



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Oonagh Proudfoot
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Special Projects & Communications Coordinator, Barb Shaw
- Nick Zamora, Manager - Community Development
- Dan Stovel, Regional Emergency Management Coordinator
- Interested members of the public

REGRETS

- Councillor Jodi MacKay

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 8:31am.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.	CARRIED
2. a. Approval of COW Minutes June 14, 2022	02-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 14, 2022, BE APPROVED AS AMENDED.	CARRIED
b. Approval of COW In Camera Minutes June 14, 2022	03-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JUNE 14, 2022, BE APPROVED AS CIRCULATED	CARRIED
3. Presentations	• Community Oven, Duncan Ebata & Adam Barnett	

Agenda Item	Discussion and Decisions
4. Public Input / Question Period	<ul style="list-style-type: none">• Noel McQueen addressed Council re safety concerns around the AT plan on Highland Ave.• Eight concerns in all with suggested improvements – paper copy sent to Council.
5. Conference Reports (Council)	
a. International Town & Gown Association	<ul style="list-style-type: none">• Nothing to add.
6. Committee Reports (Internal)	
a) Accessibility Advisory Committee	<ul style="list-style-type: none">• Length of plan changed from 4 years to 3 years.
b) Planning Advisory Committee	<ul style="list-style-type: none">• Nothing to add
7. CAO REPORT	<ul style="list-style-type: none">• CAO Beaudin & Dan Stovel, Regional Emergency Management Coordinator and Bryden Boutilier, CFL, Manager Stadium Operations provided an overview of CFL Game logistics and emergency plan.• Town not formally requested to provide financial assistance, tracking our costs, primarily extra security, staff on the day and OT costs associated. Town purchased hats and shirts to increase visibility and will provide food for staff and volunteers on event day.• Additional RCMP costs directed to CFL.• Website ready this week.• Tender for reconstruction at Public Works building, closes July 13th.• Canada Day events – great job.
8. Staff Reports for Discussion	
a. RFD 027-2022: Accessibility Plan	<p>04-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE ATTACHED DRAFT ACCESSIBILITY PLAN (2022-2025).</p> <p style="text-align: right;">CARRIED</p>



Agenda Item	Discussion and Decisions
b. RFD 040-2022: 292 Main Street Development Agreement Timing Extension	<p>05-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE A NON-SUBSTANTIVE AMENDMENT TO CLAUSE 5.1.9.2 OF THE DEVELOPMENT AGREEMENT WITH 292 MAIN STREET DEVELOPMENT LIMITED TO READ:</p> <p>“DEVELOPMENT ENABLED BY THIS AGREEMENT, FOR THE LANDS ON PID 55278675, SHALL BE SUBSTANTIALLY COMPLETED WITHIN FIVE (5) YEARS. UPON FAILURE TO MEET THIS TIMING REQUIREMENT, THE TOWN MAY DISCHARGE THIS DEVELOPMENT AGREEMENT WITHOUT THE CONSENT OF THE DEVELOPER.”</p> <p>CARRIED</p>
c. RFD 030-2022: Parks and Open Space Master Plan	<p>06-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL APPROVE THE TERMS OF REFERENCE PROVIDED IN RFD 030-2022, AS WRITTEN, TO FORM THE BASIS OF THE REQUEST FOR PROPOSAL THE TOWN WILL ISSUE FOR A PARKS AND OPEN SPACE MASTER PLAN.</p> <p>CARRIED</p>
d. RFD 023-2022: SWITCH Program (PACE) Next Steps	<p>07-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL DIRECT STAFF TO:</p> <ul style="list-style-type: none">A. ENSURE CURRENT SWITCH PROGRAM THROUGH THE FCM AGREEMENT IS FULLY UTILIZED.B. WORK WITH PACE ATLANTIC CIC TO COMPLETE THE TARGETED “OFF-OIL” PORTION OF THE SWITCH PROGRAM.C. WORK WITH PACE ATLANTIC CIC TO COMMUNICATE TO THE GENERAL PUBLIC, AND SPECIFICALLY TO PENDING PROJECTS IN THE QUEUE, THAT NO FURTHER PROJECTS WILL BE APPROVED UNDER THE SWITCH PROGRAM AS THE FUNDING IS FULLY COMMITTED.



Agenda Item

Discussion and Decisions

D. CONTINUE TO IMPLEMENT THE ACTION ITEMS OUTLINED IN THE TOWN'S CLIMATE ACTION PLAN.

CARRIED

**e. RFD 038-2022:
Various Policies
of Council**

08-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

- **THAT COUNCIL ADOPT POLICY 110-012 – ATTENDANCE AND PARTICIPATION FOR COUNCIL MEMBERS POLICY AS ATTACHED TO RFD 038-2022.**
- **THAT COUNCIL AMEND POLICY 110-001 – COMMITTEES OF COUNCIL POLICY AS ATTACHED TO RFD 038-2022.**
- **THAT COUNCIL AMEND POLICY 110-011– SIGNING A CODE OF CONDUCT FOR ELECTED MUNICIPAL OFFICIALS POLICY AS ATTACHED TO RFD 038-2022.**

CARRIED

9. Committee Reports (External)

- a. Valley Waste Resource Management • Nothing further to add.
- b. Kings Transit Authority • Nothing further to add.
- c. Kings Point to Point • No meeting
- d. Valley Community Fibre Network • Nothing further to add.
- e. Annapolis Valley Trails Coalition • AGM took place.
• Wil Brunner from Soft Pine Wellness provided guided tour of Reservoir Park – forest bathing- very beneficial, highly recommend.



Agenda Item	Discussion and Decisions
f. <u>Wolfville Business Development Corporation</u>	<ul style="list-style-type: none">• Winner of WBDC Spirit award was We're Outside
g. <u>Diversity Kings</u>	<ul style="list-style-type: none">• Nothing further to add
h. <u>Recreation Task Force</u>	<ul style="list-style-type: none">• Nothing further to add
10. Request for Agenda Item	
a. Correspondence Management	<ul style="list-style-type: none">• Discussion around process for responding to correspondence coming to Council and public input process.• CAO will work on policy in dealing with correspondence.
11. Public Input/Question Period	<ul style="list-style-type: none">• No public input
12. Regular Meeting Adjourned	09-07-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 12:23pm.

Approved by Committee of the Whole Motion 02-09-22, September 6, 2022
As recorded by Laura Morrison, EA/Town Clerk, Office of the CAO.