clarification will be made to reflect the information provided by Deputy Mayor Proudfoot during the external committee reports.



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**Agenda Item**

**Discussion and Decisions**

**3. Presentation by Judy Rafuse – Annapolis Valley Chamber of Commerce**

- Judy Rafuse provided a presentation which outlined the background of the Chamber’s role in tourism. A \$4,000 request from Council to support regional tourism initiatives was requested.

**4. Public Input/Questions**

- There were no questions from the public.

**5. Committee Reports**

- Councillor Ingham provided a verbal update for the Accessibility Advisory Committee.
- Councillor Madeira-Voss provided a verbal update for the RCMP Advisory Board.

**6. Staff Reports for Discussion**

**a. RFD 022-2021: AVCC Tourism Request 2021**

**03-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE ANNAPOLIS VALLEY CHAMBER OF COMMERCE TOURISM REQUEST OF \$4,000.**

**CARRIED**

**b. RFD 025-2021: PACE Policy**

- The CAO provided an overview of the PACE Policy. It was noted that draft agreements with FCM and PACE Atlantic CIC are anticipated to be brought to Council at the end of April. The Policy and executing these agreements are the final steps to make the PACE program operational.

**04-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**



**Agenda Item**

**Discussion and Decisions**

**MOTION #1**

**THAT COUNCIL ADOPT THE ATTACHED PACE POLICY FOR THE TOWN OF WOLFVILLE.**

**MOTION #2**

**THAT COUNCIL SET THE FOLLOWING PACE BUDGET PARAMETERS FOR FISCAL 2021/22:**

- **THE MAXIMUM NUMBER OF PACE PROJECTS NOT TO EXCEED 15**
- **THE MAXIMUM DOLLAR VALUE OF ALL PROJECTS NOT TO EXCEED \$250,000**

**CARRIED**

**c.**

**RFD 0018-2021:  
Acadia Pool  
Financial Request**

- The CAO provided an overview of the RFD. The information is consistent with the Information Report presented at the March Council meeting.
- It was noted that an agreement for improved community access during the academic year would be negotiated as part of this contribution.

**05-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE PARTICIPATION IN BOTH THE MAY 1, 2021 – AUGUST 31<sup>ST</sup>, 2021 AND THE SEPTEMBER 1<sup>ST</sup>, 2021 – APRIL 30<sup>TH</sup>, 2022 PROPOSALS IN SUPPORT OF THE ACADIA POOL FOR A TOTAL MAXIMUM AMOUNT OF \$84,162, WHICH INCLUDES DIRECT CONTRIBUTIONS TO ACADIA AND REQUIRED CONTRIBUTIONS TOWARDS SUMMER-MONTH PROGRAMMING.**

**IF ANY OF THE OTHER MUNICIPAL PARTNERS DECIDE NOT TO CONTRIBUTE BASED ON THE PROPOSED FUNDING MODEL, AND IT BECOMES ANTICIPATED THAT THE TOWN'S COSTS WILL EXCEED \$84,162 AS A RESULT, A REPORT WILL COME BACK TO COUNCIL FOR REVIEW AND FURTHER DECISION.**

**CARRIED**

**d. RFD 024-2021:  
Committee  
Appointment –  
Regional**

- The CAO will clarify if an alternate Councillor representative is required once the Terms of Reference are developed.



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>Recreation Facility Study</b>	<p><b>06-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</b></p> <p><b>THAT COUNCIL APPOINT MAYOR WENDY DONOVAN AS THE TOWN OF WOLFVILLE COUNCIL REPRESENTATIVE ON THE REGIONAL RECREATIONAL FACILITY COMMITTEE.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>e. RFD 021-2021: Valley Waste Budget</b>	<ul style="list-style-type: none"><li>• The Director of Finance reviewed the RFD.</li></ul> <p><b>07-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</b></p> <p><b>THAT COUNCIL APPROVE THE VALLEY WASTE RESOURCE MANAGEMENT 2021/22 OPERATING AND CAPITAL BUDGETS.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>f. RFD 020-2021: Kings Transit Authority Budget</b>	<ul style="list-style-type: none"><li>• The Director of Finance reviewed the RFD.</li></ul> <p><b>08-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</b></p> <p><b>THAT COUNCIL APPROVE THE KINGS TRANSIT 2021/22 OPERATING BUDGET.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>g. RFD 019-2021: Fees Policy – Annual Update</b>	<ul style="list-style-type: none"><li>• The Director of Finance reviewed the RFD. It was noted that further discussion in the future will take place related to development fees and charges.</li></ul> <p><b>09-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</b></p>



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Agenda Item	Discussion and Decisions	CARRIED
h. RFD 023-2021: Welcome Centre Tender Results and Options	<b>THAT COUNCIL APPROVE THE AMENDED MUNICIPAL FEES POLICY, AS PER ATTACHED DRAFT DOCUMENT.</b>	
	<ul style="list-style-type: none"><li>• The Director of Parks and Recreation reviewed the RFD and options for Council.</li></ul>	
	<b>10-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</b>	
	<b>THAT COUNCIL AUTHORIZE STAFF TO START THE PROCESS OF DETAILING AND UNDERTAKING A MAJOR RENOVATION TO THE CURRENT VISITOR INFORMATION CENTRE, WITHIN THE CURRENT APPROVED BUDGET OF \$600,000.</b>	
		<b>CARRIED</b>
7. CAO Report	<ul style="list-style-type: none"><li>• The CAO provided the report for information.</li><li>• It was noted that upgrades to the Council audio system should be completed by the end of May.</li></ul>	
8. Committee Reports (External)	<ul style="list-style-type: none"><li>• Nothing further outside of submitted reports.</li></ul>	
9. Public Input/Question Period	<ul style="list-style-type: none"><li>• There were no questions from the public.</li></ul>	
10. Adjournment of Regular Meeting to In-Camera	<b>11-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN-CAMERA MEETING UNDER SECTION 22(2)(e) OF THE MUNICIPAL GOVERNMENT ACT AT 10:20 A.M.</b>	
		<b>CARRIED</b>
11. Adjournment of In- Camera Meeting and Regular Meeting	<b>12-04-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN CAMERA AND REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:14 A.M.</b>	
		<b>CARRIED</b>



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**Agenda Item**

**Discussion and Decisions**

**Approved by Committee of the Whole Motion 02-05-21, May 4, 2021  
As recorded by Erin Beaudin, Chief Administrative Officer**