
ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Oonagh Proudfoot
- Councillor Jodi MacKay
- Councillor Wendy Elliott
- Councillor Mike Butler
- Councillor Isabel Madeira-Voss
- Councillor Jennifer Ingham
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director of Finance Mike MacLean
- Director of Parks & Recreation, Kelton Thomason
- Communications & Special Projects Coordinator Barb Shaw

CALL TO ORDER

Chair, Mayor Donovan called the [Town Council Meeting](#) to order at 6:32 pm

Agenda Item

Discussion and Decisions

**1. Approval of
Agenda**

Two changes to agenda, the new business item #6 Welcoming Centre/VIC will be moved to January 2022. Deputy Mayor motion may be added.

23-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED

**2. Approval of
Minutes**

24-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF TOWN COUNCIL MEETING OF NOVEMBER 16, 2021, BE APPROVED AS CIRCULATED

CARRIED

25-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF TOWN COUNCIL MEETING OF NOVEMBER 16, 2021, BE APPROVED AS CIRCULATED

CARRIED

Agenda Item

Discussion and Decisions

3. Comments from the Mayor

- Return to the virtual world due to rising COVID numbers. Town Hall closed until New Year to members of the public.
- Thanks to permanent residents of the Town and students for following protocols to keep our community safe.
- On behalf of Council tremendous thanks to our Police services, Emergency services, Fire Fighters, Grocery Clerks, Town staff, Service Clerks who have stocked foodbank shelves, those who made the Town so beautiful with the lights and all who have faced some risk to keep life as normal as possible for everyone.
- Wish all residents healthy and safe holiday season and look forward to a better new year.
- This year has been a year of realization and some small steps taken to reconciliation with First Nations of this land. By reading our acknowledgement at the opening of meetings we recognize their history.
- Continue to have a better understanding of experiences of communities that came before us.
- Mayor Donovan proclaimed on behalf of the Town of Wolfville that January 15, 2022, be observed as the Day of Black Loyalist Exodus: 15 Ships to Sierra Leone. This will be posted on our website and shared in social media.
- Committed to uncloaking full history of this land so future is more welcoming than past.
- Look at what we can do as a Council in February.

4. Public input / Question Period

- No members of the public in attendance.

5. Motions/Recommendations from Committee of the Whole, December 7, 2021

a. Economic Task Force Report

26-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL RECEIVE THE REPORT FROM THE MAYOR'S TASK FORCE ON ECONOMIC DEVELOPMENT AND REFER RECOMMENDATIONS WITH A FINANCIAL IMPACT TO THE TOWN TO THE BUDGET PROCESS.

CARRIED

Agenda Item	Discussion and Decisions
b. RFD 064-2021: Pension Plan Adjustments	27-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL REFER THE PROPOSED PENSION PLAN ADJUSTMENTS TO THE 2022-23 BUDGET PROCESS. CARRIED
c. RFD 057-2021 IMSA Pilot Project	28-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL AUTHORIZE THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER TO EXECUTE THE ATTACHED INTERIM INTER-MUNICIPAL SERVICES AGREEMENT. CARRIED
d. RFD 066-2021: Climate Action Plan	29-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL ADOPT THE CLIMATE ACTION PLAN ATTACHED TO RFD 066-2021 AND USE THIS PLAN TO INFORM THE TOWN'S ANNUAL BUDGET PROCESS. CARRIED
e. RFD 056-2021: Policing Services Review	30-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT THE POLICING SERVICES REVIEW COMMITTEE AS OUTLINED IN RFD 056-2021. CARRIED
f. RFD 061-2021: Switch Program – Budget Increase	31-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL INCREASE THE FOLLOWING PACE PROGRAM BUDGET PARAMETERS TO COVER THE BALANCE OF 2021/22 AND 2022/23 FISCAL YEARS: <ul style="list-style-type: none">• THE MAXIMUM NUMBER OF PACE PROJECTS NOT TO EXCEED 35 IN TOTAL• THE MAXIMUM DOLLAR VALUE OF ALL PROJECTS NOT TO EXCEED \$839,000 IN TOTAL CARRIED



Agenda Item

Discussion and Decisions

**g. RFD 062-2021:
Deputy Mayor
Policy**

32-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE CURRENT POLICY AS OUTLINED BE AMENDED BY WAY OF CHANGING THE COMMENCEMENT TO NOVEMBER 2022 TO ALLOW FOR THE CURRENT TWO-YEAR TERM CONTRACT TO BE COMPLETED.

DEFEATED

33-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE AMENDED POLICY 110-003 – DEPUTY MAYOR POLICY AS OUTLINED IN RFD 062-2021.

CARRIED

**h. RFD 063-2021:
Grants to
Organizations
Policy**

34-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE AMENDED POLICY 710-003 – GRANTS TO ORGANIZATIONS POLICY AS OUTLINED IN RFD 063-2021.

CARRIED

**i. RFD 065-2021:
Valley Waste Debt
Guarantee
Renewal**

35-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL GUARANTEES A SHARE OF THE VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY’S TBR RENEWAL #20/21 CAPITAL PROJECTS (IN THE AMOUNT OF \$670,920), WITH WOLFVILLE’S SHARE BEING 8.24% OR \$55,284 AS PER ATTACHED LOAN GUARANTEE FORM.

CARRIED

**j. RFD 060-2021
Citizens and
Council Committee
Appointments**

36-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL, EFFECTIVE JANUARY 1, 2022, MAKE THE FOLLOWING COMMUNITY AND COUNCIL MEMBER APPOINTMENTS TO THE COMMITTEES OF COUNCIL FOR THE TERMS INDICATED BELOW. THE TERMS WILL EXPIRE AT THE END OF DECEMBER OF THE APPLICABLE YEAR FOR THE CITIZEN APPOINTMENTS AND AT THE END OF NOVEMBER OF THE APPLICABLE YEAR FOR THE COUNCILLOR APPOINTMENTS:

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|--|------------------------|
| • Birgit Ellsner – Accessibility Advisory Committee (2 nd term) | three-year appointment |
| • Emily Duffett – Accessibility Advisory Committee (2 nd term) | three-year appointment |
| • David Crabb – Audit Committee (2 nd term) | two-year appointment |
| • Councillor Mike Butler – Police (RCMP) Advisory Board | one-year appointment |

Agenda Item

Discussion and Decisions

- Councillor Wendy Elliott - alternate – WBDC Board one-year appointment
- Meghan Swanburg – Source Water Protection Advisory (SWPA) Committee two-year appointment

CARRIED

**6. New Business
Item:
Appointment of
Deputy Mayor**

37-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPOINT COUNCILLOR ISABEL MADEIRA-VOSS AS THE DEPUTY MAYOR FOR THE TOWN OF WOLFVILLE COMMENCING JANUARY 1, 2022, UNTIL NOVEMBER 2022 COUNCIL MEETING.

CARRIED

**7. Public
Correspondence**

Correspondence received as noted in the Agenda.

**8. Adjournment of
Regular Meeting**

38-12-21 IT WAS REGULARLY MOVED AND SECONDED THAT THE MEETING ADJOURN AT 7:04 PM.

CARRIED

Approved by Council Motion 23-01-22, January 25, 2022

As recorded by Laura Morrison, Executive Assistant/Town Clerk, Office of the CAO