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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Wendy Elliott
- Councillor Mike Butler
- Councillor Jennifer Ingham
- CAO, Erin Beaudin
- Recording Secretary Laura Morrison

**ALSO ATTENDING**

- Director of Finance, Mike MacLean
- Communications & Special Projects Coordinator Barb Shaw

**CALL TO ORDER**

Chair, Mayor Donovan called the Town Council Meeting to order at 2:30 pm.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>1. Approval of Councillor Resignation</b>	<b>20-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL RECEIVE AND ACCEPT THE LETTER OF RESIGNATION AS SUBMITTED BY COUNCILLOR OONAGH PROUDFOOT.</b>  <b>CARRIED</b>
<b>2. Approval of Agenda</b>	<b>21-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED WITH AMENDED ORDER.</b>  <b>CARRIED</b>
<b>3. Public input / Question Period</b>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>4. Motions/Recommendations</b>	
<b>a. IR 014-2022 Special Election Expenses</b>	<ul style="list-style-type: none"><li>• Director MacLean explained the general costs associated with holding a special election.</li></ul>

Agenda Item	Discussion and Decisions
<b>b. RFD 060-2022: Date Setting for Special Election</b>	<b>22-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL THAT COUNCIL APPROVE THE SETTING OF KEY DATES FOR THE SPECIAL ELECTION AS FOLLOWS:</b> <ul style="list-style-type: none"><li>• <b>SPECIAL COUNCIL MEETING OCTOBER 4, 2022</b></li><li>• <b>SPECIAL ELECTION DAY – SATURDAY DECEMBER 10, 2022</b></li><li>• <b>NOMINATION DAY – TUESDAY NOVEMBER 15, 2022</b></li></ul>
	<b>CARRIED</b>
<b>c. RFD 056-2022: Delegation of Authority</b>	<b>23-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL DELEGATE THE POWER TO APPOINT A RETURNING OFFICER TO THE CHIEF ADMINISTRATIVE OFFICER.</b>
	<b>THAT COUNCIL DELEGATE THE POWER TO APPOINT ASSISTANT RETURNING OFFICERS TO THE CHIEF ADMINISTRATIVE OFFICER.</b>
	<b>THAT COUNCIL DELEGATE THE AUTHORITY TO MAKE, REVISE AND AMEND THE TARIFF OF FEES AND EXPENSES TO BE PAID TO ANY PERSON FOR THEIR SERVICES AND EXPENSES UNDER THE MUNICIPAL ELECTIONS ACT AND MAY SIMILARLY REVISE AND AMEND THE TARIFF AND PROVIDE FOR A METHOD OF RENDERING AND VERIFYING ACCOUNTS FOR PAYMENT AS PART OF THE 2022 SPECIAL ELECTION FOR THE TOWN OF WOLFVILLE TO THE CHIEF ADMINISTRATIVE OFFICER.</b>
	<b>CARRIED</b>
<b>d. RFD 057-2022: Method Using Preliminary List of Electors</b>	<b>24-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE USE OF THE LIST OF ELECTORS USED IN THE MOST RECENT FEDERAL OR PROVINCIAL ELECTION AS THE METHOD FOR PRODUCING THE PRELIMINARY LIST OF ELECTORS FOR THE TOWN OF WOLFVILLE 2022 SPECIAL ELECTION.</b>
	<b>CARRIED</b>
<b>e. IR 013-2022 Electronic Voting</b>	<ul style="list-style-type: none"><li>• <b>Town Clerk Morrison advised a bylaw already exists for electronic voting which allows the use of this method for this election.</b></li></ul>

**Agenda Item**

**Discussion and Decisions**

- f. RFD 061-2022: TEMPORARY COUNCIL COMMITTEE APPOINTMENTS**
- 25-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COUNCIL APPROVE THE TEMPORARY COUNCIL COMMITTEE APPOINTMENTS, EFFECTIVE OCTOBER 4, 2022 UNTIL DECEMBER 31, 2022 AS OUTLINED IN RFD 061-2022, AS FOLLOWS:**

**Planning Advisory Committee (PAC)**

- Isabel Madeira-Voss (Chair)
- Jennifer Ingham

**Source Water Protection Advisory Committee (SWPAC)**

- Mike Butler (Chair)

**Kings Point to Point (KPPT)**

- Mike Butler
- Wendy Donovan (Alternate)

**Annapolis Valley Trails Coalition (AVTC)**

- Jodi MacKay (Alternate)

**CARRIED**

- 5. Adjournment of Regular Meeting**
- 26-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING ADJOURN TO INCAMERA AT 2:50PM.**

**Approved by Council Motion 31-10-22, October 18, 2022**

**As recorded by Laura Morrison, Executive Assistant/Town Clerk, Office of the CAO**