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**ATTENDING**

- Mayor Wendy Donovan
- Deputy Mayor Isabel Madeira-Voss
- Councillor Jodi MacKay
- Councillor Mike Butler
- Councillor Jennifer Ingham
- Councillor Wendy Elliott
- Councillor Ian Palmeter
- Chief Administrative Officer Erin Beaudin
- Recording Secretary, Laura Morrison

**ALSO ATTENDING**

- Director, Financial Services Mike MacLean
- Director, Planning & Economic Development, Devin Lake,
- Director, Parks and Recreation Kelton Thomason,
- Director, Public Works
- Special Projects & Communications Coordinator, Barb Shaw

**CALL TO ORDER**

Chair, Mayor Donovan, called the meeting to order at 8:30am.

<b>Agenda Item</b>	<b>Discussion and Decisions</b>	
<b>1. Approval of Agenda</b>	<b>01-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS RECEIVED.</b>	<b>CARRIED</b>
<b>2.</b>		
<b>a. Approval of Committee of the Whole Minutes, December 6, 2022</b>	<b>02-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF DECEMBER 6 2022, BE APPROVED AS CIRCULATED.</b>	<b>CARRIED</b>
<b>b. Approval of Committee of the Whole In Camera Minutes, December 6, 2022</b>	<b>03-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE IN CAMERA MINUTES OF DECEMBER 6, 2022, BE APPROVED AS AMENDED.</b>	<b>CARRIED</b>

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**Agenda Item**

**Discussion and Decisions**

**3. Presentation**

- Paul Murphy & Michael Bawtree from the Canadian Legion presented on the work being carried out at the Legion building in Main Street.
- Many companies have provided donations of goods and services including flooring, glass, power doors supplied and installed.
- On target to take occupancy end of June 2023.
- Focus on accessibility including washrooms, ramps, power doors, main bar, office space and accessible dartboards as well as some braille signage.
- Exciting opportunities to offer to community.
- Raised over \$500k in grant money, \$160k in grants submitted in November, and \$300k in grants currently being written for.
- Fundraising campaign to raise \$975k which is still to be raised after all the grants. \$10k received from Town 3 years ago and would like to request more.
- As requested, the presentation and financial break down will be circulated to Council.

**4. Public Input**

- Noel McQueen supports Acadia's pool request but would like the Town to be more involved in managing and supervising the facility.
- Believes it would have a negative impact on people's mental and physical health if there was no pool in the town.
- Frustrated with the amount of access for community members and cancellations that have happened.

**5. Committee Reports (Internal)**

a) Planning  
Advisory  
Committee

- Nothing to add.

b) RCMP  
Advisory  
Board

- Deputy Mayor provided a verbal report.
- Previous meeting had been delayed so not a lot of new ground to cover in between meetings.
- Focus was mainly on RCMP quarterly report.

c) Policing  
Services  
Review

- CAO provided an update on continued work of this committee. Two workshop meetings in December.
- Dr Stephen Schneider will attend meeting January 30<sup>th</sup> to discuss his ideas on moving forward.



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**Agenda Item**

**Discussion and Decisions**

- Dr Schneider works for the Dept of Criminology at St Mary’s University and is a resident of Wolfville.
  
- d) Town & Gown Committee
  - Council’s report card completed.
  - Three meetings set up over next 6 weeks to get other partners’ report cards to help inform the MOU Review.
  
- 6. **CAO REPORT**
  - Watts’n story – Communications Specialist explained the branding concept behind the new Compliance electric vehicle.
  - Crosswalk flags pilot started. No reports of flags disappearing as yet.
  - Identified individual to work with Town on EDI Program. International student at Acadia, new to Wolfville, has interesting and varied lived experience and is well connected to different groups in the community.

**7. Staff Reports for Discussion**

**a. RFD 001-2023:  
Appointment of  
Councillor  
Palmer to  
Committees**

**04-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE THE CHANGES MADE TO COMMITTEE APPOINTMENTS AS OUTLINED IN RFD 001-2023.**

**CARRIED**

Discussion on alternates to Committees of Council – moved to later agenda item.

**b. RFD 033-2022:  
Acadia Pool  
Operations Financial  
Request**

**05-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT COMMITTEE OF THE WHOLE FORWARD THE FOLLOWING MOTION TO COUNCIL FOR DECISION:**

**THAT COUNCIL APPROVE \$50K IN SUPPORT OF THE ACADIA POOL OPERATIONS FOR THE 2022-23 FISCAL YEAR, AND THAT AN MOU BE CREATED TO GIVE APPROPRIATE ACCESS TO COMMUNITY AND THAT USAGE STATISTICS BE COLLECTED OVER THE 2023-24 FISCAL YEAR.**

**CARRIED**

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**Agenda Item**

**Discussion and Decisions**

- c. IR 001-2023 East End Secondary Plan Report**

  - *Staff to bring back a template for an MOU to show what information Council want to have gathered and that our future grants are predicated on Council being comfortable with that level of data.*
  - Director Lake provided some background information on the East End Secondary Plan and discussions at last PAC meeting. New members have started requiring a substantial amount of reading for them to catch up.
  - Next steps – work on finishing package to give sense of bigger picture, opening up LUB and MPS. Timelines shown on process to amend the MPS.
  - This project speaks to Economic Development and the expansion of population, housing options, tax base and additional commercial space.
  - Development rights in East End look at how it impacts rest of the Town.
  - Zoning framework where different types of housing options will be sited on these lands.
  - 3D modelling will assist.
  - Developer and engineer did a presentation and eager to move forward.
  - A lot of work to do impacting the compost site. Departments are working concurrently.
  
- d. IR 002-2023 Quarterly Council Attendance Report**

  - In line with Attendance Policy, Council members attendance at Committee meetings are recorded on a quarterly basis.
  - To date this has been exclusive of external committees that Council members sit on within the region.
  - A spreadsheet has been set up for members to record their attendance at external committee meetings and these will be included in the record going forward.
  
- 8. Committee Reports (External)**

  - a. Annapolis Valley Trails Coalition
    - As submitted.
  
  - b. WBDC (Wolfville)
    - Thank Councillor Elliott for attending and presenting on proposed murals.

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**Agenda Item**

**Discussion and Decisions**

- Business Development Corporation)

  - Discussion around Night of Lights and how to increase participation by businesses.
  - Significant increase on social media for WBDC.
- c. Diversity Kings

  - As submitted.
- d. Interim IMSA Board (VW) & (KTA)

  - As submitted.

**9. Request for Agenda Items**

- a. SOP to Support Committees of Council Policy (Mayor Donovan)**

  - Mayor Donovan presented on her submitted Request for Agenda Item a Standard Operating Procedure on how we manage the process of onboarding new committee members who are not already on committees including training.
  - Would like to include discussion on how the Vice Chair of PAC would be appointed. Quite a technical committee – may be hard for community person to step in. Look at before Feb’s PAC meeting.
  - Consider adding alternates for all committees particularly regional committees, multiple council members on other committees so may be ok. Diversity Kings deliberately did not have an alternate waiting to see what was happening with that committee. Marsh Body’s don’t have alternates, due to amount of times they meet.
  - Could be part of Committees of Council policy rather than SOP.
  - Put in as part of Committees of Council Policy.
  - Agree to have the discussion at future COW maybe February but possibly moved to later meeting.
  
- b. Discussion on Basic Income (Councillor Elliott)**

  - Issue of minimum wage requiring to be raised in Nova Scotia was raised by citizen member.
  - Would like citizens to look at in terms of writing letters.
  - Research document from BC on Municipality’s role in terms of food systems. Check NS MGA covers that.
  - Agreed to have further discussion at future COW, maybe February, possibly a later meeting.



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<b>Agenda Item</b>	<b>Discussion and Decisions</b>
<b>10. Public Input/Question Period</b>	<ul style="list-style-type: none"><li>• Noel McQueen expressed concerns of being a Recreation Facility outside of Town.</li><li>• Also concern that where road crosses over Maple Ave it seems to cross over bottom part of trail system in reservoir park established for mountain bike users and off leash dogs.</li></ul>
<b>11. Adjournment to In-Camera Meeting</b>	<b>06-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN TO IN CAMERA AT 10:47am</b>
<b>12. Adjournment of In-Camera and Regular Meeting</b>	<b>08-01-23 IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR COMMITTEE OF THE WHOLE MEETING ADJOURN AT 11:13am.</b>

**Approved by Committee of the Whole Motion 02-02-23, February 7, 2023**  
**As recorded by Laura Morrison, Town Clerk/EA.**