



ATTENDING

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott (*unapproved absence from 12:50pm until 1:30pm*)
- Chief Administrative Officer Erin Beaudin, and
- Recording Secretary Laura Morrison

ALSO ATTENDING

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Director, Public Works, Alex de Sousa (*from 10:20am*)
- Special Projects & Communications Coordinator, Barb Shaw

CALL TO ORDER

Chair, Mayor Donovan, called the meeting to order at 9am.

Agenda Item	Discussion and Decisions	
1. Approval of Agenda	01-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS RECEIVED.	CARRIED
2. a. Approval of Committee of the Whole Minutes, September 6, 2022	02-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 6, 2022, BE APPROVED AS AMENDED.	CARRIED
b. Committee of the Whole in Camera Minutes, September 6, 2022	03-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF SEPTEMBER 6, 2022, BE APPROVED AS AMENDED.	CARRIED

Agenda Item	Discussion and Decisions	
c. Special Committee of the Whole Minutes, September 13, 2022	04-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 13, 2022, BE APPROVED AS AMENDED.	CARRIED
d. Special Committee of the Whole in Camera Minutes, September 13, 2022	05-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MEETING OF SEPTEMBER 13, 2022, BE APPROVED AS AMENDED.	CARRIED
3. Presentations	<ul style="list-style-type: none">• Angela Reynolds, Annapolis Valley Regional Library	
4. Public Input / Question Period	<ul style="list-style-type: none">• Michael Jeffrey, Westwood Ave, concern re housing issues in Wolfville.• Surprised at lack of awareness of poverty, housing issues and homelessness amongst local community.• Support any initiatives this Council would bring forward.• Mayor advised there are scheduled to be future discussions at council around the issues raised.	
5. Conference Report		
a. Housing Symposium	<ul style="list-style-type: none">• Councillors Ingham & Elliott talked about the pre-circulated report which referenced the symposium and affordable housing.• Some new groups have emerged who are trying to create some initiatives. They did get funding to hire someone to try and push something forward as well there is a provincial group who are meeting end of October.• Encouraged town of Amherst has voted to spend money in this area.• There will be a report coming back to Council on housing.	
6. Committee Reports (Internal)		
a) Audit Committee	<ul style="list-style-type: none">• Nothing to add.	
b) Planning Committee	<ul style="list-style-type: none">• Question around PID• Meeting time will be left as is.	



Agenda Item

7. CAO REPORT

Discussion and Decisions

- Homecoming concerns: pre-planning with our stakeholders and Compliance. Concert that evening on campus from 9pm to 12am. Requires a noise exemption. Compliance Officers will talk to residents. Additional programming, food and other supports will be happening after the concert including shuttles. RCMP have ops plan in place including dedicated officers for Wolfville that weekend and significant resources available.
- No request been made for volunteers to assist people to get home afterwards. Concerns around Highland Ave, the construction work and equipment that's there. Contractors will be made aware of homecoming and have the site as secure as possible.
- Highland Ave reconstruction project – weather is cooling causing a shift in direction, contractors getting ready to wrap up for winter. The first layer of paving has been applied to road and temporary water sources disconnected and permanent water resources restored to homes. Contractor returning in spring.
- Supply chain difficulties, colder weather working and clean up from Hurricane all contributed to delays.

8. Staff Reports for Discussion

**a. RFD 031-2022:
Procurement
Policy**

06-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL APPROVE THE ATTACHED DRAFT PROCUREMENT POLICY WITH AMENDMENTS NOTED IN THE DISCUSSION WITH AN EFFECTIVE IMPLEMENTATION DATE OF NOVEMBER 1, 2022.

CARRIED

**b. RFD 051-2022
Signing
Authority Policy
#120-011**

07-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:

THAT COUNCIL APPROVE AMENDMENTS TO SECTION 5.5 AND 5.6 OF SIGNING AUTHORITY POLICY 120-011 AS PER ATTACHED DRAFT POLICY.

CARRIED



Agenda Item	Discussion and Decisions
c. IR 010-2022 1st Quarter Financial Update	<ul style="list-style-type: none">• Director MacLean presented on the pre-circulated 1st Quarter Financial update.
d. RFD 053-2022: Welcome Centre	<p>08-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL AUTHORIZE STAFF TO DETAIL AND TENDER BEFORE YEAR END, A NEW WELCOME CENTRE BASED ON AN AMENDED SCOPE THAT ENSURES THE PROJECT REMAINS WITHIN THE APPROVED BUDGET OF \$600,000.</p> <p>CARRIED</p>
e. IR 011-2022: Vending Bylaw Update	<ul style="list-style-type: none">• Direction from Council to check in regarding some of the minor changes made to Vending Bylaw. Not had a lot of time to test changes. Believe it's fine but if more opportunity for vending desired in future we would bring that back to the group.• No complaints from business community since making those changes aware of.
f. RFD 041-2022: Municipal Boundary Review	<p>09-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p> <p>THAT COUNCIL CONFIRM, BASED ON PUBLIC INPUT, STATUS QUO (MAYOR AND 6 COUNCILLORS AT LARGE) WOULD BE IN THE BEST INTERESTS OF THE TOWN.</p> <p>CARRIED</p>
g. RFD 052-2022: Community Alcohol Strategy	<p>10-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:</p>



Agenda Item **Discussion and Decisions**
THAT COUNCIL ENDORSE THE COMMUNITY ALCOHOL STRATEGY AND SUPPORT ITS PRESENTATION TO THE PARTNERS OUTLINED IN THE STRATEGY THROUGH A CONSULTATION PROCESS THAT WILL BUILD SUPPORT AND PLANS FOR IMPLEMENTATION.

CARRIED

h. RFD 054-2022: **11-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**
Land Use Bylaw Text

Amendments: **THAT COMMITTEE OF THE WHOLE FORWARD THE AMENDMENTS TO THE DAYCARES AND ARCHITECTURAL DRAWINGS**
Daycares and Architectural Drawings
THAT COMMITTEE OF THE WHOLE FORWARD THE AMENDMENTS TO THE LAND USE BY-LAW TO ENABLE DAYCARES IN THE I-1, I-2, AND C-2 ZONES ‘AS-OF-RIGHT’ AND IN THE R-3 AND R-4 BY ‘SITE PLAN APPROVAL’ AND TO AMEND THE REQUIREMENTS FOR ARCHITECTURAL PLANS FOR SITE PLAN APPROVAL APPLICATIONS AS OUTLINED IN THE RESOLUTION - ATTACHMENT 1, TO COUNCIL FOR FIRST READING

CARRIED

i. RFD 055-2022: **12-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**
120 Highland Avenue Rezoning Application

THAT COMMITTEE OF THE WHOLE FORWARD TO COUNCIL FOR FIRST READING THE AMENDMENT TO THE LAND USE BY-LAW (ZONING MAP) TO CHANGE THE ZONING OF 120 HIGHLAND AVENUE (PID 55271563), FROM R-3 MEDIUM DENSITY RESIDENTIAL TO I-1 INSTITUTIONAL GENERAL, AS OUTLINED IN THE RESOLUTION - ATTACHMENT 1.

CARRIED

9. Committee Reports (External)

- a. [Kings Point to Point](#) • Nothing further to add.

- b. [Wolfville Business Development Corporation](#) • Congratulate WBDC who secured Atlantic Canada Opportunities Agency (ACOA) grant to create the murals that will be displayed around town.



Agenda Item	Discussion and Decisions
c. <u>Diversity Kings</u>	<ul style="list-style-type: none">• In process of hiring two diversity specialists.
d. <u>Interim IMSA Board (VW) & (KTA)</u>	<ul style="list-style-type: none">• Nothing further to add.
9. Public Input/Question Period	<ul style="list-style-type: none">• No public input
10. Request for Agenda Items	
a. Dog Park Email (Cllr. MacKay)	<ul style="list-style-type: none">• Director Thomason agreed inclusion of a dog park could be reviewed as part of the Park Plans Process.
b. Potential Ban on Glyphosate (Cllr. Elliott)	<ul style="list-style-type: none">• Request for letter of support from Wolfville to County of Kings.• Councillor Elliott will do research and bring it back to next COW.
11. Adjournment to In-Camera Meeting	13-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO INCAMERA AT 1:55pm
11. Adjournment of In-Camera and Regular Meeting	15-10-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 2:10pm.

Approved by Committee of the Whole Motion 02-11-22, November 1, 2022
As recorded by Laura Morrison, EA/Town Clerk, Office of the CAO.