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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Chief Administrative Officer and Recording Secretary Erin Beaudin

**ALSO ATTENDING**

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Special Projects & Communications Coordinator, Barb Shaw

**CALL TO ORDER**

Chair, Mayor Donovan, called the meeting to order at 8:34am.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>	
<b>1. Approval of Agenda</b>	<b>01-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS RECEIVED.</b>	<b>CARRIED</b>
<b>2.</b>		
<b>a. Approval of Special Committee of the Whole Minutes, October 18, 2022</b>	<b>02-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF OCTOBER 18, 2022, BE APPROVED AS CIRCULATED.</b>	<b>CARRIED</b>
<b>b. Approval of Committee of the Whole Minutes, November 1, 2022</b>	<b>03-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 1, 2022, BE APPROVED AS AMENDED.</b>	<b>CARRIED</b>



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- | <b>Agenda Item</b>                                                                        | <b>Discussion and Decisions</b>                                                                                                                                                                                                                                               |                |
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| <b>c. Approval of Committee of the Whole In Camera Minutes, November 1, 2022</b>          | <b>04-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 1, 2022, BE APPROVED AS CIRCULATED.</b>                                                                                                          | <b>CARRIED</b> |
| <b>d. Approval of Special Committee of the Whole Minutes, November 15, 2022</b>           | <b>05-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 15, 2022, BE APPROVED AS CIRCULATED.</b>                                                                                                           | <b>CARRIED</b> |
| <b>e. Approval of Special Committee of the Whole Minutes, November 17, 2022</b>           | <b>06-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 17, 2022, BE APPROVED AS CIRCULATED.</b>                                                                                                           | <b>CARRIED</b> |
| <b>f. Approval of Special Committee of the Whole In Camera Minutes, November 17, 2022</b> | <b>07-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING OF NOVEMBER 17, 2022, BE APPROVED AS CIRCULATED.</b>                                                                                                 | <b>CARRIED</b> |
| <b>3. Mayors Comments</b>                                                                 | <ul style="list-style-type: none"><li>• Mayor Donovan acknowledged it has been 30 years since the December 6, 1989, massacre of 14 women at Polytechnique Montréal and today is recognized as the National Day of Remembrance and Action on Violence Against Women.</li></ul> |                |
| <b>4. Public Input</b>                                                                    | <ul style="list-style-type: none"><li>• No-one for public input</li></ul>                                                                                                                                                                                                     |                |
| <b>5. Committee Reports (Internal)</b>                                                    |                                                                                                                                                                                                                                                                               |                |



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
a) Accessibility Advisory Committee	<ul style="list-style-type: none"><li>• As submitted.</li></ul>
b) Planning Advisory Committee	<ul style="list-style-type: none"><li>• Short Term Rentals/Single Room Occupancy/Review of Landlord Registry were 3 main items of discussion – no changes at this time.</li><li>• Discussion on East End Development</li></ul>
c) Source Water Advisory Committee	<ul style="list-style-type: none"><li>• As submitted</li></ul>
d) Policing Services Review	<ul style="list-style-type: none"><li>• Encourage everyone to read the documents on Wolfville Blooms</li></ul>

- 6. CAO REPORT**
- Updated on Cherry Lane Well, Highland Ave construction paving and timing on the closure of the asphalt plant, grade of Highland. Slope issues will be addressed, driveways and ramps will be repaired as part of project scope.
  - Special Election voting to date.
  - Question on what Off Oil program is.
  - Question around winter parking ban.

**7. Staff Reports for Discussion**

- a. RFD 067-2022: Council & Committees of Council Schedule 2023**
- 08-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**
- THAT COUNCIL ADOPT THE 2023 COUNCIL & COMMITTEES OF COUNCIL MEETING SCHEDULE, AS PRESENTED IN RFD 067-2022.**

**CARRIED**

- b. RFD 062-2022: Additional Video Camera**
- 09-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE RELOCATION OF THE VIDEO CAMERA ON BAY STREET, AND CONSIDER THE PLACEMENT OF ADDITIONAL CAMERAS**

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**Agenda Item**

**Discussion and Decisions**

**ON BALCOM DRIVE AND SHERWOOD DRIVE, AFTER THE PILOT IS COMPLETE, AS NOTED IN RFD 062-2022**

**CARRIED**

**c. IR 020-2022:  
Parking Updates**

- Director de Souza provided an update on the parking changes he will be making.
- Question on parking on Marsh Hawk/Robie Tufts – notices will be provided to users. No alternatives for parking in this area. Victoria Inn and L’Arche Home location could be an issue without parking on this street.
- Winter Street wasn’t included in the report. Suggested that staff look at this street, this will be reviewed during next quarterly review. Staff considering making Willow and Winter one-way streets.
- Question on Blomidon Terrace – where people can park in Winter that can’t get up the hill. Can we accommodate this?
- Question on Town Hall Parking Lot – can we pylon off a few public spots on COW days for Council members so they have a place to park (or any other viable alternative?)
- Question on overnight parking – pilot is East End Gateway Lot for overnight parking
- Councillors will be issued a staff badge which can be helpful if Councillors Park longer than the 3 hours
- Question about RCMP parking – sometimes they are empty and RCMP park in the public spots. Complaints about RCMP cars idling.

**d. RFD 076-2022:  
Equity, Diversity &  
Inclusion (EDI)**

- Important for us to celebrate Truth and Reconciliation / Pride as well.
- Some concerns on street banners, could likely do something else more meaningful and that isn’t a “distraction”.
- In favour of a workshop with Acadia, important for Councillors to attend this.
- Question around the events being proposed – would Acadia fund/support these? This is in discussion, but these costs would be for the town to cover. Some concern that the \$\$ value is too high for the events. We are still learning and committed to doing better in future years.



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**Agenda Item**

**Discussion and Decisions**

- Comfort with this proposal as a bridging measure. Would be good to identify what other groups need to be engaged as part of the EDI process (aside from Acadia).
- Some discussion about how direction to staff can be done in the future and not in the moment. Some events can be done at low/no cost and not all events are “celebrations”, use a different word – acknowledge.

**10-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE TO A MAXIMUM OF \$3,000.00 BUDGET AND DIRECT STAFF TO WORK WITH ACADIA UNIVERSITY TO PLAN AND DELIVER A WORKSHOP FOR COUNCIL AND IDENTIFIED MEMBERS OF THE ACADIA COMMUNITY WHO ARE BEST POSITIONED TO LEAD AND CHAMPION A SHARED MODEL TO SUPPORT EQUITY, DIVERSITY, AND INCLUSION WORK IN THE TOWN OF WOLFVILLE.**

**CARRIED**

**11-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL DIRECT STAFF TO BEGIN THE PROCESS OF PLANNING AND DELIVERING EVENTS, INCLUDING HIRING STAFF, TO FIND CONNECTIONS TO WORK WITH AND ENHANCE EQUITY, DIVERSITY, AND INCLUSION WITH THE COUNTY OF KINGS AND ACADIA, TO CELEBRATE, EDUCATE AND CONNECT WITH OUR COMMUNITY UP TO SPENDING A MAXIMUM OF \$15,000.**

**DEFEATED**

**12-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL DIRECT STAFF TO COME BACK TO THE NEXT COUNCIL MEETING WITH A PLAN ON HOW STAFF WOULD WORK OR HIRE AN INDIVIDUAL(S) TO WORK WITH OUR COMMUNITY AND OUR PARTNERS**

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**Agenda Item**

**Discussion and Decisions**

**SUCH AS ACADIA AND THE MUNICIPALITY OF KINGS TO HELP INFORM OUR BUDGET PROCESS IN FEBRUARY/MARCH FOR THE YEAR 2023/2024.**

**CARRIED**

***10 MIN BREAK***

**e. RFD 075-2022:  
Committees of  
Council Councillor  
Appointments**

- New Councillor will be added.
- Agreed all committees should have an alternate whose role is to attend and observe and fill in when the main representative cannot attend.
- Mayor does not Chair Policing Review Committee this will be updated.
- Co-representative to Town & Gown and Diversity. Councillor MacKay to be added as alternate to Diversity.

**13-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE COUNCIL COMMITTEE APPOINTMENTS AS OUTLINED IN RFD 075-2022.**

**CARRIED**

**f. RFD 073-2022 :  
Devour Signage**

- Section 5.1.3.9 is missing some letters in the draft DA, this will get cleaned up.
- This has already been sent to businesses through the WBDC. Clarification that there will be some flexibility on the final design but will have a fork element.

**14-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:**

**THAT COUNCIL RECOMMEND THE DEVELOPMENT AGREEMENT APPLICATION TO ERECT A DIGITAL MARQUEE SIGN AT DEVOUR STUDIOS (360 MAIN STREET) BE FORWARDED TO A PUBLIC HEARING BEFORE A DECISION IS MADE ON THE APPLICATION BY COUNCIL.**

**CARRIED**



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- | <b>Agenda Item</b>                                                                                                 | <b>Discussion and Decisions</b>                                                                                                                                                                                                                                                                                                                     |
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| <b>g. RFD 073-2022:<br/>Fire Dept –<br/>Pumper Truck –<br/>Early Approval to<br/>Start Procurement<br/>Process</b> | <b>15-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTIONS TO COUNCIL FOR DECISION:<br/><br/>THAT COUNCIL AUTHORIZE STAFF TO FORMALLY BEGIN THE PROCUREMENT PROCESS FOR THE ACQUISITION OF A NEW PUMPER TRUCK FOR THE FIRE DEPARTMENT WITH AN EXPECTED DELIVERY DATE IN THE 2024/25 FISCAL YEAR.</b> |
|                                                                                                                    | <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                      |
| <b>8. Conference Report</b>                                                                                        |                                                                                                                                                                                                                                                                                                                                                     |
| a. <u>NS Recreation Conference</u>                                                                                 | <ul style="list-style-type: none"><li>• Nothing to add to report, but to say it was a lot of fun and shout out to Nick Zamora on his presentation on the Memory Café.</li></ul>                                                                                                                                                                     |
| <b>9. Committee Reports (External)</b>                                                                             |                                                                                                                                                                                                                                                                                                                                                     |
| b. <u>Kings Point to Point</u>                                                                                     | <ul style="list-style-type: none"><li>• Nothing to add.</li></ul>                                                                                                                                                                                                                                                                                   |
| c. <u>Diversity Kings</u>                                                                                          | <ul style="list-style-type: none"><li>• Close to hiring 2 Diversity Specialists</li></ul>                                                                                                                                                                                                                                                           |
| d. <u>Interim IMSA Board (VW) &amp; (KTA)</u>                                                                      | <ul style="list-style-type: none"><li>• Nothing to add. KTA General Manager has moved onto a new job opportunity.</li></ul>                                                                                                                                                                                                                         |
| <b>10. Public Input/Question Period</b>                                                                            | <ul style="list-style-type: none"><li>• No public input.</li></ul>                                                                                                                                                                                                                                                                                  |
| <b>11. Adjournment to In-Camera Meeting</b>                                                                        | <b>16-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA AT 11:36am</b>                                                                                                                                                                                                                 |
| <b>12. Adjournment of In-Camera and Regular Meeting</b>                                                            | <b>17-12-22 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 1:10pm.</b>                                                                                                                                                                                                                              |

**Approved by Committee of the Whole Motion 02-01-23, January 10, 2023**  
**As recorded by Erin Beaudin, CAO**