



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Amanda Brown, Recording Secretary

ALSO ATTENDING

- Director of Finance, Mike MacLean
- Director of Planning and Development, Devin Lake
- Special Projects Coordinator, Barb Shaw

PRESENTATIONS:

- Judy Rafuse and
- Brianna Hall

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:31 a.m.

Agenda Item

Discussion and Decisions

1. Approval of Agenda

01-06-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED:

- Mayor Donovan provided acknowledgment regarding the deaths of the 215 children in Kamloops. Council held a moment of silence in their memory.

CARRIED

2. Approval of Minutes

02-06-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING, MAY 4, 2021 BE APPROVED AS CIRCULATED/AMENDED.

CARRIED

3. Presentation by Judy Rafuse and Brianna Hall – Physician Community Navigator

- Brianna Hall provided an overview of the presentation provided to Council surrounding initiatives provided to keep Dalhousie Doctors residents to remain in Nova Scotia.
- It was noted Brianna was a part time employee and is putting in full time hours for this incentive without being paid.



Agenda Item	Discussion and Decisions
4. Public Input/Questions	<ul style="list-style-type: none">• Requesting Funding Support of \$5,000 for each of the next 3 years to assist in the program and provide payment for the hours being put into the project by Brianna.• There has been one resident that will be staying in the Wolfville area and 2 more out of the five in the program are considering remaining in Nova Scotia.• COVID has put a damper on site visits and events, but hopefully things will start to ramp back up with the ease of restrictions.• One of the residents from New Brunswick is spreading the word about how lovely Wolfville is to friends and they are now having others requesting to have a site visit.• It was noted by Brianna the numbers of Nova Scotia residents without a Physician are going down with the recruitment of doctors coming to Nova Scotia from previous years.• Mayor Donovan advised as it is a financial request not in the budget it would be referred to Staff to bring back and RFD.
5. Committee Reports	<ul style="list-style-type: none">• There were no additions to the Committee reports as presented.
6. Staff Reports for Discussion	
a. RFD 034-2021: Street Naming West End Lands	<ul style="list-style-type: none">• Director Lake provided an overview. There is an extension of streets being created and it is tasked to Council to name the two streets.• The process is to consult the Historic Society when naming the streets. There was a recommendation to name the cross street after former Mayor Bob Stead “Stead Way”. Review of the other names submitted.• Mayor Donovan advised they should be done in two parts and asked if the cross street should be discussed first or if all names should be put together and two names picked from all.• It was suggested if the Town is naming streets, parks etc., after individuals. It would be great if there could be a plaque provided to explain who the individual is and what they contributed to the community.• Council agreed that “Stead Way” would be the name for the Crossroad and that Jessie Jagger for the second.

Agenda Item

Discussion and Decisions

03-06-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL APPROVE NAMING THE NEW STREETS IN THE WEST END DEVELOPMENT, IDENTIFIED IN THIS REPORT, AS RECOMMENDED BY THE HISTORICAL SOCIETY AND IN ACCORDANCE WITH STREET NAMING POLICY NO. 610-004 AS “STEAD WAY” AND JESSIE JAGGER. (TBD BY COUNCIL FROM OPTIONS PROVIDED).

CARRIED

**b. RFD 033-2021:
Indemnification
and Legal
Assistance
Policy**

- Special Projects Coordinator Barb Shaw provided some clarification surrounding the RFD.
- There has been a change to the budget amount, and it would be set at \$20,000.00.
- Based on discussion and Town Councils requests, research was completed and Council, even though they are not members of staff, can be added to the EAP for \$3.62 per month. This would provide additional support such as counselling and a bridge for support and a first point of contact.
- It was noted there is no co-pay with any other program that Councillors may have, and the Town would cover the cost on behalf of the Councillors.
- Councillor MacKay advised the policy should be principled and it needs to be a blanket amount. Council should not be determining in-camera if someone is being harassed and how much everyone is going to be provided from the amount.
- It should not be a budget dependent amount; it should be if the amount is up to \$20,000 then everyone is opened to receive up to that maximum amount.
- The question was asked surrounding how does this protect people’s privacy?
- Mayor Donovan advised she would still like more clarification in the policy especially surrounding the definition of what harassment is. It would be nice to see examples such as cyber bullying, stalking, physical threats etc. It should also be clearer that the harassment must come to Council as something that was done as part of their job and their role.
- The second part of the RFD is not precedent setting because the Council in Kentville and Bridgewater are both provided benefit packages as Council as it is a job.

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- Director of Finance Mike MacLean advised it would be determined by the definition of harassment as set out in legislation and there would be input from the Town Solicitor and the CAO's office as guidance to Council when deciding.
 - CAO Beaudin advised it may be beneficial for Council to have a Standard Operating Procedure (SOP) drafted and provided for review based on the discussion.
 - Direction was provided to staff to complete the SOP and bring back to Council and no motion would be put forth until reviewed.
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- c. Info Report: AT and Mobility**
- Director Lake provided an overview surrounding the status of the Active Transit and Mobility report.
 - Review of the active transportation map provided by GIS. Director Lake noted it is being worked on internally to highlight information for the public. A package will come forward that will include some of the micro transit feasibility study as funds have become available based on an email that was just received.
 - Deputy Mayor Proudfoot asked if the GIS system has the ability for a historical overlay to explain where the names etc., have resulted from?
 - Director Lake advised there is a link in the report to allow Councillors to check out the GIS system and if they have a chance to do so and provide any feedback it would be appreciated.
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- d. Info Report: Web Development Update**
- Barb Shaw provided an update surrounding the development of the public website.
 - The contract was awarded to Blaze Studios in New Brunswick. There has been some internal engagement with them and staff.
 - Looking for input from Council regarding; what are the priority areas of how it will engage the public? What is the most important take away experience to be from someone landing on the new site?
 - Answering a question or inspiring people to get out and visit. By having someone who is not from town or connected do a review and use the website to see if the answers can be obtained from the website would be helpful.
 - It would be great to have a list and timeline on the website surrounding projects and where they currently are. It is great to watch the update on the splashpad and there are many projects taking place and this should be a way to provide the information.



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- It would be helpful to have the site be user friendly as now it is very difficult to navigate. This is difficult for seniors.
- Suggested that it may be nice to have a “Kid Zone” to allow youth to ask questions and receive answers.
- It would be beneficial to have public art on the website and have a great search engine as well as having the contacts at the top instead of the bottom.
- Accessibility must be at the forefront when doing the website. Having audio and simple language etc.
- A “frequently asked question” section would be useful. The ability to be able to search within our documents on the website would be helpful and the links included in the documents.
- It is not tourist friendly. There are no links to winery/restaurants etc., there needs to be a where to go, what to do etc., there needs to be some separation between the residents and the tourist to navigate.
- There is very little regarding the history of Wolfville.

7. CAO Report

- CAO Beaudin advised there will be discussion with management will take place surrounding the re-opening plan tomorrow and more information will be provided.
- There have been some staffing changes over the past few months so there have been some slowdowns surrounding projects.
- There is work being completed surrounded location of the courts and discussions surrounding the old tennis courts at Acadia and putting them there.
- The fire services review is now live. There has been some interest from the press surrounding the report.

**8. Committee Reports
(External)**

- No further information outside of the reports.

**9. Public
Input/Question
Period**

- There were no questions from the public.



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Discussion and Decisions

**10. Adjournment of
Regular Meeting to
In-Camera Meeting**

04-06-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN-CAMERA MEETING AT 10:35 A.M.

CARRIED

**11. Adjournment of In-
Camera and
Regular Meeting**

05-06-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA AND REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:15 A.M.

CARRIED

**Approved by Committee of the Whole Motion 06-07-21, July 6, 2021
As recorded by Amanda Brown, Recording Secretary**