



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Mike Butler
- Councillor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director of Finance, Mike MacLean,
- Director Planning & Development Devin Lake,
- Director of Parks and Recreation, Kelton Thomason,
- Special Projects & Communications Coordinator, Barb Shaw
- Community Climate Action Coordinator Lindsay Slade
- Community Compliance Coordinator Kaden Thibault
- Interested members of the Public

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:31 am.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS RECEIVED.	CARRIED
2. Approval of In Camera Minutes October 5, 2021	02-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF OCTOBER 5, 2021, BE APPROVED AS CIRCULATED	CARRIED
Approval of Minutes November 2, 2021	03-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 2, 2021, BE APPROVED AS CIRCULATED	CARRIED



Agenda Item	Discussion and Decisions	
Approval of In Camera Minutes November 2, 2021	04-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 2, 2021, BE APPROVED AS CIRCULATED	CARRIED
Approval of Special Budget COW Minutes November 25, 2021	05-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE SPECIAL BUDGET COMMITTEE OF THE WHOLE MEETING MINUTES OF NOVEMBER 25, 2021, BE APPROVED AS CIRCULATED	CARRIED
Approval of In Camera Minutes of Special Budget COW November 25, 2021	06-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE SPECIAL BUDGET COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 25, 2021, BE APPROVED AS CIRCULATED	CARRIED
3. Presentations	<ul style="list-style-type: none">• VALLEY REGIONAL ENTERPRISE NETWORK (Jennifer Tufts & Gerard D'Entremont)	
4. Public Input / Question Period	<ul style="list-style-type: none">• Mr Lohnes suggested Council consider the Town and Gown meetings should be available for attendance by members of the public.• Mr Lohnes praised the work done on the Good Neighbours Report and recommended taking advantage of Acadia's expertise on youth programming and felt the Parks Department should have representation at the weekly Community Harmony meetings.	
5. Committee Reports (Internal)		
a. <u>Accessibility Advisory Committee</u>	<ul style="list-style-type: none">• Nothing further to add.	
b. <u>Planning Advisory Committee</u>	<ul style="list-style-type: none">• Meeting originally scheduled for Dec 9th has been cancelled.	
c. <u>Town and Gown Committee</u>	<ul style="list-style-type: none">• Will look further into Mr Lohnes question re public attendance. The next Town and Gown meeting will be chaired by Acadia.	
d. <u>Economic Task Force</u>	07-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:	

Agenda Item

Discussion and Decisions

THAT COUNCIL RECEIVE THE REPORT FROM THE MAYOR'S TASK FORCE ON ECONOMIC DEVELOPMENT AND REFER RECOMMENDATIONS WITH A FINANCIAL IMPACT TO THE TOWN TO THE BUDGET PROCESS.

CARRIED

6. CAO REPORT

- Staffing Changes as noted in the report.
- Kaden Thibault was introduced as the new Community Compliance Coordinator and Sean La Fontaine will start this week as Community Compliance Assistant.
- New Recreation Programmer started which will help address some of Mr Lohnes recommendations.
- Website development well underway. Continue to do some minor updates to current website.
- Wolfville Glows has begun. Lots of positive comments around the lights and decorations in the Town.
- Winter parking ban in effect. RCMP assisting with enforcement.
- New Year Levy is being planned but will look different this year. Due to COVID restrictions we will not be partnering with Acadia this year.
- Stats VIC – included in the report. Numbers down pre-COVID.
- In further response to Mr Lohnes comments - we do already leverage the Community Development Dept at Acadia through our Parks Dept and will continue to do so.

7. Staff Reports for Discussion

**a. RFD 064-2021
Pension Plan
Adjustments**

- Director MacLean presented on the pre-circulated report.
- Full break down will be identified in January's budget.
- Auditors at budget time recognized retention of staff through benefits and pay contributes to serving the citizens of the town.
- Reasonable pension plan is important in terms of retention and attraction and in terms of what was heard in the report presented by Economic Task Force – also supports residents.
- Large costs in staff turnover, vital to have incentives and people we trust.
- Council would like to look at full package with all the monetary aspects before making a decision.

08-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL REFER THE PROPOSED PENSION PLAN ADJUSTMENTS TO THE 2022-23 BUDGET PROCESS.

CARRIED



Agenda Item	Discussion and Decisions
b. RFD 057-2021 IMSA Pilot Project	<p>09-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL AUTHORIZE THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER TO EXECUTE THE ATTACHED INTERIM INTER-MUNICIPAL SERVICES AGREEMENT.</p> <p style="text-align: right;">CARRIED</p>
c. RFD-066-2021: Climate Action Plan	<p>10-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL ADOPT THE CLIMATE ACTION PLAN ATTACHED TO RFD 066-2021 AND USE THIS PLAN TO INFORM THE TOWN'S ANNUAL BUDGET PROCESS.</p> <p style="text-align: right;">CARRIED</p>
d. RFD 056-2021: Policing Services Review Committee	<p>It was moved that Council appoint the Policing Services Review Committee as outlined in RFD 056-2021 with the amendment of a student representative. There was no seconder to this motion, therefore it did not pass.</p> <p>11-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPOINT THE POLICING SERVICES REVIEW COMMITTEE AS OUTLINED IN RFD 056-2021.</p> <p style="text-align: right;">CARRIED</p>
e. IR 008-2021: Video Camera Pilot	<ul style="list-style-type: none">• Recent reports from residents of vandalism and thefts.• LED Roadway lighting new technology, video surveillance on streetlights. Received a proposal from them to pilot these cameras on trial basis.• Early 2022 desired implementation date.
f. RFD 061-2021: Switch Program – Budget Increase	<p>12-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL INCREASE THE FOLLOWING PACE PROGRAM BUDGET PARAMETERS TO COVER THE BALANCE OF 2021/22 AND 2022/23 FISCAL YEARS:</p> <ul style="list-style-type: none">• THE MAXIMUM NUMBER OF PACE PROJECTS NOT TO EXCEED 35 IN TOTAL• THE MAXIMUM DOLLAR VALUE OF ALL PROJECTS NOT TO EXCEED \$839,000 IN TOTAL



Agenda Item	Discussion and Decisions	CARRIED
Break for Lunch 11:45am		
g. IR 007-2021: Good Neighbours Pilot Project	• Special Projects & Communications Coordinator Barb Shaw presented on the Good Neighbours Pilot Project.	
h. RFD 062-2021: Deputy Mayor Policy	13-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE A MOTION TO AMEND THE POLICY OUTLINED IN RFD 062-2021 THAT #5.5 SAYS COUNCILLORS ARE ELIGIBLE TO RE-OFFER AND SERVE CONSECUTIVE TERMS AS DEPUTY MAYOR IF THERE ARE NO OTHER MEMBERS INTERESTED.	DEFEATED
	14-12-21 IT WAS MOVED AND SECONDED THAT A SECOND AMENDMENT ON THE POLICY BE ADOPTED THAT THE IMPLEMENTION DATE BE DELAYED UNTIL NOVEMBER 2022.	DEFEATED
	15-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE AMENDED POLICY 110-003 – DEPUTY MAYOR POLICY AS OUTLINED IN RFD 062-2021.	CARRIED
i. RFD 063-2021: Grants to Organizations Policy	16-12-21 IT WAS MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL APPROVE THE AMENDED POLICY 710-003 – GRANTS TO ORGANIZATIONS POLICY AS OUTLINED IN RFD 063-2021.	CARRIED
j. RFD 065-2021: Valley Waste Debt Guarantee Renewal	17-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION: THAT COUNCIL GUARANTEES A SHARE OF THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY’S TBR RENEWAL #20/21 CAPITAL PROJECTS (IN THE	



Agenda Item **Discussion and Decisions**
AMOUNT OF \$670,920), WITH WOLFVILLE’S SHARE BEING 8.24% OR \$55,284 AS PER ATTACHED LOAN GUARANTEE FORM.

CARRIED

8. Committee Reports (External)

- a. Valley Waste Resource Management • No further information
- b. Kings Transit Authority (KTA) • No further information
- c. Kings Point-to-Point (KPPT) • No further information
- d. Annapolis Valley Trails Coalition (AVTC) • Discussion around safety with staff and Council to be considered sometime in the new year.
- e. Diversity Kings (DK) • No further information

9. Public Input / Question Period • No public input

10. Regular Meeting Adjourned to In Camera **18-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA AT 2:40pm**
CARRIED

11. In Camera Meeting Adjourned **20-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA PORTION OF THE COMMITTEE OF THE WHOLE MEETING ADJOURN TO REGULAR MEETING AT 3:05pm**

CARRIED

12. Motion from In Camera:
RFD 060-2021
Citizens and Council Committee Appointments **21-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL:**
THAT COUNCIL EFFECTIVE JANUARY 1, 2022, MAKE THE FOLLOWING COMMUNITY AND COUNCIL MEMBER APPOINTMENTS TO THE COMMITTEES OF COUNCIL FOR THE TERMS INDICATED BELOW. THE TERMS WILL EXPIRE AT THE END OF DECEMBER OF THE APPLICABLE YEAR FOR THE CITIZEN APPOINTMENTS



Agenda Item

Discussion and Decisions

AND AT THE END OF NOVEMBER OF THE APPLICABLE YEAR FOR THE COUNCILLOR APPOINTMENTS:

- | | |
|--|------------------------|
| • Birgit Elssner – Accessibility Advisory Committee (2 nd term) | three-year appointment |
| • Emily Duffett – Accessibility Advisory Committee (2 nd term) | three-year appointment |
| • David Crabb – Audit Committee (2 nd term) | two-year appointment |
| • Councillor Mike Butler – Police (RCMP) Advisory Board | one-year appointment |
| • Councillor Wendy Elliott - alternate – WBDC Board | one-year appointment |

CARRIED

**13. Regular Meeting
Adjourned**

22-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 3:07PM

CARRIED

**Approved by Committee of the Whole Motion 02-01-22, January 11, 2021
As recorded by Laura Morrison, EA/Town Clerk, Office of the CAO.**