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## ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Mike Butler
- Councillor Isabel Madeira-Voss (remotely until 10:10am)
- Councillor Jodi MacKay
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

## ALSO ATTENDING

- Director of Finance, Mike MacLean,
- Director Planning & Development Devin Lake,
- Director of Parks and Recreation, Kelton Thomason,
- Special Projects & Communications Coordinator, Barb Shaw
- Interested members of the Public

## CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:31 am.

### Agenda Item

#### 1. Approval of Agenda

### Discussion and Decisions

**01-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED**

**THE AGENDA WAS APPROVED AS RECEIVED.**

**CARRIED**

#### 2. Approval of Minutes July 6, 2021

**02-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 6, 2021, BE APPROVED AS CIRCULATED**

Amendments:

- Page 5 typo, wayfinding should be wayfaring.

**THE MINUTES WERE APPROVED WITH THE ABOVE NOTED CHANGES**

**CARRIED**

#### 3. Presentations

- **AVRL (Annapolis Valley Regional Library) Annual Report (Ann-Marie Mathieu & Janet Ness)**
- In response to a question Ann-Marie advised the mobile unit was available at 11 locations. Covid requirements allowed for 5 people maximum at one time or larger groups if a family bubble.

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**Agenda Item**

**Discussion and Decisions**

- **Town of Wolfville Climate Change Students Lia Lancaster and Max Abu-Laban**

In response to questions from Council Lia and Max advised the following:

- Envision 3 ebikes at Acadia and a further 3 added to the Wolfville Town Library's stock. This would be a collaboration project between Acadia and Wolfville libraries.
- A Community Energy Cooperative would be a body publicly managed by the community who would be able to choose where the energy comes from.
- Believe they interacted with around 200-300 members of the community.

**4. Public Input /  
Question Period**

- David Steel: interested in the ideas mentioned in the Climate Change presentation concerning the micro transit system. Wondering what the feasibility would be of something happening short term and associated costs.
- Councillor MacKay advised lots of studies are currently in progress but still in early stages of feasibility and planning.
- George Lohnes asked what has been done in relation to the consultative program Bang the Table, noted the Municipal Alcohol policy on the agenda. How are council and staff involving other partners?
- Would like to see signage at Acadia acknowledging the Town's generous contribution to the turf on the football field.
- What are the Town paying for with regard to the Pickle Ball courts?
- Concern to what extent the broader community should be involved in the climate action change. Would be nice to focus on one target and complete and celebrate it before bringing in new targets.
- In response to one of Mr Lohnes's question Director of Parks & Recreation Kelton Thomason advised there is no cost for the lease of the land and there is the option to renegotiate the lease at the of the 10 years.

**5. Committee Reports (Internal)**

- a. [Planning Advisory Committee](#) Nothing further to add.

**6. Staff Reports for Discussion**

- a. **RFD 047-2021**      **03-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF REMO IMSA**      **THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**



**Agenda Item**

**Discussion and Decisions**

**THAT COUNCIL AUTHORIZE THE MAYOR AND CAO TO SIGN THE ATTACHED INTER-MUNICIPAL SERVICES AGREEMENT FOR THE PROVISION OF REGIONAL EMERGENCY MANAGEMENT SERVICES.**

**CARRIED**

**b. RFD 043-2021  
PICKLEBALL  
TENDER**

- Pickleball has become very popular in the community. Pickleball courts in Hantsport being used by people from Wolfville.
- Increase in courts comes from redoing the surface of current courts, removing two existing courts and using the same size surface being able to add an additional tennis court.
- The Town will maintain it as we do other courts.
- Surfacing is the significant cost piece.
- Acadia contributed the land which is significant.
- It was developed by seniors in support of senior activity.
- Courts are the same as badminton so could be used for both.
- There is a small parking space developed on far east side of rotary which we would be looking to expand.
- Director MacLean spoke to the cost and confirmed this is an additional cost over and above the budget.
- Would like further questions to be asked. Could be brought back to budget next year.

**04-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE A \$105,300 INCREASE TO THE CAPITAL BUDGET TO SUPPORT THE CONSTRUCTION OF PICKLEBALL AND TENNIS COURTS AS PART OF TOWER COMMUNITY PARK AND BRING THE TOTAL PROJECT APPROVED SPENDING UP TO \$248,300.**

**DEFEATED**

**c. RFD-044-2021:  
MUNICIPAL  
ALCOHOL POLICY**

- In response to earlier question from member of the public re Bang the Table – this collaboration resulted in Wolfville Blooms the interactive platform where community members can provide feedback or share ideas - wolfvilleblooms.ca or access from Town website.
- Pilot project launched as part of the Municipal Alcohol Strategy looking at crime prevention through environment design, using peer messaging and influencing, engaging with residents.
- Security patrols Thursday, Friday and Saturday nights providing written reports.
- Connections made with new students at Acadia. Residence Advisor training sessions, presentations to new students, and a presence at the Safer Student Success Fayre. Will continue as long as we are invited to the campus.



**Agenda Item**

**Discussion and Decisions**

- Policy is the actionable piece for town events taking place on town property or with sponsors.
- Any agreements currently in place before the policy was enacted could be renegotiated if required.
- Not considered cannabis or tobacco as that is controlled by Government legislation and we are not promoting their use in the town or hosting events where they are offered.
- Will look at the Athletics Policy for conflictual language.
- Consideration will be given as to how to summarize Security Reports without breaching privacy laws to provide councilors with information on a regular basis.
- Wine bus disembarking at a tourist area next to a park could be conflictual.
- More information around other substances and points as noted will be provided at Council.

**05-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE DRAFT MUNICIPAL ALCOHOL POLICY FOR THE TOWN OF WOLFVILLE AS PRESENTED.**

**CARRIED**

**d. RFD 045-2021:  
FALL DEBENTURE**

**06-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE ATTACHED RESOLUTION FOR PRE-APPROVAL OF PARTICIPATION IN THE SPRING DEBENTURE ISSUE, WITH THE FOLLOWING MAXIMUM PARAMETERS:**

**WASTEWATER TREATMENT PLANT EXPANSION**

**\$1,300,000**

**20 YEAR AMORTIZATION**

**MAXIMUM AVERAGE INTEREST RATE SET AT 5.5%**

**CARRIED**

**e. RFD 046-2021:  
ANNUAL  
OPERATING LOC  
APPROVAL**

**07-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVES THE FOLLOWING LINES OF CREDIT WITH THE BANK OF MONTREAL, EFFECTIVE OCTOBER 1, 2021, TO SEPTEMBER 30, 2022:**

**1. TOWN OPERATING FUND, BANK ACCOUNT  
MAXIMUM CREDIT**

**\$700,000**



**Agenda Item**

**Discussion and Decisions**

- 2. **WATER UTILITY OPERATING FUND, BANK ACCOUNT      \$150,000  
MAXIMUM CREDIT**
- 3. **CORPORATE CREDIT CARDS      \$ 50,000  
MAXIMUM CREDIT (ALL CARDS COMBINED)**

**CARRIED**

**f. RFD 048-2021:  
MUNICIPAL  
VACCINATION  
POLICY**

Due to the lateness of some of this information being received, no motion is required at this time.

- Looking at Fredericton’s Policy - onus on workplace safety.
- Gold standard is twice weekly asymptomatic testing because vaccines are not 100%. Special Projects Coordinator received training on testing and is working on Standard Operating Procedure. No cost.
- Would not be asking for or storing personal health information.
- This would be a corporate Town policy not a Town of Wolfville policy.
- Contractors in certain circumstances could have the policy applied if appropriate.

**7. CAO Report**

The CAO’s report was presented to Council as part of the Agenda Package.

- Operation Plan had a pilot project for traffic lights at the 4-way stop. It is not practical at this time, but revisiting traffic counts and gathering more data.
- Weekly Community Harmony meetings continue. We have piloted a program where we are tracking data and have QR codes placed on the back of the signs. Replacing the signs as they are removed.
- Security awaiting Special Constable status.
- Members are asked to share Wolfville Blooms website to encourage engagement.
- New website moving along looking at Fall launch.
- In response to a question, members were advised security patrols are mainly focused on the most intense areas of the town, however they will redirect as required and do patrols all over the town.
- Actively working on a Business Registry Bylaw.
- Garbage receptacle is part of the environment design – at least one or two more still to be placed.

**8. Committee Reports (External)**

**a. Valley Waste  
Resource  
Management**

- No further information

**b. Kings Transit  
Authority (KTA)**

- No further information



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
c. <u>Kings Point-to-Point (KPPT)</u>	<ul style="list-style-type: none"><li>• No further information</li></ul>
d. <u>Valley Community Fibre Network (VCFN)</u>	<ul style="list-style-type: none"><li>• No further information</li></ul>
e. <u>Annapolis Valley Trails Coalition (AVTC)</u>	<ul style="list-style-type: none"><li>• No further information</li></ul>
f. <u>Wolfville Business Development Corporation (WBDC)</u>	<ul style="list-style-type: none"><li>• No further information</li></ul>
g. <u>Diversity Kings (DK)</u>	<ul style="list-style-type: none"><li>• No further information</li></ul>
h. <u>Kings REMO REMAC Meeting Committee</u>	<ul style="list-style-type: none"><li>• No further information</li></ul>
<b>9. Public Input / Question Period</b>	<b>No further questions.</b>
<b>10. Regular Meeting Adjourned</b>	<b>08-09-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN at 12:01pm</b>

**CARRIED**

**Approved by Committee of the Whole Motion 02-10-21, October 5, 2021**  
**As recorded by Laura Morrison, EA/Town Clerk, Office of the CAO.**